



DAVID L. KURZ  
*Chief of Police*

## DURHAM POLICE DEPARTMENT

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RENE H. KELLEY  
*Deputy Chief*

DAVID HOLMSTOCK  
*Captain*

### LETTER OF TRANSMITTAL

Enclosed is the proposed 2018 operating budget for the Durham Police Department. It remains the department's goal to comprehensively meet the needs of the Durham community by responding to every call for service and satisfactorily addressing issues on multiple levels. Additionally the organization endeavors to ensure that Durham remains a safe, desirous community where families want to live, prosper and raise their family without concern of crime. In this time of reflection by law enforcement as to their mission and purpose, the Durham Police are reaffirming our commitment to a "guardian" approach to the delivery of law enforcement services. While we have long embraced a policing philosophy that stresses ethics, commitment and consistency, many of our peers across the country are attempting to return, or create this style of policing to make inroads with their community. Our efforts to address quality of life issues that concern the citizens of Durham reinforces our commitment to be a proactive police agency addressing small issues before they become large and problematic and to maintain our close and personal relationships with the residents of Durham. Over the past several years the POP officer, or Problem Oriented Policing position, has demonstrated success with preemptively working with off-campus apartments to lessen the demands upon the department. However the escalating calls for service, especially during weekend days, has not lessened in spite of a number of strategies and needs to be addressed; hence there is a request for an additional patrol position in this operating budget. The position will allow an additional patrol officer to be assigned to weekend days where staff is often overwhelmed by demands associated with the phenomenon of "day drinking" and the remnants of the night before. In years past, the department focused upon the weekend nighttime activity with overtime expenditures. The "day drinking" and the ancillary disruptive actions associated with this activity to respond to calls during the day while still maintaining a high-visibility strategy at night has resulted in an impossible situation similar to the idiom of "burning the candle at both ends"! It is my hope that with the established and successful POP position and the augmented patrol staff on the weekend day shift, coupled with the coordinated efforts with Code Enforcement regarding rental enforcement issues, additional staff may offer some solace as we address the myriad of challenges faced by the department. The addition of this patrol position will bring agency staff to a total of twenty-one (21) sworn officers.

I have reviewed each line in the budget to present an operating budget that attempts to meet all of the needs and demands of the Durham community with no more than a status quo approach other than the additional position and the ancillary items required with such a hire. It remains that the police department budget is dominated by human resource expenditures, representing the largest segment of the 2018 budget.

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



Commodities, community programs and training decrease in order to keep annual personnel cost allocations in check. With the State of New Hampshire shifting retirement costs to the municipalities benefit cost associated with personnel are a significant challenge that poses a significant challenge to Durham. In the 2018 operating budget, slightly more than 92% supports personnel operating costs while 6% support the mission of the police by purchasing gasoline, maintaining equipment and providing access to critical computerized data. The remaining 2% of the budget is distributed equally between training our employees and supporting community programs. Because of these realities, the entire agency is committed to challenging itself to search for, evaluate and implement innovative strategies that will enable the agency to perform in a cost efficient manner.

Residents will be watching closely as the addition and renovation to the police facility is in full swing. The projected date for completion is the end of March 2018 and there is great excitement as the staff looks forward to providing policing services from this updated and modern facility! Regardless of where these services are provided from, the development of an accepted comprehensive suite of performance measures for police agencies has proven to be very elusive. Given the broad spectrum of tasks that police accomplish besides issuing citations and arresting offenders, Durham residents have appropriate expectations that we prevent crime, investigate motor vehicle accidents, solve community problems, reduce disorder, and build lasting community relationships. Given these diverse responsibilities it should be commonsensical that performance measures should reflect success in producing these and other valuable outcomes. One approach to measuring community opinions is through our seventh community survey that was recently completed this past fall. I am pleased that the agencies 96% approval rating has remained but what also must remain constant is our goal to be a cost-efficient organization as is demonstrated by the updated graphs analyzing and comparing 2017 data gleaned from nineteen (19) police departments, including Durham. These New Hampshire communities have long been identified by the Town Administrator for previous comparisons and while not exact, they provide viable comparisons to the Durham community and the police departments serving them.

