

2020 Administrator Proposed Budget

Town of Durham

		1 2018 Expended As of Year End	2 2019 Approved T.C.	3 2019 Spent to Date 09/30/19 As of September	4 2020 Department Proposed	5 2020 Town Admin Proposed	6 % Difference 2019 App'd VS 2020 Admin	7 \$ Difference 2019 App'd VS 2020 Admin
Water Special Revenue Fund								
Water Administration								
Water Admin								
02-4331-221-01-010	F-T Wages - Water Admin	79,946.89	77,500.00	62,954.86	77,300.00	77,300.00		-200.00
02-4331-221-01-020	P-T Wages - Water Admin	168.00	0.00	0.00	0.00	0.00		0.00
02-4331-221-01-030	O-T Wages - Water Admin	11,690.00	13,100.00	8,960.00	13,100.00	13,100.00		0.00
02-4331-221-01-090	Ins Buy-Out (Wages) - Water Admin	0.00	4,100.00	0.00	3,200.00	3,100.00	-24%	-1,000.00
02-4331-221-01-099	Wage Contingency - Water Admin	0.00	0.00	0.00	0.00	0.00		0.00
02-4331-221-01-910	Wage Accrual - Water Admin	615.03	0.00	-2,825.33	0.00	0.00		0.00
02-4331-221-02-310	Soc.Sec - Water Admin	5,742.53	5,900.00	4,291.93	5,900.00	5,900.00		0.00
02-4331-221-02-320	Medicare - Water Admin	1,343.01	1,400.00	1,003.63	1,400.00	1,400.00		0.00
02-4331-221-02-330	Retirement - Water Admin	9,193.99	10,600.00	6,800.92	10,100.00	10,100.00	-5%	-500.00
02-4331-221-03-610	Health & Dental - Water Admin	37,908.19	39,700.00	28,958.10	44,100.00	43,200.00	9%	3,500.00
02-4331-221-03-630	Life - Water Admin	141.00	300.00	99.00	300.00	300.00		0.00
02-4331-221-03-640	STD - Water Admin	940.32	1,100.00	638.47	1,100.00	1,100.00		0.00
02-4331-221-04-010	S.U.T.A. - Water Admin	51.00	100.00	44.00	100.00	100.00		0.00
02-4331-221-04-020	Workers Comp. - Water Admin	2,000.00	2,500.00	2,298.00	2,500.00	2,500.00		0.00
02-4331-221-05-000	Medical Testing - Water Admin	0.00	100.00	0.00	0.00	0.00	-100%	-100.00
02-4331-221-06-000	Uniforms & Cleaning - Water Admin	395.26	600.00	519.95	600.00	600.00		0.00
<i>Narrative for Column # 4</i>								
Uniforms required by union contract. Uniforms include shirts, pants, caps and steel toed boots.								
02-4331-221-08-000	Travel & Mileage Reimb - Water Admin	0.00	0.00	0.00	0.00	0.00		0.00
02-4331-221-09-000	Educ, Train, & Seminars - Water Admin	250.00	300.00	0.00	300.00	300.00		0.00
02-4331-221-10-000	Accreditation / Licenses / Certifications	0.00	110.00	0.00	100.00	100.00	-9%	-10.00
02-4331-221-12-000	Property / Liab Ins - Water Admin	8,500.00	9,100.00	8,209.58	9,000.00	9,000.00	-1%	-100.00
02-4331-221-17-000	Telephone / Fax - Water Admin	0.00	0.00	0.00	0.00	0.00		0.00

