




## **Department of Public Works**

*Town of Durham*  
100 Stone Quarry Drive  
Durham, N.H. 03824  
603-868-5578  
Fax 603-868-8063

# **Memorandum**

TO: Todd Selig, Administrator  
Gail Jablonski, Business Manager

FROM: Michael Lynch, Public Works Director 

DATE: September 30, 2019

RE: **Recommended 2020 Public Works Budgets**

On behalf of the Department of Public Works, I am pleased to present our 2020 Public Works Budgets for your consideration and support. As in past years, the Public Works Budget is composed of several different points of view. One is DPW staff input regarding materials, supplies, services, and programs. Another is the department head's vision of the needs of the community, introducing new ideas and programs, while also evaluating and critiquing current operations. Each line item is analyzed for justification and is realistically estimated utilizing past history, market analysis or vendor quotations.

As I approach retirement, I feel a great obligation to leave the Public Works Department on sound ground and with adequate staffing at all levels.

The 2020 DPW budget is comprised of 26 individual operational budgets and 19 Capital Improvements Plan (CIP) projects. The DPW budget also supports the operational needs of all other departments in the Town. For example, the Public Works budget covers the heating, electrical, building maintenance, contracted cleaning, and supply needs of these departments. Additionally, DPW also completes vehicle maintenance of all Town departments except the Police and Fire Departments. DPW also continues to assist the Parks & Recreation Department on a regular basis. The attached summary of totals, broken down by account, include all operating expenses and specific projects proposed by the Public Works Department and other Town departments that fall under DPW's budget.

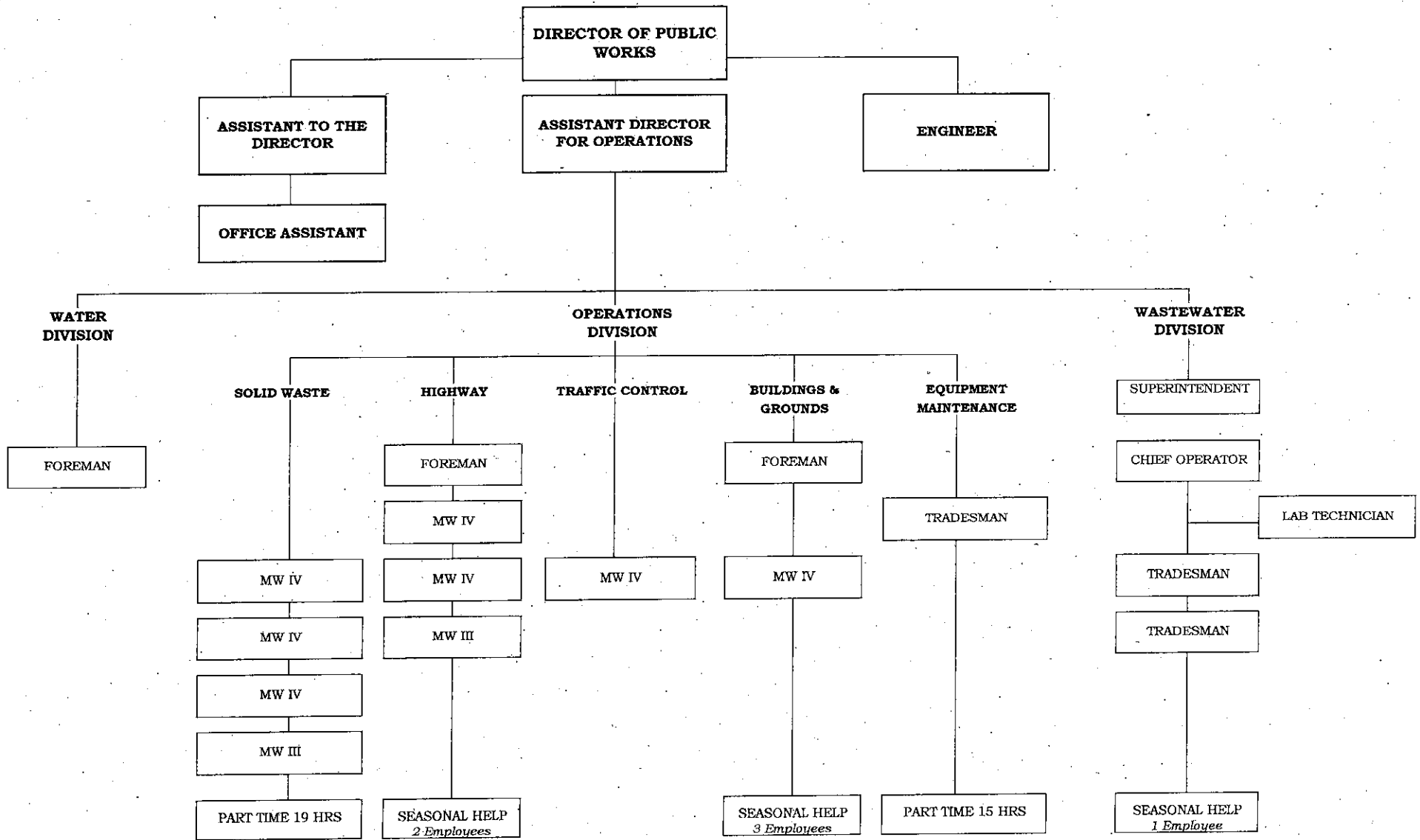
To aid in analysis and understanding for you and the Town Council, most budget items have a brief description, rationale, and where applicable, a historical review of prior operational costs.

The 2020 budget request incorporates multiple LEAN initiatives and is intended to align itself with several Town Administration, Council, and Department goals such as streamlining operations and improving efficiencies. The current high level of municipal services will continue to be a priority for the Public Works Department. The department will also continue to explore new ways to increase the current level of service to the Durham taxpayer by fine-tuning all aspects of services that the department provides.

## ***2020 PROPOSED HIGHLIGHTS***

- The annual road resurfacing program remains the Public Works Departments top priority for 2020. The department requests \$442,262 for the 2020 program which includes the shimming and one-inch asphalt overlay of Carriage Way, Maple Street, Meadow Road, Riverview Road, Riverview Court, Sandy Brook Drive, Strout Lane, and Surrey Lane.
- The Department has proposed upgrading the sidewalks at Chesley Drive and Old Landing Park.
- DPW will replace the 2006 Roll Off vehicle in 2020. The roll off truck transports recycling products and bulky waste materials to various markets.
- The purchase of Solar Panels on the Churchill Ice Rink, Durham Public Library and Durham Police Department is being proposed.
- The Department will continue to monitor the restoration planning of the Mill Pond and Oyster River Dam.
- The Wiswall Dam Spillway has been funded and final engineering should start late 2020.
- The Wastewater Division will continue its 10-year facility upgrade plan. This year's scope includes \$425,000 for the Sludge Garage Odor Control System.
- Wastewater personnel will continue to oversee the replacement of the current 50+ year old 18" force main with construction of force main to start in late 2019. A Clean Water SRF loan offering approximately \$383,000 in Principal Forgiveness will assist in funding the upgrade. This is the only wastewater force main from the Dover Road Pump Station to the Wastewater Treatment Plant.
- The Water Department will complete 3 maintenance projects including minor rehabilitation of the Technology Drive PRV Station, the upgrade of the Madbury Road Pump Station and the upgrade of the 10" Water Main along Waterworks Road.
- The DPW has had several inquiries over the past several years regarding the paving of Dame Road. We have included a CIP work sheet for the 2023 CIP Budget with talks to begin between the Town Administration and Town Council in the near future.

# Public Works Department



## 2020 Administrator Proposed Budget

### Town of Durham

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<b>Town Hall Bldg</b>								
01-4194-802-01-010	F-T Wages - Town Hall	1,511.06	2,900.00	2,445.36	3,200.00	3,200.00	10%	300.00
01-4194-802-01-020	P-T Wages - Town Hall	0.00	0.00	0.00	0.00	0.00		0.00
01-4194-802-01-030	O-T Wages - Town Hall	113.76	100.00	348.03	100.00	100.00		0.00
01-4194-802-02-310	Soc Sec - Town Hall	100.74	200.00	173.19	200.00	200.00		0.00
01-4194-802-02-320	Medicare - Town Hall	23.56	400.00	40.52	100.00	100.00	-75%	-300.00
01-4194-802-02-330	Retirement - Town Hall	184.90	300.00	317.47	400.00	400.00	33%	100.00
01-4194-802-15-000	Electricity - Town Hall	18,888.42	19,100.00	9,165.11	19,000.00	19,000.00	-1%	-100.00
01-4194-802-16-000	Heating Fuel - Town Hall	3,462.00	2,900.00	2,640.36	3,200.00	3,200.00	10%	300.00
01-4194-802-17-000	Telephone / Fax - Town Hall	768.00	800.00	512.00	800.00	800.00		0.00
01-4194-802-19-000	Water / Sewer - Town Hall	983.76	600.00	467.55	700.00	700.00	17%	100.00
01-4194-802-36-000	Contracted Services - Town Hall	10,394.82	5,000.00	4,203.32	6,800.00	6,800.00	36%	1,800.00
	<i>Narrative for Column # 4</i>							
	Pest control and rug rentals. Includes \$2,000 for the maintenance of alarms.							
01-4194-802-40-000	Cleaning Service - Town Hall	26,781.98	22,000.00	17,773.06	22,000.00	22,000.00		0.00
	<i>Narrative for Column # 4</i>							
	Cleaning interior of Town Hall 5 days a week during the months of December through April (due to sand/salt beign tracked in) and 4 days per week rest of the year.							
01-4194-802-45-000	General Supplies - Town Hall	1,295.97	2,300.00	1,596.60	2,400.00	2,400.00	4%	100.00
	<i>Narrative for Column # 4</i>							
	Supplies include hand soap, keys, light bulbs, fixtures, and paper products.							
01-4194-802-51-000	Building Maintenance - Town Hall	860.29	1,500.00	1,719.99	1,000.00	1,000.00	-33%	-500.00
01-4194-802-52-000	Equip Maint (Other Than Office) - Town	1,555.75	1,700.00	1,910.03	1,800.00	1,800.00	6%	100.00
	<i>Narrative for Column # 4</i>							
	Routine maintenance of the mechanical equipment such as A/C, heat detectors, fire extinguishers, smoke detectors, furnaces and the fire panel.							
01-4194-802-89-000	Miscellaneous - Town Hall	875.00	1,400.00	221.42	1,000.00	1,000.00	-29%	-400.00
<b>Town Hall Bldg Total</b>		<b>67,800.01</b>	<b>61,200.00</b>	<b>43,534.01</b>	<b>62,700.00</b>	<b>62,700.00</b>	<b>2%</b>	<b>1,500.00</b>