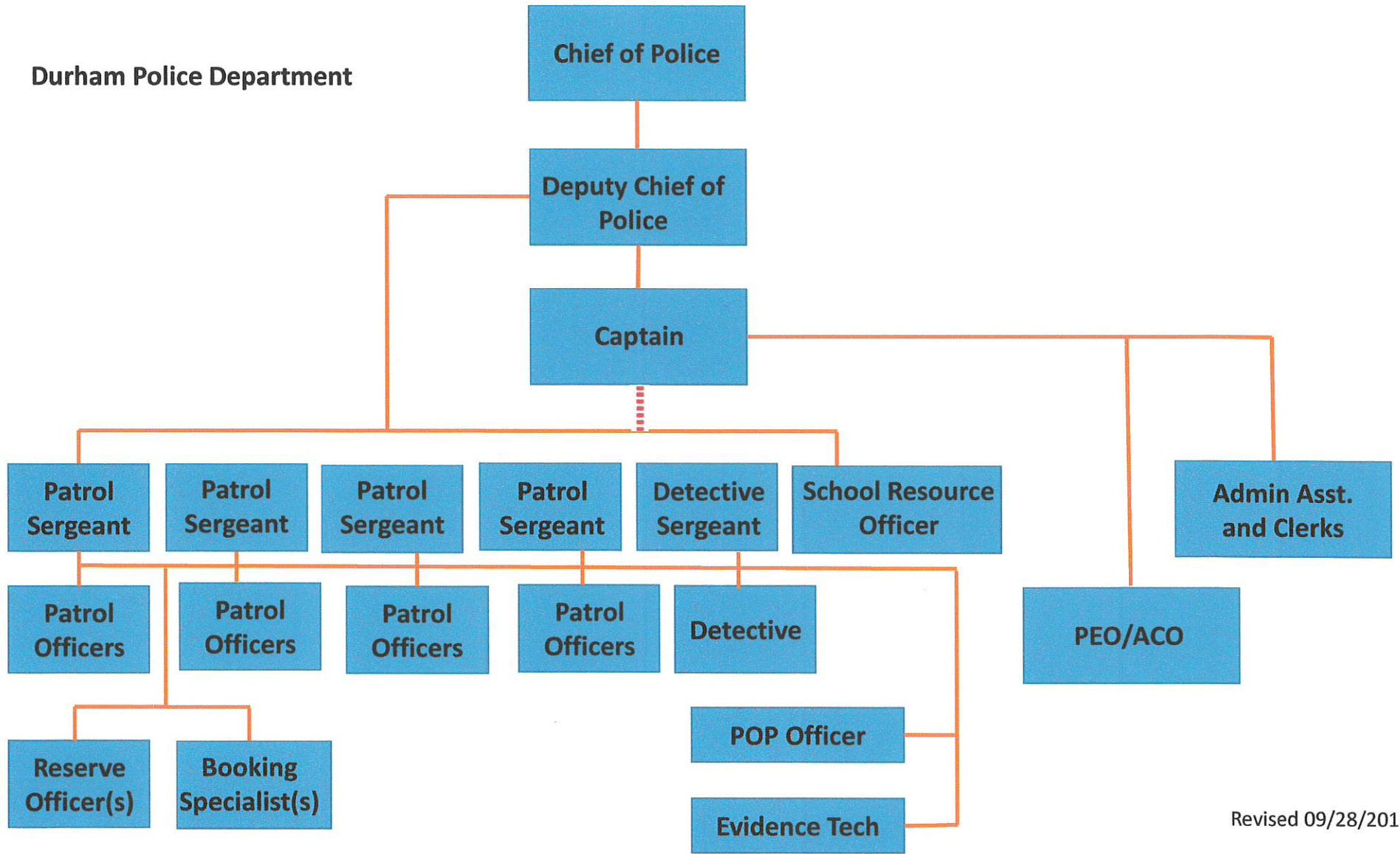
Once again, I thank you for the opportunity of presenting this budget and want to convey my appreciation for the extraordinarily gifted staff of the Durham Police Department as we look forward to working with you and the Council during budget deliberations,

