



Department of Public Works

Town of Durham
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TO: Todd Selig, Town of Durham, Town Administrator
Gail Jablonski, Town of Durham, Business Manager

FROM: Richard Reine, Town of Durham, Public Works Director

DATE: October 4, 2020

SUBJECT: Proposed 2021 Public Works Budget

On behalf of the Durham Department of Public Works, I am pleased to submit the proposed fiscal year 2021 Department of Public Works Operating and Capital Budgets for your review and consideration.

The fiscal year 2021 budget process began during the summer at which time the Director convened Departmental meetings involving Division Managers, Line Supervisors, and Administrative staff. This invaluable input from those public works team members directly involved in the delivery of these critical public works services was instrumental in gaining a further understanding of perspectives around departmental needs. This step in the budget development process allowed Public Works staff to constructively identify opportunities for improvement within the Department, resulting in operational efficiencies, safety improvements, cost savings, ongoing compliance, improved working conditions and public engagement.

It is recognized that the fiscal year 2021 budget planning process presents adversities, unlike any other year, with the continued Covid-19 impacts. These unprecedented challenges include not only economic and financial hardships, but also concerns related to maintaining the health and welfare of the Durham Public Works team to ensure the consistent and uninterrupted delivery of essential services to the public including, potable water for drinking and fire protection, winter storm response, solid waste collection and disposal, wastewater treatment, transportation network maintenance and public works staff assistance during elections.

The fiscal year 2021 proposed budget is sensitive to the current financial climate we are experiencing and attempts to minimize increases, where possible. The largest increases in the operating budgets are structural in nature and include contractual compensation increases and those costs related to a new solid waste disposal contract. To minimize

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increased funding impacts, the Department continues to aggressively pursue alternative revenue sources such as grants and donations. In addition, and as resources allow, Public Works strives to decrease overall project costs where possible by performing work in-house using the expertise and skill of public works operations and professional staff.

The proposed fiscal year 2021 general fund budget includes 24 individual operational budgets and 14 capital improvement project requests inclusive of Operations, Engineering, Sanitation and Administration. Additionally, the Water and Wastewater Special Revenue Funds include six individual operating budgets for Water and seven for wastewater along with five fiscal year 2021 capital improvement project requests for each. The Water and Wastewater budgets also support debt service for larger projects and equipment along with funding transfers to the general fund for services provided. The Public Works budget continues to include the cost for maintenance needs of other Town Departments inclusive of HVAC, MEP, maintenance, electrical, contracted cleaning services, and supplies. The Public Works budget is responsible for vehicle maintenance for all Departments, with the exception of Fire and Police.

The fiscal year 2021 has been developed to align with Town Council, Town Administrator and Community goals and interests including timely infrastructure maintenance, environmental and economic sustainability, public engagement, and resiliency planning. The Department is confident that the proposed fiscal year 2021 budget will provide the necessary resources to continue to serve the community at the high-level Durham has grown accustomed to expect.

Selected highlights of the fiscal year 2021 Capital Plan are summarized below for your convenience.