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02-4331-221-18-000	Cell Phones - Water Admin	727.38	750.00	836.55	800.00	800.00	7%	50.00
02-4331-221-26-000	Postage - Water Admin	1,189.80	1,500.00	998.60	1,300.00	1,300.00	-13%	-200.00
	<i>Narrative for Column # 4</i> Postage to mail out the water quality report (CCR) and quarterly water bills.							
02-4331-221-27-000	Printing - Water Admin	0.00	700.00	980.62	0.00	0.00	-100%	-700.00
	<i>Narrative for Column # 4</i> Water Quality Reports (CCR)- Town and UNH alternate years. Town is responsible for 2021 printing.							
02-4331-221-28-000	Professional / Staff Dev - Water Admin	510.00	450.00	464.46	500.00	500.00	11%	50.00
	<i>Narrative for Column # 4</i> Mandatory education and certification meetings and seminars.							
02-4331-221-29-000	Membership Dues - Water Admin	0.00	125.00	0.00	200.00	200.00	60%	75.00
	<i>Narrative for Column # 4</i> American Waterworks Association, NHHWA and American Backflow membership and dues fees.							
02-4331-221-36-000	Contracted Services - Water Admin	5,079.41	4,000.00	5,376.19	5,000.00	5,000.00	25%	1,000.00
02-4331-221-37-000	Legal Fees / Services - Water Admin	250,000.00	200.00	0.00	0.00	0.00	-100%	-200.00
02-4331-221-41-000	Auditing - Water Admin	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00		0.00
02-4331-221-54-000	Vehicle Maint - Water Admin	806.34	850.00	74.00	800.00	800.00	-6%	-50.00
	<i>Narrative for Column # 4</i> Maintenance of the 2012 1-Ton utility truck.							
02-4331-221-56-000	Fuel / Oil For Vehicles - Water Admin	2,621.23	3,250.00	1,717.72	3,000.00	3,000.00	-8%	-250.00
	<i>Narrative for Column # 4</i> Fuel and oil for the 2012 1-Ton utility truck.							
02-4331-221-73-000	Radios - Water Admin	137.84	150.00	91.93	200.00	200.00	33%	50.00
	<i>Narrative for Column # 4</i> Communication equipment, radios and pagers for the Water Department.							
02-4331-221-89-000	Miscellaneous - Water Admin	409.51	0.00	0.00	0.00	0.00		0.00
02-4331-221-90-010	Lee taxes (or In Lieu of) - Water Admin	0.00	2,400.00	0.00	2,400.00	2,400.00		0.00
	<i>Narrative for Column # 4</i> These monies are paid to the Town of Lee in lieu of property taxes for the Lee Well.							

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02-4331-221-90-020 UNH Water System	0.00	215,050.00	161,274.00	214,500.00	214,500.00		-550.00
<i>Narrative for Column # 4</i> Durham's cost share due to UNH for operation, maintenance and minor repair of the shared water system per Water and Wastewater System Agreement dated April 19, 2016.							
Water Admin Total	423,566.73	399,135.00	296,967.18	401,000.00	400,000.00	0%	865.00

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		1	2	3	4	5	6	7
		2018	2019	2019	2020	2020	% Difference	\$ Difference
		Expended	Approved	Spent to Date	Department	Town Admin	2019 App'd VS	2019 App'd VS
		As of Year End	T.C.	09/30/19	Proposed	Proposed	2020 Admin	2020 Admin
				As of September				
Water Services								
Low Pressure System								
02-4332-222-01-010	F-T Wages - Low Pres Sys	31,271.13	38,700.00	25,949.31	40,800.00	40,800.00	5%	2,100.00
02-4332-222-01-020	P-T Wages - Low Pres Sys	910.00	0.00	0.00	0.00	0.00		0.00
02-4332-222-01-030	O-T Wages - Low Pres Sys	2,691.68	4,800.00	2,164.64	4,800.00	4,800.00		0.00
02-4332-222-01-910	Wage Accrual - Low Pres Sys	77.20	0.00	-188.80	0.00	0.00		0.00
02-4332-222-02-310	Soc Sec - Low Pres Sys	2,166.86	2,700.00	1,731.39	2,800.00	2,800.00	4%	100.00
02-4332-222-02-320	Medicare - Low Pres Sys	506.82	600.00	405.00	700.00	700.00	17%	100.00
02-4332-222-02-330	Retirement - Low Pres Sys	3,873.77	5,100.00	3,157.57	5,100.00	5,100.00		0.00
02-4332-222-15-000	Electricity - Low Pres Sys	4,321.17	4,000.00	2,575.76	4,000.00	4,000.00		0.00
	<i>Narrative for Column # 4</i>							
	Electricity for the Foss Farm water tank and booster pump station on Madbury Road.							
02-4332-222-45-000	General Supplies - Low Pres Sys	23,302.79	28,500.00	23,483.52	25,000.00	25,000.00	-12%	-3,500.00
	<i>Narrative for Column # 4</i>							
	Supplies to operate, repair and maintain the water distribution system encompassing approximately 18 miles of pipe, 1325 service connections, 147 Town owned fire hydrants, and 250 gate valves.							
02-4332-222-51-000	Building Maintenance - Low Pres Sys	0.00	550.00	0.00	500.00	500.00	-9%	-50.00
	<i>Narrative for Column # 4</i>							
	Supplies to maintain the Foss Farm Water tank pit and Madbury Road Booster Station.							
02-4332-222-96-000	Capital - Low Pres Sys	0.00	2,000.00	0.00	0.00	0.00	-100%	-2,000.00
Low Pressure System Total		69,121.42	86,950.00	59,278.39	83,700.00	83,700.00	-4%	-3,250.00

