

2018 Town Administrator's Proposed Budget

Town of Durham

	1	2	3	4	5	6	7
	Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
	As of Year End	As of Year End	As of January				
Wastewater Spec Revenue Fund							
Dover Road Pumping Sta							
03-4326-310-15-000	Electricity - Dover Rd Pump Sta	19,874.71	22,449.42	22,500.00	16,543.31	25,000.00	25,000.00
03-4326-310-19-000	Water / Sewer - Dover Rd Pump Sta	265.58	439.45	500.00	0.00	400.00	400.00
03-4326-310-36-000	Contracted Services - Dover Rd Pump	881.57	0.00	1,300.00	0.00	1,200.00	1,200.00
	<i>Narrative for Column # 5</i>						
	Service contract for generator, service on SCADA system performed by A&D Instruments.						
03-4326-310-45-000	General Supplies - Dover Rd Pump Sta	0.00	1,006.71	150.00	0.00	150.00	150.00
03-4326-310-52-000	Equip Maint (Other Than Office) - Dove	820.64	445.40	400.00	0.00	400.00	400.00
Dover Road Pumping Sta Total	21,842.50	24,340.98	24,850.00	16,543.31	27,150.00	27,150.00	27,150.00
Oyster River Road Station							
03-4326-320-15-000	Electricity - Oyster River Rd Sta	993.68	1,034.35	1,100.00	809.64	1,300.00	1,300.00
	<i>Narrative for Column # 5</i>						
	Heating changed to electric in 2014.						
03-4326-320-16-000	Heating Fuel - Oyster River Rd Sta	517.23	546.21	850.00	481.13	900.00	900.00
03-4326-320-51-000	Building Maintenance - Oyster River Rc	92.36	0.00	200.00	0.00	200.00	200.00
Oyster River Road Station Total	1,603.27	1,580.56	2,150.00	1,290.77	2,400.00	2,400.00	2,400.00
Old Concord Road Station							
03-4326-330-15-000	Electricity - Old Concord Rd Sta	4,987.71	5,593.19	5,800.00	5,638.44	6,000.00	6,000.00
03-4326-330-36-000	Contracted Services - Old Concord Rd	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-330-45-000	General Supplies - Old Concord Rd Sta	0.00	0.00	50.00	354.84	200.00	200.00
Old Concord Road Station Total	4,987.71	5,593.19	5,850.00	5,993.28	6,200.00	6,200.00	6,200.00

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		2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
		As of Year End	As of Year End	As of January	Thru Sept. 30th	2018	2018	2018
					As of September			
Durham Lines								
03-4326-340-01-010	F-T Wages - Durham Lines	1,762.22	1,986.29	3,500.00	0.00	4,500.00	4,500.00	4,500.00
03-4326-340-01-020	P-T Wages - Durham Lines	880.00	1,200.00	1,900.00	0.00	1,900.00	1,900.00	1,900.00
03-4326-340-01-030	O-T Wages - Durham Lines	1,410.51	0.00	100.00	0.00	100.00	100.00	100.00
03-4326-340-02-310	Soc Sec - Durham Lines	250.44	197.55	350.00	0.00	400.00	400.00	400.00
03-4326-340-02-320	Medicare - Durham Lines	58.60	46.20	100.00	0.00	100.00	100.00	100.00
03-4326-340-02-330	Retirement - Durham Lines	354.37	221.87	400.00	0.00	500.00	500.00	500.00
03-4326-340-36-000	Contracted Services - Durham Lines	0.00	0.00	430.00	0.00	400.00	400.00	400.00
	<i>Narrative for Column # 5</i>							
	Emergency TV (Videoing) of lines.							
03-4326-340-45-000	General Supplies - Durham Lines	676.00	0.00	200.00	1,289.50	300.00	300.00	300.00
Durham Lines Total		5,392.14	3,651.91	6,980.00	1,289.50	8,200.00	8,200.00	8,200.00

