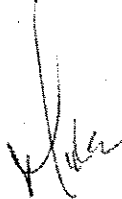


Department of Public Works

*Town of Durham
100 Stone Quarry Drive
Durham, N.H. 03824
603-868-5578
Fax 603-868-8063*

Memorandum

TO: Todd Selig, Town Administrator
Gail Jablonski, Business Manager

FROM: Michael Lynch, Public Works Director 

DATE: September 1, 2017

RE: **Recommended 2018 Public Works Budgets**

On behalf of the Department of Public Works, I am pleased to present our 2018 Public Works Budgets for your consideration and support. As in past years, the Public Works Budget is composed of several different points of view. One is DPW staff input regarding materials, supplies, services, and programs. Another is the department head's vision of the needs of the community, introducing new ideas and programs, while also evaluating and critiquing current operations. Each line item is analyzed for justification and is realistically estimated utilizing past history, market analysis or vendor quotations.

Moving forward, the 2018 budget includes many tasks which historically have been incomplete or never moved forward due to lack of personnel. This budget gives guidance to correct these deficiencies, while supporting new State & Federal laws/guidelines. As I approach retirement, I feel a great obligation to leave the Public Works Department on sound ground and with adequate staffing at all levels. I have identified several areas over the past few years with 2018 being the year to implement these new staffing upgrades. Please find below several new staff positions which fill the gaps within the DPW allowing us to perform daily tasks at the level of which Durham residents request/expect.

- **Buildings & Grounds Maintenance Worker III**
Concentration on roadside mowing/vegetation
Public land maintenance and upkeep, graveyard maintenance
Tree Warden Responsibilities / Tree maintenance
Assist Land Stewardship Coordinator as needed
- **DPW Administrative Clerk**
Current position is 24 hours/week. Request is to move position to 40 hours/week.
This position will administratively support DPW and assist with MS4 Stormwater Permit, Water Backflow Prevention Program, Industrial Wastewater Pretreatment Program, Monthly Water Readings and Quarterly Water/Sewer Billing.

- **Town-Wide GIS Manager**

A GIS Manager would benefit most departments in Town. For Public Works, this department would be responsible for the management and upkeep of all data related to the Town's assets and infrastructure including the water, sewer and stormwater systems. In addition they would maintain data layers on the Town's LED streetlights as well as Town owned properties and facilities. This position is critical for the development of asset management programs.

- **Wastewater Maintenance Worker IV**

Assist all phases of the Wastewater Treatment and Collection System as needed.

Current staffing is below EPA Standards and engineering firm recommendation, minimum of 6 staff members for our sized plant, we have been at five staff members for quite some time.

Assist GIS Manager with data collection.

Conduct inspections for Industrial Wastewater Pretreatment Program.

- **Water Department Maintenance Worker IV**

Water/Sewer Reading and billing- currently semi-annual, as of 2018 required by NHDES to be quarterly- we intend on beginning Fall 2018.

Water Backflow Prevention Program (also required by NHDES) - begin to conduct in-house inspection and testing (additional revenue of \$10,000 estimated) instead of contracting services out.

Assist GIS Manager with data collection.

Upgrade facilities maintenance.

The DPW budget is comprised of 26 individual operational budgets and 18 Capital Improvements Plan (CIP) projects. The DPW budget also supports the operational needs of all other departments in the Town. For example, the Public Works budget covers the heating, electrical, building maintenance, contracted cleaning, and supply needs of most of these departments. Additionally, DPW also completes vehicle maintenance of all Town departments except the Police and Fire Departments. DPW also continues to assist the Parks & Recreation Department on a regular basis. The attached summary of totals, broken down by account, include all operating expenses and specific projects proposed by the Public Works Department and other Town departments that fall under DPW's budget.

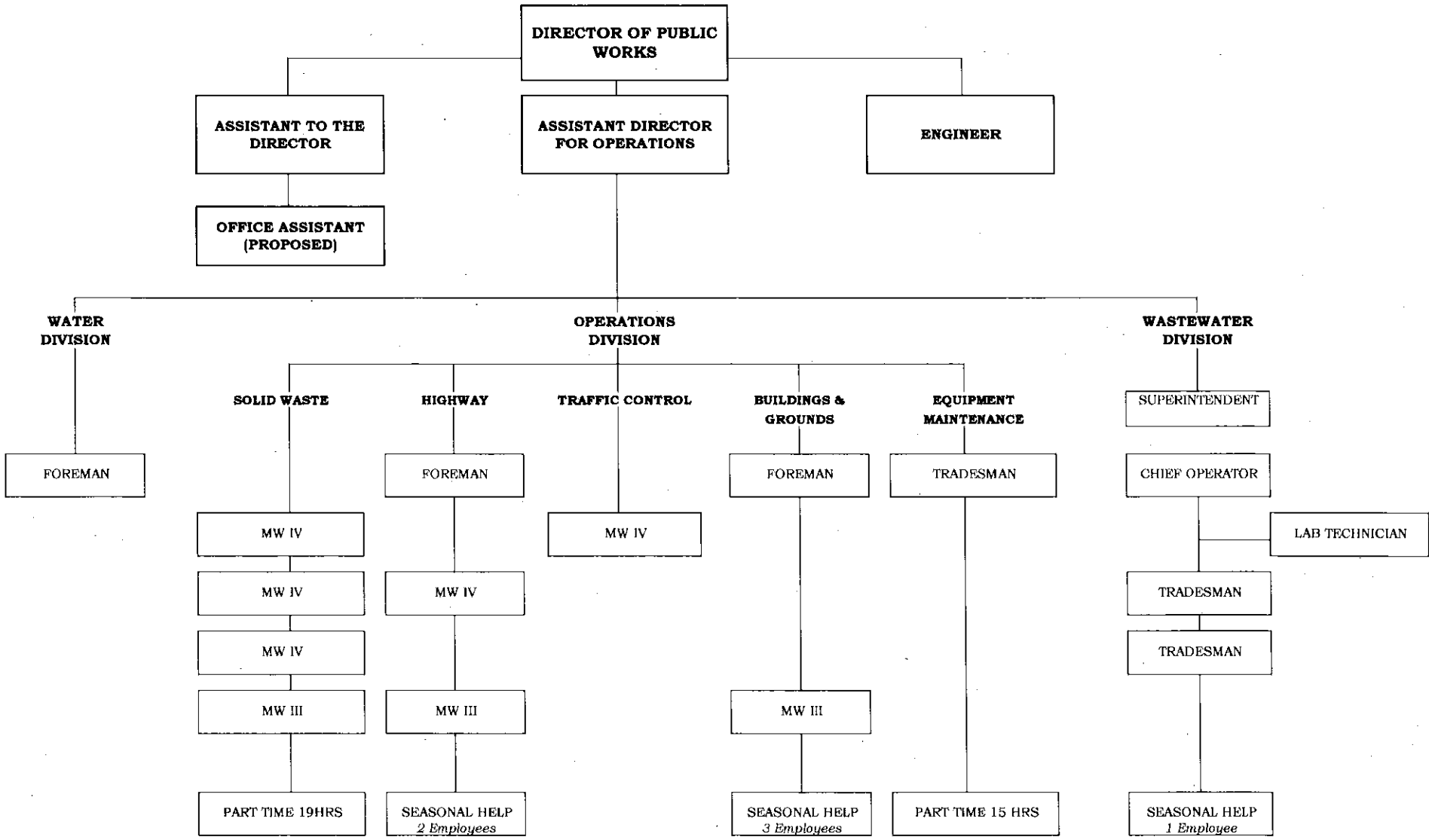
To aid in analysis and understanding for you and the Town Council, most budget items have a brief description, rationale, and where applicable, a historical review of prior operational costs.

The 2018 budget request incorporates multiple LEAN initiatives and is intended to align itself with several Town Administration, Council, and Department goals such as streamlining operations and improving efficiencies. The current high level of municipal services will continue to be a priority for the Public Works Department. The department will also continue to explore new ways to increase the current level of service to the Durham taxpayer by fine-tuning all aspects of services that the department provides.

2018 HIGHLIGHTS

- The annual road resurfacing program remains the Public Works Departments top priority for 2018. The department requests \$450,000 for the 2018 program which includes the shimming and one inch asphalt overlay of Bennett Road, Garden Lane, Hamel Drive, Hampshire Ave, Hoitt Drive, Lundy Lane, Palmer Drive, Schoolhouse Lane, Scotland Road, Tom Hall Road, Wood Road and York Drive.
- The Department will also upgrade the sidewalks on Madbury Road and Durham Point Road.
- Installation of 44 new holiday LED decorations downtown providing energy efficiency and community pride.
- DPW vehicles to be replaced in 2018 include a WWTP ¾ Ton Pick-up Truck, The 2005 Curbside Recycling/Trash Collection Vehicle and the 2008 Ford Sterling 35,000lb Dump Truck.
- The Department will continue to monitor the restoration of the Mill Pond and Oyster River Dam.
- Resurfacing/Repairs of the Dennison Road Parking Lot.
- The Longmarsh Road culvert replacement project funding is being reviewed by the FEMA Mitigation Program and construction should start in early 2018.
- The Wastewater Division will continue its 10 year facility upgrade plan. This year's scope includes the \$425,000 for the Grit System Upgrade, replacement of Primary Scum Pumps and Lab Equipment.
- Wastewater personnel will continue engineering for the replacement of the current 50+ year old 18" force main with construction of force main in 2019 with Clean Water SRF loan offering approximately \$383,000 in Principal Forgiveness. This is the only wastewater force main from the Dover Road Pump Station to the Wastewater Treatment Plant.
- DPW has completed engineering of the Littlehale Pond Dam Removal / Restoration and will move forward with this project in 2018.
- The Water Department will complete 2 maintenance projects including minor rehabilitation of the Technology Drive PRV Station, the upgrade of the Madbury Road Pump Station and will assist the University of New Hampshire in the upgrade of the 10" Water Main along Waterworks Road.
- The DPW has had several inquiries over the past several years regarding the paving of both Cedar Point Road and Dame Road. We have included CIP work sheets for these two projects in the 2018 CIP Budget to initiate conversation with both the Town Administration and Town Council.