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<b>District Court Bldg</b>								
01-4194-803-01-010	F-T Wages - Court House	2,065.36	2,600.00	835.80	2,700.00	2,700.00	4%	100.00
01-4194-803-01-020	P-T Wages - Court House	0.00	0.00	0.00	0.00	0.00		0.00
01-4194-803-01-030	O-T Wages - Court House	98.37	100.00	0.00	100.00	100.00		0.00
01-4194-803-02-310	Soc Sec - Court House	134.14	200.00	51.82	200.00	200.00		0.00
01-4194-803-02-320	Medicare - Court House	31.37	300.00	12.11	100.00	100.00	-67%	-200.00
01-4194-803-02-330	Retirement - Court House	246.26	300.00	93.79	300.00	300.00		0.00
01-4194-803-15-000	Electricity - Court House	2,527.02	2,250.00	2,042.21	2,300.00	2,300.00	2%	50.00
01-4194-803-16-000	Heating Fuel - Court House	4,047.60	4,000.00	3,777.04	4,000.00	4,000.00		0.00
01-4194-803-19-000	Water / Sewer - Court House	437.75	250.00	189.48	300.00	300.00	20%	50.00
01-4194-803-36-000	Contracted Services - Court House	6,506.86	1,000.00	189.00	1,000.00	1,000.00		0.00
	<i>Narrative for Column # 4</i> Stair lift inspection and maintenance.							
01-4194-803-40-000	Cleaning Service - Court House	2,560.00	3,000.00	1,110.00	2,500.00	2,500.00	-17%	-500.00
01-4194-803-45-000	General Supplies - Court House	315.88	350.00	906.69	500.00	500.00	43%	150.00
	<i>Narrative for Column # 4</i> Miscellaneous expenses for supplies including paper products, hand soap and hardware.							
01-4194-803-51-000	Building Maintenance - Court House	1,339.46	5,000.00	1,616.34	13,000.00	13,000.00	160%	8,000.00
	<i>Narrative for Column # 4</i> New Flooring in activity room (old court room) used for Recreation classes, etc. Funds have been added for expected repair items that come out of the Historic Preservation inspection.							
01-4194-803-52-000	Equip Maint (Other Than Office) - Court	363.79	900.00	826.30	700.00	700.00	-22%	-200.00
	<i>Narrative for Column # 4</i> Smoke/Heat detectors, fire extinguishers, furnace tune up.							
01-4194-803-69-000	Alarm System Monitoring - Court House	384.00	400.00	431.00	400.00	400.00		0.00
	<i>Narrative for Column # 4</i> Fire and security system line rental.							
<b>District Court Bldg Total</b>		<b>21,057.86</b>	<b>20,650.00</b>	<b>12,081.58</b>	<b>28,100.00</b>	<b>28,100.00</b>	<b>36%</b>	<b>7,450.00</b>

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<b>Police Station</b>								
01-4194-809-01-010	F-T Wages - Police Station	2,050.03	3,600.00	1,011.34	3,700.00	3,700.00	3%	100.00
01-4194-809-01-020	P-T Wages - Police Station	0.00	0.00	0.00	0.00	0.00		0.00
01-4194-809-01-030	O-T Wages - Police Station	227.52	100.00	180.43	100.00	100.00		0.00
01-4194-809-02-310	Soc Sec - Police Station	141.21	200.00	73.89	200.00	200.00		0.00
01-4194-809-02-320	Medicare - Police Station	33.04	100.00	17.26	100.00	100.00		0.00
01-4194-809-02-330	Retirement - Police Station	259.18	400.00	135.13	400.00	400.00		0.00
01-4194-809-15-000	Electricity - Police Station	16,194.95	13,600.00	11,330.76	14,700.00	14,700.00	8%	1,100.00
	<i>Narrative for Column # 4</i>							
	Renovations and upgrades made in 2018. Estimate is based on additional square footage.							
01-4194-809-16-000	Heating Fuel - Police Station	5,862.25	6,350.00	3,858.51	6,800.00	6,800.00	7%	450.00
01-4194-809-36-000	Contracted Services - Police Station	4,558.21	3,200.00	1,517.14	3,500.00	3,500.00	9%	300.00
	<i>Narrative for Column # 4</i>							
	Commercial pest control, generator maintenance, septic pump out.							
01-4194-809-40-000	Cleaning Service - Police Station	24,235.45	26,000.00	18,736.96	26,000.00	26,000.00		0.00
01-4194-809-45-000	General Supplies - Police Station	1,898.88	3,600.00	1,420.08	2,300.00	2,300.00	-36%	-1,300.00
	<i>Narrative for Column # 4</i>							
	Paper products, hand soap, trash bags.							
01-4194-809-51-000	Building Maintenance - Police Station	0.00	600.00	299.69	3,500.00	3,500.00	483%	2,900.00
	<i>Narrative for Column # 4</i>							
	Painting of concrete floor in patrol room/basement area of building.							
01-4194-809-52-000	Equip Maint (Other Than Office) - Police	275.00	700.00	323.00	700.00	700.00		0.00
	<i>Narrative for Column # 4</i>							
	Routine maintenance of equipment including A/C, heat detectors, fire extinguishers, smoke detectors, furnace and fire panel.							
01-4194-809-69-000	Alarm System Monitoring - Police Station	559.00	400.00	288.00	400.00	400.00		0.00
<b>Police Station Total</b>		<b>56,294.72</b>	<b>58,850.00</b>	<b>39,192.19</b>	<b>62,400.00</b>	<b>62,400.00</b>	<b>6%</b>	<b>3,550.00</b>

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<b>Library Building</b>								
01-4194-812-01-010	F-T Wages - Library Building	1,409.69	2,600.00	429.90	2,700.00	2,700.00	4%	100.00
01-4194-812-01-020	P-T Wages - Library building	0.00	0.00	0.00	7,000.00	7,000.00	100%	7,000.00
	<i>Narrative for Column # 4</i>							
	Maintenance worker to be hired part time @ \$15/hr for approximately 9 hours per week.							
01-4194-812-01-030	O-T Wages - Library Building	0.00	0.00	0.00	0.00	0.00		0.00
01-4194-812-02-310	Soc Sec - Library Building	94.46	200.00	26.65	600.00	600.00	200%	400.00
01-4194-812-02-320	Medicare - Library Building	22.08	300.00	6.23	200.00	200.00	-33%	-100.00
01-4194-812-02-330	Retirement - Library Building	128.75	300.00	48.45	300.00	300.00		0.00
01-4194-812-15-000	Electricity - Library Building	16,820.76	15,500.00	9,839.61	16,000.00	16,000.00	3%	500.00
01-4194-812-16-000	Heating Fuel - Library Building	3,673.41	4,300.00	3,038.67	6,000.00	6,000.00	40%	1,700.00
01-4194-812-19-000	Water & Sewer - Library Building	1,020.68	1,000.00	457.91	800.00	800.00	-20%	-200.00
01-4194-812-36-000	Contracted Services - Library Building	4,418.97	1,500.00	10,496.11	4,000.00	4,000.00	167%	2,500.00
	<i>Narrative for Column # 4</i>							
	Includes elevator inspection, pest control services, fire alarm testing, plumbing and heating repairs, fire door inspection and solar panel inspection.							
01-4194-812-40-000	Cleaning Services - Library Building	24,960.00	26,000.00	17,900.00	26,800.00	26,800.00	3%	800.00
01-4194-812-45-000	General Supplies - Library Building	1,739.74	2,300.00	1,590.11	2,400.00	2,400.00	4%	100.00
01-4194-812-51-000	Building maint - Library Building	4,646.38	5,000.00	5,339.78	6,000.00	6,000.00	20%	1,000.00
<b>Library Building Total</b>		<b>58,934.92</b>	<b>59,000.00</b>	<b>49,173.42</b>	<b>72,800.00</b>	<b>72,800.00</b>	<b>23%</b>	<b>13,800.00</b>