Sincerely,



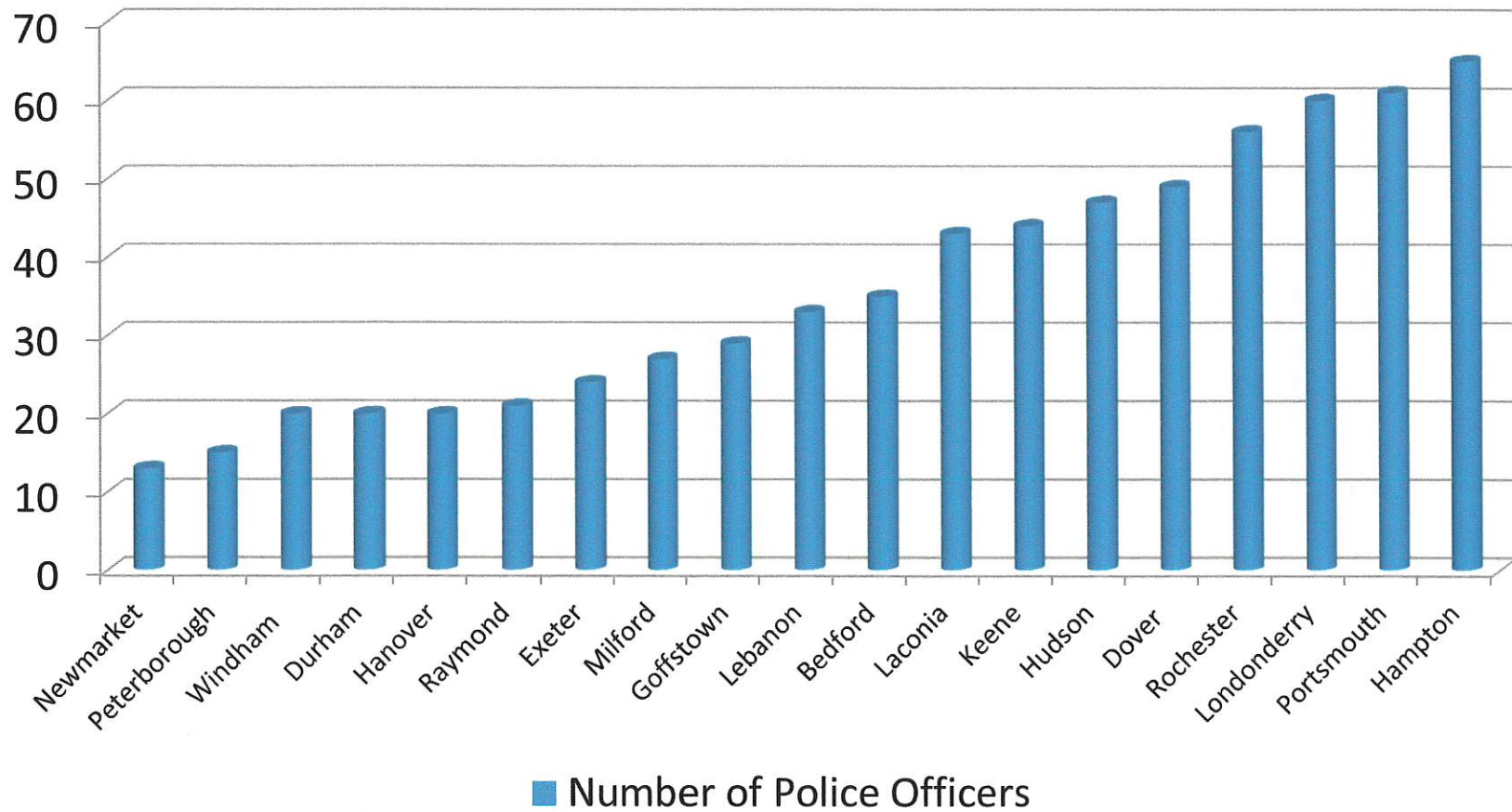
David L. Kurz  
Chief of Police

Durham Police Department

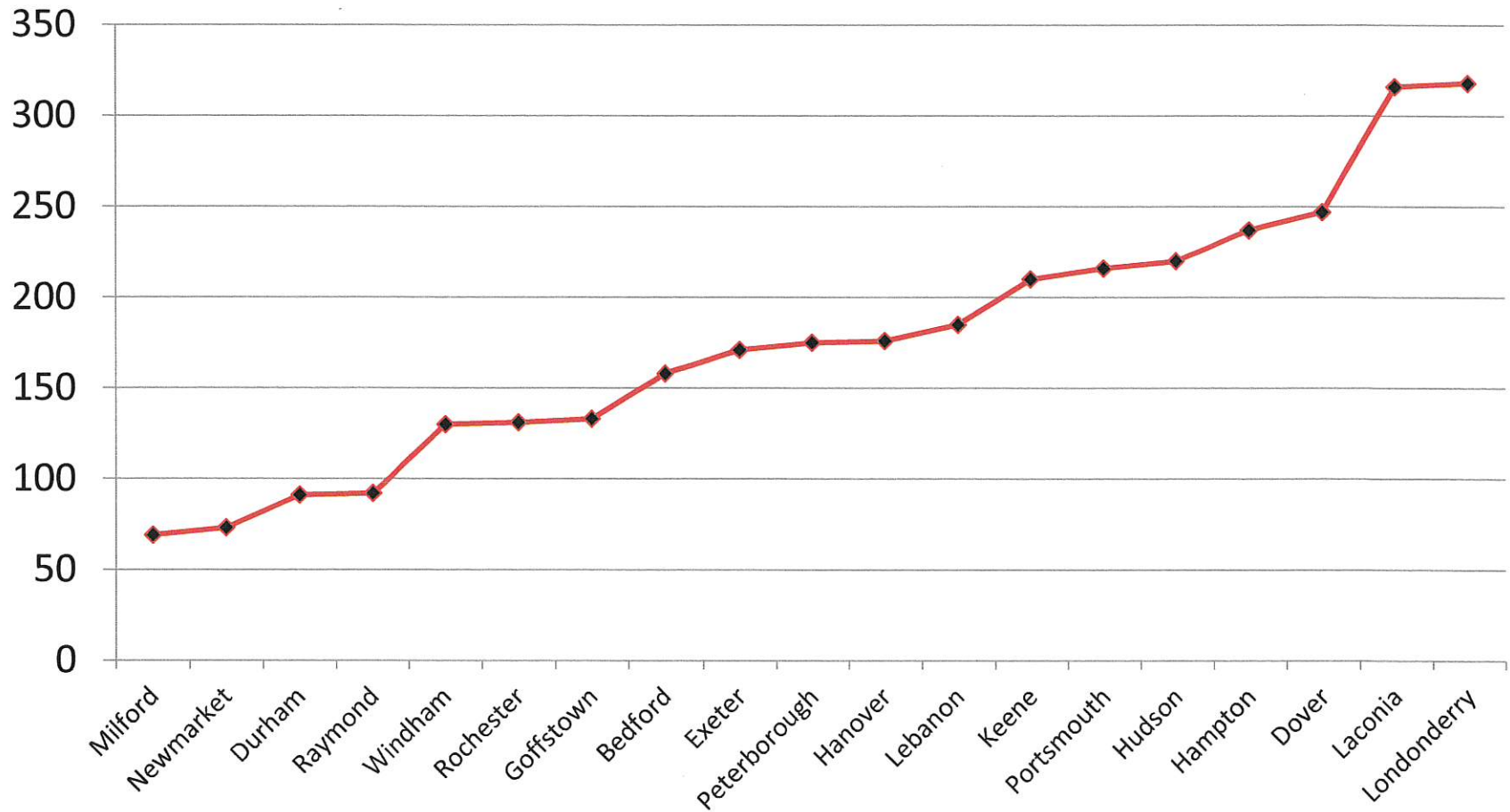


Revised 09/28/2015

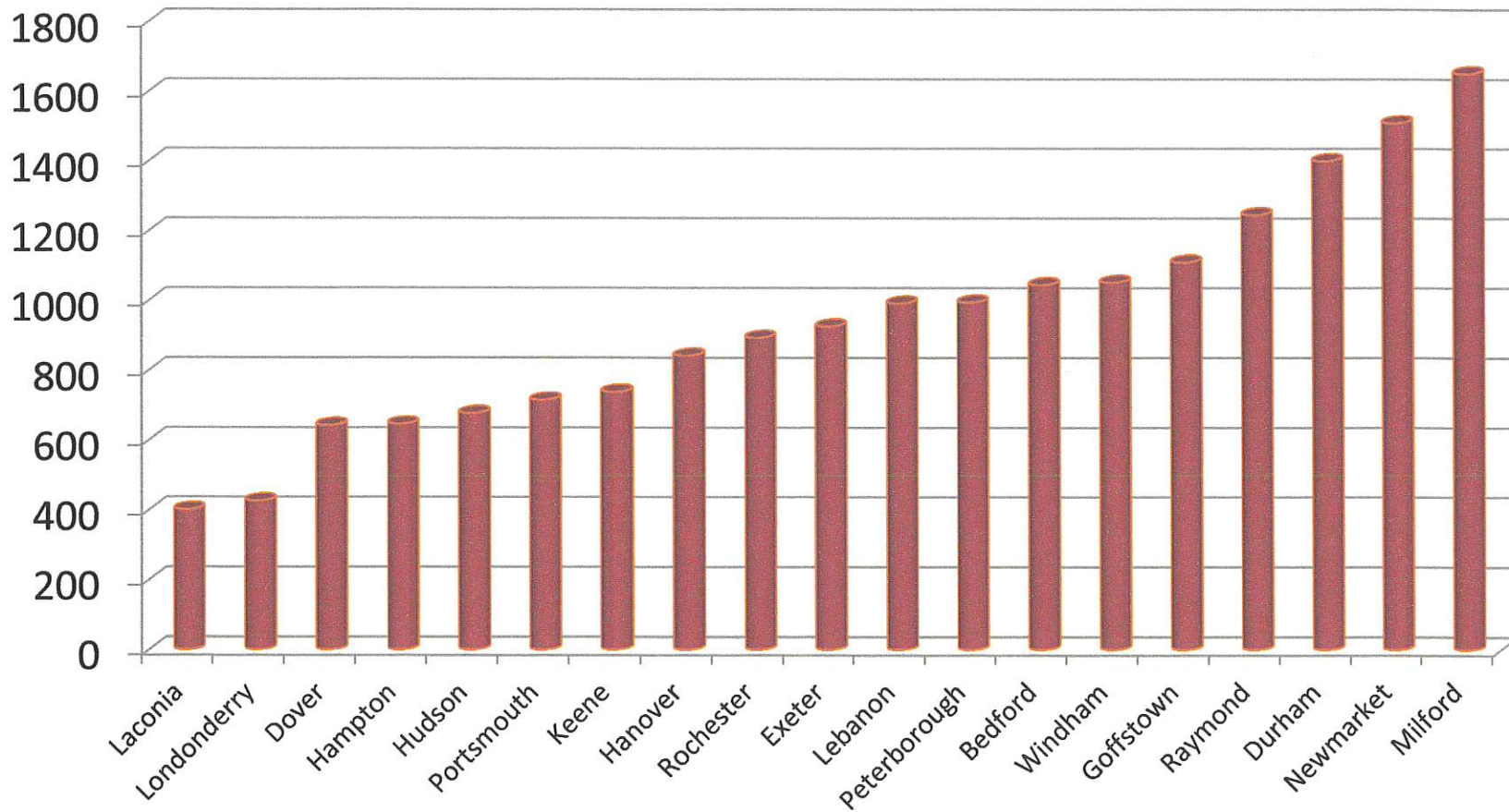
# Number of Police Officers by Community



# Cost per Call



# Number of Calls per Officer



# 2018 Town Administrator's Proposed Budget

## Town of Durham

		1	2	3	4	5	6	7
		Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
		2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
		As of Year End	As of Year End	As of January	Thru Sept. 30th	2018	2018	2018
					As of September			
<b>Police</b>								
<b>Police</b>								
<b>01-4210-601-01-010</b>	F-T Wages - Police	1,407,216.47	1,421,521.18	1,468,200.00	1,032,335.25	1,599,300.00	1,545,500.00	1,545,500.00
<i>Narrative for Column # 5</i>								
Wages for Chief, Deputy Chief, Captain, 2 Administrative Assistants, 5 Sergeants, 13 Officers and 20% of Parking Enforcement Officer for evidence work including sick leave bonus and longevity.								
We are requesting the addition of one patrol officer. This position will allow an additional patrol officer to be assigned to weekend days where staff is often overwhelmed by demands associated with the phenomenon of "day drinking" and the remnants of the night before.								
<i>Narrative for Column # 6</i>								
Town Administrator reduced by additional officer requested.								
<b>01-4210-601-01-020</b>	P-T Wages - Police	1,802.64	1,405.63	3,000.00	2,529.82	7,200.00	3,000.00	3,000.00
<i>Narrative for Column # 5</i>								
By Durham Policy, only retired police officers leaving Durham employ in good standing, are eligible to be Reserve Officers. When they do work, the pay structure is significantly reduced from those of a full-time officer. They often fill-in during challenging periods such as Homecoming and Cinco de Mayo as well as unpredictable events such as Red Sox or Patriots in national champion situations.								