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Water Treatment								
Water Treatment								
02-4335-223-01-010	F-T Wages - Water Treatment	5,363.00	5,600.00	2,974.58	5,900.00	5,900.00	5%	300.00
02-4335-223-01-030	O-T Wages - Water Treatment	37.92	1,400.00	0.00	1,400.00	1,400.00		0.00
02-4335-223-01-910	Wage Accrual - Water Treatment	0.00	0.00	0.00	0.00	0.00		0.00
02-4335-223-02-310	Soc Sec - Water Treatment	334.86	400.00	184.43	500.00	500.00	25%	100.00
02-4335-223-02-320	Medicare - Water Treatment	78.29	100.00	43.12	100.00	100.00		0.00
02-4335-223-02-330	Retirement - Water Treatment	614.64	800.00	336.74	800.00	800.00		0.00
02-4335-223-15-000	Electricity - Water Treatment	22,533.86	25,500.00	16,187.55	25,000.00	25,000.00	-2%	-500.00
	<i>Narrative for Column # 4</i>							
	Includes electrical costs at the Beech Hill Water Tank, Lee Well and Technology Drive booster station.							
02-4335-223-16-000	Heating Fuel (Propane Gas) - Water Tr	0.00	50.00	0.00	100.00	100.00	100%	50.00
	<i>Narrative for Column # 4</i>							
	Lee Well emergency generator.							
02-4335-223-17-000	Telephone / Fax - Water Treatment	1,955.75	1,950.00	1,295.00	2,000.00	2,000.00	3%	50.00
02-4335-223-36-000	Contracted Services - Water Treatment	19,145.62	13,250.00	9,104.93	13,000.00	13,000.00	-2%	-250.00
	<i>Narrative for Column # 4</i>							
	Instrumental calibration and new testing/sampling requirements from the USEPA.							
02-4335-223-45-000	General Supplies - Water Treatment	594.31	300.00	0.00	300.00	300.00		0.00
02-4335-223-80-000	Chemicals - Water Treatment	27,559.16	28,500.00	19,543.95	29,500.00	29,500.00	4%	1,000.00
02-4335-223-90-093	Water Testing - Water Treatment	840.00	1,470.00	491.00	1,600.00	1,600.00	9%	130.00
	<i>Narrative for Column # 4</i>							
	Lead & Copper Testing- Bacterias, expected additional testing in 2020 required by EPA for PFOA's.							
02-4335-223-96-000	Capital - Water Treatment	0.00	650.00	0.00	0.00	0.00	-100%	-650.00
Water Treatment Total		79,057.41	79,970.00	50,161.30	80,200.00	80,200.00	0%	230.00

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Spruce Hole Well							
02-4335-224-01-010 F-T Wages - Spruce Hole Well	868.00	6,300.00	1,328.10	6,600.00	6,600.00	5%	300.00
02-4335-224-01-020 P-T Wages - Spruce Hole Well	0.00	0.00	0.00	0.00	0.00		0.00
02-4335-224-01-030 O-T Wages - Spruce Hole Well	0.00	500.00	0.00	500.00	500.00		0.00
02-4335-224-02-310 Soc Sec - Spruce Hole Well	53.86	400.00	82.36	400.00	400.00		0.00
02-4335-224-02-320 Medicare - Spruce Hole Well	12.60	100.00	19.23	100.00	100.00		0.00
02-4335-224-02-330 Retirement - Spruce Hole Well	98.74	800.00	149.91	800.00	800.00		0.00
02-4335-224-15-000 Electricity - Spruce Hole Well	4,009.14	4,000.00	2,369.54	4,000.00	4,000.00		0.00
02-4335-224-36-000 Contracted Services - Spruce Hole Wel	13,500.00	35,000.00	8,921.00	33,000.00	33,000.00	-6%	-2,000.00
02-4335-224-90-010 Lee taxes (or In Lieu of) - Spruce Hole	0.00	3,400.00	0.00	3,400.00	3,400.00		0.00
Spruce Hole Well Total	18,542.34	50,500.00	12,870.14	48,800.00	48,800.00	-3%	-1,700.00