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<b>Public Works Bldg</b>								
01-4194-821-01-010	F-T Wages - P.W. Bldg	1,795.78	2,850.00	249.50	3,100.00	3,100.00	9%	250.00
01-4194-821-01-020	P-T Wages - P.W. Bldg	0.00	0.00	0.00	0.00	0.00		0.00
01-4194-821-01-030	O-T Wages - P.W. Bldg	0.00	0.00	0.00	0.00	0.00		0.00
01-4194-821-02-310	Soc Sec - P.W. Bldg	111.33	200.00	15.47	200.00	200.00		0.00
01-4194-821-02-320	Medicare - P.W. Bldg	26.03	40.00	3.61	100.00	100.00	150%	60.00
01-4194-821-02-330	Retirement - P.W. Bldg	204.37	300.00	28.30	300.00	300.00		0.00
01-4194-821-15-000	Electricity - P.W. Bldg	10,594.92	12,100.00	6,932.60	11,000.00	11,000.00	-9%	-1,100.00
01-4194-821-16-000	Heating Fuel - P.W. Bldg	10,298.97	11,000.00	7,595.98	12,000.00	12,000.00	9%	1,000.00
01-4194-821-36-000	Contracted Services - P.W. Bldg	5,904.07	5,000.00	1,593.00	5,000.00	5,000.00		0.00
<i>Narrative for Column # 4</i>								
General maintenance and pest control services.								
01-4194-821-40-000	Cleaning Service - P.W. Bldg	7,075.08	7,600.00	7,152.65	9,700.00	9,700.00	28%	2,100.00
01-4194-821-45-000	General Supplies - P.W. Bldg	1,841.36	3,100.00	3,127.83	2,500.00	2,500.00	-19%	-600.00
01-4194-821-51-000	Building Maintenance - P.W. Bldg	14,762.76	12,500.00	5,058.05	12,500.00	12,500.00		0.00
<i>Narrative for Column # 4</i>								
The DPW Building is now 19 years old and many items need attention such as all doors and windows. In 2020 we will overhaul the overhead doors and inspect all the windows. In addition we will start replacing the Reznor overhead heating system in the garage area.								
01-4194-821-52-000	Equip Maint (Other Than Office) - P.W.	4,051.92	1,700.00	6,534.15	4,000.00	4,000.00	135%	2,300.00
<i>Narrative for Column # 4</i>								
Gas heater tune ups, drill press maintenance, air compressor inspection and maintenance, carbon monoxide system inspection, lubrication system maintenance and fire alarm/extinguisher/smoke/heat detector inspections.								
01-4194-821-89-000	Miscellaneous - P.W. Bldg	1,130.94	1,500.00	0.00	4,000.00	4,000.00	167%	2,500.00
<i>Narrative for Column # 4</i>								
Includes the alarm system and the replacement of bathroom and lunch room fixtures.								
01-4194-821-96-000	Capital - P.W. Bldg	0.00	0.00	0.00	600.00	600.00	100%	600.00
<b>Public Works Bldg Total</b>		<b>57,797.53</b>	<b>57,890.00</b>	<b>38,291.14</b>	<b>65,000.00</b>	<b>65,000.00</b>	<b>12%</b>	<b>7,110.00</b>



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<b>Trusted Graveyards</b>							
01-4195-805-01-010	F-T Wages - Trusted Graveyard	891.68	1,800.00	451.00	1,800.00	1,800.00	0.00
01-4195-805-01-020	P-T Wages - Trusted Graveyard	606.00	1,400.00	324.00	1,400.00	1,400.00	0.00
01-4195-805-02-310	Soc Sec - Trusted Graveyard	92.85	200.00	48.06	200.00	200.00	0.00
01-4195-805-02-320	Medicare - Trusted Graveyard	21.73	50.00	11.25	100.00	100.00	100%
01-4195-805-02-330	Retirement - Trusted Graveyard	101.47	200.00	50.38	200.00	200.00	0.00
01-4195-805-45-000	General Supplies - Trusted Graveyard	0.00	400.00	287.99	500.00	500.00	25%
<i>Narrative for Column # 4</i>							
Supplies needed to maintain the 89 graveyards throughout the Town, including mower and trimmer parts for maintenance and repair of lawn equipment, as well as items like mortar and epoxy.							
01-4195-805-89-000	Miscellaneous - Trusted Graveyard	137.00	0.00	0.00	300.00	300.00	100%
<i>Narrative for Column # 4</i>							
Trimmer replacement.							
<b>Trusted Graveyards Total</b>		<b>1,850.73</b>	<b>4,050.00</b>	<b>1,172.68</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>11%</b>
							<b>450.00</b>

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<b>Town Cemeteries</b>							
01-4195-806-01-010	F-T Wages - Town Cemeteries	3,695.06	5,200.00	1,952.55	5,300.00	5,300.00	2% 100.00
01-4195-806-01-020	P-T Wages - Town Cemeteries	1,555.00	2,500.00	1,620.00	2,500.00	2,500.00	0.00
01-4195-806-02-310	Soc Sec - Town Cemeteries	325.51	500.00	221.50	500.00	500.00	0.00
01-4195-806-02-320	Medicare - Town Cemeteries	76.12	100.00	51.81	100.00	100.00	0.00
01-4195-806-02-330	Retirement - Town Cemeteries	420.49	600.00	220.34	600.00	600.00	0.00
01-4195-806-19-000	Water / Sewer - Town Cemeteries	17.97	20.00	21.03	50.00	50.00	150% 30.00
<i>Narrative for Column # 4</i>							
Water supply for tending to plants and flowers.							
01-4195-806-36-000	Contracted Services - Town Cemeteries	3,800.00	2,000.00	0.00	2,000.00	2,000.00	0.00
<i>Narrative for Column # 4</i>							
Tree trimming, Smith Chapel cleaning and quarterly pest control at chapel.							
01-4195-806-45-000	General Supplies - Town Cemeteries	313.61	250.00	0.00	300.00	300.00	20% 50.00
<i>Narrative for Column # 4</i>							
General supplies including flags, flowers, lot marking materials, trees/shrubs and tools.							
<b>Town Cemeteries Total</b>		<b>10,203.76</b>	<b>11,170.00</b>	<b>4,087.23</b>	<b>11,350.00</b>	<b>11,350.00</b>	<b>2% 180.00</b>

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<b>Engineer</b>								
01-4311-800-01-010	F-T Wages - Engineer	53,852.11	56,200.00	38,328.65	57,400.00	57,400.00	2%	1,200.00
<i>Narrative for Column # 4</i>								
Includes 50% of the Town Engineer's salary and 25% of the Office Assistant wages. Remaining percentages are distributed between other departments, including Water and Wastewater Funds.								
01-4311-800-01-020	P-T Wages - Engineer	168.00	0.00	0.00	0.00	0.00		0.00
01-4311-800-01-090	Ins Buy-Out (Wages) - Engineer	0.00	1,100.00	0.00	0.00	0.00	-100%	-1,100.00
01-4311-800-01-910	Wage Accrual - Engineer	238.77	0.00	-1,121.01	0.00	0.00		0.00
01-4311-800-02-310	Soc Sec - Engineer	3,381.27	3,600.00	2,317.79	3,600.00	3,600.00		0.00
01-4311-800-02-320	Medicare - Engineer	790.81	800.00	542.03	800.00	800.00		0.00
01-4311-800-02-330	Retirement - Engineer	5,855.47	6,000.00	4,208.86	6,100.00	6,100.00	2%	100.00
01-4311-800-03-610	Health & Dental - Engineer	12,909.77	13,200.00	9,820.68	17,100.00	16,700.00	27%	3,500.00
01-4311-800-03-630	Life - Engineer	141.00	100.00	99.00	100.00	100.00		0.00
01-4311-800-03-640	STD - Engineer	529.34	600.00	360.60	600.00	600.00		0.00
01-4311-800-04-010	S.U.T.A. - Engineer	20.00	0.00	0.00	100.00	100.00	100%	100.00
01-4311-800-04-020	Workers Comp - Engineer	1,500.00	1,600.00	1,471.00	1,700.00	1,700.00	6%	100.00
01-4311-800-08-000	Travel & Mileage Reimb - Engineer	0.00	250.00	0.00	300.00	300.00	20%	50.00
01-4311-800-09-000	Educ, Train, & Seminars - Engineer	0.00	450.00	1,104.50	800.00	800.00	78%	350.00
01-4311-800-18-000	Cell Phones - Engineer	957.37	700.00	406.56	700.00	700.00		0.00
01-4311-800-28-000	Professional / Staff Dev - Engineer	0.00	450.00	1,650.00	200.00	200.00	-56%	-250.00
01-4311-800-29-000	Membership Dues - Engineer	0.00	50.00	50.00	100.00	100.00	100%	50.00
01-4311-800-30-000	Books & Pubs - Engineer	0.00	0.00	388.00	200.00	200.00	100%	200.00
01-4311-800-36-000	Contracted Services - Engineer	1,000.00	6,500.00	470.00	1,600.00	1,600.00	-75%	-4,900.00
<i>Narrative for Column # 4</i>								
Special consultants and minor surveying. Includes funds for third-party inspection services at large construction projects which are offset with incoming revenue.								
01-4311-800-36-001	Contracted Services - Eversource	0.00	0.00	1,350.00	0.00	0.00		0.00
01-4311-800-45-000	General Supplies - Engineer	648.35	500.00	445.66	500.00	500.00		0.00
<i>Narrative for Column # 4</i>								

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Ink cartridges and plotter paper required due to formulating more bid packages in house.							
01-4311-800-56-000 Fuel / Oil For Vehicles - Engineering	213.90	350.00	112.66	200.00	200.00	-43%	-150.00
<b>Engineer Total</b>	<b>82,206.16</b>	<b>92,450.00</b>	<b>62,004.98</b>	<b>92,100.00</b>	<b>91,700.00</b>	<b>-1%</b>	<b>-750.00</b>

