

# 2019 Town Administrator Proposed Budget

## Town of Durham

		1	2	3	4	5	6	7
		2015	2016	2017	2018	2018	2019	2019
		Expended	Expended	Expended	Approved	Expended	Proposed	Proposed
		As of Year End	As of Year End	As of Year End	As of December	Thru 10/01/18	Dept. Head	Administrator
						As of October		
<b>Water Special Revenue Fund</b>								
<b>Water Administration</b>								
<b>Water Admin</b>								
02-4331-221-01-010	F-T Wages - Water Admin	64,287.51	63,136.92	67,299.61	76,500.00	59,794.05	77,500.00	77,500.00
02-4331-221-01-020	P-T Wages - Water Admin	3,703.00	3,060.00	3,773.00	0.00	168.00	0.00	0.00
02-4331-221-01-030	O-T Wages - Water Admin	5,249.70	5,460.00	12,340.00	13,100.00	8,785.00	13,100.00	13,100.00
02-4331-221-01-090	Ins Buy-Out (Wages) - Water Admin	0.00	0.00	0.00	3,000.00	0.00	4,100.00	4,100.00
02-4331-221-01-099	Wage Contingency - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-01-910	Wage Accrual - Water Admin	-428.13	1,227.48	173.62	0.00	-2,210.30	0.00	0.00
02-4331-221-02-310	Soc Sec - Water Admin	4,530.66	4,517.96	5,288.63	5,700.00	4,135.37	5,900.00	5,900.00
02-4331-221-02-320	Medicare - Water Admin	1,059.65	1,056.53	1,236.66	1,300.00	967.16	1,400.00	1,400.00
02-4331-221-02-330	Retirement - Water Admin	7,014.27	7,176.99	7,768.21	10,200.00	6,579.09	10,600.00	10,600.00
02-4331-221-03-610	Health & Dental - Water Admin	36,475.34	37,046.61	37,679.67	44,600.00	31,544.83	39,700.00	39,700.00
02-4331-221-03-630	Life - Water Admin	150.00	150.00	150.00	400.00	119.00	300.00	300.00
02-4331-221-03-640	STD - Water Admin	980.91	1,054.40	1,076.94	1,100.00	803.84	1,100.00	1,100.00
02-4331-221-04-010	S.U.T.A. - Water Admin	78.40	89.00	32.00	100.00	51.00	100.00	100.00
02-4331-221-04-020	Workers Comp - Water Admin	1,366.00	1,454.00	1,607.00	2,300.00	2,000.00	2,500.00	2,500.00
02-4331-221-05-000	Medical Testing - Water Admin	0.00	0.00	0.00	100.00	0.00	100.00	100.00
02-4331-221-06-000	Uniforms & Cleaning - Water Admin	574.98	527.45	624.48	600.00	249.95	600.00	600.00
<i>Narrative for Column # 6</i>								
Uniforms required by union contract. Uniforms include shirts, pants, caps and steel toed boots.								
02-4331-221-08-000	Travel & Mileage Reimb - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-09-000	Educ, Train, & Seminars - Water Admin	240.00	0.00	65.00	300.00	250.00	300.00	300.00
02-4331-221-10-000	Accreditation / Licenses / Certifications	110.00	0.00	0.00	100.00	0.00	110.00	110.00
02-4331-221-12-000	Property / Liab Ins - Water Admin	6,840.00	7,300.00	8,050.00	8,500.00	8,500.00	9,100.00	9,100.00
02-4331-221-17-000	Telephone / Fax - Water Admin	0.00	89.75	0.00	0.00	0.00	0.00	0.00