Department of Public Works Organizational Chart



2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January				
Town Hall Bldg								
01-4194-802-01-010	F-T Wages - Town Hall	1,016.81	1,957.96	2,200.00	190.72	2,900.00	2,900.00	2,900.00
01-4194-802-01-020	P-T Wages - Town Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-802-01-030	O-T Wages - Town Hall	105.63	108.78	70.00	74.40	100.00	100.00	100.00
01-4194-802-02-310	Soc Sec - Town Hall	69.56	128.12	150.00	16.43	200.00	200.00	200.00
01-4194-802-02-320	Medicare - Town Hall	16.26	29.96	50.00	3.85	50.00	50.00	50.00
01-4194-802-02-330	Retirement - Town Hall	120.89	230.86	260.00	29.61	350.00	350.00	350.00
01-4194-802-15-000	Electricity - Town Hall	19,173.98	18,478.36	17,000.00	12,977.40	18,000.00	18,000.00	18,000.00
01-4194-802-16-000	Heating Fuel - Town Hall	4,017.92	2,893.61	7,500.00	2,065.22	3,700.00	3,700.00	3,700.00
	<i>Narrative for Column # 5</i>							
	New Town Office building uses natural gas.							
01-4194-802-17-000	Telephone / Fax - Town Hall	832.00	768.00	800.00	512.00	800.00	800.00	800.00
	<i>Narrative for Column # 5</i>							
	Alarm lines for fire and town office security system.							
01-4194-802-19-000	Water / Sewer - Town Hall	969.75	563.31	850.00	288.42	600.00	600.00	600.00
01-4194-802-36-000	Contracted Services - Town Hall	2,375.40	5,685.08	3,000.00	2,958.85	4,000.00	4,000.00	4,000.00
	<i>Narrative for Column # 5</i>							
	Pest control and rug rental, basement door closure.							
01-4194-802-40-000	Cleaning Service - Town Hall	13,342.12	13,251.72	13,500.00	14,432.69	17,400.00	17,400.00	17,400.00
	<i>Narrative for Column # 5</i>							
	Cleaning interior of Town Office five days a week, 52 weeks a year. Increase from currently cleaning schedule of three days per week.							
01-4194-802-45-000	General Supplies - Town Hall	3,450.27	2,424.36	2,500.00	1,175.39	2,000.00	2,000.00	2,000.00
	<i>Narrative for Column # 5</i>							
	Supplies include hand soap, light bulbs, fixtures and paper products.							
01-4194-802-51-000	Building Maintenance - Town Hall	1,013.59	1,837.65	2,700.00	529.99	1,700.00	1,700.00	1,700.00
01-4194-802-52-000	Equip Maint (Other Than Office) - Town	1,735.50	1,344.24	1,200.00	1,811.83	1,600.00	1,600.00	1,600.00
	<i>Narrative for Column # 5</i>							
	Routine maintenance of the mechanical equipment such as A/C, heat detectors, fire extinguishers, smoke detectors, furnaces and the fire panel.							

2018 Town Administrator's Proposed Budget

Town of Durham

	1	2	3	4	5	6	7
	Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
	As of Year End	As of Year End	As of January				
01-4194-802-89-000 Miscellaneous - Town Hall	0.00	1,503.86	500.00	819.80	1,100.00	1,100.00	1,100.00
<i>Narrative for Column # 5</i> Unexpected needs/supplies that may arise.							
Town Hall Bldg Total	48,239.68	51,205.87	52,280.00	37,886.60	54,500.00	54,500.00	54,500.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
		2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
		As of Year End	As of Year End	As of January	Thru Sept. 30th	2018	2018	2018
					As of September			
District Court Bldg								
01-4194-803-01-010	F-T Wages - Court House	1,947.72	2,242.09	2,380.00	869.92	2,500.00	2,500.00	2,500.00
01-4194-803-01-020	P-T Wages - Court House	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-803-01-030	O-T Wages - Court House	0.00	0.00	70.00	0.00	100.00	100.00	100.00
01-4194-803-02-310	Soc Sec - Court House	120.74	130.44	150.00	53.94	160.00	160.00	160.00
01-4194-803-02-320	Medicare - Court House	28.25	30.50	40.00	12.61	40.00	40.00	40.00
01-4194-803-02-330	Retirement - Court House	216.83	250.45	275.00	97.17	300.00	300.00	300.00
01-4194-803-15-000	Electricity - Court House	2,019.76	2,439.55	1,500.00	1,656.52	1,800.00	1,800.00	1,800.00
01-4194-803-16-000	Heating Fuel - Court House	3,637.21	3,073.07	5,100.00	1,902.12	3,800.00	3,800.00	3,800.00
01-4194-803-19-000	Water / Sewer - Court House	209.70	683.10	225.00	91.77	200.00	200.00	200.00
01-4194-803-36-000	Contracted Services - Court House	400.00	866.02	300.00	0.00	8,500.00	8,500.00	8,500.00
	<i>Narrative for Column # 5</i>							
	Assessment of Old Town Hall/Courthouse, as well as stair lift inspection and maintenance.							
01-4194-803-40-000	Cleaning Service - Court House	4,080.00	3,422.78	3,000.00	1,170.00	3,000.00	3,000.00	3,000.00
01-4194-803-45-000	General Supplies - Court House	128.64	279.09	350.00	425.22	400.00	400.00	400.00
01-4194-803-51-000	Building Maintenance - Court House	1,253.10	3,554.91	8,000.00	1,142.99	10,000.00	10,000.00	10,000.00
	<i>Narrative for Column # 5</i>							
	Masonry and other repairs which may be needed following assessment of building.							
01-4194-803-52-000	Equip Maint (Other Than Office) - Court	966.89	831.73	900.00	650.00	900.00	900.00	900.00
	<i>Narrative for Column # 5</i>							
	Smoke/heat detectors, fire extinguishers, furnace tune up.							
01-4194-803-69-000	Alarm System Monitoring - Court House	416.00	384.00	385.00	256.00	400.00	400.00	400.00
01-4194-803-89-000	Miscellaneous - Court House	0.00	0.00	0.00	0.00	300.00	300.00	300.00
	<i>Narrative for Column # 5</i>							
	Lansdcaping around building.							
District Court Bldg Total		15,424.84	18,187.73	22,675.00	8,328.26	32,400.00	32,400.00	32,400.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January				
Police Station								
01-4194-809-01-010	F-T Wages - Police Station	2,231.89	2,971.22	3,300.00	1,192.54	3,400.00	3,400.00	3,400.00
01-4194-809-01-020	P-T Wages - Police Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-809-01-030	O-T Wages - Police Station	0.00	200.79	100.00	0.00	100.00	100.00	100.00
01-4194-809-01-910	F-T Wages - Police Station - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-809-02-310	Soc Sec - Police Station	138.37	179.51	200.00	73.94	200.00	200.00	200.00
01-4194-809-02-320	Medicare - Police Station	32.36	41.98	50.00	17.28	50.00	50.00	50.00
01-4194-809-02-330	Retirement - Police Station	248.57	354.31	400.00	134.12	400.00	400.00	400.00
01-4194-809-15-000	Electricity - Police Station	9,127.20	9,645.63	8,500.00	6,257.79	9,000.00	9,000.00	9,000.00
01-4194-809-16-000	Heating Fuel - Police Station	4,883.44	4,336.92	4,500.00	3,150.77	4,900.00	4,900.00	4,900.00
01-4194-809-36-000	Contracted Services - Police Station	3,467.51	3,890.80	2,200.00	1,385.90	3,100.00	3,100.00	3,100.00
	<i>Narrative for Column # 6</i>							
	Commercial pest control, generator maintenance, septic pump out.							
01-4194-809-40-000	Cleaning Service - Police Station	10,597.67	11,288.30	14,000.00	9,646.42	17,000.00	17,000.00	17,000.00
01-4194-809-45-000	General Supplies - Police Station	2,588.62	3,387.80	3,600.00	1,544.10	3,600.00	3,600.00	3,600.00
	<i>Narrative for Column # 5</i>							
	Paper products, hand soap, trash bags.							
01-4194-809-51-000	Building Maintenance - Police Station	48.24	453.32	2,200.00	307.41	600.00	600.00	600.00
01-4194-809-52-000	Equip Maint (Other Than Office) - Police	316.00	800.41	500.00	598.00	700.00	700.00	700.00
	<i>Narrative for Column # 5</i>							
	Routine maintenance of equipment including A/C, heat detectors, fire extinguishers, smoke detectors, furnace and fire panel.							
01-4194-809-69-000	Alarm System Monitoring - Police Static	384.00	384.00	385.00	431.00	400.00	400.00	400.00
Police Station Total		34,063.87	37,934.99	39,935.00	24,739.27	43,450.00	43,450.00	43,450.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January				
Library Building								
01-4194-812-01-010	F-T Wages - Library Building	0.00	0.00	2,400.00	1,020.82	2,500.00	2,500.00	2,500.00
01-4194-812-01-020	P-T Wages - Library building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-01-030	O-T Wages - Library building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-02-310	Soc Sec - Library Building	0.00	0.00	150.00	63.28	150.00	150.00	150.00
01-4194-812-02-320	Medicare - Library Building	0.00	0.00	35.00	14.80	50.00	50.00	50.00
01-4194-812-02-330	Retirement - Library Building	0.00	0.00	275.00	0.00	300.00	300.00	300.00
01-4194-812-15-000	Electricity - Library Building	0.00	0.00	16,000.00	12,681.93	16,000.00	16,000.00	16,000.00
01-4194-812-16-000	Heating Fuel - Library Building	0.00	0.00	6,000.00	1,916.14	4,000.00	4,000.00	4,000.00
01-4194-812-19-000	Water & Sewer - Library Building	0.00	0.00	1,500.00	432.63	900.00	900.00	900.00
01-4194-812-36-000	Contracted Services - Library Building	0.00	0.00	0.00	0.00	300.00	300.00	300.00
01-4194-812-40-000	Cleaning Services - Library Building	0.00	0.00	15,000.00	15,570.00	22,500.00	22,500.00	22,500.00
01-4194-812-45-000	General Supplies - Library Building	0.00	0.00	3,000.00	1,439.29	2,500.00	2,500.00	2,500.00
01-4194-812-51-000	Building maint - Library Building	0.00	0.00	3,000.00	7,036.41	3,200.00	3,200.00	3,200.00
Library Building Total		0.00	0.00	47,360.00	40,175.30	52,400.00	52,400.00	52,400.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January	Thru Sept. 30th As of September			
Public Works Bldg								
01-4194-821-01-010	F-T Wages - P.W. Bldg	1,117.48	1,535.90	2,700.00	1,073.95	2,800.00	2,800.00	2,800.00
01-4194-821-01-020	P-T Wages - P.W. Bldg	135.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-821-01-030	O-T Wages - P.W. Bldg	140.84	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-821-02-310	Soc Sec - P.W. Bldg	86.37	95.21	175.00	66.58	200.00	200.00	200.00
01-4194-821-02-320	Medicare - P.W. Bldg	20.20	22.26	50.00	15.57	50.00	50.00	50.00
01-4194-821-02-330	Retirement - P.W. Bldg	140.01	171.55	300.00	120.71	300.00	300.00	300.00
01-4194-821-15-000	Electricity - P.W. Bldg	10,143.51	10,901.42	11,000.00	7,853.02	12,000.00	12,000.00	12,000.00
01-4194-821-16-000	Heating Fuel - P.W. Bldg	12,242.50	8,434.49	12,500.00	6,951.07	13,000.00	13,000.00	13,000.00
	<i>Narrative for Column # 5</i>							
	Natural gas to heat the 10,000 SF facility, as well as supply the hot water.							
01-4194-821-36-000	Contracted Services - P.W. Bldg	2,990.31	2,884.50	2,400.00	2,403.24	3,000.00	3,000.00	3,000.00
	<i>Narrative for Column # 5</i>							
	General maintenance and pest control services.							
01-4194-821-40-000	Cleaning Service - P.W. Bldg	6,254.76	6,904.45	8,800.00	5,366.66	9,000.00	9,000.00	9,000.00
	<i>Narrative for Column # 5</i>							
	Three times a week cleaning and rug rentals.							
01-4194-821-45-000	General Supplies - P.W. Bldg	2,387.67	3,700.37	3,000.00	1,306.15	2,700.00	2,700.00	2,700.00
01-4194-821-51-000	Building Maintenance - P.W. Bldg	3,862.08	3,495.12	4,200.00	4,878.93	14,000.00	14,000.00	14,000.00
	<i>Narrative for Column # 5</i>							
	Windows need replacing as well as some garage doors.							
01-4194-821-52-000	Equip Maint (Other Than Office) - P.W.	2,771.75	1,519.98	1,500.00	1,116.10	1,700.00	1,700.00	1,700.00
	<i>Narrative for Column # 5</i>							
	Gas heater tune ups, drill press maintenance, air compressor inspection and maintenance, carbon monoxide system inspection, lubrication system maintenance and fire alarm/extinguishers/smoke/heat detector inspections.							