<b>01-4210-601-01-030</b>	O-T Wages - Police	185,190.16	214,908.15	185,000.00	159,416.21	185,000.00	185,000.00	185,000.00
<i>Narrative for Column # 5</i>								
The police administration has long viewed the use of overtime as a primary strategy to address the massive influx of students to the community. Durham's challenges are not year-round and are much better addressed by way of overtime to address those needs when they are urgently needed such as in the Fall and Spring semesters of the UNH academic year.								
1) Since significant numbers of police officers are NOT needed during all times of the year, hiring copious number of staff is not prudent.								
2) Durham officers understand the unique policing environment of this community and more specifically, how the community wants to be policed.								
3) Enabling overtime, in moderate amounts, to be distributed to existing staff also increases their earning potential and hence morale.								
So conservative is the department's approach to the use of overtime funding that if all the vacant shifts were filled, the funding required to maintain full staffing would exceed \$250,000 annually.								
<b>01-4210-601-01-090</b>	Ins Buy-Out (Wages) - Police	103,506.50	106,224.52	123,300.00	82,091.66	122,400.00	122,400.00	122,400.00
<b>01-4210-601-01-910</b>	Wage Accrual - Police - Accrual	7,141.27	5,316.56	0.00	-27,793.23	0.00	0.00	0.00
<b>01-4210-601-02-310</b>	Soc Sec - Police	7,778.37	8,218.35	7,800.00	7,019.65	8,300.00	8,000.00	8,000.00
<b>01-4210-601-02-320</b>	Medicare - Police	26,193.73	27,203.13	26,000.00	19,120.64	27,700.00	26,900.00	26,900.00
<b>01-4210-601-02-330</b>	Retirement - Police	395,116.11	410,075.51	441,200.00	299,696.84	502,300.00	486,500.00	486,500.00
<b>01-4210-601-03-610</b>	Health & Dental - Police	180,974.66	205,583.64	229,800.00	153,339.29	236,200.00	216,500.00	216,500.00
<b>01-4210-601-03-630</b>	Life - Police	3,300.00	3,262.50	3,300.00	2,337.50	3,500.00	3,300.00	3,300.00