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02-4331-221-18-000	Cell Phones - Water Admin	0.00	715.84	725.85	700.00	545.31	750.00	750.00
02-4331-221-25-000	Office & Computer Supplies - Water Ad	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-26-000	Postage - Water Admin	1,099.86	1,036.49	487.61	1,000.00	864.57	1,500.00	1,500.00
<i>Narrative for Column # 6</i>								
Postage to mail out the water quality report (CCR) and quarterly water bills.								
02-4331-221-27-000	Printing - Water Admin	655.03	0.00	613.25	0.00	0.00	700.00	700.00
<i>Narrative for Column # 6</i>								
Water Quality Reports (CCR)- Town and UNH alternate years. Town is responsible for 2019 printing.								
02-4331-221-28-000	Professional / Staff Dev - Water Admin	320.00	450.00	469.00	350.00	510.00	450.00	450.00
<i>Narrative for Column # 6</i>								
Mandatory education and certification meetings and seminars.								
02-4331-221-29-000	Membership Dues - Water Admin	0.00	0.00	0.00	150.00	0.00	125.00	125.00
<i>Narrative for Column # 6</i>								
American Waterworks Association, NHWWA and American Backflow membership and dues fees.								
02-4331-221-30-000	Books & Pubs - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-36-000	Contracted Services - Water Admin	5,739.14	2,944.86	3,756.19	4,000.00	4,191.44	4,000.00	4,000.00
02-4331-221-37-000	Legal Fees / Services - Water Admin	0.00	0.00	0.00	250,200.00	250,000.00	200.00	200.00
02-4331-221-41-000	Auditing - Water Admin	2,800.00	3,000.00	3,100.00	3,200.00	3,200.00	3,200.00	3,200.00
<i>Narrative for Column # 6</i>								
Annual audit of the Water Fund (financial)								
02-4331-221-52-000	Equip Maint (Other Than Office) - Wate	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-54-000	Vehicle Maint - Water Admin	963.00	701.10	739.96	500.00	806.34	850.00	850.00
<i>Narrative for Column # 6</i>								
Maintenance of the 2012 1-Ton utility truck.								
02-4331-221-56-000	Fuel / Oil For Vehicles - Water Admin	3,384.62	3,003.91	2,662.02	3,100.00	1,861.23	3,250.00	3,250.00
<i>Narrative for Column # 6</i>								
Fuel and oil for the 2012 1-Ton utility truck.								
02-4331-221-73-000	Radios - Water Admin	129.72	120.47	140.34	150.00	91.67	150.00	150.00
<i>Narrative for Column # 6</i>								

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Communication equipment, radios and pagers for the Water Department.							
02-4331-221-88-000	Contingency - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-89-000	Miscellaneous - Water Admin	0.00	0.00	0.00	0.00	409.51	0.00
02-4331-221-90-010	Lee taxes (or In Lieu of) - Water Admin	2,185.00	2,305.00	2,359.00	2,300.00	0.00	2,400.00
<i>Narrative for Column # 6</i>							
These monies are paid to the Town of Lee in lieu of property taxes for the Lee Well.							
02-4331-221-90-020	UNH Water System	0.00	0.00	0.00	0.00	0.00	215,050.00
<i>Narrative for Column # 6</i>							
Durham's cost share due to UNH for operation, maintenance and minor repair of the shared water system per Water and Wastewater System Agreement dated April 19, 2016.							
02-4331-221-96-000	Capital - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00
<b>Water Admin Total</b>		<b>149,508.66</b>	<b>147,624.76</b>	<b>162,218.04</b>	<b>433,550.00</b>	<b>384,217.06</b>	<b>399,135.00</b>