Fiscal Year 2021 Capital Program Highlights

General Fund, Water and Wastewater

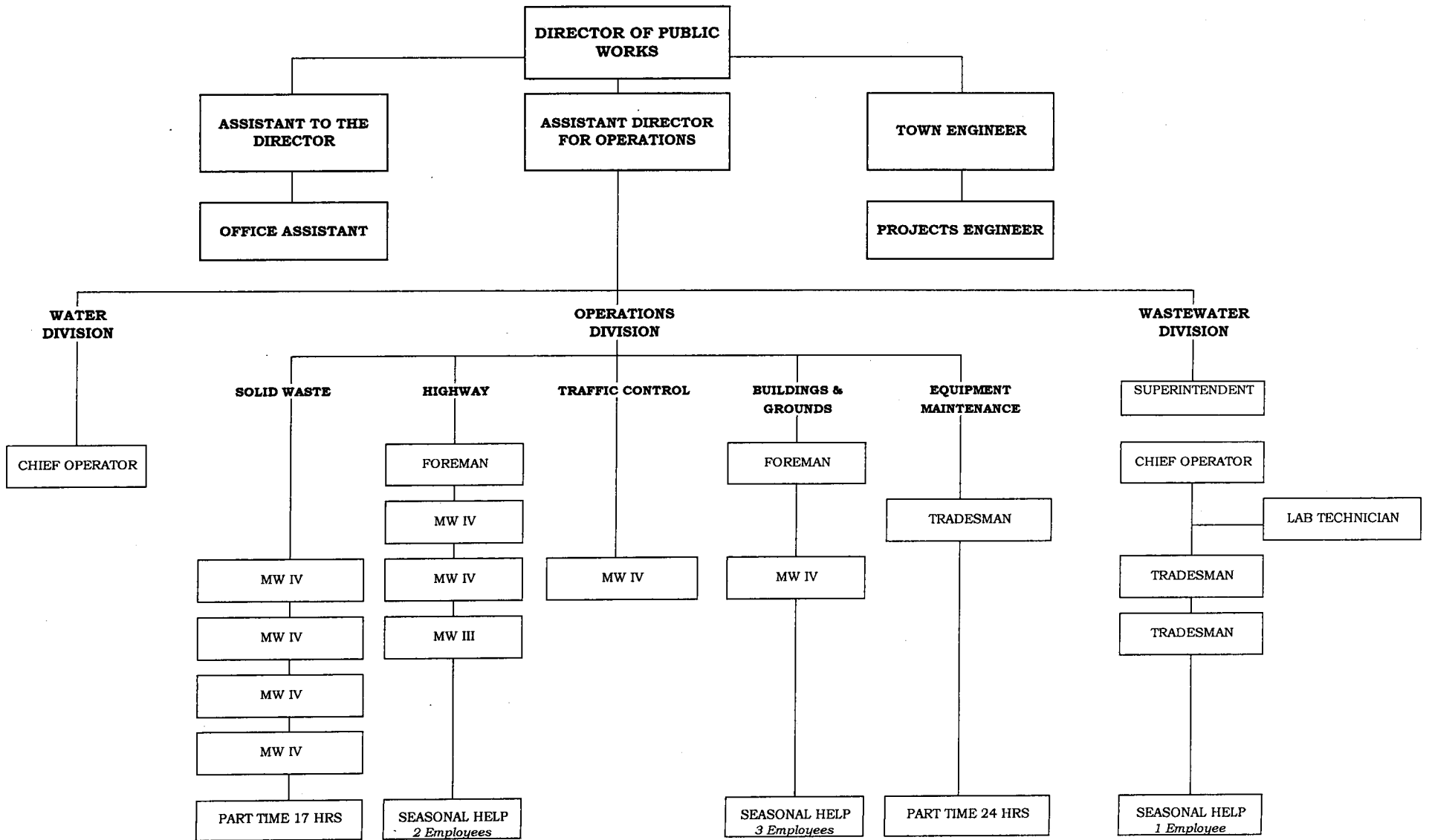
- **2021 Annual Road and Sidewalk Program (Roads - \$435,000, Sidewalks - \$36,000)** – This program continues to be a high priority for Durham Public Works. The Department is currently refining the program with the implementation of StreetScan. This roadway management and assessment methodology will put in place a Town-wide roadway and sidewalk condition evaluation and management tool resulting in improved alignment of the Town's roadway and sidewalk selection and treatment strategies.
- **Roadway Crack sealing Program (\$25,000)** – Roadway crack sealing is an integral component of a successful road maintenance preservation strategy. Its

importance is magnified when the roadway network experiences numerous freeze/thaw cycles. Preventing the infiltration of water into the roadway base and sub-base materials will minimize premature erosion which could compromise the structural integrity of the aggregate materials beneath the roadway.

- **Culvert, Outfall (\$80,000) and Drainage Program (\$30,000)** - This critical infrastructure program ensures the function of our roadways and stormwater conveyance systems for the over 70 Culverts and Outfalls, 30 Drain Manholes, 525 Catch basins, 10 miles of stormwater drainage pipelines, four bioretention areas and five rain gardens. Additionally, funding is intended to maintain compliance with the Federally issued EPA NPDES MS4 permit.
- **Mill Road Culvert at Oyster River (\$80,000)** – This large diameter Corrugated Metal Pipe (CMP) has been determined to be deficient from the most recently completed NHDOT inspection in which it received a “Red Listed” rating within the NHDOT inspection report issued on January 14, 2020. Durham Public Works has proposed funding in Fiscal Year 2021 to support survey, design and permitting of this structure. Major deficiencies include moderate rusting, perforations with 25% section loss, cracked area on mitered end of culvert, plate gaps at top of bolt line, leaking and rusting around bolts, stone headwall and wingwalls are settled and failed downstream. Construction funding has been targeted for FY 2022 with a preliminary cost estimate of \$450,000 based on projects of similar scope and complexity.
- **Madbury Road Roadway, Drainage, Sidewalk, Watermain and Sewer (\$1,140,000)** – This project will address the continued roadway and sidewalk deterioration and water main break history of the 5,600-foot cast iron water main on Madbury Road. The design will utilize a “Complete Streets” approach and will include water distribution main, sewer collection system, roadway, sidewalk, traffic calming and drainage improvements in FY 2021. This schedule will support a construction timeline beginning in fiscal year 2023.
- **Woodchipper Replacement (\$73,000)** – This funding request will replace the existing 28-year-old, 1992 Brush Bandit Chipper front line equipment with a towable drum chipper capable of performing routine maintenance, tree removal and storm response. The existing chipper is well beyond its useful life requiring exceedingly high maintenance for operation.

