

**GENERAL FUND OPERATING BUDGET  
COMPARISON OF 2017 APPROVED AND 2018 DEPARTMENT HEAD AND TOWN ADMINISTRATOR PROPOSED BUDGETS**

ACCOUNT DESCRIPTIONS	APPROVED TOWN COUNCIL 2017 BUDGET	PROPOSED DEPT. HEAD 2018	PROPOSAL #1 TOWN ADMIN 2018	Difference between Approved Town Council 2017 and Town Admin Proposal #1		PROPOSAL #2 TOWN ADMIN 2018	Difference between Approved Town Council 2017 and Town Admin Proposal #2	
Town Council	\$ 207,070	\$ 177,070	\$ 140,570	\$ (66,500)	-32.11%	\$ 140,570	\$ (66,500)	-32.11%
Town Treasurer	\$ 6,040	\$ 6,040	\$ 6,040	\$ -	0.00%	\$ 6,040	\$ -	0.00%
Town Administrator	\$ 314,750	\$ 332,190	\$ 332,190	\$ 17,440	5.54%	\$ 332,190	\$ 17,440	5.54%
Elections	\$ 8,255	\$ 12,610	\$ 12,610	\$ 4,355	52.76%	\$ 12,610	\$ 4,355	52.76%
Tax Collector/Town Clerk	\$ 237,925	\$ 237,625	\$ 237,625	\$ (300)	-0.13%	\$ 237,625	\$ (300)	-0.13%
Accounting	\$ 340,800	\$ 344,300	\$ 344,300	\$ 3,500	1.03%	\$ 344,300	\$ 3,500	1.03%
Assessing	\$ 201,790	\$ 205,610	\$ 205,610	\$ 3,820	1.89%	\$ 205,610	\$ 3,820	1.89%
Legal	\$ 60,000	\$ 60,000	\$ 85,000	\$ 25,000	41.67%	\$ 85,000	\$ 25,000	41.67%
Planning	\$ 173,510	\$ 178,260	\$ 177,810	\$ 4,300	2.48%	\$ 177,810	\$ 4,300	2.48%
Planning Board	\$ 53,155	\$ 48,165	\$ 47,165	\$ (5,990)	-11.27%	\$ 47,165	\$ (5,990)	-11.27%
Zoning Board	\$ 8,100	\$ 8,800	\$ 7,300	\$ (800)	-9.88%	\$ 7,300	\$ (800)	-9.88%
Historic District Commission	\$ 4,965	\$ 4,965	\$ 4,965	\$ -	0.00%	\$ 4,965	\$ -	0.00%
Joint Loss Management Committee	\$ 500	\$ 500	\$ 250	\$ (250)	-50.00%	\$ 250	\$ (250)	-50.00%
Strafford Regional Planning Commission	\$ 11,400	\$ 11,400	\$ 11,400	\$ -	0.00%	\$ 11,400	\$ -	0.00%
Other General Government	\$ 261,300	\$ 251,700	\$ 251,700	\$ (9,600)	-3.67%	\$ 251,700	\$ (9,600)	-3.67%
DCAT	\$ 101,025	\$ 102,825	\$ 101,225	\$ 200	0.20%	\$ 101,225	\$ 200	0.20%
GIS	\$ -	\$ 89,300	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Information Technology	\$ 264,530	\$ 313,670	\$ 313,670	\$ 49,140	18.58%	\$ 313,670	\$ 49,140	18.58%
Police Department	\$ 2,795,850	\$ 3,037,455	\$ 2,933,135	\$ 137,285	4.91%	\$ 2,933,135	\$ 137,285	4.91%
Police Department - Special Details	\$ 142,550	\$ 152,300	\$ 152,300	\$ 9,750	6.84%	\$ 152,300	\$ 9,750	6.84%
Ambulance Services	\$ 29,500	\$ 30,100	\$ 30,100	\$ 600	2.03%	\$ 30,100	\$ 600	2.03%
Fire Department	\$ 3,796,715	\$ 4,084,550	\$ 4,031,750	\$ 235,035	6.19%	\$ 4,031,750	\$ 235,035	6.19%
Fire Department Special Details	\$ 45,560	\$ 58,900	\$ 58,900	\$ 13,340	29.28%	\$ 58,900	\$ 13,340	29.28%
Building Inspection	\$ 193,570	\$ 429,650	\$ 429,650	\$ 236,080	121.96%	\$ 429,650	\$ 236,080	121.96%
Emergency Management	\$ 2,000	\$ 2,000	\$ 1,000	\$ (1,000)	-50.00%	\$ 1,000	\$ (1,000)	-50.00%
Communication Center	\$ 18,000	\$ 18,000	\$ 18,000	\$ -	0.00%	\$ 18,000	\$ -	0.00%
Public Works Department	\$ 2,397,460	\$ 2,576,950	\$ 2,479,490	\$ 82,030	3.42%	\$ 2,505,940	\$ 108,480	4.52%