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Wastewater Treatment								
03-4326-360-01-010	F-T Wages - W.W.T.P.	321,185.77	334,800.94	344,100.00	247,507.44	407,500.00	354,700.00	362,000.00
	<i>Narrative for Column # 5</i>							
	Includes 25% of the Public Works Director, Engineer, Assistant to the Director, and Office Assistant as well as the salaries for the five employees in the Wastewater Division.							
	The Department is also requesting the addition of a Maintenance Worker IV position to assist with all phases of the wastewater treatment and collection as needed, as well as conducting inspections for Industrial Wastewater Pretreatment Program.							
	Current staffing is below EPA standards and engineering firm recommendations which state a minimum of six staff members are needed at our sized plant. We have been at five staff members for quite some time.							
	<i>Narrative for Column # 6</i>							
	Town Administrator removed full-time maintenance worker and moved Office Assistant to part-time.							
	<i>Narrative for Column # 7</i>							
	Town Administrator moved Office Assistant to full-time (25% of wages).							
03-4326-360-01-020	P-T Wages - W.W.T.P.	9,430.00	5,904.00	10,500.00	9,324.00	5,300.00	9,000.00	5,300.00
03-4326-360-01-030	O-T Wages - W.W.T.P.	20,574.59	20,021.67	29,400.00	21,638.25	30,100.00	30,100.00	30,100.00
	<i>Narrative for Column # 5</i>							
	Per the Collective Bargaining Agreement Standby Pay differential increased to \$35.00 per day (previously \$15 per day) effective January 1, 2017. The department currently places individuals on a rotating schedule for after hour and weekend coverage.							
03-4326-360-01-090	Ins Buy-Out (Wages) - W.W.T.P.	0.00	0.00	3,000.00	3,456.64	3,000.00	3,000.00	3,000.00
03-4326-360-01-910	Wage Accrual - W.W.T.P.	-19,593.64	2,024.22	0.00	-6,811.89	0.00	0.00	0.00
03-4326-360-01-920	P-T Wages - W.W.T.P. - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-360-01-930	O-T Wages - W.W.T.P. - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-360-02-310	Soc Sec - W.W.T.P.	21,818.93	22,447.59	24,000.00	17,085.74	27,600.00	24,400.00	24,800.00
03-4326-360-02-320	Medicare - W.W.T.P.	5,102.76	5,249.73	5,600.00	3,995.90	6,500.00	5,700.00	5,800.00
03-4326-360-02-330	Retirement - W.W.T.P.	36,778.88	39,256.45	41,900.00	26,845.42	49,600.00	40,200.00	43,600.00
03-4326-360-03-610	Health & Dental - W.W.T.P.	113,104.27	114,515.78	124,900.00	74,935.22	150,600.00	125,300.00	130,800.00
03-4326-360-03-630	Life - W.W.T.P.	737.50	750.00	900.00	512.50	1,100.00	900.00	1,000.00
03-4326-360-03-640	STD - W.W.T.P.	2,780.56	3,138.32	2,900.00	2,192.35	3,400.00	3,000.00	3,100.00
03-4326-360-04-010	S.U.T.A. - W.W.T.P.	392.00	280.00	300.00	160.00	400.00	300.00	300.00

