

LIBRARY FUND

	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Proposed
Transfer in - Town of Durham	\$ 389,575 30%	\$ 400,354 3%	\$ 426,142 6%	\$ 453,430 6%	\$ 451,025 -1%	\$ 494,335 10%	\$ 514,300 4%
Library Trustees Paid to Town	\$ 16,062	\$ 55,981	\$ 17,210	\$ 13,380	\$ 14,792	\$ 20,150	\$ 20,000
Expenditures	\$ 405,637 35%	\$ 456,335 12%	\$ 443,352 -3%	\$ 466,810 5%	\$ 465,817 0%	\$ 514,485 10%	\$ 549,935 7%

NOTE: At the end of each year the Library Board of Trustees will reimburse the Town for any expenses which exceed the Town's annual appropriation.

2020 Administrator Proposed Revenues
Town of Durham

		1 2018 Received As of Year End	2 2019 Estimated T.C.	3 2019 Rec'd to Date 09/30/19 As of September	4 2020 Department Proposed	5 2020 Town Admin Proposed	6 % Difference 2019 App'd VS 2020 Admin	7 \$ Difference 2019 App'd VS 2020 Admin
Library Fund								
10-3710-000-70-000	Interest on investments - Library	423.04	0.00	0.00	0.00	0.00		0.00
10-3710-000-80-000	Miscellaneous - Library	31,635.66	20,150.00	0.00	20,000.00	20,000.00	1%	-150.00
	<i>Narrative for Column # 4</i> Funds provided by the Library Trustees towards expenses.							
10-3710-000-98-001	Transfer in - General Fund (Library ann	454,570.32	494,335.00	494,335.00	529,500.00	514,300.00	-4%	19,965.00
Grand Total:		486,629.02	514,485.00	494,335.00	549,500.00	534,300.00	4%	19,815.00

2020 Administrator Proposed Budget

Town of Durham

		1 2018 Expended As of Year End	2 2019 Approved T.C.	3 2019 Spent to Date 09/30/19 As of September	4 2020 Department Proposed	5 2020 Town Admin Proposed	6 % Difference 2019 App'd VS 2020 Admin	7 \$ Difference 2019 App'd VS 2020 Admin
Library Fund								
Library								
Library								
10-4550-100-01-010	F-T Wages - Library	164,114.46	178,300.00	123,649.79	181,600.00	181,600.00	2%	3,300.00
	<i>Narrative for Column # 4</i>							
	Includes Library Director, Director of Children's and Young Adult Services and Director of Adult Services who each work 37.5 hours per week.							
10-4550-100-01-020	P-T Wages - Library	101,557.86	106,900.00	93,578.75	134,300.00	120,300.00	13%	13,400.00
	<i>Narrative for Column # 4</i>							
	Includes current positions of four (4) Library Assistants at 24 hours per week, one (1) Library Assistant at 15 hours per week, and one (1) Administrative Assistant at 12 hours per week. These hours include an additional nine hours of staff time that was added in 2019 to meet demands.							
	Also included is an additional position proposed by the Library to add a Library Assistant at 15 hours per week.							
	<i>Narrative for Column # 5</i>							
	The TA Proposed has removed the additional position proposed by the Library.							
10-4550-100-01-030	O-T Wages - Library	113.76	0.00	0.00	0.00	0.00		0.00
10-4550-100-01-050	Substitute Librarian Wages	9,347.50	10,000.00	5,191.20	10,000.00	10,000.00		0.00
10-4550-100-01-090	Ins Buy-Out (Wages) - Library	9,050.20	14,435.00	9,815.78	14,400.00	14,400.00		-35.00
10-4550-100-01-910	Wage Accrual - Library	-8,919.81	0.00	-4,003.84	0.00	0.00		0.00
10-4550-100-01-920	P-T Wages - Library - Accrual	665.46	0.00	-2,510.46	0.00	0.00		0.00
10-4550-100-02-310	Soc Sec - Library	17,357.11	19,200.00	13,994.67	21,100.00	20,200.00	5%	1,000.00
10-4550-100-02-320	Medicare - Library	4,059.49	4,500.00	3,272.88	4,900.00	4,700.00	4%	200.00
10-4550-100-02-330	Retirement - Library	17,563.71	20,100.00	12,764.35	20,300.00	20,300.00	1%	200.00
10-4550-100-03-610	Health & Dental - Library	64,118.08	64,600.00	41,941.38	63,300.00	63,300.00	-2%	-1,300.00
10-4550-100-03-630	Life - Library	385.50	500.00	275.00	500.00	500.00		0.00
10-4550-100-03-640	STD - Library	1,006.50	1,100.00	657.18	1,100.00	1,100.00		0.00
10-4550-100-04-010	S.U.T.A. - Library	359.00	800.00	352.00	800.00	800.00		0.00
10-4550-100-04-020	Workers Comp - Library	405.00	500.00	458.00	550.00	450.00	-10%	-50.00
10-4550-100-08-000	Travel & Mileage Reimb - Library	398.33	200.00	194.18	200.00	200.00		0.00