2018 Town Administrator's Proposed Budget

Town of Durham

	1	2	3	4	5	6	7
	Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
	As of Year End	As of Year End	As of January				
01-4194-821-89-000 Miscellaneous - P.W. Bldg	306.67	1,092.20	1,100.00	1,387.01	1,800.00	1,500.00	1,500.00
<i>Narrative for Column # 5</i>							
Door replacements							
<i>Narrative for Column # 6</i>							
Reduced by Town Administrator.							
01-4194-821-96-000 Capital - P.W. Bldg	0.00	0.00	1,750.00	1,294.65	4,900.00	0.00	0.00
<i>Narrative for Column # 5</i>							
Paving around the Facility, mainly in the back area where the trucks are stored.							
<i>Narrative for Column # 6</i>							
Reduced by Town Administrator.							
Public Works Bldg Total	42,599.15	40,757.45	49,475.00	33,833.64	65,450.00	60,250.00	60,250.00

2018 Town Administrator's Proposed Budget

Town of Durham

	1	2	3	4	5	6	7
	Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
	As of Year End	As of Year End	As of January				
Cemeteries							
Trusted Graveyards							
01-4195-805-01-010	F-T Wages - Trusted Graveyard	1,133.86	698.76	1,700.00	1,030.98	1,700.00	1,700.00
01-4195-805-01-020	P-T Wages - Trusted Graveyard	1,377.00	390.00	1,400.00	1,049.50	1,400.00	1,400.00
01-4195-805-01-030	O-T Wages - Trusted Graveyard	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-805-02-310	Soc Sec - Trusted Graveyard	155.68	67.50	200.00	128.99	200.00	200.00
01-4195-805-02-320	Medicare - Trusted Graveyard	36.41	15.76	50.00	30.15	50.00	50.00
01-4195-805-02-330	Retirement - Trusted Graveyard	126.20	78.05	200.00	117.32	200.00	200.00
01-4195-805-45-000	General Supplies - Trusted Graveyard	359.99	750.00	750.00	0.00	750.00	750.00
<i>Narrative for Column # 5</i>							
Supplies needed to maintain the 89 graveyards throughout the Town, including mower and trimmer parts for maintenance and repair of lawn equipment, as well as items like mortar and epoxy.							
01-4195-805-89-000	Miscellaneous - Trusted Graveyard	0.00	255.00	375.00	0.00	350.00	350.00
<i>Narrative for Column # 5</i>							
Trimmer replacement.							
Trusted Graveyards Total		3,189.14	2,255.07	4,675.00	2,356.94	4,650.00	4,650.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January				
Town Cemeteries								
01-4195-806-01-010	F-T Wages - Town Cemeteries	3,406.11	3,751.76	4,900.00	2,008.86	5,000.00	5,000.00	5,000.00
01-4195-806-01-020	P-T Wages - Town Cemeteries	2,052.00	598.00	2,500.00	1,718.00	2,500.00	2,500.00	2,500.00
01-4195-806-01-030	O-T Wages - Town Cemeteries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-806-01-910	F-T Wages - Town Cemeteries - Accru:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-806-02-310	Soc Sec - Town Cemeteries	336.05	261.11	450.00	231.06	500.00	500.00	500.00
01-4195-806-02-320	Medicare - Town Cemeteries	78.57	61.08	100.00	54.03	100.00	100.00	100.00
01-4195-806-02-330	Retirement - Town Cemeteries	379.00	419.08	550.00	228.60	550.00	550.00	550.00
01-4195-806-19-000	Water / Sewer - Town Cemeteries	0.00	14.12	10.00	0.00	20.00	20.00	20.00
	<i>Narrative for Column # 5</i>							
	Water supply for tending to plants and flowers.							
01-4195-806-36-000	Contracted Services - Town Cemeteries	0.00	2,364.50	2,700.00	1,675.00	2,500.00	2,500.00	2,500.00
	<i>Narrative for Column # 5</i>							
	\$1,300 Tree Trimming - Schoolhouse Lane Cemetery							
	\$ 200 Smith Chapel Cleaning							
	\$ 700 Gravel installed in roadways							
	\$ 500 Quarterly pest control at chapel (rodent and ant)							
01-4195-806-45-000	General Supplies - Town Cemeteries	313.76	38.97	1,300.00	650.00	1,300.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i>							
	General supplies including flags, flowers, lot marking materials, trees/shrubs and tools.							
	<i>Narrative for Column # 6</i>							
	Reduced by Town Administrator.							
01-4195-806-96-000	Capital - Town Cemeteries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Town Cemeteries Total		6,565.49	7,508.62	12,510.00	6,565.55	12,470.00	12,170.00	12,170.00