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<b>Public Works Admin</b>								
01-4311-801-01-010	F-T Wages - P.W. Admin	96,063.09	99,200.00	68,787.35	101,200.00	101,200.00	2%	2,000.00
<i>Narrative for Column # 4</i> Includes 50% of the Public Works Director salary, 50% of the Assistant to Director's wages, and 25% of the Office Assistant's wages. Remaining percentages are distributed between other departments, including Water and Wastewater Funds.								
01-4311-801-01-020	P-T Wages - P.W. Admin	280.00	0.00	0.00	0.00	0.00		0.00
01-4311-801-01-030	O-T Wages - P.W. Admin	419.36	1,300.00	298.05	1,300.00	1,300.00		0.00
01-4311-801-01-090	Ins Buy-Out (Wages) - P.W. Admin	39,217.61	32,000.00	20,477.33	33,500.00	31,700.00	-1%	-300.00
<i>Narrative for Column # 4</i> Includes insurance buy-outs for Public Works employees, less sanitation, water and wastewater employees, who have elected this option.								
01-4311-801-01-099	Wage Contingency - P.W. Admin	0.00	0.00	0.00	0.00	0.00		0.00
01-4311-801-01-910	Wage Accrual - P.W. Admin	554.20	0.00	-2,678.11	0.00	0.00		0.00
01-4311-801-01-990	Ins Buy-Out (Wages) Accrual - P.W. Ac	0.00	0.00	0.00	0.00	0.00		0.00
01-4311-801-02-310	Soc Sec - P.W. Admin	8,478.65	8,300.00	5,395.45	8,400.00	8,400.00	1%	100.00
01-4311-801-02-320	Medicare - P.W. Admin	1,982.95	1,900.00	1,261.88	2,000.00	2,000.00	5%	100.00
01-4311-801-02-330	Retirement - P.W. Admin	10,771.94	11,100.00	7,511.56	11,300.00	11,300.00	2%	200.00
01-4311-801-03-610	Health & Dental - P.W. Admin	122,423.33	161,300.00	96,903.14	174,000.00	170,400.00	6%	9,100.00
<i>Narrative for Column # 4</i> Includes health and dental costs for Public Works employees less those who have chosen the insurance buy-out option.								
01-4311-801-03-630	Life - P.W. Admin	1,554.50	1,500.00	1,122.00	1,500.00	1,500.00		0.00
01-4311-801-03-640	STD - P.W. Admin	3,565.29	3,800.00	2,470.07	3,800.00	3,800.00		0.00
01-4311-801-04-010	S.U.T.A. - P.W. Admin	384.00	700.00	308.00	700.00	700.00		0.00
01-4311-801-04-020	Workers Comp - P.W. Admin	16,000.00	18,100.00	16,637.00	18,400.00	18,400.00	2%	300.00
01-4311-801-05-000	Medical Testing - P.W. Admin	843.00	800.00	1,383.50	1,000.00	1,000.00	25%	200.00
<i>Narrative for Column # 4</i> Fees for mandated random drug and alcohol testing, as well as fitness tests and HEP A&B for all employees.								
01-4311-801-08-000	Travel & Mileage Reimb - P.W. Admin	311.42	250.00	0.00	300.00	300.00	20%	50.00

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<b>01-4311-801-09-000</b>	Educ, Train, & Seminars - P.W. Admin	891.79	1,250.00	0.00	1,200.00	1,200.00	-4%	-50.00
	<i>Narrative for Column # 4</i> Attendance by Public Works Director at the American Public Works Association (APWA) Congress. The 2019 conference will be held in Seattle.							
<b>01-4311-801-17-000</b>	Telephone / Fax - P.W. Admin	1,280.00	1,300.00	832.00	1,300.00	1,300.00		0.00
	<i>Narrative for Column # 4</i> Monthly charges for the fire alarm system, security system, network link to the Town Hall, three telephone lines and one fax line.							
<b>01-4311-801-18-000</b>	Cell Phones - P.W. Admin	2,476.56	2,650.00	1,542.20	2,500.00	2,500.00	-6%	-150.00
<b>01-4311-801-25-000</b>	Office & Computer Supplies - P.W. Adr	824.56	1,100.00	590.88	1,000.00	1,000.00	-9%	-100.00
<b>01-4311-801-26-000</b>	Postage - P.W. Admin	713.16	1,000.00	71.34	700.00	700.00	-30%	-300.00
	<i>Narrative for Column # 4</i> Mailing of annual newsletters/recycling schedule and miscellaneous other mailings from DPW.							
<b>01-4311-801-27-000</b>	Printing - P.W. Admin	2,441.11	2,300.00	1,105.90	2,400.00	2,400.00	4%	100.00
	<i>Narrative for Column # 4</i> Printing costs include DPW letterhead, envelopes, purchase requests, timecards, business cards, informational flyers, concern forms, DPW newsletters.							
<b>01-4311-801-28-000</b>	Professional / Staff Dev - P.W. Admin	1,186.22	1,200.00	232.00	1,200.00	1,200.00		0.00
	<i>Narrative for Column # 4</i> Training for the Director, Assistant to the Director and the Assistant Director of Operations.							
<b>01-4311-801-29-000</b>	Membership Dues - P.W. Admin	312.50	250.00	275.00	300.00	300.00	20%	50.00
	<i>Narrative for Column # 4</i> Membership dues for American Public Works Association (APWA), NH Road Agent Association, NH Public Works Association.							
<b>01-4311-801-32-000</b>	Adv / Legal Notices - P.W. Admin	928.00	350.00	1,161.94	700.00	700.00	100%	350.00
	<i>Narrative for Column # 4</i> Legal notices are mandatory expenditures for the bid process, as well as public notices for the sale of surplus equipment.							
<b>01-4311-801-36-000</b>	Contracted Services - P.W. Admin	174.15	1,000.00	100.00	1,000.00	500.00	-50%	-500.00
	<i>Narrative for Column # 4</i> Mapping services and presentation services such as enlarged prints and surveying.							
<b>01-4311-801-53-000</b>	Office Equip Maint - P.W. Admin	3,031.58	3,000.00	2,184.45	3,000.00	3,000.00		0.00
	<i>Narrative for Column # 4</i> Copy machine lease and service on office equipment.							

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<b>01-4311-801-73-000</b> Radios - P.W. Admin	414.00	1,000.00	310.50	1,000.00	600.00	-40%	-400.00
<i>Narrative for Column # 4</i>							
Fees for pager rentals, radio replacements and repairs.							
<b>Public Works Admin Total</b>	<b>317,522.97</b>	<b>356,650.00</b>	<b>228,283.43</b>	<b>373,700.00</b>	<b>367,400.00</b>	<b>3%</b>	<b>10,750.00</b>

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<b>PW Equip Maint</b>								
01-4312-822-01-010	F-T Wages - PW Eq Maint	35,553.40	50,800.00	31,890.20	52,300.00	52,300.00	3%	1,500.00
01-4312-822-01-020	P-T Wages - PW Eq Maint	16,468.00	18,500.00	4,726.50	18,500.00	18,500.00		0.00
	<i>Narrative for Column # 4</i>							
	Part-time employee working 15 hours per week.							
01-4312-822-01-030	O-T Wages - PW Eq Maint	189.94	1,200.00	0.00	1,200.00	1,200.00		0.00
01-4312-822-01-910	Wage Accrual - PW Eq Maint	347.96	0.00	-1,477.80	0.00	0.00		0.00
01-4312-822-02-310	Soc Sec - PW Eq Maint	3,258.72	4,400.00	2,178.61	4,500.00	4,500.00	2%	100.00
01-4312-822-02-320	Medicare - PW Eq Maint	762.25	1,000.00	509.53	1,000.00	1,000.00		0.00
01-4312-822-02-330	Retirement - PW Eq Maint	4,094.13	5,900.00	3,475.64	6,000.00	6,000.00	2%	100.00
01-4312-822-28-000	Professional / Staff Dev - PW Eq Maint	0.00	150.00	0.00	0.00	0.00	-100%	-150.00
01-4312-822-36-000	Contracted Services - PW Eq Maint	6,677.74	9,600.00	10,699.15	7,800.00	7,800.00	-19%	-1,800.00
	<i>Narrative for Column # 4</i>							
	Contracted vehicle repairs, sand blasting and painting of 5 snow plows and 3 sanders. DPW is no longer able to do large in house painting projects due to EPA regulations.							
01-4312-822-45-000	General Supplies - PW Eq Maint	94,662.11	100,000.00	53,228.66	97,000.00	97,000.00	-3%	-3,000.00
	<i>Narrative for Column # 4</i>							
	Parts and supplies necessary for the maintenance of all DPW equipment and motorized units.							
01-4312-822-52-000	Equip Maint (Other Than Office) - PW E	437.14	300.00	0.00	400.00	400.00	33%	100.00
	<i>Narrative for Column # 4</i>							
	Towing, out of house repairs, annual bucket truck inspection, repairs and service to the lubrication system and emissions testing.							
01-4312-822-56-000	Fuel / Oil For Vehicles - PW Eq Maint	24,745.80	44,200.00	18,192.82	35,000.00	35,000.00	-21%	-9,200.00
01-4312-822-89-000	Miscellaneous - PW Eq Maint	40.00	100.00	30.00	100.00	100.00		0.00
	<i>Narrative for Column # 4</i>							
	Software for Mercedes Benz Engines and Navistar engines update.							
<b>PW Equip Maint Total</b>		<b>187,237.19</b>	<b>236,150.00</b>	<b>123,453.31</b>	<b>223,800.00</b>	<b>223,800.00</b>	<b>-5%</b>	<b>-12,350.00</b>