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Other Water								
Debt Service - Water								
02-4339-225-92-040	Princ - 2001 S.R.F. Loan - Water	0.00	0.00	0.00	0.00	0.00		0.00
02-4339-225-92-060	Princ - 1996/1999/2002 Bond - Water	23,500.00	23,500.00	23,505.93	0.00	0.00	-100%	-23,500.00
	<i>Narrative for Column # 4</i> Bond closed in 2019							
02-4339-225-92-100	Princ - 2006 Series A Bond - Water	24,840.71	25,000.00	0.00	25,000.00	25,000.00		0.00
02-4339-225-92-120	Princ - 2008 General Obligation Bond	36,300.00	36,400.00	0.00	36,400.00	36,400.00		0.00
02-4339-225-92-162	Princ - 2013 S.R.F. Loan Spruce Hole -	23,080.00	23,500.00	23,473.00	23,900.00	23,900.00	2%	400.00
02-4339-225-92-164	Princ - 2014 S.R.F. Loan - Water Mete	31,566.95	32,500.00	32,414.18	33,300.00	33,300.00	2%	800.00
02-4339-225-92-170	Princ - 2014 General Obligation Bond	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00		0.00
02-4339-225-92-185	Princ - 2015 General Obligation Bond	33,100.00	33,200.00	33,183.48	33,200.00	33,200.00		0.00
02-4339-225-92-190	Princ - 2017 General Obligation Bond	8,200.00	8,200.00	8,200.00	8,200.00	8,200.00		0.00
02-4339-225-93-040	Int - 2001 S.R.F. Loan - Water	0.00	0.00	0.00	0.00	0.00		0.00
02-4339-225-93-060	Int - 1996/1999/2002 Bond - Water	2,157.76	1,100.00	1,057.76	0.00	0.00	-100%	-1,100.00
	<i>Narrative for Column # 4</i> Bond closed in 2019.							
02-4339-225-93-100	Int - 2006 Series A Bond - Water	9,026.86	8,000.00	4,016.68	7,000.00	7,000.00	-13%	-1,000.00
02-4339-225-93-120	Int - 2008 General Obligation Bond	17,569.90	15,750.00	7,862.40	14,300.00	14,300.00	-9%	-1,450.00
02-4339-225-93-162	Int - 2013 S.R.F. Loan - Spruce Hole -	0.00	2,100.00	2,064.17	1,700.00	1,700.00	-19%	-400.00
02-4339-225-93-164	Int - 2014 S.R.F. Loan - Water Meters -	6,653.90	3,500.00	3,509.34	2,800.00	2,800.00	-20%	-700.00
02-4339-225-93-170	Int - 2014 General Obligation Bond	29,290.00	27,225.00	27,225.00	25,200.00	25,200.00	-7%	-2,025.00
02-4339-225-93-185	Int - 2015 General Obligation Bond	7,850.00	7,200.00	7,189.75	6,500.00	6,500.00	-10%	-700.00
02-4339-225-93-190	Int - 2017 General Obligation Bond	950.00	700.00	659.38	500.00	500.00	-29%	-200.00
02-4339-225-95-000	Other debt service charges - Water	0.00	2,000.00	0.00	2,000.00	2,000.00		0.00
Debt Service - Water Total		294,086.08	289,875.00	214,361.07	260,000.00	260,000.00	-10%	-29,875.00

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Transfers Out (Water)							
02-4339-226-98-000 Transfers to Fund Balance - Water	0.00	0.00	0.00	87,000.00	88,000.00	100%	88,000.00
02-4339-226-98-001 Transfer to General Fund (Admin Alloc)	63,000.00	65,000.00	65,000.00	66,300.00	66,300.00	2%	1,300.00
02-4339-226-98-007 Transfers to Cap Projects Fund - Water	140,000.00	70,000.00	70,000.00	85,000.00	85,000.00	21%	15,000.00
02-4339-226-98-081 Transfers to Cap Reserve (Trust) Fund:	19,937.04	20,000.00	0.00	20,000.00	20,000.00		0.00
Transfers Out (Water) Total	222,937.04	155,000.00	135,000.00	258,300.00	259,300.00	67%	104,300.00

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Grand Total:	1,107,311.02	1,061,430.00	768,638.08	1,132,000.00	1,132,000.00	7%	70,570.00