2018 Town Administrator's Proposed Budget

Town of Durham

	1	2	3	4	5	6	7	
	Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018	
	As of Year End	As of Year End	As of January					
Highways & Streets Admin								
Engineer								
01-4311-800-01-010	F-T Wages - Engineer	44,285.09	46,152.31	45,000.00	30,477.03	55,100.00	45,800.00	55,100.00
	<i>Narrative for Column # 5</i>							
	Includes 50% of the Engineer's salary and 25% of the Office Assistant wages. Remaining percentages are split between other departments, including Water and Wastewater Funds.							
	<i>Narrative for Column # 6</i>							
	Reduced by Town Administrator by moving office assistant back to part-time.							
	<i>Narrative for Column # 7</i>							
	Town Administrator reinstated office assistant to full-time.							
01-4311-800-01-020	P-T Wages - Engineer	2,534.00	1,860.50	5,300.00	1,823.50	0.00	3,600.00	0.00
	<i>Narrative for Column # 6</i>							
	Town Administrator moved Office Assistant to part-time.							
01-4311-800-01-910	Wage Accrual - Engineer	776.21	-4,804.65	0.00	-894.55	0.00	0.00	0.00
01-4311-800-01-920	P-T Wages - Engineer - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-800-02-310	Soc Sec - Engineer	2,962.90	2,976.87	3,100.00	1,960.11	3,400.00	3,100.00	3,400.00
01-4311-800-02-320	Medicare - Engineer	692.84	696.32	750.00	458.46	800.00	700.00	800.00
01-4311-800-02-330	Retirement - Engineer	4,783.23	4,832.84	4,800.00	3,336.91	6,000.00	4,900.00	6,000.00
01-4311-800-03-610	Health & Dental - Engineer	12,029.34	12,162.78	13,300.00	9,485.34	18,800.00	13,400.00	18,800.00
01-4311-800-03-630	Life - Engineer	137.50	150.00	75.00	112.50	100.00	100.00	100.00
01-4311-800-03-640	STD & LTD - Engineer	446.78	570.49	650.00	452.01	700.00	700.00	700.00
01-4311-800-04-010	S.U.T.A. - Engineer	121.06	70.00	50.00	32.00	50.00	40.00	40.00
01-4311-800-04-020	Workers Comp - Engineer	1,702.00	1,552.00	2,200.00	1,468.00	1,500.00	1,500.00	1,500.00
01-4311-800-08-000	Travel & Mileage Reimb - Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-800-09-000	Educ, Train, & Seminars - Engineer	0.00	57.00	550.00	554.00	550.00	550.00	550.00
01-4311-800-18-000	Cell Phones - Engineer	0.00	605.85	750.00	403.59	700.00	700.00	700.00
01-4311-800-28-000	Professional / Staff Dev - Engineer	150.00	41.20	750.00	150.00	550.00	550.00	550.00
01-4311-800-29-000	Membership Dues - Engineer	0.00	0.00	50.00	0.00	50.00	50.00	50.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1 Expended 2015 As of Year End	2 Expended 2016 As of Year End	3 Budgeted 2017 As of January	4 Expended 2017 Thru Sept. 30th As of September	5 Proposed Dept Head 2018	6 Proposal #1 Town Admin 2018	7 Proposal #2 Town Admin 2018
01-4311-800-30-000	Books & Pubs - Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-800-35-000	Work Study (non payroll wages) - Engir	0.00	0.00	1,500.00	0.00	2,000.00	2,000.00	2,000.00
01-4311-800-36-000	Contracted Services - Engineer	8,860.50	0.00	8,500.00	3,028.04	9,000.00	9,000.00	9,000.00
<i>Narrative for Column # 5</i>								
Special consultants and minor surveying. Includes funds for third party inspection services at large construction projects which are offset with incoming revenue.								
01-4311-800-45-000	General Supplies - Engineer	1,274.17	1,026.76	750.00	146.38	1,000.00	1,000.00	1,000.00
<i>Narrative for Column # 5</i>								
Ink cartridges, plotter paper, increased use of plotter due to formulating more bid packages in-house.								
01-4311-800-56-000	Fuel / Oil For Vehicles - Engineering	3,031.06	319.54	350.00	175.44	350.00	350.00	350.00
Engineer Total		83,786.68	68,269.81	88,425.00	53,168.76	100,650.00	88,040.00	100,640.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January				
Public Works Admin								
01-4311-801-01-010	F-T Wages - P.W. Admin	80,383.20	81,876.75	82,800.00	59,721.74	95,100.00	85,500.00	95,100.00
	<i>Narrative for Column # 5</i>							
	Includes 50% of the Public Works Director salary, 50% of the Assistant to the Public Works Director wages and 25% of the Office Assistant wages. Remaining wages are split between other departments, including the Water and Wastewater Funds.							
	<i>Narrative for Column # 6</i>							
	Reduced by Town Administrator by moving office assistant back to part-time.							
	<i>Narrative for Column # 7</i>							
	Town Administrator reinstated office assistant to full-time.							
01-4311-801-01-020	P-T Wages - P.W. Admin	4,480.00	4,663.25	5,300.00	4,144.00	0.00	3,600.00	0.00
01-4311-801-01-030	O-T Wages - P.W. Admin	787.41	809.45	1,250.00	404.89	1,300.00	1,300.00	1,300.00
01-4311-801-01-090	Ins Buy-Out (Wages) - P.W. Admin	33,976.20	36,049.25	32,100.00	16,612.23	30,900.00	30,900.00	30,900.00
01-4311-801-01-910	Wage Accrual - P.W. Admin	-5,310.61	-866.68	0.00	-2,234.12	0.00	0.00	0.00
01-4311-801-01-920	P-T Wages - P.W. Admin - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-01-930	O-T Wages - P.W. Admin - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-01-990	Ins Buy-Out (Wages) Accrual - P.W. Ac	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-02-310	Soc Sec - P.W. Admin	6,990.15	8,025.91	7,430.00	4,886.27	7,900.00	7,500.00	7,900.00
01-4311-801-02-320	Medicare - P.W. Admin	1,634.58	1,876.76	1,700.00	1,142.72	1,800.00	1,800.00	1,800.00
01-4311-801-02-330	Retirement - P.W. Admin	8,277.76	9,079.76	9,300.00	6,429.01	10,800.00	9,700.00	10,800.00
01-4311-801-03-610	Health & Dental - P.W. Admin	108,290.40	106,788.95	122,000.00	84,943.59	151,000.00	135,700.00	141,000.00
	<i>Narrative for Column # 5</i>							
	Increase due to additional personnel for vegetation control and increase of Office Assistant position from part-time to full-time.							
	<i>Narrative for Column # 6</i>							
	Town Administrator decreased due to removal of additional full-time positions.							
	<i>Narrative for Column # 7</i>							
	Town Administrator increased due to reinstatement of full-time Office Assistant.							
01-4311-801-03-630	Life - P.W. Admin	1,500.00	1,500.00	1,350.00	1,125.00	1,500.00	1,400.00	1,500.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January	Thru Sept. 30th As of September			
01-4311-801-03-640	STD & LTD - P.W. Admin	3,035.45	3,425.36	4,100.00	2,979.15	4,200.00	3,800.00	4,200.00
01-4311-801-04-010	S.U.T.A. - P.W. Admin	1,061.86	688.00	750.00	379.00	750.00	700.00	750.00
01-4311-801-04-020	Workers Comp - P.W. Admin	9,978.00	11,196.00	14,500.00	14,072.00	15,200.00	14,700.00	15,200.00
01-4311-801-05-000	Medical Testing - P.W. Admin	861.00	516.00	770.00	594.00	800.00	800.00	800.00
	<i>Narrative for Column # 5</i>							
	Fees for mandated drug and alcohol testing, as well as fitness tests and HEP A & B for all employees.							
01-4311-801-08-000	Travel & Mileage Reimb - P.W. Admin	56.91	366.61	75.00	88.84	100.00	100.00	100.00
01-4311-801-09-000	Educ, Train, & Seminars - P.W. Admin	0.00	1,093.20	1,100.00	268.00	1,200.00	1,200.00	1,200.00
	<i>Narrative for Column # 5</i>							
	Attendance by Public Works Director at American Public Works Association (APWA) Congress.							
01-4311-801-17-000	Telephone / Fax - P.W. Admin	1,601.81	2,185.93	1,500.00	832.00	1,700.00	1,700.00	1,700.00
	<i>Narrative for Column # 5</i>							
	Monthly charges for fire alarm system, security system, network link to the Town Hall, three telephone lines and one fax line.							
01-4311-801-18-000	Cell Phones - P.W. Admin	0.00	2,178.07	2,500.00	1,755.35	2,500.00	2,500.00	2,500.00
01-4311-801-25-000	Office & Computer Supplies - P.W. Adr	1,818.17	1,040.40	1,725.00	547.70	1,800.00	1,500.00	1,500.00
	<i>Narrative for Column # 6</i>							
	Reduced by Town Administrator.							
01-4311-801-26-000	Postage - P.W. Admin	679.27	684.46	1,300.00	839.43	1,300.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i>							
	Mailing of annual newsletter/recycling schedule and miscellaneous weekly mailings.							
	<i>Narrative for Column # 6</i>							
	Reduced by Town Administrator.							
01-4311-801-27-000	Printing - P.W. Admin	2,366.52	1,102.73	2,100.00	1,638.25	2,200.00	2,200.00	2,200.00
	<i>Narrative for Column # 5</i>							
	Printing costs include DPW letterhead, envelopes, purchase requests, time cards, business cards, informational flyers, concern forms and Spring and Fall newsletters.							
01-4311-801-28-000	Professional / Staff Dev - P.W. Admin	119.00	885.50	1,150.00	1,178.39	1,200.00	1,200.00	1,200.00
	<i>Narrative for Column # 5</i>							
	Training for the Director, Assistant to the Director and Assistant Director of Operations.							

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
		2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
		As of Year End	As of Year End	As of January	Thru Sept. 30th As of September	2018	2018	2018
01-4311-801-29-000	Membership Dues - P.W. Admin	242.50	298.75	300.00	25.00	300.00	300.00	300.00
	<i>Narrative for Column # 5</i>							
	Membership dues for American Public Works Association (APWA), NH Road Agent Association, NH Public Works Association.							
01-4311-801-32-000	Adv / Legal Notices - P.W. Admin	0.00	0.00	350.00	431.40	400.00	400.00	400.00
	<i>Narrative for Column # 5</i>							
	Legal notices are mandatory expenditures for the bid process, as well as public notices for the sale of surplus equipment.							
01-4311-801-36-000	Contracted Services - P.W. Admin	1,609.50	509.50	1,100.00	40.00	1,100.00	900.00	900.00
	<i>Narrative for Column # 5</i>							
	Mapping services and presentation services such as enlarged prints and surveying.							
	<i>Narrative for Column # 6</i>							
	Reduced by Town Administrator.							
01-4311-801-53-000	Office Equip Maint - P.W. Admin	663.00	2,614.40	2,770.00	2,085.09	3,000.00	3,000.00	3,000.00
	<i>Narrative for Column # 5</i>							
	Copy machine lease and service on office equipment.							
01-4311-801-73-000	Radios - P.W. Admin	1,044.13	34.50	1,150.00	310.50	1,100.00	700.00	700.00
	<i>Narrative for Column # 5</i>							
	Fees for pager rentals, radio replacements and repairs.							
	<i>Narrative for Column # 6</i>							
	Reduced by Town Administrator.							
01-4311-801-89-000	Miscellaneous - P.W. Admin	83.38	0.00	0.00	0.00	0.00	0.00	0.00
Public Works Admin Total		266,229.59	278,622.81	300,470.00	205,239.43	339,150.00	314,100.00	327,950.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January				
Highways & Streets								
PW Equip Maint								
01-4312-822-01-010	F-T Wages - PW Eq Maint	46,160.57	40,995.09	51,700.00	32,488.08	53,000.00	53,000.00	53,000.00
01-4312-822-01-020	P-T Wages - PW Eq Maint	20,332.00	16,548.50	18,600.00	11,707.00	18,700.00	18,700.00	18,700.00
	<i>Narrative for Column # 5</i>							
	Part-time employee working 15 hours per week.							
01-4312-822-01-030	O-T Wages - PW Eq Maint	975.09	361.08	1,200.00	351.69	1,200.00	1,200.00	1,200.00
01-4312-822-01-910	Wage Accrual - PW Eq Maint	-13,381.54	-2,036.46	0.00	-1,004.80	0.00	0.00	0.00
01-4312-822-01-920	P-T Wages - PW Eq Maint - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-822-01-930	O-T Wages - PW Eq Maint - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-822-02-310	Soc Sec - PW Eq Maint	4,244.57	3,592.00	4,450.00	2,699.60	4,500.00	4,500.00	4,500.00
01-4312-822-02-320	Medicare - PW Eq Maint	992.66	840.17	1,050.00	631.46	1,100.00	1,100.00	1,100.00
01-4312-822-02-330	Retirement - PW Eq Maint	5,316.03	4,623.28	6,000.00	3,606.35	6,200.00	6,200.00	6,200.00
01-4312-822-28-000	Professional / Staff Dev - PW Eq Maint	0.00	488.00	0.00	0.00	0.00	0.00	0.00
01-4312-822-36-000	Contracted Services - PW Eq Maint	12,037.56	3,525.12	8,500.00	9,184.68	9,600.00	9,600.00	9,600.00
01-4312-822-45-000	General Supplies - PW Eq Maint	107,962.19	95,908.09	80,000.00	66,540.22	99,000.00	99,000.00	99,000.00
	<i>Narrative for Column # 5</i>							
	Parts and supplies necessary for the maintenance of all DPW equipment and motorized units.							
01-4312-822-52-000	Equip Maint (Other Than Office) - PW E	0.00	0.00	200.00	0.00	200.00	200.00	200.00
	<i>Narrative for Column # 5</i>							
	Towing, out of house repairs, annual bucket truck inspection, repairs and service to the lubrication system and emissions testing.							
01-4312-822-56-000	Fuel / Oil For Vehicles - PW Eq Maint	49,408.12	29,940.79	40,000.00	26,876.07	45,000.00	45,000.00	45,000.00
01-4312-822-89-000	Miscellaneous - PW Eq Maint	337.50	0.00	150.00	10.00	100.00	100.00	100.00
	<i>Narrative for Column # 5</i>							
	Software for Mercedes Benz engines and Navistar engines updates.							
PW Equip Maint Total		234,384.75	194,785.66	211,850.00	153,090.35	238,600.00	238,600.00	238,600.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1 Expended 2015 As of Year End	2 Expended 2016 As of Year End	3 Budgeted 2017 As of January	4 Expended 2017 Thru Sept. 30th As of September	5 Proposed Dept Head 2018	6 Proposal #1 Town Admin 2018	7 Proposal #2 Town Admin 2018
Roadway Maint								
01-4312-823-01-010	F-T Wages - Roadway Maint	55,093.41	55,077.97	57,800.00	43,105.85	59,700.00	59,700.00	59,700.00
01-4312-823-01-020	P-T Wages - Roadway Maint	421.00	361.00	1,100.00	440.00	1,200.00	1,200.00	1,200.00
01-4312-823-01-030	O-T Wages - Roadway Maint	3,474.49	1,152.62	2,600.00	704.09	2,600.00	2,600.00	2,600.00
01-4312-823-01-910	Wage Accrual - Roadway Maint	0.00	122.52	0.00	-122.52	0.00	0.00	0.00
01-4312-823-02-310	Soc Sec - Roadway Maint	3,662.68	3,510.11	3,800.00	2,735.98	3,900.00	3,900.00	3,900.00
01-4312-823-02-320	Medicare - Roadway Maint	856.63	820.89	900.00	639.83	900.00	900.00	900.00
01-4312-823-02-330	Retirement - Roadway Maint	6,429.03	6,294.66	6,800.00	4,919.05	7,100.00	7,100.00	7,100.00
01-4312-823-36-000	Contracted Services - Roadway Maint	12,667.67	15,231.53	22,200.00	22,245.00	23,000.00	23,000.00	23,000.00
	<i>Narrative for Column # 5</i>							
	Smaller paving projects throughout the Town to be completed by a paving contractor to free up staff to focus on other items.							
01-4312-823-45-000	General Supplies - Roadway Maint	19,476.20	18,093.59	17,500.00	14,512.98	17,500.00	17,500.00	17,500.00
	<i>Narrative for Column # 5</i>							
	Hot asphalt mix or cold patch for pavement repairs/patching; Crushed gravel, stone and loam for roadway shoulder backup; and, general hand tools and supplies.							
01-4312-823-55-000	Equip / Vehicle Rental - Roadway Main	2,635.00	4,951.70	6,610.00	3,085.00	6,000.00	6,000.00	6,000.00
	<i>Narrative for Column # 5</i>							
	Grading of dirt roads.							
01-4312-823-90-044	Sidewalk Resurfacing - Roadway Maint	0.00	10,482.50	12,800.00	0.00	12,000.00	12,000.00	12,000.00
	<i>Narrative for Column # 5</i>							
	This line item includes monies for the continued ADA compliance upgrades to Town owned ramps and approaches to all buildings and properties, as well as repairs to the Main Street brick sidewalks. This also includes cleaning of the downtown concrete sidewalks.							
Roadway Maint Total		104,716.11	116,099.09	132,110.00	92,265.26	133,900.00	133,900.00	133,900.00