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					As of September			
03-4326-360-04-020	Workers Comp - W.W.T.P.	4,302.00	5,274.00	4,800.00	5,571.00	5,900.00	5,300.00	5,300.00
03-4326-360-06-000	Uniforms & Cleaning - W.W.T.P.	2,055.35	1,791.68	1,900.00	646.46	1,900.00	1,900.00	1,900.00
03-4326-360-12-000	Property / Liab Ins - W.W.T.P.	15,360.00	17,000.00	18,500.00	18,500.00	19,700.00	19,700.00	19,700.00
03-4326-360-15-000	Electricity - W.W.T.P.	173,090.57	149,951.38	160,100.00	102,490.89	150,000.00	150,000.00	150,000.00
03-4326-360-16-000	Heating Fuel - W.W.T.P.	6,850.27	5,324.56	11,100.00	10,549.73	13,500.00	13,500.00	13,500.00
03-4326-360-17-000	Telephone / Fax - W.W.T.P.	2,916.55	2,737.28	2,750.00	1,889.45	6,300.00	6,300.00	6,300.00
	<i>Narrative for Column # 5</i>							
	Increased cost due to installation of new phone system to connect to Town-Wide system with extensions.							
03-4326-360-18-000	Cell Phones - W.W.T.P.	0.00	1,236.33	1,500.00	823.76	1,500.00	1,500.00	1,500.00
03-4326-360-19-000	Water / Sewer - W.W.T.P.	2,497.97	547.74	2,380.00	266.03	1,500.00	1,500.00	1,500.00
03-4326-360-25-000	Office & Computer Supplies - W.W.T.P.	605.88	333.62	650.00	480.15	700.00	700.00	700.00
03-4326-360-26-000	Postage - W.W.T.P.	829.71	538.98	650.00	193.10	700.00	700.00	700.00
03-4326-360-28-000	Professional / Staff Dev - W.W.T.P.	936.00	1,263.22	1,325.00	1,068.09	1,600.00	1,600.00	1,600.00
03-4326-360-29-000	Membership Dues - W.W.T.P.	296.00	220.00	375.00	434.00	400.00	400.00	400.00
03-4326-360-36-000	Contracted Services - W.W.T.P.	82,972.83	111,401.55	120,000.00	73,527.20	115,000.00	115,000.00	115,000.00
	<i>Narrative for Column # 5</i>							
	Costs related to sludge dewatering and hauling. Contractors RMI (Resource Management) for sludge handling, A&D Instruments for SCADA system, heating and cooling contractors as well. Includes \$10,000 for miscellaneous paving of the plant road and parking areas.							
03-4326-360-37-000	Legal Fees / Services - W.W.T.P.	0.00	0.00	175.00	36.00	500.00	500.00	500.00
03-4326-360-41-000	Auditing - W.W.T.P.	4,500.00	4,800.00	5,200.00	5,200.00	5,200.00	5,200.00	5,200.00
03-4326-360-44-000	Lab Supplies - W.W.T.P.	0.00	0.00	20,000.00	7,081.14	13,000.00	13,000.00	13,000.00
03-4326-360-45-000	General Supplies - W.W.T.P.	12,605.07	17,578.37	5,000.00	6,153.66	7,000.00	7,000.00	7,000.00
	<i>Narrative for Column # 5</i>							
	Paper products, lights, switches, cleaning, small repairs.							
03-4326-360-48-000	Equipment Maint Supplies - W.W.T.P.	29,245.72	25,916.27	31,500.00	14,821.54	29,000.00	29,000.00	29,000.00
	<i>Narrative for Column # 5</i>							
	Materials and supplies to fix the many motors, pumps, fans, rotors, fire equipment, alarms, keys, etc.							

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03-4326-360-51-000	Building Maintenance - W.W.T.P.	2,701.95	3,783.21	2,900.00	3,394.68	4,000.00	4,000.00	4,000.00
03-4326-360-52-000	Equip Maint (Other Than Office) - W.W	8,195.13	5,135.16	5,900.00	2,988.45	5,500.00	5,500.00	5,500.00
03-4326-360-54-000	Vehicle Maint - W.W.T.P.	1,929.52	770.05	2,200.00	4,563.95	2,300.00	2,300.00	2,300.00
03-4326-360-56-000	Fuel / Oil For Vehicles - W.W.T.P.	3,027.92	3,058.88	3,500.00	2,584.38	3,300.00	3,300.00	3,300.00
03-4326-360-73-000	Radios - W.W.T.P.	294.06	312.03	650.00	197.47	600.00	600.00	600.00
03-4326-360-80-000	Chemicals - WWTP	51,917.60	101,056.18	60,000.00	78,032.04	112,000.00	112,000.00	112,000.00
	<i>Narrative for Column # 5</i> Line has been underfunded in the past.							
03-4326-360-90-093	Wastewater Testing - W.W.T.P.	23,403.76	20,712.00	21,500.00	16,005.00	21,500.00	21,500.00	21,500.00
03-4326-360-96-000	Capital - W.W.T.P.	0.00	0.00	0.00	139.34	0.00	0.00	0.00
Wastewater Treatment Total		942,845.48	1,029,131.19	1,072,055.00	758,479.08	1,207,700.00	1,118,600.00	1,131,800.00