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10-4550-100-09-000	Educ, Train, & Seminars - Library	0.00	0.00	0.00	0.00	0.00		0.00
10-4550-100-12-000	Property / Liab Ins - Library	0.00	0.00	0.00	0.00	0.00		0.00
10-4550-100-15-000	Electricity - Library	0.00	0.00	0.00	0.00	0.00		0.00
10-4550-100-16-000	Heating Fuel - Library	0.00	0.00	0.00	0.00	0.00		0.00
10-4550-100-17-000	Telephone / Fax / Cable - Library	7,989.08	8,200.00	6,057.06	8,200.00	8,200.00		0.00
10-4550-100-18-000	Cell Phones - Library	583.20	750.00	390.31	750.00	750.00		0.00
10-4550-100-19-000	Water & Sewer - Library	0.00	0.00	0.00	0.00	0.00		0.00
10-4550-100-24-000	Software support / Maintenance agreeen	9,686.50	6,500.00	9,160.90	9,600.00	9,600.00	48%	3,100.00
<i>Narrative for Column # 4</i>								
Line increase due to possible new subscriptions (NYT, Universal Class, Mango Lang). The Trustees will contribute \$3,100 towards this account.								
10-4550-100-25-000	Office & Computer Supplies - Library	3,269.63	3,500.00	1,788.58	2,500.00	2,500.00	-29%	-1,000.00
<i>Narrative for Column # 4</i>								
Line decrease due to moving \$250 to Collections Adult Print and \$750 to Programs Children.								
10-4550-100-26-000	Postage - Library	0.00	300.00	108.81	300.00	300.00		0.00
10-4550-100-27-000	Printing - Library	139.43	300.00	470.97	300.00	300.00		0.00
<i>Narrative for Column # 4</i>								
Print new brochures for the library. The current brochures include a great deal of out-of-date information.								
10-4550-100-28-000	Professional / Staff Dev - Library	2,967.98	2,500.00	2,614.69	2,750.00	2,750.00	10%	250.00
<i>Narrative for Column # 4</i>								
Increase to cover regional conference attendance for additional staff.								
10-4550-100-29-000	Membership Dues - Library	1,016.35	750.00	155.00	750.00	750.00		0.00
10-4550-100-35-000	Work Study (non payroll) - Library	1,213.55	1,900.00	1,259.66	1,900.00	1,900.00		0.00
10-4550-100-40-000	Cleaning Service - Library	0.00	0.00	0.00	0.00	0.00		0.00
10-4550-100-41-000	Auditing - Library	0.00	0.00	0.00	0.00	0.00		0.00
10-4550-100-45-000	General Supplies - Library	357.62	500.00	285.47	500.00	500.00		0.00
10-4550-100-50-000	Building Rent - Library	0.00	0.00	0.00	0.00	0.00		0.00
10-4550-100-51-000	Building Maintenance - Library	0.00	0.00	0.00	0.00	0.00		0.00