2018 Town Administrator's Proposed Budget

Town of Durham

	1	2	3	4	5	6	7	
	Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018	
	As of Year End	As of Year End	As of January					
Drainage & Vegetation								
01-4312-824-01-010	F-T Wages - Drainage & Vegetation	21,063.32	24,527.59	24,200.00	12,075.08	66,100.00	24,200.00	24,200.00
<i>Narrative for Column # 5</i>								
The Department is recommending an additional full-time Maintenance Worker III position to concentrate on roadside mowing and vegetation. This position will also assist with land maintenance and upkeep, graveyard maintenance, tree warden responsibilities and assist the Land Stewardship Coordinator as needed.								
<i>Narrative for Column # 6</i>								
Reduced by Town Administrator be eliminating additional position requested.								
01-4312-824-01-020	P-T Wages - Drainage & Vegetation	580.00	253.00	1,000.00	588.50	1,000.00	1,000.00	1,000.00
01-4312-824-01-030	O-T Wages - Drainage & Vegetation	564.67	1,033.34	2,100.00	257.94	2,100.00	2,100.00	2,100.00
01-4312-824-01-910	Wage Accrual - Drainage & Vegetation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-824-02-310	Soc Sec - Drainage & Vegetation	1,363.36	1,564.15	1,700.00	801.14	4,300.00	1,700.00	1,700.00
01-4312-824-02-320	Medicare - Drainage & Vegetation	318.84	365.89	400.00	187.39	1,000.00	500.00	500.00
01-4312-824-02-330	Retirement - Drainage & Vegetation	2,384.96	2,855.18	3,000.00	1,387.50	7,800.00	3,000.00	3,000.00
01-4312-824-36-000	Contracted Services - Drainage & Vege	12,037.21	18,880.45	20,500.00	19,980.00	21,000.00	21,000.00	21,000.00
<i>Narrative for Column # 5</i>								
This line item includes tree removal and catch basin cleaning. The tree removal program is designed to remove dead and diseased trees before they become a safety risk within the Town. Federal Stormwater II regulations mandate regular catch basin cleaning. The Town cleans approximately 175 basins per year.								
01-4312-824-45-000	General Supplies - Drainage & Vegetati	7,896.31	9,357.73	11,000.00	3,996.67	10,500.00	10,500.00	10,500.00
<i>Narrative for Column # 5</i>								
Materials for Town-wide drainage repairs, replacement of drainage structures, driveway crossing structures and replacement of blades for the pavement cut saw.								
01-4312-824-96-000	Capital - Drainage & Vegetation	0.00	0.00	650.00	110.00	400.00	400.00	400.00
<i>Narrative for Column # 5</i>								
Purchase of catch basin frames & grates.								
Drainage & Vegetation Total		46,208.67	58,837.33	64,550.00	39,384.22	114,200.00	64,400.00	64,400.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
		2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
		As of Year End	As of Year End	As of January	Thru Sept. 30th	2018	2018	2018
					As of September			
Snow & Ice removal								
01-4312-825-01-010	F-T Wages - Snow & Ice Removal	22,091.46	32,666.15	40,000.00	25,520.63	41,000.00	41,000.00	41,000.00
01-4312-825-01-020	P-T Wages - Snow & Ice Removal	2,880.00	0.00	2,700.00	832.00	2,700.00	2,700.00	2,700.00
01-4312-825-01-030	O-T Wages - Snow & Ice Removal	84,498.91	54,720.35	83,000.00	95,520.27	84,500.00	84,500.00	84,500.00
	<i>Narrative for Column # 5</i>							
	Per the Collective Bargaining Agreement Standby Pay differential increased to \$35.00 per day (previously \$15 per day) effective January 1, 2017. The department currently places individuals on call as dictated by the weather for after hours and weekend storms.							
01-4312-825-01-910	Wage Accrual - Snow & Ice Removal	7,038.36	-4,765.24	0.00	-2,273.12	0.00	0.00	0.00
01-4312-825-01-920	P-T Wages - Snow & Ice Removal - Ac	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-825-01-930	O-T Wages - Snow & Ice Removal - Ac	0.00	7,303.13	0.00	-7,303.13	0.00	0.00	0.00
01-4312-825-02-310	Soc Sec - Snow & Ice Removal	7,220.61	5,574.54	7,800.00	6,962.47	8,000.00	8,000.00	8,000.00
01-4312-825-02-320	Medicare - Snow & Ice Removal	1,688.79	1,303.77	1,800.00	1,628.27	1,900.00	1,900.00	1,900.00
01-4312-825-02-330	Retirement - Snow & Ice Removal	11,843.28	9,476.64	13,800.00	11,286.68	14,300.00	14,300.00	14,300.00
01-4312-825-36-000	Contracted Services - Snow & Ice Rem	1,327.50	0.00	500.00	2,974.95	3,000.00	3,000.00	3,000.00
01-4312-825-45-000	General Supplies - Snow & Ice Removal	101,784.74	97,154.52	78,000.00	76,857.54	90,000.00	90,000.00	90,000.00
	<i>Narrative for Column # 5</i>							
	General supplies including snow plow blades and road salt (price has increased 35% from \$40/ton in 2007 to \$53.30 for 2018).							
01-4312-825-52-000	Equip Maint (Other Than Office) - Snow	7,334.04	11,043.78	11,000.00	3,394.50	10,000.00	10,000.00	10,000.00
	<i>Narrative for Column # 5</i>							
	Maintenance of snow plow equipment, tire chains, sanders, sander bed chain, ground control computer chip calibration and sander shields.							
01-4312-825-55-000	Equip / Vehicle Rental - Snow & Ice Re	27,057.50	3,895.00	24,000.00	10,413.75	25,000.00	25,000.00	25,000.00
	<i>Narrative for Column # 5</i>							
	Equipment rental costs cover the hiring of a bulldozer to push snow collected, trucks to haul snow away in extreme conditions and equipment for the screening of winter sand.							
Snow & Ice removal Total		274,765.19	218,372.64	262,600.00	225,814.81	280,400.00	280,400.00	280,400.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January				
Traffic Control								
01-4312-826-01-010	F-T Wages - Traffic Control	27,921.87	23,934.70	25,000.00	19,302.69	25,800.00	25,800.00	25,800.00
01-4312-826-01-020	P-T Wages - Traffic Control	1,123.00	1,296.00	3,200.00	1,529.00	3,200.00	3,200.00	3,200.00
01-4312-826-01-030	O-T Wages - Traffic Control	5,852.43	2,646.49	3,700.00	1,732.41	3,700.00	3,700.00	3,700.00
01-4312-826-01-910	Wage Accrual - Traffic Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-826-02-310	Soc Sec - Traffic Control	2,153.66	1,725.04	2,000.00	1,398.95	2,000.00	2,000.00	2,000.00
01-4312-826-02-320	Medicare - Traffic Control	503.70	403.43	470.00	327.22	500.00	500.00	500.00
01-4312-826-02-330	Retirement - Traffic Control	3,719.31	2,969.11	3,200.00	2,366.31	3,400.00	3,400.00	3,400.00
01-4312-826-15-000	Electricity - Traffic Control	76,881.43	74,879.13	69,250.00	49,801.03	60,000.00	60,000.00	60,000.00
	<i>Narrative for Column # 5</i>							
	Approximately 351 street lights/parking lot lights and College Road traffic light. The lights are under our Eversource municipal street lighting contract.							
01-4312-826-36-000	Contracted Services - Traffic Control	11,123.59	47,966.64	34,500.00	29,494.84	33,000.00	33,000.00	33,000.00
	<i>Narrative for Column # 5</i>							
	Contract pavement markings such as thermoplastic for downtown crosswalks, re-painting symbols, double yellow center lines and white fog lines. Licensed electrician as needed for repair to downtown streetlighting system and technicians for traffic control signal maintenance and repairs.							
01-4312-826-45-000	General Supplies - Traffic Control	8,619.50	17,657.08	19,500.00	10,193.69	19,000.00	19,000.00	19,000.00
	<i>Narrative for Column # 5</i>							
	Funds for the purchase of general street lighting supplies, guardrail supplies, pay and display signage, traffic paint for parking lots and Main Street spaces, residential street name signs and general signs and post supplies.							
01-4312-826-96-000	Capital - Traffic Control	2,927.76	310.00	3,000.00	0.00	2,000.00	2,000.00	2,000.00
	<i>Narrative for Column # 5</i>							
	Replacement of stencils for road markings.							
Traffic Control Total		140,826.25	173,787.62	163,820.00	116,146.14	152,600.00	152,600.00	152,600.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January	Thru Sept. 30th As of September			
Supt/Br/Dam/Pit								
01-4312-827-01-010	F-T Wages - Supt/Br/Dam/Pit	116,763.61	118,930.69	122,500.00	86,579.40	125,300.00	125,300.00	125,300.00
01-4312-827-01-020	P-T Wages - Supt/Br/Dam/Pit	910.00	0.00	1,400.00	315.00	1,500.00	1,500.00	1,500.00
01-4312-827-01-030	O-T Wages - Supt/Br/Dam/Pit	14,834.09	14,311.62	27,300.00	15,085.63	27,800.00	27,800.00	27,800.00
<i>Narrative for Column # 5</i>								
Per the Collective Bargaining Agreement Standby Pay differential increased to \$35.00 per day (previously \$15 per day) effective January 1, 2017. The department currently rotates call within the department and has one individual on call after hours and weekends for emergency work.								
01-4312-827-01-090	Ins Buy-Out (Wages) - Supt/Br/Dam/Pit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-01-910	Wage Accrual - Supt/Br/Dam/Pit	1,962.50	824.34	0.00	-2,786.84	0.00	0.00	0.00
01-4312-827-01-920	P-T Wages - Supt/Br/Dam/Pit - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-01-930	O-T Wages - Supt/Br/Dam/Pit - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-01-990	Ins Buy-Out (Wages) Accrual - Supt/Br,	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-02-310	Soc Sec - Supt/Br/Dam/Pit	8,493.39	8,259.21	9,400.00	6,150.03	9,600.00	9,600.00	9,600.00
01-4312-827-02-320	Medicare - Supt/Br/Dam/Pit	1,986.34	1,931.61	2,200.00	1,438.25	2,200.00	2,200.00	2,200.00
01-4312-827-02-330	Retirement - Supt/Br/Dam/Pit	14,123.63	14,390.49	16,900.00	10,102.44	17,400.00	17,400.00	17,400.00
01-4312-827-06-000	Uniforms & Cleaning - Supt/Br/Dam/Pit	2,534.18	2,207.44	4,000.00	2,191.04	4,000.00	4,000.00	4,000.00
<i>Narrative for Column # 5</i>								
Union contract requires supplying of uniforms for operations personnel which at this time covers nine employees. Uniforms consist of work shirts, pants, caps, and steel toed boots. *Boot allowance increased to \$300 as of contract signed in 2016.								
01-4312-827-28-000	Professional / Staff Dev - Supt/Br/Dam/	79.00	0.00	575.00	0.00	500.00	500.00	500.00
01-4312-827-36-000	Contracted Services - Supt/Br/Dam/Pit	4,740.00	9,212.50	6,800.00	5,515.00	6,000.00	6,000.00	6,000.00
01-4312-827-45-000	General Supplies - Supt/Br/Dam/Pit	498.95	1,788.44	2,300.00	368.78	2,000.00	2,000.00	2,000.00
<i>Narrative for Column # 5</i>								
Emergency supplies such as barricades, plywood, sandbags, flashlights, etc. This line is reserved in case of natural disaster/emergency.								
01-4312-827-89-000	Miscellaneous - Supt/Br/Dam/Pit	1,150.00	556.53	1,150.00	0.00	1,100.00	1,100.00	1,100.00
<i>Narrative for Column # 5</i>								
State of NH Dam Registrations and the Packers Falls gravel pit renewal permit.								
Supt/Br/Dam/Pit Total		168,075.69	172,412.87	194,525.00	124,958.73	197,400.00	197,400.00	197,400.00