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<b>Water Services</b>								
<b>Low Pressure System</b>								
02-4332-222-01-010	F-T Wages - Low Pres Sys	35,662.47	38,367.83	36,779.40	36,600.00	22,700.17	38,700.00	38,700.00
02-4332-222-01-020	P-T Wages - Low Pres Sys	105.00	154.00	245.00	400.00	910.00	0.00	0.00
02-4332-222-01-030	O-T Wages - Low Pres Sys	5,313.96	4,752.16	3,304.26	4,800.00	1,357.34	4,800.00	4,800.00
02-4332-222-01-910	Wage Accrual - Low Pres Sys	231.40	-231.40	111.60	0.00	-111.60	0.00	0.00
02-4332-222-01-930	O-T Wages - Low Pres Sys - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4332-222-02-310	Soc Sec - Low Pres Sys	2,549.77	2,634.75	2,507.30	2,600.00	1,541.03	2,700.00	2,700.00
02-4332-222-02-320	Medicare - Low Pres Sys	596.42	616.14	586.35	600.00	360.44	600.00	600.00
02-4332-222-02-330	Retirement - Low Pres Sys	4,522.26	4,790.62	4,530.55	4,700.00	2,725.03	5,100.00	5,100.00
02-4332-222-15-000	Electricity - Low Pres Sys	2,191.79	3,837.07	4,046.85	3,400.00	3,211.59	4,000.00	4,000.00
	<i>Narrative for Column # 6</i>							
	Electricity for the Foss Farm water tank and booster pump station on Madbury Road.							
02-4332-222-45-000	General Supplies - Low Pres Sys	27,046.43	23,571.38	24,314.02	28,000.00	18,154.75	28,500.00	28,500.00
	<i>Narrative for Column # 6</i>							
	Supplies to operate, repair and maintain the water distribution system encompassing approximately 18 miles of pipe, 1325 service connections, 147 Town owned fire hydrants, and 250 gate valves.							
02-4332-222-51-000	Building Maintenance - Low Pres Sys	0.00	0.00	696.60	2,200.00	0.00	550.00	550.00
	<i>Narrative for Column # 6</i>							
	Supplies to maintain the Foss Farm Water tank pit and Madbury Road Booster Station.							
02-4332-222-52-000	Equip Maint (Other Than Office) - Low I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4332-222-89-000	Miscellaneous - Low Pres Sys	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4332-222-96-000	Capital - Low Pres Sys	0.00	0.00	4,340.00	2,000.00	0.00	2,000.00	2,000.00
	<i>Narrative for Column # 6</i>							
	Fire hydrant painting.							
<b>Low Pressure System Total</b>		<b>78,219.50</b>	<b>78,492.55</b>	<b>81,461.93</b>	<b>85,300.00</b>	<b>50,848.75</b>	<b>86,950.00</b>	<b>86,950.00</b>

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<b>Water Treatment</b>								
<b>Water Treatment</b>								
02-4335-223-01-010	F-T Wages - Water Treatment	3,864.38	4,120.64	4,219.52	5,800.00	4,054.80	5,600.00	5,600.00
02-4335-223-01-030	O-T Wages - Water Treatment	140.44	0.00	334.80	1,400.00	0.00	1,400.00	1,400.00
02-4335-223-01-910	Wage Accrual - Water Treatment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4335-223-02-310	Soc Sec - Water Treatment	245.95	255.48	282.37	500.00	251.40	400.00	400.00
02-4335-223-02-320	Medicare - Water Treatment	57.52	59.76	66.04	100.00	58.78	100.00	100.00
02-4335-223-02-330	Retirement - Water Treatment	443.03	460.29	515.74	800.00	461.45	800.00	800.00
02-4335-223-15-000	Electricity - Water Treatment	18,642.50	25,183.89	24,069.17	24,000.00	15,722.67	25,500.00	25,500.00
	<i>Narrative for Column # 6</i>							
	Includes electrical costs at the Beech Hill Water Tank, Lee Well and Technology Drive booster station.							
02-4335-223-16-000	Heating Fuel (Propane Gas) - Water Tr	0.00	0.00	0.00	50.00	0.00	50.00	50.00
	<i>Narrative for Column # 6</i>							
	Lee Well emergency generator.							
02-4335-223-17-000	Telephone / Fax - Water Treatment	1,820.00	1,641.75	1,963.20	1,800.00	1,435.75	1,950.00	1,950.00
02-4335-223-36-000	Contracted Services - Water Treatment	9,203.39	11,103.28	14,430.40	12,000.00	13,803.88	13,250.00	13,250.00
	<i>Narrative for Column # 6</i>							
	Instrumental calibration and new testing/sampling requirements from the USEPA.							
02-4335-223-45-000	General Supplies - Water Treatment	0.00	69.97	106.83	300.00	594.31	300.00	300.00
02-4335-223-52-000	Equip Maint (Other Than Office) - Wate	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4335-223-80-000	Chemicals - Water Treatment	28,521.08	30,371.02	25,585.42	27,000.00	21,946.90	28,500.00	28,500.00
02-4335-223-89-000	Miscellaneous - Water Treatment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4335-223-90-093	Water Testing - Water Treatment	1,520.00	1,690.00	1,435.00	1,400.00	0.00	1,470.00	1,470.00
	<i>Narrative for Column # 6</i>							
	Lead & Copper Testing- currently every 3 years, next testing will be necessary in 2019.							
02-4335-223-96-000	Capital - Water Treatment	0.00	0.00	0.00	600.00	0.00	650.00	650.00
	<i>Narrative for Column # 6</i>							
	Lee well building maintenance.							