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		1	2	3	4	5	6	7
		2018	2019	2019	2020	2020	% Difference	\$ Difference
		Expended	Approved	Spent to Date	Department	Town Admin	2019 App'd VS	2019 App'd VS
		As of Year End	T.C.	09/30/19	Proposed	Proposed	2020 Admin	2020 Admin
				As of September				
<b>Roadway Maint</b>								
01-4312-823-01-010	F-T Wages - Roadway Maint	58,399.59	82,300.00	36,498.58	63,200.00	63,200.00	-23%	-19,100.00
01-4312-823-01-020	P-T Wages - Roadway Maint	1,420.00	1,200.00	863.75	1,200.00	1,200.00		0.00
01-4312-823-01-030	O-T Wages - Roadway Maint	1,626.16	2,600.00	509.49	2,600.00	2,600.00		0.00
01-4312-823-01-910	Wage Accrual - Roadway Maint	-3,592.17	0.00	-935.04	0.00	0.00		0.00
01-4312-823-02-310	Soc Sec - Roadway Maint	3,781.72	5,300.00	2,300.96	4,200.00	4,200.00	-21%	-1,100.00
01-4312-823-02-320	Medicare - Roadway Maint	884.44	1,200.00	538.16	1,000.00	1,000.00	-17%	-200.00
01-4312-823-02-330	Retirement - Roadway Maint	6,779.72	9,900.00	4,095.65	7,400.00	7,400.00	-25%	-2,500.00
01-4312-823-36-000	Contracted Services - Roadway Maint	23,751.25	20,000.00	7,920.00	23,500.00	23,500.00	18%	3,500.00
	<i>Narrative for Column # 4</i>							
	Smaller paving projects throughout the Town to be completed by a paving contractor to free up staff to focus on other items.							
	Funds added for ditching work to be performed on Dame Road.							
01-4312-823-36-600	Contracted Services - Main Street	0.00	0.00	23,275.51	50,000.00	50,000.00	100%	50,000.00
	<i>Narrative for Column # 4</i>							
	Expenses related to repair and upkeep of Main Street to be reimbursed by UNH per Agreement.							
01-4312-823-45-000	General Supplies - Roadway Maint	15,892.06	15,000.00	14,252.61	19,000.00	19,000.00	27%	4,000.00
	<i>Narrative for Column # 4</i>							
	Hot asphalt mix or cold patch for pavement repairs/patching. Crushed gravel, stone and loam for roadway shoulder backup. General hand tools and supplies.							
01-4312-823-55-000	Equip / Vehicle Rental - Roadway Maint	3,722.50	4,500.00	3,810.99	4,500.00	4,500.00		0.00
	<i>Narrative for Column # 4</i>							
	Grading of dirt roads.							
01-4312-823-90-044	Sidewalk Resurfacing - Roadway Maint	5,250.00	10,000.00	0.00	6,000.00	6,000.00	-40%	-4,000.00
	<i>Narrative for Column # 4</i>							
	This line item includes monies for the continued ADA compliance upgrades to Town owned ramps and approaches to all buildings and properties, as well as repairs to the Main Street brick sidewalks. This also includes cleaning of the downtown concrete sidewalks.							
<b>Roadway Maint Total</b>		<b>117,915.27</b>	<b>152,000.00</b>	<b>93,130.66</b>	<b>182,600.00</b>	<b>182,600.00</b>	<b>20%</b>	<b>30,600.00</b>

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<b>Drainage &amp; Vegetation</b>								
01-4312-824-01-010	F-T Wages - Drainage & Vegetation	25,511.38	70,700.00	18,768.72	69,400.00	69,400.00	-2%	-1,300.00
	<i>Narrative for Column # 4</i>	A full-time position was added in 2019 with a top priority for this position of managing roadside vegetation. At this point we have been unable to find a qualified individual to fill this position but we are still searching.						
	Additional vegetation control measures we anticipate this position being able to do will assist the fulfill town stewardship needs and obligations such as:							
	- Seasonal mowing of trails and trail entrances							
	- Weed trimming of burial grounds and old foundations on conservation areas							
	- Removing large fallen trees across trails that require a chainsaw (volunteers are unable to do this work)							
	- Assistance with trailhead and trail improvements and maintenance (delivering loads of wood chips, gravel, construction materials)							
	- Winter plowing of trailheads							
	- Attention to controlling invasives along roadsides per NH DOT guidance							
01-4312-824-01-020	P-T Wages - Drainage & Vegetation	832.00	1,000.00	54.00	1,000.00	1,000.00		0.00
01-4312-824-01-030	O-T Wages - Drainage & Vegetation	1,618.26	2,300.00	1,576.26	2,300.00	2,300.00		0.00
01-4312-824-01-910	Wage Accrual - Drainage & Vegetation	0.00	0.00	0.00	0.00	0.00		0.00
01-4312-824-02-310	Soc Sec - Drainage & Vegetation	1,733.62	4,600.00	1,264.71	4,500.00	4,500.00	-2%	-100.00
01-4312-824-02-320	Medicare - Drainage & Vegetation	405.44	1,100.00	295.83	1,100.00	1,100.00		0.00
01-4312-824-02-330	Retirement - Drainage & Vegetation	3,065.43	8,200.00	2,291.18	8,000.00	8,000.00	-2%	-200.00
01-4312-824-36-000	Contracted Services - Drainage & Vege	23,442.75	21,000.00	22,375.00	21,700.00	21,700.00	3%	700.00
	<i>Narrative for Column # 4</i>	This line item includes tree removal and catch basin cleaning. The tree removal program is designed to remove dead and diseased trees before they become a safety risk within the Town. Federal Stormwater II regulations mandate regular catch basin cleaning. The Town cleans approximately 175 basins per year.						
01-4312-824-45-000	General Supplies - Drainage & Vegetati	8,164.42	10,500.00	6,770.85	10,000.00	10,000.00	-5%	-500.00
	<i>Narrative for Column # 4</i>	Materials for Town-wide drainage repairs, replacement of drainage structures, driveway crossing structures and replacement of blades for the pavement cut saw.						
01-4312-824-96-000	Capital - Drainage & Vegetation	0.00	400.00	0.00	300.00	300.00	-25%	-100.00
	<i>Narrative for Column # 4</i>	Purchase of new chainsaw.						
<b>Drainage &amp; Vegetation Total</b>		<b>64,773.30</b>	<b>119,800.00</b>	<b>53,396.55</b>	<b>118,300.00</b>	<b>118,300.00</b>	<b>-1%</b>	<b>-1,500.00</b>

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<b>Snow &amp; Ice removal</b>								
01-4312-825-01-010	F-T Wages - Snow & Ice Removal	24,543.49	42,100.00	19,477.66	42,800.00	42,800.00	2%	700.00
01-4312-825-01-020	P-T Wages - Snow & Ice Removal	78.00	2,000.00	0.00	2,000.00	2,000.00		0.00
01-4312-825-01-030	O-T Wages - Snow & Ice Removal	77,746.19	87,000.00	64,345.07	87,000.00	87,000.00		0.00
01-4312-825-01-910	Wage Accrual - Snow & Ice Removal	292.67	0.00	-867.98	0.00	0.00		0.00
01-4312-825-01-930	O-T Wages - Snow & Ice Removal - Ac	-2,485.89	0.00	-1,631.27	0.00	0.00		0.00
01-4312-825-02-310	Soc Sec - Snow & Ice Removal	6,210.86	8,100.00	5,031.17	8,200.00	8,200.00	1%	100.00
01-4312-825-02-320	Medicare - Snow & Ice Removal	1,452.47	1,900.00	1,176.81	1,900.00	1,900.00		0.00
01-4312-825-02-330	Retirement - Snow & Ice Removal	9,972.97	14,600.00	8,055.65	14,500.00	14,500.00	-1%	-100.00
01-4312-825-36-000	Contracted Services - Snow & Ice Rem	247.54	3,000.00	136.00	3,000.00	3,000.00		0.00
01-4312-825-45-000	General Supplies - Snow & Ice Remov	93,158.91	100,500.00	75,413.40	102,000.00	100,500.00		0.00
	<i>Narrative for Column # 4</i>							
	General supplies including snow plow blades and road salt (price has increased from \$40/ton in 2007 to \$53.30/ton in 2018.)							
01-4312-825-52-000	Equip Maint (Other Than Office) - Snow	6,589.87	10,000.00	3,699.57	8,000.00	8,000.00	-20%	-2,000.00
	<i>Narrative for Column # 4</i>							
	Maintenance of snow plow equipment, tire chains, sanders, sander bed chain, ground control computer chip calibration and sander shields.							
01-4312-825-55-000	Equip / Vehicle Rental - Snow & Ice Re	13,135.00	20,000.00	20,147.50	22,000.00	22,000.00	10%	2,000.00
	<i>Narrative for Column # 4</i>							
	Equipment rental costs cover the hiring of a bulldozer to push snow collected, trucks to haul snow away in extreme conditions and equipment for the screening of winter sand.							
<b>Snow &amp; Ice removal Total</b>		<b>230,942.08</b>	<b>289,200.00</b>	<b>194,983.58</b>	<b>291,400.00</b>	<b>289,900.00</b>	<b>0%</b>	<b>700.00</b>