2018 Town Administrator's Proposed Budget

Town of Durham

	1	2	3	4	5	6	7
	Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
	As of Year End	As of Year End	As of January				
Stormwater II Permitting							
01-4312-828-01-020	P-T Wages - Stormwater II Permitting	0.00	0.00	2,200.00	0.00	0.00	0.00
01-4312-828-02-310	Soc Sec - Stormwater II Permitting	0.00	0.00	150.00	0.00	0.00	0.00
01-4312-828-02-320	Medicare - Stormwater II Permitting	0.00	0.00	30.00	0.00	0.00	0.00
01-4312-828-36-000	Contracted Services - Stormwater II Pe	0.00	-938.00	1,700.00	0.00	1,700.00	1,200.00
	<i>Narrative for Column # 6</i>						
	Reduced by Town Administrator.						
01-4312-828-45-000	General Supplies - Stormwater II Permi	0.00	0.00	350.00	0.00	4,400.00	2,000.00
	<i>Narrative for Column # 6</i>						
	Reduced by Town Administrator.						
Stormwater II Permitting Total	0.00	-938.00	4,430.00	0.00	6,100.00	3,200.00	3,200.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January				
Sanitation Administration								
Sanitation Admin								
01-4321-841-01-010	F-T Wages - Sanitation Admin	45,558.85	51,654.14	46,600.00	40,999.01	47,300.00	47,300.00	47,300.00
01-4321-841-01-020	P-T Wages - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-841-01-030	O-T Wages - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-841-01-090	Ins Buy-Out (Wages) - Sanitation Admi	9,340.75	11,293.30	13,200.00	3,417.33	4,300.00	4,300.00	4,300.00
01-4321-841-01-099	Wage Contingency - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-841-01-910	Wage Accrual - Sanitation Admin	177.58	1,197.92	0.00	-1,417.58	0.00	0.00	0.00
01-4321-841-02-310	Soc Sec - Sanitation Admin	3,438.25	3,975.45	3,700.00	2,665.88	3,200.00	3,200.00	3,200.00
01-4321-841-02-320	Medicare - Sanitation Admin	804.13	929.81	900.00	623.57	800.00	800.00	800.00
01-4321-841-02-330	Retirement - Sanitation Admin	5,034.23	7,164.05	5,250.00	4,442.54	5,400.00	5,400.00	5,400.00
01-4321-841-03-610	Health & Dental - Sanitation Admin	54,649.63	39,099.01	38,900.00	30,852.73	49,500.00	49,500.00	49,500.00
01-4321-841-03-630	Life - Sanitation Admin	600.00	600.00	600.00	450.00	600.00	600.00	600.00
01-4321-841-03-640	STD - Sanitation Admin	1,129.50	1,247.21	1,400.00	1,044.52	1,400.00	1,400.00	1,400.00
01-4321-841-04-010	S.U.T.A. - Sanitation Admin	392.00	225.00	180.00	160.00	170.00	170.00	170.00
01-4321-841-04-020	Workers Comp - Sanitation Admin	5,689.00	6,999.00	6,700.00	6,926.00	6,700.00	6,700.00	6,700.00
01-4321-841-06-000	Uniforms & Cleaning - Sanitation Admi	2,986.81	1,290.98	2,800.00	2,063.81	2,800.00	2,800.00	2,800.00
	<i>Narrative for Column # 5</i>							
	4 Employees, boot allowance increased to \$300 in 2016 contract.							
01-4321-841-15-000	Electricity - Sanitation Admin	3,805.95	4,338.82	4,000.00	2,937.65	4,200.00	4,200.00	4,200.00
01-4321-841-16-000	Heating Fuel - Sanitation Admin	3,864.13	2,414.12	4,300.00	1,902.21	4,000.00	4,000.00	4,000.00
01-4321-841-17-000	Telephone / Fax - Sanitation Admin	768.00	860.62	900.00	512.00	900.00	900.00	900.00
	<i>Narrative for Column # 5</i>							
	Telephone line rental, radio loop and long distance services at the Transfer Station and Recycling Center.							