# 2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
		2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
		As of Year End	As of Year End	As of January	Thru Sept. 30th As of September	2018	2018	2018
<b>01-4210-601-03-640</b>	STD & LTD - Police	2,909.62	3,294.80	3,700.00	5,906.35	18,900.00	18,200.00	18,200.00
<i>Narrative for Column # 5</i>								
Addition of Long-Term Disability benefits were added following the most recent contract negotiations.								
<b>01-4210-601-04-010</b>	S.U.T.A. - Police	1,753.24	974.00	1,000.00	716.00	1,000.00	900.00	900.00
<b>01-4210-601-04-020</b>	Workers Comp - Police	23,115.00	26,332.00	27,200.00	27,189.00	31,500.00	30,400.00	30,400.00
<b>01-4210-601-05-000</b>	Medical Testing - Police	912.40	1,212.54	925.00	3,249.31	2,225.00	2,225.00	2,225.00
<i>Narrative for Column # 5</i>								
As there is a proposal to hire an additional officer in this budget, this line reflects those costs. Unfortunately this is an account that is routinely in overage under circumstances where there is no warning of officers retiring or resigning to accept different employment or in another instance, moving to another position. For each process, the funds pay for the extensive testing that is required to ensure that Durham is hiring the most qualified person/s. This account calculates the cost of a selection process.								
The hiring process is done in conjuncture with a thorough and extensive background investigation which includes interviews with friends, neighbors, review of credit history and work references before an employment offer is tended. We have recently contracted this out to save officer time and allow for the private vendor, Larmonie Group, to offer their expertise while enabling an outside view of the candidate.								
<b>01-4210-601-06-000</b>	Uniforms & Cleaning - Police	21,890.91	22,599.96	23,400.00	19,686.34	24,700.00	23,400.00	23,400.00
<i>Narrative for Column # 5</i>								
This account pays for all uniforms, leather gear and shoes or other apparatus worn by the officers. It also covers bicycle uniforms and ancillary equipment, as well dry cleaning the officers uniforms.								
\$500.00 per employee for replacement of uniforms and upgrade of equipment is negotiated via contractual agreement. The increase is due to the additional officer proposed.								
<i>Narrative for Column # 6</i>								
Reduced by Town Administrator due to removal of additional officer.								
<b>01-4210-601-08-000</b>	Travel & Mileage Reimb - Police	5,061.51	7,298.31	5,200.00	3,732.55	5,000.00	5,000.00	5,000.00
<i>Narrative for Column # 5</i>								
This account pays for costs associated with travel to meetings, investigations and seminars. The International Association of Chiefs of Police annual meeting is scheduled to occur in Orlando. Both Chief Kurz and Deputy Chief Kelley attend the conference and the accompanying training that has been so valuable to the efficient operation of the department.								
In addition, there are other meetings such as the CALEA conference, Underage Drinking Conference and the Community Policing Conference that offer staff opportunities to remain relevant to cost effective strategies that impact the Durham community.								



# 2018 Town Administrator's Proposed Budget

## Town of Durham

		1 Expended 2015 As of Year End	2 Expended 2016 As of Year End	3 Budgeted 2017 As of January	4 Expended 2017 Thru Sept. 30th As of September	5 Proposed Dept Head 2018	6 Proposal #1 Town Admin 2018	7 Proposal #2 Town Admin 2018
<b>01-4210-601-09-000</b>	Educ, Train, & Seminars - Police	7,703.54	14,546.59	14,000.00	12,776.37	14,000.00	14,000.00	14,000.00
<i>Narrative for Column # 5</i>								
All costs associated with training personnel originate from this account. Because of the variety of topics the department addresses and due to the diversity of personnel, there is a need to begin focusing upon a wider-range of training topics.								
Our commitment to the Oyster River Schools to provide a School Resource Officer (SRO) equates to attending a number of specialized symposiums that focus upon such topics as cyber-bullying, detecting hazards in the educational environment and legal issues surrounding schools.								
Training is a major component of the department's retention plan with the goal to ensure that each employee has equal training opportunities. In years past, the NH Police Academy would often support via a grant process, training for our staff at the academy. Due to State budge reductions, that program has been eliminated.								
<b>01-4210-601-10-000</b>	Accreditation / Licenses / Certifications	3,470.00	8,863.49	14,500.00	14,226.19	13,330.00	13,300.00	13,300.00
<i>Narrative for Column # 5</i>								
The department was first accredited in 1999 and subsequently reaccredited in 2002, 2005, 2008, 2011, 2014 and most recently, this past year for the 7th time. Our goal remains to adhere to our established policies while maintaining appropriate files and supporting documentation that demonstrates compliance. At this juncture we are attending CALEA conferences to stay relevant to changes in format while preparing future leadership in the nuances of accreditation.								
The funds in this account pay the annual fee, attendance at one conference for two persons, generally the Captain and an Administrative Assistant, as well as ancillary items needed to support the accreditation mission. The PowerDMS renewal is also included in this line.								
<b>01-4210-601-17-000</b>	Telephone / Fax - Police	10,411.84	9,570.69	6,500.00	4,512.00	10,000.00	10,000.00	10,000.00
<i>Narrative for Column # 5</i>								
Funds from this account support all police department telephone systems that comprise the communication system. Additionally, Verizon supplies the modem connection for the laptops in each cruiser.								
Ultimately, much of the agency's effectiveness rests with our ability to gather data and effectively communicate quickly and efficiently.								
<b>01-4210-601-18-000</b>	Cell Phones - Police	0.00	0.00	3,500.00	2,944.21	3,600.00	3,600.00	3,600.00
<i>Narrative for Column # 5</i>								
Funds from this account support all police department cell phone systems that comprise the communication system.								
<b>01-4210-601-25-000</b>	Office & Computer Supplies - Police	8,935.20	7,392.67	7,500.00	4,449.79	8,000.00	8,000.00	8,000.00
<i>Narrative for Column # 5</i>								
This account supports a variety of office products including development, toner, pens, pencils, and copious amount of copy paper that the department uses throughout the year.								
<b>01-4210-601-26-000</b>	Postage - Police	1,927.61	1,478.37	1,700.00	1,121.36	1,600.00	1,600.00	1,600.00
<i>Narrative for Column # 5</i>								
The department has long maintained a program whereby residents are informed of potential changes to ordinances that may impact their neighborhoods. This strategy follows the Durham Town Council's summary action statement of keeping the community informed of local affairs.								
In addition, "To the Parents Of" letters are quite numerous, accounting for approximately \$600 in postage just to notify Mom and Dad of their child's arrest in Durham.								