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<b>Traffic Control</b>								
01-4312-826-01-010	F-T Wages - Traffic Control	28,307.07	26,500.00	22,240.46	27,500.00	27,500.00	4%	1,000.00
01-4312-826-01-020	P-T Wages - Traffic Control	2,459.00	3,200.00	2,292.00	3,200.00	3,200.00		0.00
01-4312-826-01-030	O-T Wages - Traffic Control	2,087.91	3,500.00	3,348.38	3,500.00	3,500.00		0.00
01-4312-826-01-910	Wage Accrual - Traffic Control	-473.76	0.00	0.00	0.00	0.00		0.00
01-4312-826-02-310	Soc Sec - Traffic Control	2,007.55	2,100.00	1,728.63	2,100.00	2,100.00		0.00
01-4312-826-02-320	Medicare - Traffic Control	469.54	500.00	404.28	500.00	500.00		0.00
01-4312-826-02-330	Retirement - Traffic Control	3,404.98	3,400.00	2,891.57	3,500.00	3,500.00	3%	100.00
01-4312-826-15-000	Electricity - Traffic Control	33,253.26	23,900.00	28,370.63	35,000.00	35,000.00	- 46%	11,100.00
	<i>Narrative for Column # 4</i>							
	Approximately 351 street lights/parking lot lights and College Road traffic light. The lights are under our Eversource municipal LED street lighting contract.							
01-4312-826-36-000	Contracted Services - Traffic Control	35,714.59	36,000.00	31,325.83	36,000.00	36,000.00		0.00
	<i>Narrative for Column # 4</i>							
	Contract pavement markings such as thermoplastic for downtown crosswalks, re-painting symbols, double yellow center lines and white fog lines. Licensed electrician as needed for repair to downtown streetlighting system.							
01-4312-826-45-000	General Supplies - Traffic Control	19,183.55	19,000.00	6,818.88	16,000.00	16,000.00	-16%	-3,000.00
	<i>Narrative for Column # 4</i>							
	Funds for the purchase of general street lighting supplies, guardrail supplies, pay and display signage, traffic paint for parking lots and Main Street spaces, residential street name signs and general signs and post supplies.							
01-4312-826-96-000	Capital - Traffic Control	2,115.30	0.00	0.00	5,000.00	5,000.00	100%	5,000.00
	<i>Narrative for Column # 4</i>							
	Replacement of stencils for road markings and the purchase of a new paint sprayer.							
<b>Traffic Control Total</b>		<b>128,528.99</b>	<b>118,100.00</b>	<b>99,420.66</b>	<b>132,300.00</b>	<b>132,300.00</b>	<b>12%</b>	<b>14,200.00</b>

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<b>Supt/Br/Dam/Pit</b>								
01-4312-827-01-010	F-T Wages - Supt/Br/Dam/Pit	129,915.48	112,100.00	88,499.12	135,700.00	135,700.00	21%	23,600.00
01-4312-827-01-020	P-T Wages - Supt/Br/Dam/Pit	486.00	1,500.00	108.00	1,500.00	1,500.00		0.00
01-4312-827-01-030	O-T Wages - Supt/Br/Dam/Pit	23,411.02	27,800.00	16,487.95	27,800.00	27,800.00		0.00
01-4312-827-01-090	Ins Buy-Out (Wages) - Supt/Br/Dam/Pit	0.00	0.00	0.00	0.00	0.00		0.00
01-4312-827-01-910	Wage Accrual - Supt/Br/Dam/Pit	526.22	0.00	-5,366.98	0.00	0.00		0.00
01-4312-827-01-990	Ins Buy-Out (Wages) Accrual - Supt/Br	0.00	0.00	0.00	0.00	0.00		0.00
01-4312-827-02-310	Soc Sec - Supt/Br/Dam/Pit	9,568.89	8,800.00	6,284.71	10,200.00	10,200.00	16%	1,400.00
01-4312-827-02-320	Medicare - Supt/Br/Dam/Pit	2,237.86	2,000.00	1,469.75	2,400.00	2,400.00	20%	400.00
01-4312-827-02-330	Retirement - Supt/Br/Dam/Pit	14,820.89	15,800.00	10,333.13	18,300.00	18,300.00	16%	2,500.00
01-4312-827-06-000	Uniforms & Cleaning - Supt/Br/Dam/Pit	4,000.43	3,500.00	4,068.72	4,000.00	4,000.00	14%	500.00
<i>Narrative for Column # 4</i>								
Union contract requires supplying of uniforms for operations personnel which at this time covers nine employees. Uniforms consist of work shirts, pants, caps, and steel toed work boots.								
01-4312-827-28-000	Professional / Staff Dev - Supt/Br/Dam/	0.00	400.00	0.00	0.00	0.00	-100%	-400.00
01-4312-827-36-000	Contracted Services - Supt/Br/Dam/Pit	5,133.00	4,000.00	495.00	5,000.00	4,000.00		0.00
<i>Narrative for Column # 4</i>								
Funds for animal disposal, animal trapping (beavers & skunks), dozer rental @ gravel pit and bridge cleaning. 5 year average.								
01-4312-827-45-000	General Supplies - Supt/Br/Dam/Pit	1,088.80	1,000.00	284.74	600.00	600.00	-40%	-400.00
<i>Narrative for Column # 4</i>								
Emergency supplies such as barricades, plywood, sandbags, flashlights, etc. This line is reserved in case of natural disaster/emergency.								
01-4312-827-89-000	Miscellaneous - Supt/Br/Dam/Pit	10.00	1,500.00	0.00	1,000.00	1,000.00	-33%	-500.00
<i>Narrative for Column # 4</i>								
State of NH Dam Registrations and the Packers Falls Gravel pit renewal permit.								
<b>Supt/Br/Dam/Pit Total</b>		<b>191,198.59</b>	<b>178,400.00</b>	<b>122,664.14</b>	<b>206,500.00</b>	<b>205,500.00</b>	<b>15%</b>	<b>27,100.00</b>

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<b>Stormwater II Permitting</b>							
01-4312-828-01-020 P-T Wages - Stormwater II Permitting	0.00	0.00	0.00	0.00	0.00		0.00
01-4312-828-02-310 Soc Sec - Stormwater II Permitting	0.00	0.00	0.00	0.00	0.00		0.00
01-4312-828-02-320 Medicare - Stormwater II Permitting	0.00	0.00	0.00	0.00	0.00		0.00
01-4312-828-36-000 Contracted Services - Stormwater II Pe	0.00	3,000.00	260.00	2,000.00	2,000.00	-33%	-1,000.00
<i>Narrative for Column # 4</i>							
Federal stormwater permit began August 2018. Monies are budgeted to facilitate any unexpected needs regarding our MS4 Stormwater Permit.							
01-4312-828-45-000 General Supplies - Stormwater II Permi	0.00	500.00	0.00	1,500.00	1,500.00	200%	1,000.00
<b>Stormwater II Permitting Total</b>	<b>0.00</b>	<b>3,500.00</b>	<b>260.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>0%</b>	<b>0.00</b>

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<b>Sanitation Admin</b>								
01-4321-841-01-010	F-T Wages - Sanitation Admin	42,747.72	50,400.00	28,994.62	50,700.00	50,700.00	1%	300.00
01-4321-841-01-020	P-T Wages - Sanitation Admin	1,072.75	0.00	177.06	0.00	0.00		0.00
01-4321-841-01-030	O-T Wages - Sanitation Admin	276.42	0.00	0.00	0.00	0.00		0.00
01-4321-841-01-090	Ins Buy-Out (Wages) - Sanitation Admi	1,974.56	8,800.00	0.00	0.00	0.00	-100%	-8,800.00
01-4321-841-01-099	Wage Contingency - Sanitation Admin	0.00	0.00	0.00	0.00	0.00		0.00
01-4321-841-01-910	Wage Accrual - Sanitation Admin	-4,178.54	0.00	-1,799.44	0.00	0.00		0.00
01-4321-841-02-310	Soc Sec - Sanitation Admin	2,597.27	3,700.00	1,697.93	3,100.00	3,100.00	-16%	-600.00
01-4321-841-02-320	Medicare - Sanitation Admin	607.27	900.00	396.95	700.00	700.00	-22%	-200.00
01-4321-841-02-330	Retirement - Sanitation Admin	4,400.86	5,700.00	2,978.02	5,700.00	5,700.00		0.00
01-4321-841-03-610	Health & Dental - Sanitation Admin	45,414.46	49,000.00	53,907.59	88,400.00	86,600.00	77%	37,600.00
01-4321-841-03-630	Life - Sanitation Admin	460.50	600.00	374.00	600.00	600.00		0.00
01-4321-841-03-640	STD - Sanitation Admin	939.63	1,200.00	744.56	1,200.00	1,200.00		0.00
01-4321-841-04-010	S.U.T.A. - Sanitation Admin	87.00	200.00	88.00	200.00	200.00		0.00
01-4321-841-04-020	Workers Comp - Sanitation Admin	6,069.00	7,400.00	6,802.00	7,200.00	7,200.00	-3%	-200.00
01-4321-841-06-000	Uniforms & Cleaning - Sanitation Admin	3,363.04	3,200.00	2,182.81	3,200.00	3,200.00		0.00
01-4321-841-15-000	Electricity - Sanitation Admin	6,424.78	4,200.00	3,595.66	5,000.00	5,000.00	19%	800.00
01-4321-841-16-000	Heating Fuel - Sanitation Admin	3,031.92	4,000.00	1,029.88	2,000.00	2,000.00	-50%	-2,000.00
01-4321-841-17-000	Telephone / Fax - Sanitation Admin	768.00	800.00	576.00	800.00	800.00		0.00
<i>Narrative for Column # 4</i>								
Telephone line rental, radio loop and long distance services at the Transfer Station and Recycling Center.								
01-4321-841-26-000	Postage - Sanitation Admin	0.00	700.00	0.00	500.00	500.00	-29%	-200.00
01-4321-841-27-000	Printing - Sanitation Admin	1,122.36	1,500.00	1,605.50	1,600.00	1,600.00	7%	100.00
<i>Narrative for Column # 4</i>								
Printing services include informational brochures such as recycling flyers and the Spring and Fall newsletter. We also purchase an annual stock of bulky waste disposal coupons and collection stickers.								
01-4321-841-28-000	Professional / Staff-Dev - Sanitation Ad	200.00	350.00	225.00	300.00	300.00	-14%	-50.00