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
		2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
		As of Year End	As of Year End	As of January	Thru Sept. 30th	2018	2018	2018
					As of September			
01-4321-841-26-000	Postage - Sanitation Admin	0.00	0.00	725.00	0.00	700.00	700.00	700.00
01-4321-841-27-000	Printing - Sanitation Admin	1,817.28	1,030.75	1,400.00	885.15	1,500.00	1,500.00	1,500.00
	<i>Narrative for Column # 5</i>							
	Printing services include informational brochures such as recycling flyers and the Spring and Fall newsletter. We also purchase an annual stock of bulky waste disposal coupons and collection stickers.							
01-4321-841-28-000	Professional / Staff Dev - Sanitation Ad	350.00	400.00	350.00	80.00	350.00	350.00	350.00
	<i>Narrative for Column # 5</i>							
	Solid Waste Transfer Station Certifications for six employees as required by the State of NH.							
01-4321-841-29-000	Membership Dues - Sanitation Admin	1,024.66	1,074.66	1,150.00	1,174.66	1,200.00	1,200.00	1,200.00
	<i>Narrative for Column # 5</i>							
	Membership dues with the Northeast Recovery Association to assist in the operation of our recycling program and marketing.							
01-4321-841-45-000	General Supplies - Sanitation Admin	749.05	513.16	700.00	576.08	700.00	700.00	700.00
	<i>Narrative for Column # 6</i>							
	Miscellaneous including paper products, medical and safety supplies.							
01-4321-841-51-000	Building Maintenance - Sanitation Admi	1,739.00	338.11	350.00	173.18	350.00	350.00	350.00
	<i>Narrative for Column # 5</i>							
	Building maintenance for the Transfer Station and Recycling Center.							
01-4321-841-52-000	Equip Maint (Other Than Office) - Sanit	137.76	433.21	400.00	290.61	400.00	400.00	400.00
	<i>Narrative for Column # 5</i>							
	Maintenance and upkeep of furnace, HVAC equipment and fire extinguishers.							
01-4321-841-90-026	Integrated Waste Management Commi	0.00	0.00	500.00	0.00	500.00	500.00	500.00
	<i>Narrative for Column # 5</i>							
	NRRA Annual Conference-educational advancement, Swap Shop Improvements, Durham Day and Sustainability Outreach-message posters, display props, "sustainable" prizes at Durham Day. Publication/Video support.							
Sanitation Admin Total		144,056.56	137,079.32	135,005.00	100,759.35	136,970.00	136,970.00	136,970.00

2018 Town Administrator's Proposed Budget
Town of Durham

	1 Expended 2015 As of Year End	2 Expended 2016 As of Year End	3 Budgeted 2017 As of January	4 Expended 2017 Thru Sept. 30th As of September	5 Proposed Dept Head 2018	6 Proposal #1 Town Admin 2018	7 Proposal #2 Town Admin 2018	
Roll Off Vehicle								
01-4321-847-01-010	F-T Wages - Roll Off Vehicle	23,952.29	27,278.61	36,700.00	24,824.75	36,500.00	36,500.00	36,500.00
01-4321-847-01-020	P-T Wages - Roll Off Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-847-01-030	O-T Wages - Roll Off Vehicle	51.38	294.08	1,700.00	603.20	1,700.00	1,700.00	1,700.00
01-4321-847-01-910	Wage Accrual - Roll Off Vehicle	-17.81	40.82	0.00	-508.53	0.00	0.00	0.00
01-4321-847-01-930	O-T Wages - Roll Off Vehicle - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-847-02-310	Soc Sec - Roll Off Vehicle	1,484.07	1,711.61	2,400.00	1,544.98	2,400.00	2,400.00	2,400.00
01-4321-847-02-320	Medicare - Roll Off Vehicle	347.06	400.35	600.00	361.31	600.00	600.00	600.00
01-4321-847-02-330	Retirement - Roll Off Vehicle	2,635.51	3,084.38	4,300.00	2,800.23	4,400.00	4,400.00	4,400.00
01-4321-847-54-000	Vehicle Maint - Roll Off Vehicle	5,781.58	1,487.05	5,600.00	4,121.17	4,000.00	4,000.00	4,000.00
	<i>Narrative for Column # 5</i>							
	These funds cover repair and maintenance for the roll off truck.							
01-4321-847-56-000	Fuel / Oil For Vehicles - Roll Off Vehicle	6,919.33	6,485.07	8,250.00	4,116.54	8,500.00	7,500.00	7,500.00
	<i>Narrative for Column # 6</i>							
	Reduced by Town Administrator.							
Roll Off Vehicle Total	41,153.41	40,781.97	59,550.00	37,863.65	58,100.00	57,100.00	57,100.00	57,100.00

2018 Town Administrator's Proposed Budget

Town of Durham

	1	2	3	4	5	6	7
	Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
	As of Year End	As of Year End	As of January				
Solid Waste Collection							
Curbside Collection							
01-4323-842-01-010	F-T Wages - Curbside Collection	39,747.28	39,441.56	36,800.00	28,240.08	36,800.00	36,800.00
01-4323-842-01-020	P-T Wages - Curbside Collection	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-842-01-030	O-T Wages - Curbside Collection	2,025.35	1,403.12	2,000.00	951.65	2,000.00	2,000.00
01-4323-842-01-910	Wage Accrual - Curbside Collection	171.68	30.88	0.00	-707.52	0.00	0.00
01-4323-842-01-930	O-T Wages - Curbside Collection - Acc	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-842-02-310	Soc Sec - Curbside Collection	2,593.69	2,532.18	2,400.00	1,765.96	2,400.00	2,400.00
01-4323-842-02-320	Medicare - Curbside Collection	606.54	592.16	600.00	413.02	600.00	600.00
01-4323-842-02-330	Retirement - Curbside Collection	4,612.89	4,565.81	4,400.00	3,161.29	4,400.00	4,400.00
01-4323-842-54-000	Vehicle Maint - Curbside Collection	4,330.21	9,921.05	4,500.00	11,444.82	5,000.00	5,000.00
<i>Narrative for Column # 5</i>							
New vehicle purchased in 2014 - due to warranty, expected costs should be down for a few years. Purchase of vehicle maintenance supplies such as tires, batteries and other general items for the front line refuse packer and the back up packer.							
01-4323-842-56-000	Fuel / Oil For Vehicles - Curbside Colle	17,889.11	11,914.34	14,500.00	6,152.90	12,000.00	12,000.00
01-4323-842-90-027	Tipping Fees - Curbside Collection	122,912.89	123,432.89	120,000.00	82,338.06	120,000.00	120,000.00
<i>Narrative for Column # 5</i>							
Trash collection disposal fee							
Curbside Collection Total		194,889.64	193,833.99	185,200.00	133,760.26	183,200.00	183,200.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
		2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
		As of Year End	As of Year End	As of January	Thru Sept. 30th As of September	2018	2018	2018
Recycling								
01-4323-844-01-010	F-T Wages - Recycling	62,989.68	61,934.22	51,700.00	47,024.03	52,500.00	52,500.00	52,500.00
01-4323-844-01-020	P-T Wages - Recycling	571.00	1,435.59	1,700.00	493.50	1,700.00	1,700.00	1,700.00
01-4323-844-01-030	O-T Wages - Recycling	1,857.63	2,098.35	6,700.00	707.02	7,000.00	7,000.00	7,000.00
01-4323-844-01-910	Wage Accrual - Recycling	208.78	-38.28	0.00	-6,145.12	0.00	0.00	0.00
01-4323-844-01-920	P-T Wages - Recycling - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-844-01-930	O-T Wages - Recycling - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-844-02-310	Soc Sec - Recycling	4,064.63	4,054.22	3,700.00	2,941.10	3,800.00	3,800.00	3,800.00
01-4323-844-02-320	Medicare - Recycling	950.59	948.05	900.00	687.86	900.00	900.00	900.00
01-4323-844-02-330	Retirement - Recycling	7,149.75	7,148.12	6,600.00	5,274.23	6,800.00	6,800.00	6,800.00
01-4323-844-36-000	Contracted Services - Recycling	37,369.14	21,600.28	25,660.00	10,741.02	20,000.00	20,000.00	20,000.00
	<i>Narrative for Column # 5</i>							
	Co-mingled containers hauling and tipping fee, as well as OCC (cardboard) dumpster, including rental.							
01-4323-844-45-000	General Supplies - Recycling	1,500.82	2,237.50	1,350.00	455.47	1,200.00	1,200.00	1,200.00
01-4323-844-54-000	Vehicle Maint - Recycling	3,731.31	1,646.25	3,500.00	5,429.09	4,000.00	4,000.00	4,000.00
	<i>Narrative for Column # 5</i>							
	Vehicle maintenance of the only recycling truck to include tires, batteries and brakes. New truck purchased in 2015.							
01-4323-844-56-000	Fuel / Oil For Vehicles - Recycling	11,008.67	8,094.44	11,500.00	6,574.21	9,500.00	9,500.00	9,500.00
01-4323-844-96-000	Capital - Recycling	632.25	0.00	0.00	0.00	0.00	0.00	0.00
Recycling Total		132,034.25	111,158.74	113,310.00	74,182.41	107,400.00	107,400.00	107,400.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
		2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
		As of Year End	As of Year End	As of January	Thru Sept. 30th	2018	2018	2018
					As of September			
Solid Waste Disposal								
Transfer Station								
01-4324-845-01-010	F-T Wages - Transfer Station	15,543.61	17,837.85	21,800.00	11,404.07	21,300.00	21,300.00	21,300.00
01-4324-845-01-020	P-T Wages - Transfer Station	12,337.00	9,397.50	11,700.00	8,064.00	11,700.00	11,700.00	11,700.00
01-4324-845-01-030	O-T Wages - Transfer Station	2,652.29	6,175.36	2,400.00	5,711.31	2,500.00	2,500.00	2,500.00
01-4324-845-01-910	Wage Accrual - Transfer Station	-108.88	365.41	0.00	-523.97	0.00	0.00	0.00
01-4324-845-01-920	P-T Wages - Transfer Station - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4324-845-01-930	O-T Wages - Transfer Station - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4324-845-02-310	Soc Sec - Transfer Station	1,876.95	2,089.56	2,200.00	1,528.62	2,200.00	2,200.00	2,200.00
01-4324-845-02-320	Medicare - Transfer Station	439.03	488.75	500.00	357.43	500.00	500.00	500.00
01-4324-845-02-330	Retirement - Transfer Station	1,988.05	2,723.13	2,700.00	1,866.77	2,700.00	2,700.00	2,700.00
01-4324-845-36-000	Contracted Services - Transfer Station	48,885.51	40,997.75	33,500.00	32,680.59	41,000.00	41,000.00	41,000.00
	<i>Narrative for Column # 5</i>							
	Ground water testing and monitoring, Northeast Resource and Recovery Association and Waste Management charges.							
01-4324-845-45-000	General Supplies - Transfer Station	815.00	786.91	500.00	800.64	800.00	800.00	800.00
01-4324-845-54-000	Vehicle Maint - Transfer Station	0.00	4,615.90	2,450.00	0.00	2,200.00	2,200.00	2,200.00
	<i>Narrative for Column # 5</i>							
	Maintenance of the John Deere skid steer located at the Transfer Station.							
01-4324-845-56-000	Fuel / Oil For Vehicles - Transfer Statio	2,504.68	2,148.14	2,700.00	1,089.00	3,000.00	2,500.00	2,500.00
	<i>Narrative for Column # 6</i>							
	Reduced by Town Administrator.							
01-4324-845-61-120	Hazardous Waste Day Program - Trans	4,398.84	4,475.07	4,500.00	0.00	4,500.00	4,500.00	4,500.00
01-4324-845-90-032	Lamprey - Transfer Station	2,070.42	2,070.42	2,070.00	2,070.42	2,070.00	2,070.00	2,070.00
	<i>Narrative for Column # 5</i>							
	Ash Landfill-Somersworth							
Transfer Station Total		93,402.50	94,171.75	87,020.00	65,048.88	94,470.00	93,970.00	93,970.00