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10-4550-100-53-000	Office Equip Maint - Library	521.22	500.00	0.00	500.00	500.00		0.00
10-4550-100-55-000	Equipment Rental - Library	350.00	2,300.00	916.92	2,300.00	2,300.00		0.00
10-4550-100-89-000	Miscellaneous - Library	175.00	750.00	498.36	750.00	750.00		0.00
10-4550-100-90-052	Collect - Music - Library	0.00	300.00	30.00	300.00	300.00		0.00
10-4550-100-90-053	Collect - Child - Print - Library	11,103.43	10,500.00	7,574.60	10,500.00	10,500.00		0.00
	<i>Narrative for Column # 4</i> Trustees will contribute \$3,500 towards this line.							
10-4550-100-90-054	Collect - Child - Audio - Library	4.94	900.00	0.00	900.00	900.00		0.00
	<i>Narrative for Column # 4</i> Trustees will contribute \$100 towards this line.							
10-4550-100-90-057	Collect - Adult - Print - Library	16,639.17	12,500.00	15,746.45	15,250.00	15,250.00	22%	2,750.00
	<i>Narrative for Column # 4</i> Increase to purchase additional bestsellers and other adult print titles.							
10-4550-100-90-058	Collect - Adult - Audio - Library	549.04	1,450.00	865.58	1,450.00	1,450.00		0.00
	<i>Narrative for Column # 4</i> Trustees will contribute \$200 towards this line.							
10-4550-100-90-060	Subscriptions	1,268.68	2,870.00	2,001.99	2,870.00	2,870.00		0.00
10-4550-100-90-061	Collect - Child - Video - Library	1,007.82	1,400.00	535.06	1,400.00	1,400.00		0.00
	<i>Narrative for Column # 4</i> Trustees will contribute \$200 towards this line.							
10-4550-100-90-062	Collect - Adult - Video - Library	1,344.18	1,750.00	998.39	1,750.00	1,750.00		0.00
	<i>Narrative for Column # 4</i> Trustees will contribute \$250 towards this line.							
10-4550-100-90-063	Programs - Child - Library	4,199.34	4,250.00	4,437.42	5,000.00	5,000.00	18%	750.00
	<i>Narrative for Column # 4</i> Children's programming has consistently cost the library \$5,000 for several years. Summer programming attendance was at an all-time high in 2019.							
10-4550-100-90-064	Programs - Adult - Library	2,145.12	2,350.00	1,141.47	2,350.00	2,350.00		0.00
	<i>Narrative for Column # 4</i> Trustees will contribute \$650 towards this line.							

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10-4550-100-90-065 Museum Passes - Library	0.00	2,500.00	0.00	0.00	0.00	-100%	-2,500.00
<i>Narrative for Column # 4</i>							
Museum passess are purchased by the Friends of the Library							
10-4550-100-90-067 Technology - Library	46.49	20,000.00	2,208.00	20,000.00	20,000.00		0.00
<i>Narrative for Column # 4</i>							
Trustees will contribute \$13,000 towards this line.							
10-4550-100-90-069 Processing Supplies - Library	1,908.70	2,500.00	2,236.25	2,500.00	2,500.00		0.00
10-4550-100-90-070 Postage - Trustees - Library	0.00	150.00	0.00	0.00	0.00	-100%	-150.00
10-4550-100-90-071 PR / Dev / Events - Trustees - Library	0.00	100.00	0.00	0.00	0.00	-100%	-100.00
10-4550-100-90-072 Membership Dues - Trustees - Library	330.00	330.00	300.00	330.00	330.00		0.00
10-4550-100-90-078 Leasehold Improvements - Library	0.00	0.00	0.00	0.00	0.00		0.00
10-4550-100-96-000 Capital - Library	415.89	0.00	0.00	0.00	0.00		0.00
10-4550-100-96-110 Furnishings - Library	210.01	750.00	286.93	750.00	750.00		0.00
10-4550-100-97-000 Expenses Paid by the Library Trustees	14,792.26	0.00	0.00	0.00	0.00		0.00
10-4550-100-98-007 Transfer to Capital Projects Fund - Libr	0.00	0.00	0.00	0.00	0.00		0.00
Grand Total:	465,816.78	514,485.00	361,699.73	549,500.00	534,300.00	4%	19,815.00