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PREP							
03-4326-365-00-000 PREP Piscataqua Region Estuaries Pa	0.00	0.00	18,600.00	18,590.00	18,600.00	18,600.00	18,600.00
<i>Narrative for Column # 6</i>							
PREP, as part of the National Estuary Program, provides a unique service that benefits everyone living in the coastal watershed. PREP is the only organization that has, as its mission, the goal to assess the health of the entire estuary and to convene partners in order to collect scientific data and make appropriate management actions based on those data. Without PREP, the Coastal Watershed would suffer a significant loss of knowledge, coordination, consistent evaluation with regard to the environmental services provided by our estuaries.							
Should that happen, Durham citizens could see significant decreases in environmental benefits in areas such as recreation, aesthetic value, flood and storm mitigation, commercial and recreational fishing, etc.							
PREP Total	0.00	0.00	18,600.00	18,590.00	18,600.00	18,600.00	18,600.00

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					As of September			
Wastewater Spec Revenue Fund								
Sewage Collection & Disposal								
Debt Service - Waste Water								
Debt service - Principal								
03-4326-370-92-050	Princ - 2004 S.R.F. Loan - W.W.	163,946.17	169,992.51	176,300.00	176,261.84	182,800.00	182,800.00	182,800.00
03-4326-370-92-060	Princ - 1996/1999/2002 Bond - W.W.	12,427.80	12,427.00	10,900.00	10,889.00	10,900.00	10,900.00	10,900.00
03-4326-370-92-100	Princ - 2006 Series A Bond - W.W.	15,060.00	15,060.00	15,400.00	0.00	15,400.00	15,400.00	15,400.00
03-4326-370-92-120	Princ - 2008 General Obligation Bond	91,500.00	94,520.00	94,500.00	0.00	94,500.00	94,500.00	94,500.00
03-4326-370-92-130	Princ - 2010 General Obligation Bond	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
03-4326-370-92-150	Princ - 2012 SRF-Dover Rd Pump Sta/	65,663.60	65,663.60	65,700.00	65,663.60	65,700.00	65,700.00	65,700.00
03-4326-370-92-160	Princ - 2013 General Obligation Bond	95,000.00	100,000.00	100,000.00	100,000.00	105,000.00	105,000.00	105,000.00
03-4326-370-92-170	Princ - 2014 General Obligation Bond	38,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
03-4326-370-92-180	Princ - 2015 SRF - Old Concord Rd Pu	10,391.13	10,391.13	10,400.00	10,391.13	10,400.00	10,400.00	10,400.00
03-4326-370-92-185	Princ - 2015 General Obligation Bond	0.00	116,817.00	116,900.00	116,800.00	116,900.00	116,900.00	116,900.00
03-4326-370-92-190	Princ - 2017 General Obligation Bond	0.00	0.00	0.00	0.00	34,500.00	34,500.00	34,500.00
03-4326-370-92-200	Princ - 2018 General Obligation Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt service - Principal Total		531,988.70	664,871.24	670,100.00	560,005.57	716,100.00	716,100.00	716,100.00
Debt service - Interest								
03-4326-370-93-050	Int - 2004 S.R.F. Loan - W.W.	71,551.31	65,504.97	59,300.00	59,235.64	52,800.00	52,800.00	52,800.00
03-4326-370-93-060	Int - 1996/1999/2002 Bond - W.W.	2,497.57	1,984.25	1,000.00	1,456.38	1,000.00	1,000.00	1,000.00
03-4326-370-93-100	Int - 2006 Series A Bond - W.W.	7,400.00	6,814.50	6,200.00	3,100.00	5,600.00	5,600.00	5,600.00
03-4326-370-93-120	Int - 2008 General Obligation Bond	48,459.12	45,028.00	40,300.00	20,151.00	36,500.00	36,500.00	36,500.00
03-4326-370-93-130	Int - 2010 General Obligation Bond	24,462.50	23,262.50	22,000.00	22,031.25	20,500.00	20,500.00	20,500.00
03-4326-370-93-150	Int - 2012 SRF-Dover Rd Pump Sta/Ae	32,148.89	30,362.84	28,600.00	28,576.80	27,000.00	27,000.00	27,000.00
03-4326-370-93-160	Int - 2013 General Obligation Bond	84,963.00	83,061.76	80,100.00	80,078.13	77,100.00	77,100.00	77,100.00
03-4326-370-93-170	Int - 2014 General Obligation Bond	38,026.72	33,345.00	31,300.00	31,292.50	29,300.00	29,300.00	29,300.00