## 2018 Town Administrator's Proposed Budget

### Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January				
<b>01-4210-601-27-000</b>	Printing - Police	2,079.22	1,368.62	1,500.00	884.41	1,500.00	1,500.00	1,500.00
	<i>Narrative for Column # 5</i>							
	This account pays for costs associated with printing of letterhead, envelopes, various reports, policies, surveys and business cards.							
<b>01-4210-601-29-000</b>	Membership Dues - Police	2,005.69	1,220.05	3,900.00	1,977.00	3,900.00	2,500.00	2,500.00
	<i>Narrative for Column # 5</i>							
	This account pays for fees and/or dues associated with the department, or members of the department, to belong to a variety of professional organizations. The value of interaction with a number of these organizations has greatly benefited the community and the delivery of police services.							
	Northern New England Police Accreditation Coalition, International Associates of Chief of Police (4), Police Executive Research Forum, New England Chiefs of Police Association, New Hampshire Chiefs of Police Association, FBI National Academy Associates (4), New England State Police Information System, International Association of Campus Law Enforcement Administrators, are but a few of the organizations members of our department belong to.							
	<i>Narrative for Column # 6</i>							
	Reduced by Town Administrator.							
<b>01-4210-601-32-000</b>	Adv / Legal Notices - Police	800.72	2,634.90	350.00	1,105.01	600.00	600.00	600.00
	<i>Narrative for Column # 5</i>							
	The legal and advertisement account allows for the agency to place ads and other legal necessities in the local newspaper. Primarily for job advertisements, this account allows for the flexibility to purchase items from an established fund.							
	The cost of newspaper ads are becoming costly and not as relevant due to the internet searches that are common among this generation of employee. However, area applicants may still focus on newspapers for their employment.							
<b>01-4210-601-35-000</b>	Work study (non payroll wages) - Police	1,063.65	3,691.40	2,000.00	605.34	4,000.00	4,000.00	4,000.00
	<i>Narrative for Column # 5</i>							
	Work-study students are hired throughout the academic year to augment our office staff. They accomplish a host of tasks including arrest logs, demographic arrest data and other valuable information that enables the department to provide statistical analysis concerning who is being arrested, detailed analysis of arrests, the locations and the days as well as the times that demand enhanced police presence.							
	This year we will be proposing the hiring of two additional work-study individuals to enter photographs of arrested persons on the department's Facebook page, as well as assisting with CALEA, essentially doubling the wages in the category. But for this resource, information provided to the Administrator would be significantly curtailed.							

# 2018 Town Administrator's Proposed Budget

## Town of Durham

	1	2	3	4	5	6	7
	Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
	2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
	As of Year End	As of Year End	As of January	Thru Sept. 30th	2018	2018	2018
				As of September			
<b>01-4210-601-36-000</b> Contracted Services - Police	23,716.98	34,894.85	18,000.00	19,534.56	22,000.00	22,000.00	22,000.00

Narrative for Column # 5

This is an account created specifically to compensate police officers from outside jurisdictions for their work in Durham. A majority of the funding is used to secure Strafford County prisoner transport vans in the fall and spring when there is a high demand for police services.

The Sheriff's office charges a very reasonable \$60.00 hourly for the van and two officers. Their role is to retrieve arrested persons when a Durham Officer has someone in custody and transport them to the Durham Facility where they are processed. This strategy ensures that experienced Durham Officers remain on the street and are not overly consumed with transporting prisoners or with the paperwork associated with the arrest.

This is an account that fluctuates dramatically according to events that may occur during the year. While 2016 was an election year, a number of high profile politicians appeared in Durham creating challenges and the need for additional staff. Cinco de Mayo has been exceedingly problematic.

<b>01-4210-601-37-000</b> Legal Fees / Services - Police	27,795.00	27,795.00	27,795.00	23,162.50	28,360.00	28,360.00	28,360.00
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Narrative for Column # 5

This account reimburses Thomas Dunnington, Esq. for his professional services associated with the prosecution of criminal cases brought forth by Durham Police Officers. Mr. Dunnington has not received an increase in four years, consequently I am proposing a 2% increase this year equating to 12 payments of \$2,364 per month.

The competent prosecution of those arrested is as important as the training, experience and professional management of the police effecting the arrest. Mr. Dunnington provides legal services at a rate significantly below those of most attorneys in the area. His familiarity and years of practicing in the Durham Court is extremely helpful in this endeavor.

<b>01-4210-601-45-000</b> General Supplies - Police	8,306.76	9,781.14	15,000.00	9,132.58	13,200.00	12,000.00	12,000.00
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Narrative for Column # 5

This account supports a variety of functions that the agency accomplishes. It allows for the purchase of such items as flares and ammunition and items such as hardware supplies, taser training cartridges, pet supplies, etc.