2018 Town Administrator's Proposed Budget

Town of Durham

	1	2	3	4	5	6	7
	Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
	As of Year End	As of Year End	As of January				
Solid Waste Clean-up							
Litter Removal							
01-4325-843-01-010	F-T Wages - Litter Removal	4,253.21	9,972.65	9,900.00	4,417.09	10,000.00	10,000.00
01-4325-843-01-020	P-T Wages - Litter Removal	6,270.00	3,585.00	6,800.00	1,512.00	6,800.00	6,800.00
01-4325-843-01-030	O-T Wages - Litter Removal	592.54	3,396.69	900.00	7,945.58	900.00	900.00
01-4325-843-01-910	Wage Accrual - Litter Removal	150.80	263.40	0.00	-414.20	0.00	0.00
01-4325-843-01-920	P-T Wages - Litter Removal - Accrual	0.00	0.00	0.00	0.00	0.00	0.00
01-4325-843-01-930	O-T Wages - Litter Removal - Accrual	0.00	0.00	0.00	0.00	0.00	0.00
01-4325-843-02-310	Soc Sec - Litter Removal	698.50	1,067.45	1,100.00	834.54	1,100.00	1,100.00
01-4325-843-02-320	Medicare - Litter Removal	163.39	249.71	300.00	195.22	300.00	300.00
01-4325-843-02-330	Retirement - Litter Removal	553.09	1,522.78	1,200.00	1,340.70	1,200.00	1,200.00
01-4325-843-45-000	General Supplies - Litter Removal	514.97	651.40	1,150.00	767.88	1,100.00	1,000.00
<i>Narrative for Column # 6</i>							
Reduced by Town Administrator.							
Litter Removal Total		13,196.50	20,709.08	21,350.00	16,598.81	21,400.00	21,300.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
		2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
		As of Year End	As of Year End	As of January	Thru Sept. 30th	2018	2018	2018
					As of September			
Wagon Hill								
01-4520-807-01-010	F-T Wages - Wagon Hill	4,098.04	4,669.46	5,500.00	12,124.27	5,700.00	5,700.00	5,700.00
01-4520-807-01-020	P-T Wages - Wagon Hill	1,512.00	598.00	2,300.00	1,040.00	2,300.00	2,300.00	2,300.00
01-4520-807-01-030	O-T Wages - Wagon Hill	223.64	496.02	70.00	0.00	100.00	100.00	100.00
01-4520-807-01-910	Wage Accrual - Wagon Hill	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-807-01-920	P-T Wages - Wagon Hill - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-807-02-310	Soc Sec - Wagon Hill	360.07	353.05	500.00	816.17	500.00	500.00	500.00
01-4520-807-02-320	Medicare - Wagon Hill	84.21	82.53	100.00	190.86	100.00	100.00	100.00
01-4520-807-02-330	Retirement - Wagon Hill	480.24	577.00	600.00	1,368.10	700.00	700.00	700.00
01-4520-807-15-000	Electricity - Wagon Hill	356.20	338.98	340.00	312.25	300.00	300.00	300.00
	<i>Narrative for Column # 5</i>							
	Street light at the cul-de-sac area for security and the community garden well pump.							
01-4520-807-36-000	Contracted Services - Wagon Hill	3,558.59	2,139.84	3,200.00	5,608.41	2,100.00	2,100.00	2,100.00
	<i>Narrative for Column # 5</i>							
	Port-O-Let rental and miscellaneous tree trimming.							
01-4520-807-45-000	General Supplies - Wagon Hill	2,165.78	1,527.99	2,800.00	2,884.22	2,800.00	2,800.00	2,800.00
	<i>Narrative for Column # 5</i>							
	General supplies including gravel for drive and walkways, picnic table repairs or replacements, general signage and Dog-I-Pot bags.							
01-4520-807-51-000	Building Maintenance - Wagon Hill	6,186.32	5,815.00	3,500.00	1,865.93	3,500.00	3,500.00	3,500.00
	<i>Narrative for Column # 5</i>							
	Misc. sill, soffitt and trim repairs, as well as exterior painting.							
01-4520-807-52-000	Equip Maint (Other Than Office) - Wagr	0.00	0.00	150.00	0.00	150.00	150.00	150.00
	<i>Narrative for Column # 5</i>							
	Covered expenses include oil burner service, smoke detector testing and fire extinguisher inspections.							
01-4520-807-96-000	Capital - Wagon Hill	0.00	4,354.80	4,500.00	4,459.00	400.00	400.00	400.00
	<i>Narrative for Column # 5</i>							
	Purchase of a new trimmer.							
Wagon Hill Total		19,025.09	20,952.67	23,560.00	30,669.21	18,650.00	18,650.00	18,650.00

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended	Expended	Budgeted	Expended	Proposed	Proposal #1	Proposal #2
		2015	2016	2017	2017	Dept Head	Town Admin	Town Admin
		As of Year End	As of Year End	As of January	Thru Sept. 30th As of September	2018	2018	2018
Parks Grounds Maint								
01-4520-808-01-010	F-T Wages - Grounds Maint	61,607.37	57,312.05	54,800.00	36,085.26	56,500.00	56,500.00	56,500.00
01-4520-808-01-020	P-T Wages - Grounds Maint	14,169.00	7,505.50	16,400.00	14,287.00	16,500.00	16,500.00	16,500.00
01-4520-808-01-030	O-T Wages - Grounds Maint	1,256.03	3,400.65	2,000.00	558.23	2,100.00	2,100.00	2,100.00
01-4520-808-01-910	Wage Accrual - Grounds Maint	-583.18	-35.28	0.00	-536.72	0.00	0.00	0.00
01-4520-808-01-920	P-T Wages - Grounds Maint - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-808-02-310	Soc Sec - Grounds Maint	4,806.82	4,223.02	4,500.00	3,124.42	4,700.00	4,700.00	4,700.00
01-4520-808-02-320	Medicare - Grounds Maint	1,124.10	987.73	1,100.00	730.73	1,100.00	1,100.00	1,100.00
01-4520-808-02-330	Retirement - Grounds Maint	6,864.96	6,777.64	6,400.00	4,037.00	6,700.00	6,700.00	6,700.00
01-4520-808-06-000	Uniforms & Cleaning - Grounds Maint	1,214.48	506.47	1,100.00	711.03	1,000.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i>							
	Uniforms are provided per AFSCME union contract for two full-time employees. This line item also outfits four seasonal employees with safety vests and high visibility shirts and hats for the summer.							
01-4520-808-15-000	Electricity - Grounds Maint	823.55	426.72	385.00	290.69	400.00	400.00	400.00
	<i>Narrative for Column # 5</i>							
	This account covers electric service at Woodridge Park and Bicentennial Park.							
01-4520-808-19-000	Water / Sewer - Grounds Maint	0.00	1,545.23	850.00	0.00	800.00	800.00	800.00
	<i>Narrative for Column # 5</i>							
	Purchase of Town water for watering downtown areas. Also provides for drinking water at Jackson's Landing playground and covers the cost of required bi-annual water testing at Woodridge Field.							
01-4520-808-28-000	Professional / Staff Dev - Grounds Maint	50.00	0.00	90.00	0.00	90.00	90.00	90.00
	<i>Narrative for Column # 5</i>							
	Educational incentives as required by AFSCME contract. Educational expenditures may include a turf conference or pesticide licensing, etc.							
01-4520-808-36-000	Contracted Services - Grounds Maint	2,259.10	1,467.46	4,800.00	1,600.00	3,800.00	3,800.00	3,800.00
	<i>Narrative for Column # 5</i>							
	Tree removal and trimming, various touch-up of park turf areas with hydroseeding and maintenance costs for dock repair.							
01-4520-808-45-000	General Supplies - Grounds Maint	11,218.37	21,838.69	16,500.00	10,880.87	17,000.00	17,000.00	17,000.00
	<i>Narrative for Column # 5</i>							
	General supplies to include irrigation parts, tools, flags, trees, shrubs, bark/mulch, flowers, fertilizer, sod, seed, loam, stone, grave, sand, stone dust, trash barrels, picnic tables, benches, goals, nets and swings.							

2018 Town Administrator's Proposed Budget

Town of Durham

		1	2	3	4	5	6	7
		Expended 2015	Expended 2016	Budgeted 2017	Expended 2017 Thru Sept. 30th As of September	Proposed Dept Head 2018	Proposal #1 Town Admin 2018	Proposal #2 Town Admin 2018
		As of Year End	As of Year End	As of January				
01-4520-808-52-000	Equip Maint (Other Than Office) - Grou	0.00	199.85	250.00	250.00	250.00	250.00	250.00
	<i>Narrative for Column # 5</i>							
	General supplies including mower blades, belts, filters, batteries and various parts to fix and maintain all equipment (mowers, blowers, watering trailer, etc.) for the Town Parks.							
01-4520-808-54-000	Vehicle Maint - Grounds Maint	3,900.84	301.00	3,600.00	0.00	3,600.00	3,600.00	3,600.00
	<i>Narrative for Column # 5</i>							
	Automotive maintenance repair for the three Buildings and Grounds Department vehicles.							
01-4520-808-55-000	Equip / Vehicle Rental - Grounds Maint	43.56	220.00	250.00	0.00	200.00	200.00	200.00
	<i>Narrative for Column # 5</i>							
	Crane rental to install and remove docks. Rototiller rental for downtown, ball fields, etc.							
01-4520-808-56-000	Fuel / Oil For Vehicles - Grounds Maint	8,042.79	5,483.44	7,500.00	7,288.20	9,000.00	9,000.00	9,000.00
01-4520-808-89-000	Miscellaneous - Grounds Maint	252.98	179.00	250.00	0.00	200.00	200.00	200.00
	<i>Narrative for Column # 5</i>							
	Misc. expenses include poison ivy cream, bug spray, sunscreen, safety glasses, safety vests, hard hats and gloves.							
01-4520-808-96-000	Capital - Grounds Maint	462.30	0.00	0.00	0.00	4,500.00	4,500.00	4,500.00
	<i>Narrative for Column # 5</i>							
	Replacement of a walk behind mower							
Parks Grounds Maint Total		117,513.07	112,339.17	120,775.00	79,306.71	128,440.00	128,440.00	128,440.00