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<i>Narrative for Column # 4</i>							
Solid Waste Transfer Station Certifications for six employees as required by the State of NH.							
<b>01-4321-841-29-000</b>	Membership Dues - Sanitation Admin	1,124.66	1,200.00	1,178.12	1,200.00	1,200.00	0.00
<i>Narrative for Column # 4</i>							
Membership dues with the Northeast Resource Recovery Association (NRRRA) to assist in the operation of our recycling program and marketing.							
<b>01-4321-841-45-000</b>	General Supplies - Sanitation Admin	622.75	700.00	467.01	700.00	700.00	0.00
<i>Narrative for Column # 4</i>							
Miscellaneous including paper products, medical and safety supplies.							
<b>01-4321-841-51-000</b>	Building Maintenance - Sanitation Admi	372.42	100.00	221.41	200.00	200.00	100% 100.00
<i>Narrative for Column # 4</i>							
Building maintenance for the Transfer Station and Recycling Center.							
<b>01-4321-841-52-000</b>	Equip Maint (Other Than Office) - Sanit	0.00	400.00	0.00	100.00	100.00	-75% -300.00
<i>Narrative for Column # 4</i>							
Maintenance of furnace, HVAC equipment and fire extinguishers.							
<b>Sanitation Admin Total</b>		<b>119,498.83</b>	<b>145,050.00</b>	<b>105,442.68</b>	<b>173,400.00</b>	<b>171,600.00</b>	<b>18% 26,550.00</b>



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<b>Curbside Collection</b>								
01-4323-842-01-010	F-T Wages - Curbside Collection	41,564.05	36,800.00	28,878.16	38,300.00	38,300.00	4%	1,500.00
01-4323-842-01-020	P-T Wages - Curbside Collection	0.00	0.00	0.00	0.00	0.00		0.00
01-4323-842-01-030	O-T Wages - Curbside Collection	1,979.22	2,100.00	1,583.41	2,100.00	2,100.00		0.00
01-4323-842-01-910	Wage Accrual - Curbside Collection	440.44	0.00	-960.80	0.00	0.00		0.00
01-4323-842-02-310	Soc Sec - Curbside Collection	2,928.30	2,400.00	1,828.33	2,500.00	2,500.00	4%	100.00
01-4323-842-02-320	Medicare - Curbside Collection	684.89	600.00	427.61	600.00	600.00		0.00
01-4323-842-02-330	Retirement - Curbside Collection	8,252.56	4,400.00	3,337.56	4,500.00	4,500.00	2%	100.00
01-4323-842-54-000	Vehicle Maint - Curbside Collection	7,162.30	7,000.00	10,862.94	9,000.00	9,000.00	29%	2,000.00
<i>Narrative for Column # 4</i>								
Purchase of vehicle maintenance supplies such as tires, batteries and other general items for the front line refuse packer and the back up packer.								
01-4323-842-56-000	Fuel / Oil For Vehicles - Curbside Colle	11,545.89	12,400.00	8,369.81	12,400.00	12,400.00		0.00
01-4323-842-90-027	Tipping Fees - Curbside Collection	126,586.39	124,000.00	80,181.81	125,000.00	125,000.00	1%	1,000.00
<i>Narrative for Column # 4</i>								
Trash collection disposal fee.								
<b>Curbside Collection Total</b>	<b>201,144.04</b>	<b>189,700.00</b>	<b>134,508.83</b>	<b>194,400.00</b>	<b>194,400.00</b>	<b>2%</b>	<b>4,700.00</b>	

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<b>Litter Removal</b>							
01-4325-843-01-010 F-T Wages - Litter Removal	6,370.36	10,200.00	5,481.29	10,600.00	10,600.00	4%	400.00
01-4325-843-01-020 P-T Wages - Litter Removal	1,796.00	800.00	396.00	800.00	800.00		0.00
01-4325-843-01-030 O-T Wages - Litter Removal	11,917.49	7,200.00	8,088.85	7,200.00	7,200.00		0.00
01-4325-843-01-910 Wage Accrual - Litter Removal	335.52	0.00	-526.74	0.00	0.00		0.00
01-4325-843-02-310 Soc Sec - Litter Removal	1,266.05	1,100.00	833.18	1,200.00	1,200.00	9%	100.00
01-4325-843-02-320 Medicare - Litter Removal	296.09	300.00	194.86	300.00	300.00		0.00
01-4325-843-02-330 Retirement - Litter Removal	2,119.34	2,000.00	1,476.76	2,000.00	2,000.00		0.00
01-4325-843-45-000 General Supplies - Litter Removal	307.94	800.00	961.84	1,000.00	1,000.00	25%	200.00
<b>Litter Removal Total</b>	<b>24,408.79</b>	<b>22,400.00</b>	<b>16,906.04</b>	<b>23,100.00</b>	<b>23,100.00</b>	<b>3%</b>	<b>700.00</b>

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<b>Recycling</b>								
01-4323-844-01-010	F-T Wages - Recycling	48,582.78	52,400.00	41,129.83	54,700.00	54,700.00	4%	2,300.00
01-4323-844-01-020	P-T Wages - Recycling	804.00	1,500.00	1,764.00	1,500.00	1,500.00		0.00
01-4323-844-01-030	O-T Wages - Recycling	4,222.35	7,000.00	1,238.38	7,000.00	7,000.00		0.00
01-4323-844-01-910	Wage Accrual - Recycling	344.04	0.00	-1,507.84	0.00	0.00		0.00
01-4323-844-02-310	Soc Sec - Recycling	3,345.13	3,800.00	2,642.68	3,900.00	3,900.00	3%	100.00
01-4323-844-02-320	Medicare - Recycling	782.24	900.00	618.05	900.00	900.00		0.00
01-4323-844-02-330	Retirement - Recycling	6,026.54	6,700.00	4,624.22	6,900.00	6,900.00	3%	200.00
01-4323-844-36-000	Contracted Services - Recycling	59,295.44	63,700.00	38,014.10	65,000.00	65,000.00	2%	1,300.00
<i>Narrative for Column # 4</i>								
Co-mingled containers hauling and tipping fee, as well as OCC (cardboard) dumpster, including rental. 2019 has seen significant increases in recycling costs, 2020 is expected to continue to increase.								
01-4323-844-45-000	General Supplies - Recycling	1,314.43	1,580.00	1,192.36	1,900.00	1,900.00	20%	320.00
01-4323-844-54-000	Vehicle Maint - Recycling	4,622.30	6,000.00	8,952.49	7,000.00	7,000.00	17%	1,000.00
01-4323-844-56-000	Fuel / Oil For Vehicles - Recycling	9,165.07	9,000.00	5,655.20	9,000.00	9,000.00		0.00
01-4323-844-96-000	Capital - Recycling	0.00	0.00	0.00	0.00	0.00		0.00
<b>Recycling Total</b>		<b>138,504.32</b>	<b>152,580.00</b>	<b>104,323.47</b>	<b>157,800.00</b>	<b>157,800.00</b>	<b>3%</b>	<b>5,220.00</b>

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<b>Transfer Station</b>								
01-4324-845-01-010	F-T Wages - Transfer Station	22,628.52	21,400.00	18,999.04	22,200.00	22,200.00	4%	800.00
01-4324-845-01-020	P-T Wages - Transfer Station	9,898.26	10,000.00	6,321.92	10,000.00	10,000.00		0.00
01-4324-845-01-030	O-T Wages - Transfer Station	5,811.60	4,000.00	2,604.49	4,000.00	4,000.00		0.00
01-4324-845-01-910	Wage Accrual - Transfer Station	-1,161.93	0.00	-370.88	0.00	0.00		0.00
01-4324-845-02-310	Soc Sec - Transfer Station	2,304.92	2,200.00	1,708.31	2,200.00	2,200.00		0.00
01-4324-845-02-320	Medicare - Transfer Station	538.95	500.00	399.44	500.00	500.00		0.00
01-4324-845-02-330	Retirement - Transfer Station	3,084.03	2,900.00	2,421.49	2,900.00	2,900.00		0.00
01-4324-845-36-000	Contracted Services - Transfer Station	42,332.64	43,000.00	40,683.29	55,000.00	55,000.00	28%	12,000.00
<i>Narrative for Column # 4</i>								
Ground water testing and monitoring, Northeast Resource Recovery Association and Waste Management charges.								
01-4324-845-45-000	General Supplies - Transfer Station	984.62	750.00	616.30	700.00	700.00	-7%	-50.00
01-4324-845-54-000	Vehicle Maint - Transfer Station	1,012.90	2,000.00	1,648.96	1,400.00	1,400.00	-30%	-600.00
<i>Narrative for Column # 4</i>								
Maintenance and repairs to the John Deere skid steer.								
01-4324-845-56-000	Fuel / Oil For Vehicles - Transfer Station	2,215.68	2,400.00	236.10	1,400.00	1,400.00	-42%	-1,000.00
01-4324-845-61-120	Hazardous Waste Day Program - Trans	4,200.00	4,500.00	0.00	4,500.00	4,500.00		0.00
01-4324-845-90-032	Lamprey - Transfer Station	2,070.42	2,070.00	2,070.42	2,100.00	2,100.00	1%	30.00
<i>Narrative for Column # 4</i>								
Ash Landfill - Somersworth								
<b>Transfer Station Total</b>		<b>95,920.61</b>	<b>95,720.00</b>	<b>77,338.88</b>	<b>106,900.00</b>	<b>106,900.00</b>	<b>12%</b>	<b>11,180.00</b>