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Health Inspector	\$ 5	\$ 300	\$ 300	\$ 295	5900.00%	\$ 300	\$ 295	5900.00%
Social Agencies	\$ 20,750	\$ 32,250	\$ 16,300	\$ (4,450)	-21.45%	\$ 16,300	\$ (4,450)	-21.45%
Direct Assistance (Welfare)	\$ 23,000	\$ 23,000	\$ 23,000	\$ -	0.00%	\$ 23,000	\$ -	0.00%
Recreation Department	\$ 254,815	\$ 334,895	\$ 284,765	\$ 29,950	11.75%	\$ 305,595	\$ 50,780	19.93%
Parks & Recreation Committee	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0.00%	\$ 3,000	\$ -	0.00%
Memorial Day	\$ 750	\$ 750	\$ 750	\$ -	0.00%	\$ 750	\$ -	0.00%
Conservation	\$ 2,420	\$ 32,420	\$ 32,420	\$ 30,000	1239.67%	\$ 32,420	\$ 30,000	1239.67%
Agricultural Commission	\$ 850	\$ 1,200	\$ 1,000	\$ 150	17.65%	\$ 1,000	\$ 150	17.65%
Economic Development	\$ 60,210	\$ 56,960	\$ 56,960	\$ (3,250)	-5.40%	\$ 56,960	\$ (3,250)	-5.40%
Principal	\$ 986,450	\$ 1,115,050	\$ 1,115,050	\$ 128,600	13.04%	\$ 1,115,050	\$ 128,600	13.04%
Interest	\$ 317,800	\$ 351,400	\$ 351,400	\$ 33,600	10.57%	\$ 351,400	\$ 33,600	10.57%
Debt Service charges	\$ 25,000	\$ 15,000	\$ 15,000	\$ (10,000)	-40.00%	\$ 15,000	\$ (10,000)	-40.00%
Transfer to Library	\$ 453,430	\$ 504,580	\$ 464,700	\$ 11,270	2.49%	\$ 485,300	\$ 31,870	7.03%
Transfer for Capital Improvements Program	\$ 614,100	\$ 1,154,300	\$ 639,200	\$ 25,100	4.09%	\$ 747,700	\$ 133,600	21.76%
Transfer to Capital Reserve - Fire Department	\$ 20,000	\$ 30,000	\$ 20,000	\$ -	0.00%	\$ 20,000	\$ -	0.00%
<b>TOTAL GENERAL FUND</b>	<b>\$ 14,458,900</b>	<b>\$ 16,432,540</b>	<b>\$ 15,437,600</b>	<b>\$ 978,700</b>	<b>6.77%</b>	<b>\$ 15,613,980</b>	<b>\$ 1,155,080</b>	<b>7.99%</b>

## 2018 BUDGET PROPOSALS

### TOWN ADMINISTRATOR PROPOSAL #1 MEETING COUNCIL GOAL OF 0% INCREASE IN TAX RATE

		TAX RATE*
2017 APPROVED BUDGET	\$ 14,458,900	\$ 8.48
2018 TOWN ADMINISTRATOR PROPOSED EXPENSES	<u>\$ 15,437,600</u>	\$ 8.48
TOTAL EXPENDITURE INCREASE AND PERCENTAGE INCREASE TO EXISTING TAX RATE	\$ 978,700	0.00%

**IN ORDER TO ACHIEVE THIS THE FOLLOWING CHANGES WERE MADE TO THE DEPARTMENT HEAD PROPOSED BUDGET:**

Town Council - Contingency amount reduced to \$100,000	\$ (36,500)
General - Legal fees were increased to reflect three year average	\$ 25,000
GIS - Department request removed	\$ (89,300)
Police - Additional Police Officer removed	\$ (94,000)
Police - Miscellaneous line item reductions	\$ (10,320)
Fire - Office Assistant to remain at part-time	\$ (51,400)
Fire - Miscellaneous line item reductions	\$ (1,400)
DPW - Additional position removed	\$ (60,000)
DPW - Office Assistant to remain at part-time	\$ (26,450)
DPW - Miscellaneous line item reductions	\$ (11,010)
Social Service Agency - Reductions in numerous requests	\$ (15,950)
Parks and Recreation - Reduction to request for additional part-time hours	\$ (37,400)
Parks and Recreation - Miscellaneous line item reductions	\$ (12,730)

## 2018 BUDGET PROPOSALS

### TOWN ADMINISTRATOR PROPOSAL #1 - CONTINUED

Capital Reserve - Deposit to Fire Department Capital Reserve account reduced to \$20,000	\$ (10,000)
Transfer to Library - Reduced to 2% increase over 2017 plus an additional \$2,200 for phone upgrades	\$ (31,180)
Boards and Committees - Miscellaneous line item reductions	\$ (6,700)
DCAT - Removal of drone purchase	\$ (1,600)
CIP - Changes as outlined below	\$ (515,100)