Narrative for Column # 6

Reduced by Town Administrator.

<b>01-4210-601-52-000</b> Equip Maint (Other Than Office) - Police	7,301.14	6,503.09	11,200.00	3,246.69	10,900.00	9,000.00	9,000.00
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Narrative for Column # 5

This account funds all of the maintenance costs associated with such items as the copy and fax machines, as well as the in-house video systems and the cruiser radar units which are aging rapidly.

Service agreements with the State of New Hampshire for intoxilyzer certification also fall under this account. Other items that are maintained by the way of this line include the Modem and other items requiring maintenance agreements. IMC Control, Intoxilyzer, computer hardware repair, Burns Security, UBM Copy Machine, Fax and Telephone System.

Narrative for Column # 6

Reduced by Town Administrator.

# 2018 Town Administrator's Proposed Budget

Town of Durham

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	Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
	2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
	As of Year End	As of Year End	As of January	Thru Sept. 30th As of September	2018	2018	2018
<b>01-4210-601-54-000</b> Vehicle Maint - Police	22,688.60	34,576.16	25,000.00	21,821.30	30,000.00	30,000.00	30,000.00
<i>Narrative for Column # 5</i>							
This account funds all repairs to the department's 12 vehicles including routine maintenance such as oil and lubrication changes. Tires and other wearable items are purchased from this account. The Department has transitioned to Dover for providing mechanical services for the fleet due to an overworked DPW mechanic. However on several occasions the Dover facility was also overwhelmed by emergency repairs during snow removal periods. At these times we engaged Dube Ford to accomplish routine maintenance.							
While a slight challenge, the response is generally excellent from the Dover facility and warrants continuation when analyzing the cost of additional personnel at DPW.							
Additionally the car washing of all vehicles to maintain a professional image is funded through this account.							
<b>01-4210-601-55-000</b> Equip / Vehicle Rental - Police	0.00	0.00	100.00	420.00	100.00	100.00	100.00
<i>Narrative for Column # 5</i>							
This account allows for periodic rental of equipment which is used infrequently so as not to warrant the purchase or the item rented is so costly as to prohibit the purchase.							
While this account has not been utilized in the past several years, were a situation to occur, specific funding would be available.							
<b>01-4210-601-56-000</b> Fuel / Oil For Vehicles - Police	38,228.67	31,670.67	40,000.00	19,016.10	36,000.00	34,000.00	34,000.00
<i>Narrative for Column # 5</i>							
The calculations related to gasoline prices seem to be a moving target as they fluctuate wildly. In the past our projections have been totally ineffective due to world markets beyond our control.							
Over the years we have instituted a host of strategies that strive to provide preventive patrol while still maximizing fuel efficiency. The most recent initiative is our relationship with Irving Fuels. Lately, the fuel prices at Irving have been significantly cheaper than the NH State bid due to Irving's ability to purchase fuel more frequently and capture better pricing as a result. While we will continue monitoring, at this point, Irving has proved to be an exceptional value.							
While demands for police services has increased the fleet conversion to the six-cylinder Taurus and Explorer has also contributed significantly to a higher conservation of fuel.							
<i>Narrative for Column # 6</i>							
Reduced by Town Administrator.							
<b>01-4210-601-61-070</b> School Resource Program	1,615.98	130.98	900.00	171.18	900.00	900.00	900.00
<i>Narrative for Column # 5</i>							
The School Resource Officer (SRO) continues to be an outstanding initiative and attribute of the department at so many different levels. The ability to interact with our school children in a positive, proactive manner, coupled with enforcement of applicable laws in an expedient manner, as well as forming close relationships with the school department, has proven to be very successful. The SRO has been proactive in dealing with a number of relevant challenges facing today's youth. Some of the topics are associated with very dangerous issues such as alcohol, drugs, tobacco, anger management and bullying both in person and cyber.							
This will be the fifth year that the SRO has organized a bicycle rodeo that is an outstanding success and created a collaborative effort with the UNH cycling club; various businesses in the community and NH Highway Safety. The event focuses upon children in the 6th grade.							

# 2018 Town Administrator's Proposed Budget

## Town of Durham

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		As of Year End	As of Year End	As of January				
<b>01-4210-601-61-090</b>	C.O.P. Program	397.00	2,305.45	800.00	1,539.36	800.00	800.00	800.00
<i>Narrative for Column # 5</i>								
The Community Oriented Policing line previously supported programs associated with the creation of opportunities that allow interaction and partnerships with our community. Economic realities coupled with a demand for police to be elsewhere and do other tasks has curtailed the program dramatically. Years ago there were plentiful federal grants that supported a variety of initiatives, however they have disappeared.								
This account has been used to purchase water bottles for the bicycle rodeo, supporting SHARPP with their open house, and pizza for Oyster River Freshmen orientation day.								
<b>01-4210-601-73-000</b>	Radios - Police	11,830.49	13,183.83	15,980.00	10,195.03	17,540.00	16,000.00	16,000.00
<i>Narrative for Column # 5</i>								
This fund pays for maintenance and repairs of all radio equipment utilized by the police department. The current situation is very favorable concerning portable radios as most were purchased several years ago.								
The Town has entered into a maintenance agreement with 2-Way with the invoice divided between Fire and Police. The Police share is \$750.00 per month.								
T-3 data line charges from Fairpoint that support the microwave system are included in this account at \$360 per month.								
Also included is the cost to replace batteries for six (6) portable radios. (\$720.00)								
<i>Narrative for Column # 6</i>								
Reduced by Town Administrator.								
<b>01-4210-601-74-000</b>	Investigations - Police	139.87	3,539.04	5,550.00	1,240.36	5,400.00	5,000.00	5,000.00
<i>Narrative for Column # 5</i>								
This account's original design was to stock the Criminal Investigation Division (CID) with the necessary equipment and tools to ensure that criminal investigations can be adequately investigated. Although the department is designed to function on the "Generalist" principle whereby each officer is charged with bringing an investigation to its successful conclusion, many cases, such as rapes, and other major events, require specialized implements and equipment. Items purchased by funds in this line assure that a competent and professional conclusion is possible.								
DNA evidence testing that assists in solving cases has cost implications, which this line supports.								
<i>Narrative for Column # 6</i>								
Reduced by Town Administrator.								
<b>01-4210-601-89-000</b>	Miscellaneous - Police	7,164.68	7,124.73	5,800.00	5,682.57	6,200.00	6,200.00	6,200.00
<i>Narrative for Column # 5</i>								
This account is literally paying for all items that are difficult to categorize. During public forums or hiring processes, we provide coffee and other accoutrements from businesses in Durham. Additionally, cable ready television and bottled water are examples of items from this account.								
Xtreme Cleaners provide cleaning services after an arrestee either bleeds, vomits, urinates or defecates in one of our cruisers or booking facility. These events are considered a "blo-hazard" incident by US Government regulations and require immediate resolution. All funds expended are ultimately reimbursed by the arrestee upon a guilty plea and/or finding of guilty in court.								