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<b>Water Treatment Total</b>	64,458.29	74,956.08	73,008.49	75,750.00	58,329.94	79,970.00	79,970.00

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<b>Spruce Hole Well</b>							
02-4335-224-01-010 F-T Wages - Spruce Hole Well	0.00	0.00	1,969.92	3,200.00	570.40	6,300.00	6,300.00
02-4335-224-01-020 P-T Wages - Spruce Hole Well	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4335-224-01-030 O-T Wages - Spruce Hole Well	0.00	0.00	0.00	500.00	0.00	500.00	500.00
02-4335-224-02-310 Soc Sec - Spruce Hole Well	0.00	0.00	28.67	200.00	35.40	400.00	400.00
02-4335-224-02-320 Medicare - Spruce Hole Well	0.00	0.00	6.73	100.00	8.28	100.00	100.00
02-4335-224-02-330 Retirement - Spruce Hole Well	0.00	0.00	52.62	400.00	64.88	800.00	800.00
02-4335-224-15-000 Electricity - Spruce Hole Well	0.00	1,567.41	3,235.41	4,000.00	3,019.56	4,000.00	4,000.00
02-4335-224-36-000 Contracted Services - Spruce Hole Wel	0.00	0.00	0.00	31,000.00	13,500.00	35,000.00	35,000.00
02-4335-224-90-010 Lee taxes (or In Lieu of) - Spruce Hole	0.00	3,241.00	3,317.00	5,000.00	0.00	3,400.00	3,400.00
<b>Spruce Hole Well Total</b>	<b>0.00</b>	<b>4,808.41</b>	<b>8,610.35</b>	<b>44,400.00</b>	<b>17,198.52</b>	<b>50,500.00</b>	<b>50,500.00</b>