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<b>Roll Off Vehicle</b>								
01-4321-847-01-010	F-T Wages - Roll Off Vehicle	33,736.86	36,500.00	26,088.42	37,700.00	37,700.00	3%	1,200.00
01-4321-847-01-020	P-T Wages - Roll Off Vehicle	0.00	0.00	0.00	0.00	0.00		0.00
01-4321-847-01-030	O-T Wages - Roll Off Vehicle	1,645.12	1,800.00	3,260.25	1,800.00	1,800.00		0.00
01-4321-847-01-910	Wage Accrual - Roll Off Vehicle	553.78	0.00	-1,001.52	0.00	0.00		0.00
01-4321-847-02-310	Soc Sec - Roll Off Vehicle	2,228.01	2,400.00	1,757.50	2,500.00	2,500.00	4%	100.00
01-4321-847-02-320	Medicare - Roll Off Vehicle	521.08	600.00	411.08	600.00	600.00		0.00
01-4321-847-02-330	Retirement - Roll Off Vehicle	4,089.50	4,300.00	3,208.98	4,400.00	4,400.00	2%	100.00
01-4321-847-54-000	Vehicle Maint - Roll Off Vehicle	4,171.37	5,000.00	7,179.07	4,000.00	4,000.00	-20%	-1,000.00
	<i>Narrative for Column # 4</i>							
	These funds cover repair and maintenance for the roll off truck.							
01-4321-847-56-000	Fuel / Oil For Vehicles - Roll Off Vehicle	6,104.18	6,900.00	4,533.92	6,500.00	6,500.00	-6%	-400.00
<b>Roll Off Vehicle Total</b>		<b>53,049.90</b>	<b>57,500.00</b>	<b>45,437.70</b>	<b>57,500.00</b>	<b>57,500.00</b>	<b>0%</b>	<b>0.00</b>

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<b>Wagon Hill</b>								
01-4520-807-01-010	F-T Wages - Wagon Hill	4,533.83	5,900.00	3,216.46	5,900.00	5,900.00		0.00
01-4520-807-01-020	P-T Wages - Wagon Hill	1,657.00	2,100.00	1,620.00	2,100.00	2,100.00		0.00
01-4520-807-01-030	O-T Wages - Wagon Hill	164.10	100.00	0.00	100.00	100.00		0.00
01-4520-807-01-910	Wage Accrual - Wagon Hill	0.00	0.00	0.00	0.00	0.00		0.00
01-4520-807-02-310	Soc Sec - Wagon Hill	393.99	500.00	299.85	500.00	500.00		0.00
01-4520-807-02-320	Medicare - Wagon Hill	92.13	100.00	70.13	100.00	100.00		0.00
01-4520-807-02-330	Retirement - Wagon Hill	534.63	700.00	361.68	700.00	700.00		0.00
01-4520-807-15-000	Electricity - Wagon Hill	378.72	300.00	252.75	400.00	400.00	33%	100.00
	<i>Narrative for Column # 4</i>							
	Street light at the cul-de-sac area for security and the community garden well pump.							
01-4520-807-16-000	Heating Fuel - Wagon Hill	0.00	0.00	1,968.49	3,000.00	3,000.00	100%	3,000.00
	<i>Narrative for Column # 4</i>							
	Heating fuel was previously purchased directly by the tenant. The house is currently vacant.							
01-4520-807-36-000	Contracted Services - Wagon Hill	2,555.00	2,400.00	600.00	25,000.00	10,000.00	317%	7,600.00
	<i>Narrative for Column # 4</i>							
	Port-O-Let rental and miscellaneous tree trimming. Funds added for expected repair items that come out of the Historic Preservation inspection.							
01-4520-807-45-000	General Supplies - Wagon Hill	2,427.56	2,700.00	3,774.11	4,000.00	4,000.00	48%	1,300.00
01-4520-807-51-000	Building Maintenance - Wagon Hill	3,499.29	4,200.00	316.08	1,200.00	1,000.00	-76%	-3,200.00
	<i>Narrative for Column # 4</i>							
	Miscellaneous sill, soffit and trim repairs, as well as exterior painting.							
01-4520-807-52-000	Equip Maint (Other Than Office) - Wagon Hill	0.00	0.00	0.00	200.00	200.00	100%	200.00
	<i>Narrative for Column # 4</i>							
	Covered expenses include oil burner service, smoke detector testing and fire extinguisher inspections.							
01-4520-807-96-000	Capital - Wagon Hill	400.00	0.00	0.00	4,400.00	4,400.00	100%	4,400.00
	<i>Narrative for Column # 4</i>							
	Purchase of a new walk behind 42" lawn mower.							
<b>Wagon Hill Total</b>		<b>16,636.25</b>	<b>19,000.00</b>	<b>12,479.55</b>	<b>47,600.00</b>	<b>32,400.00</b>	<b>71%</b>	<b>13,400.00</b>

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<b>Parks Grounds Maint</b>								
01-4520-808-01-010	F-T Wages - Grounds Maint	55,325.21	58,000.00	47,034.42	63,100.00	63,100.00	9%	5,100.00
01-4520-808-01-020	P-T Wages - Grounds Maint	14,479.00	16,500.00	14,116.51	16,500.00	16,500.00		0.00
01-4520-808-01-030	O-T Wages - Grounds Maint	1,937.19	2,100.00	1,035.50	2,100.00	2,100.00		0.00
01-4520-808-01-910	Wage Accrual - Grounds Maint	216.35	0.00	-1,836.85	0.00	0.00		0.00
01-4520-808-02-310	Soc Sec - Grounds Maint	4,461.39	4,700.00	3,756.09	5,100.00	5,100.00	9%	400.00
01-4520-808-02-320	Medicare - Grounds Maint	1,043.45	1,100.00	878.43	1,200.00	1,200.00	9%	100.00
01-4520-808-02-330	Retirement - Grounds Maint	6,522.50	6,800.00	5,224.79	7,300.00	7,300.00	7%	500.00
01-4520-808-06-000	Uniforms & Cleaning - Grounds Maint	1,585.20	950.00	270.00	900.00	900.00	-5%	-50.00
	<i>Narrative for Column # 4</i>							
	Uniforms are provided per AFSCME union contract for two full-time employees. This line item also outfits four seasonal employees with safety vests and high visibility shirts and hats for the summer.							
01-4520-808-15-000	Electricity - Grounds Maint	433.44	400.00	272.63	500.00	500.00	25%	100.00
	<i>Narrative for Column # 4</i>							
	This account covers electric service at Woodridge Park and Bicentennial Park.							
01-4520-808-19-000	Water / Sewer - Grounds Maint	944.35	800.00	78.16	700.00	700.00	-13%	-100.00
	<i>Narrative for Column # 4</i>							
	Purchase of Town water for watering downtown areas. Also provides for drinking water at the Jackson's landing playground and covers the cost of required bi-annual water testing at Woodridge Field.							
01-4520-808-28-000	Professional / Staff Dev - Grounds Maint	0.00	90.00	0.00	100.00	100.00	11%	10.00
	<i>Narrative for Column # 4</i>							
	Educational incentives as required by AFSCME contract. Educational expenditures may include a turf conference or pesticide licensing.							
01-4520-808-36-000	Contracted Services - Grounds Maint	3,370.50	3,700.00	641.99	6,200.00	2,200.00	-41%	-1,500.00
	<i>Narrative for Column # 4</i>							
	Tree removal and trimming, various touch-up of park turf areas with hydroseeding and maintenance costs for dock repair.							
	\$4,000 has been added for projects at the Milne Nature Sanctuary land including resetting the granite steps, finishing the stone wall along a shallow drainage area and limbing of some trees.							
01-4520-808-45-000	General Supplies - Grounds Maint	12,640.57	13,000.00	8,879.46	18,000.00	14,000.00	8%	1,000.00
	<i>Narrative for Column # 4</i>							

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<p>General supplies to include irrigation parts, tools, flags, trees, shrubs, bark mulch, flowers, fertilizer, sod, seed, loam, stone, gravel, sand, stone dust, trash barrels, picnic tables, benches, goals, nets and swings.</p> <p>\$2,000 has been added to purchase benches to be placed at the Oyster River Park and Smith Chapel on Mill Pond Road.</p>								
01-4520-808-52-000	Equip Maint (Other Than Office) - Grounds	191.52	250.00	0.00	200.00	200.00	-20%	-50.00
<p><i>Narrative for Column # 4</i> General supplies including mower blades, belts, filters, batteries and various parts to fix and maintain all equipment (mowers, blowers, watering trailer, etc.) for the Town Parks.</p>								
01-4520-808-54-000	Vehicle Maint - Grounds Maint	2,574.88	1,500.00	1,415.67	2,100.00	2,100.00	40%	600.00
<p><i>Narrative for Column # 4</i> Automotive maintenance repair for the three Buildings and Grounds Department vehicles.</p>								
01-4520-808-55-000	Equip / Vehicle Rental - Grounds Maint	0.00	200.00	0.00	0.00	0.00	-100%	-200.00
01-4520-808-56-000	Fuel / Oil For Vehicles - Grounds Maint	12,502.68	11,000.00	8,679.61	13,000.00	13,000.00	18%	2,000.00
01-4520-808-89-000	Miscellaneous - Grounds Maint	0.00	200.00	0.00	200.00	200.00		0.00
<p><i>Narrative for Column # 4</i> Miscellaneous expenses include poison ivy cream, bug spray, sunscreen, safety glasses, safety vests, hard hats and gloves.</p>								
01-4520-808-96-000	Capital - Grounds Maint	4,499.20	0.00	0.00	0.00	0.00		0.00
<b>Parks Grounds Maint Total</b>		<b>122,727.43</b>	<b>121,290.00</b>	<b>90,446.41</b>	<b>137,200.00</b>	<b>129,200.00</b>	<b>7%</b>	<b>7,910.00</b>