# 2018 Town Administrator's Proposed Budget

## Town of Durham

	1	2	3	4	5	6	7
	Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
	2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
	As of Year End	As of Year End	As of January	Thru Sept. 30th As of September	2018	2018	2018
<b>01-4210-601-90-014</b> Bicycle Patrol - Police	192.97	158.00	300.00	335.97	800.00	800.00	800.00
<i>Narrative for Column # 5</i>							
Our bicycle program remains an important initiative for the agency due to a number of considerations including gasoline consumption/pricing and as a proactive approach that provides patrol resources.							
The bicycle patrol is used extensively during UNH school opening in September, as well as during graduation in May.							
We currently have four (4) bicycles which require annual maintenance and we are recommending replacing items carried on the bikes such as saddle bags.							
<b>01-4210-601-90-015</b> Explorer Program - Police	0.00	0.00	100.00	0.00	100.00	50.00	50.00
<i>Narrative for Column # 5</i>							
The Explorer Program was a casualty of an agency that was simply too busy to devote the time necessary to fulfill the demands of overseeing a viable Explorer Post.							
Unfortunately, there has been little interest from students of the Oyster River school system. As it is labor intensive for the officers there is no reason to maintain a sanctioned program with the Boy Scouts of America. The funds allocated will allow a placeholder approach that will enable reinstatement if applicable.							
<i>Narrative for Column # 6</i>							
Reduced by Town Administrator.							
<b>01-4210-601-96-000</b> Capital - Police	10,263.50	7,864.10	24,850.00	33,344.58	29,400.00	31,600.00	31,600.00
<i>Narrative for Column # 5</i>							
This account supports more costly items that have a longer use for the agency but cost less than warranting entry into the Capital Improvement Program.							
\$ 2,700 Replace body armor that is 6 years old for four individuals							
\$ 1,500 Replacement items for firearms and targets							
\$ 1,000 6 stinger flashlights with metal hydridge charging units							
\$ 1,700 Honor Guard Uniform							
\$ 2,800 4 Colt "receiver components" to repair rifles							
\$ 3,900 Replacement equipment for SRT members							
\$ 3,200 Replace 2 radar units							
\$12,600 2 Toughbook MDT units to replace existing computers in cruisers							
<b>Police Total</b>	<b>2,571,901.70</b>	<b>2,695,724.60</b>	<b>2,795,850.00</b>	<b>1,984,017.64</b>	<b>3,037,455.00</b>	<b>2,933,135.00</b>	<b>2,933,135.00</b>

# 2018 Town Administrator's Proposed Budget

Town of Durham

	1	2	3	4	5	6	7
	Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
	2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
	As of Year End	As of Year End	As of January	Thru Sept. 30th As of September	2018	2018	2018
<b>Special Details- Police &amp; Fire</b>							
<b>Police</b>							
<b>01-4230-601-01-060</b>	Special Details - Wages - Police	101,280.34	126,158.90	100,000.00	69,675.98	105,000.00	105,000.00
<i>Narrative for Column # 5</i>							
This account is basically an "in and out" account. It serves as the primary funding source for Durham police officers who provide security, traffic control and other tasks for outside vendors who reimburse the Town for those services. In years past, Durham Police Officers would be compensated for these tasks with funds that were allocated from the regular overtime account. This gave the erroneous impression that the account was overdrawn when in reality, revenues were being received by the Town. The creation of this line allows for a more accurate portrayal of the status of spending.							
<b>01-4230-601-01-960</b>	Special Details - Wage Accrual - Police	0.00	0.00	0.00	0.00	0.00	0.00
<b>01-4230-601-02-310</b>	Soc Sec - Special Details - Police	0.00	0.00	0.00	0.00	0.00	0.00
<b>01-4230-601-02-320</b>	Medicare - Special Details - Police	0.00	0.00	1,450.00	0.00	1,500.00	1,500.00
<b>01-4230-601-02-330</b>	Retirement - Special Details - Police	16,556.96	19,536.57	37,500.00	8,819.03	41,400.00	41,400.00
<b>01-4230-601-04-020</b>	Workers Comp - Special Details - Polic	1,008.00	1,176.00	1,100.00	1,222.00	1,900.00	1,900.00
<b>01-4230-601-36-000</b>	Contracted Services - Special Details -	0.00	0.00	2,500.00	0.00	2,500.00	2,500.00
<i>Narrative for Column # 5</i>							
Hiring of officers from other agencies when Durham employees are not available.							
<b>Police Total</b>		<b>118,845.30</b>	<b>146,871.47</b>	<b>142,550.00</b>	<b>79,717.01</b>	<b>152,300.00</b>	<b>152,300.00</b>