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<b>Other Water</b>								
<b>Debt Service - Water</b>								
02-4339-225-92-040	Princ - 2001 S.R.F. Loan - Water	67,060.45	69,389.14	0.00	0.00	0.00	0.00	0.00
02-4339-225-92-060	Princ - 1996/1999/2002 Bond - Water	32,739.80	32,737.00	23,509.00	23,500.00	23,500.00	23,500.00	23,500.00
02-4339-225-92-100	Princ - 2006 Series A Bond - Water	27,290.00	27,291.00	25,000.00	25,000.00	0.00	25,000.00	25,000.00
02-4339-225-92-120	Princ - 2008 General Obligation Bond	35,800.00	36,300.00	36,300.00	36,300.00	36,300.00	36,400.00	36,400.00
02-4339-225-92-162	Princ - 2013 S.R.F. Loan Spruce Hole -	21,942.00	22,315.00	22,694.00	23,100.00	23,080.00	23,500.00	23,500.00
02-4339-225-92-164	Princ - 2014 S.R.F. Loan - Water Mete	29,101.48	29,910.81	30,732.57	31,600.00	31,566.95	32,500.00	32,500.00
02-4339-225-92-170	Princ - 2014 General Obligation Bond	39,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
02-4339-225-92-185	Princ - 2015 General Obligation Bond	0.00	33,183.00	33,200.00	33,200.00	33,100.00	33,200.00	33,200.00
02-4339-225-92-190	Princ - 2017 General Obligation Bond	0.00	0.00	0.00	8,200.00	8,200.00	8,200.00	8,200.00
02-4339-225-93-040	Int - 2001 S.R.F. Loan - Water	4,738.21	2,409.54	0.00	0.00	0.00	0.00	0.00
02-4339-225-93-060	Int - 1996/1999/2002 Bond - Water	5,886.04	4,535.77	3,144.20	2,200.00	2,157.76	1,100.00	1,100.00
02-4339-225-93-100	Int - 2006 Series A Bond - Water	12,175.00	11,112.00	10,000.00	9,000.00	4,513.43	8,000.00	8,000.00
02-4339-225-93-120	Int - 2008 General Obligation Bond	22,149.65	20,807.00	18,996.00	17,600.00	17,569.90	15,750.00	15,750.00
02-4339-225-93-162	Int - 2013 S.R.F. Loan - Spruce Hole - 1	3,594.70	3,221.69	2,842.33	2,500.00	0.00	2,100.00	2,100.00
02-4339-225-93-164	Int - 2014 S.R.F. Loan - Water Meters -	6,177.23	5,531.11	4,871.22	4,200.00	6,653.90	3,500.00	3,500.00
02-4339-225-93-170	Int - 2014 General Obligation Bond	38,083.00	33,345.00	31,300.00	29,300.00	29,290.00	27,225.00	27,225.00
02-4339-225-93-185	Int - 2015 General Obligation Bond	0.00	9,334.00	8,500.00	7,900.00	7,850.00	7,200.00	7,200.00
02-4339-225-93-190	Int - 2017 General Obligation Bond	0.00	0.00	1,000.00	900.00	950.00	700.00	700.00
02-4339-225-95-000	Other debt service charges - Water	0.00	1,000.00	0.00	2,000.00	0.00	2,000.00	2,000.00
<b>Debt Service - Water Total</b>		<b>345,737.56</b>	<b>382,422.06</b>	<b>292,089.32</b>	<b>296,500.00</b>	<b>264,731.94</b>	<b>289,875.00</b>	<b>289,875.00</b>



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<b>Transfers Out (Water)</b>							
02-4339-226-98-001 Transfer to General Fund (Admin Alloc)	40,000.00	45,000.00	58,000.00	63,000.00	63,000.00	65,000.00	65,000.00
02-4339-226-98-007 Transfers to Cap Projects Fund - Water	78.53	0.00	82,000.12	140,000.00	140,000.00	70,000.00	70,000.00
02-4339-226-98-050 Transfers to Cap Reserve (Trust) Fund:	101,712.77	30,205.28	15,524.40	20,000.00	0.00	20,000.00	20,000.00
<b>Transfers Out (Water) Total</b>	<b>141,791.30</b>	<b>75,205.28</b>	<b>155,524.52</b>	<b>223,000.00</b>	<b>203,000.00</b>	<b>155,000.00</b>	<b>155,000.00</b>

# 2019 Town Administrator Proposed Budget

Town of Durham

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ReportBudgetMF

	<sup>1</sup> 2015 Expended As of Year End	<sup>2</sup> 2016 Expended As of Year End	<sup>3</sup> 2017 Expended As of Year End	<sup>4</sup> 2018 Approved As of December	<sup>5</sup> 2018 Expended Thru 10/01/18 As of October	<sup>6</sup> 2019 Proposed Dept. Head	<sup>7</sup> 2019 Proposed Administrator
<b>Grand Total:</b>	779,715.31	763,509.14	772,912.65	1,158,500.00	978,326.21	1,061,430.00	1,061,430.00