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03-4326-370-93-180	Int - 2015 SRF - Old Concord Rd Pump	4,192.59	6,128.27	5,800.00	5,805.74	5,500.00	5,500.00	5,500.00
03-4326-370-93-185	Int - 2015 General Obligation Bond	0.00	32,857.01	30,000.00	30,000.00	28,000.00	28,000.00	28,000.00
03-4326-370-93-190	Int - 2017 General Obligation Bond	0.00	0.00	3,200.00	3,613.75	7,200.00	7,200.00	7,200.00
03-4326-370-93-200	Int - 2018 General Obligation Bond	0.00	0.00	0.00	0.00	3,500.00	3,500.00	3,500.00
Debt service - Interest Total		313,701.70	328,349.10	307,800.00	285,341.19	294,000.00	294,000.00	294,000.00
Debt Service - Waste Water Total		845,690.40	993,220.34	977,900.00	845,346.76	1,010,100.00	1,010,100.00	1,010,100.00

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Wastewater Spec Revenue Fund							
Debt Service - Waste Water							
Debt Service - Other Charges							
03-4326-370-95-000	Other debt service charges - W.W.	0.00	3,000.00	10,000.00	1,500.00	10,000.00	10,000.00
Debt Service - Other Charges Total		0.00	3,000.00	10,000.00	1,500.00	10,000.00	10,000.00
Transfers Out (Waste Water)							
Transfers out							
03-4326-380-98-001	Transfer to General Fund (Admin Alloc)	120,000.00	135,000.00	175,000.00	175,000.00	193,000.00	193,000.00
<i>Narrative for Column # 5</i>							
Transfer funds to the General Fund to cover costs incurred by Town Clerk/Tax Collector, Business Office, IT, GIS, and Town Administrator's office calculated at approximately 15% of the total budgets.							
03-4326-380-98-007	Transfers to Cap Projects Fund - W.W.	100,089.10	43,334.00	121,700.00	121,667.00	101,000.00	101,000.00
<i>Narrative for Column # 5</i>							
\$ 16,667 WWTP Major Components Contingency							
\$ 10,000 Collection System Upgrades (Town/UNH)							
\$ 65,000 Collectoin System Upgrades (Town Only)							
\$ 9,167 3/4 Ton Pickup Replacement							
03-4326-380-98-081	Transfers to Cap Reserve (Trust) Fund:	154,116.90	45,467.51	20,000.00	0.00	20,000.00	20,000.00
<i>Narrative for Column # 5</i>							
Per Town/UNH Agreement							
Grand Total:		2,196,567.50	2,284,319.68	2,435,085.00	1,945,699.70	2,604,350.00	2,515,250.00