**CIP CHANGES:**

Business - Statistical Update Funding changed from Bonding to Operating Budget

Fire - Software Purchase - moved out to 2019

IT - GIS Program - moved out to 2019

Police - Evidence Management Software - moved out to 2019

DPW - Downtown Holiday Decorations - moved out to 2019

DPW - Dame Road Paving - moved out to 2020

DPW - Main Street/Pettee Brook Lane Round-A-Bout - moved out to 2019

DPW - Road Program reduced to \$350,000 (reduction of \$100,000)

DPW - Cedar Point Road Paving and Dennison Road Parking Lot Maintenance - removed as separate projects and added to road program

\*Tax Rate is based on recommended expenses and an increase in the valuation of 1.5%

## 2018 BUDGET PROPOSALS

<b>TOWN ADMINISTRATOR PROPOSAL #2</b>		
<b>RECOMMENDED BUDGET OF 2% INCREASE IN TAX RATE</b>		
		TAX RATE*
2017 APPROVED BUDGET	\$ 14,458,900	\$ 8.48
2018 TOWN ADMINISTRATOR PROPOSED	<u>\$ 15,613,980</u>	\$ 8.65
TOTAL EXPENDITURE INCREASE AND PERCENTAGE INCREASE TO EXISTING TAX RATE	\$ 1,155,080	2.00%
<b>IN ORDER TO ACHIEVE THIS THE FOLLOWING CHANGES WERE MADE FROM TOWN ADMINISTRATOR PROPOSAL #1</b>		
DPW - Office Assistant moved to full-time	\$ 26,450	
Parks and Recreation - Increase to part-time hours	\$ 8,100	
Parks and Recreation - Increase to miscellaneous line items	\$ 12,730	
Transfer to Library - Increase to cover additional health and dental costs	\$ 20,600	
CIP - Reduction of one police vehicle	\$ (35,000)	
CIP- Road Program - Reinserted \$100,000 to bring up to original request of \$450,000 (Cedar Point Road and Dennison Road Parking Lot to be funded with a portion of the \$450,000, as well as vegetation control program)	\$ 100,000	
CIP - Change from bonding to cash for Recreation Vehicle	\$ 43,500	

\*Tax Rate is based on recommended expenses and an increase in the valuation of 1.5%

## 2018 BUDGET PROPOSALS - A LA CARTE ITEMS TO BE CONSIDERED

ITEMS REQUESTED BUT NOT INCLUDED IN EITHER TOWN ADMINISTRATOR PROPOSAL RANKED IN ORDER OF PRIORITY		
1	Expert Analysis to continue to review Eversource Reliability Project (Supplemental Contingency Funds)	\$ 100,000
2	CIP - Restore Police Evidence Management Software moved out to 2019	\$ 10,600
3	Parks and Recreation - Increase to originally proposed P-T Asst. Director position (32 hrs/wk for 41 weeks and 40 hrs/wk for 11 weeks)	\$ 29,300
4	Police - Add Additional Full-Time Police Officer beginning 7/1/18	\$ 47,000
5	Transfer to Library - Personnel costs and miscellaneous operating costs removed by Town Administrator	\$ 20,600
6	DPW - Miscellaneous operating costs removed by Town Administrator	\$ 11,010
7	Police - Miscellaneous operating costs removed by Town Administrator	\$ 10,320
8	Fire - Miscellaneous operating costs removed by Town Administrator	\$ 1,400
9	DPW - Additional Full-Time Position (assist with vegetation control, buildings and grounds, plowing, etc.)	\$ 60,000
10	Increase deposit amount to Fire Department Capital Reserve	\$ 10,000
11	Police - Additional Full-Time Police Officer beginning 3/1/18 (funds in addition to \$47,000 allocated above)	\$ 23,500
12	CIP - Restore Additional Police Cruiser	\$ 35,000
13	Town Council Contingency (increase to 2017 level)	\$ 36,500

## 2018 BUDGET PROPOSALS - A LA CARTE ITEMS TO BE CONSIDERED

14	Fire - Increasing Office Assistant to full-time	\$ 51,400
15	CIP - Restore Cedar Point Road paving to separate project (Town Admin combined with Road Program)	\$ 84,000
16	CIP - Restore Dennison Road to separate project (Town Admin combined with Road Program)	\$ 79,000
17	GIS - New Department request	\$ 89,300
18	Boards and Commissions - Miscellaneous operating costs removed by Town Administrator	\$ 7,700
19	Social Service Agency - Amount necessary to fully fund all requests	\$ 14,950
20	CIP - Restore GIS Program moved out to 2019	\$ 125,000
21	CIP - Restore Downtown Holiday Decorations moved out to 2019	\$ 18,500
22	DCAT - Restore Drone purchase	\$ 1,600
23	Police - Additional Full-Time Police Officer beginning 1/1/18 (funds in addition to \$70,500 allocated above)	\$ 23,500
	<b>Total:</b>	<b>\$ 890,180</b>