- **Lee Well Improvements (\$35,000)** – The Lee Well building was constructed in 1984 and is in need of rehabilitation to ensure its continued functionality and structural integrity. The roof has failed in many locations compromising existing treatment and disinfection equipment. As budgets allow or through existing budgets, Public Works will also perform well, and pump inspection and redevelopment as needed to reestablish specific capacity of the Lee Well. This was last performed in 2006 and is typically completed on a six to eight-year interval.
- **Wiswall Dam Spillway** – This dam, constructed in 1912 provides the impoundment for the Town’s drinking water supply. Dam abutments were rehabilitated in 2011 however spillway rehabilitation was not part of this scope and remains necessary. Design funding was previously approved in 2014 and construction improvements are planned for 2023. This scope of work aligns with the requirements contained within the Letter of Deficiency received by the NH DES Dam Bureau.
- **Wastewater Facilities Plan (\$425,000)** – Each fiscal year \$425,000 is budgeted for significant upgrades to the wastewater treatment plant as detailed in the Wastewater Facilities Plan. The plan is reviewed by the joint UNH/Town Water/Wastewater/Stormwater/Roads Committee. The Town and UNH each contribute to this funding request on a one-third, two-third split, respectively. The fiscal year 2021 scope of work includes significant rehabilitation of the primary clarifiers and mechanical systems which are exhibiting signs of failure and if not addressed, will continue to deteriorate.

Public Works Department



2021 Town Administrator Proposed Budget

Town of Durham

		1	2	3	4	5	6	7	8	9	10
		2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE
		EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
							09/30/2020	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September				
Town Hall Bldg											
01-4194-802-01-010	F-T Wages - Town Hall	1,957.96	1,336.56	1,511.06	2,830.16	3,200.00	200.40	3,200.00	3,200.00	0.00	
01-4194-802-01-020	P-T Wages - Town Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4194-802-01-030	O-T Wages - Town Hall	108.78	74.40	113.76	348.03	100.00	0.00	100.00	100.00	0.00	
01-4194-802-02-310	Soc Sec - Town Hall	128.12	87.46	100.74	197.04	200.00	12.44	200.00	200.00	0.00	
01-4194-802-02-320	Medicare - Town Hall	29.96	20.46	23.56	46.10	100.00	2.93	100.00	100.00	0.00	
01-4194-802-02-330	Retirement - Town Hall	230.86	160.00	184.90	360.45	400.00	22.38	400.00	400.00	0.00	
01-4194-802-15-000	Electricity - Town Hall	18,478.36	19,604.61	18,888.42	13,638.03	19,000.00	8,840.15	19,000.00	19,000.00	0.00	
01-4194-802-16-000	Heating Fuel - Town Hall	2,893.61	2,866.14	3,462.00	3,486.69	3,200.00	1,975.06	3,200.00	3,200.00	0.00	
01-4194-802-17-000	Telephone / Fax - Town Hall	768.00	768.00	768.00	768.00	800.00	1,052.00	800.00	800.00	0.00	
01-4194-802-19-000	Water / Sewer - Town Hall	563.31	578.94	983.76	913.94	700.00	376.50	700.00	700.00	0.00	
01-4194-802-36-000	Contracted Services - Town Hall	5,685.08	4,899.68	10,394.82	6,489.56	6,800.00	4,284.40	6,800.00	6,800.00	0.00	
<i>Narrative for Column # 7</i>											
Pest control, rug rentals, elevator maintenance, generator service. Includes \$2,000 for the maintenance of alarms.											
01-4194-802-40-000	Cleaning Service - Town Hall	13,251.72	19,909.37	26,781.98	23,736.86	22,000.00	19,964.87	22,000.00	22,000.00	0.00	
<i>Narrative for Column # 7</i>											
Cleaning interior of Town Hall 5 days a week during the months of December through April (due to sand/salt beign tracked in) and 4 days per week rest of the year.											
01-4194-802-45-000	General Supplies - Town Hall	2,424.36	2,240.52	1,295.97	1,955.02	2,400.00	1,132.88	2,400.00	2,400.00	0.00	
<i>Narrative for Column # 7</i>											
Supplies include hand soap, keys, light bulbs, fixtures, and paper products.											
01-4194-802-51-000	Building Maintenance - Town Hall	1,837.65	579.99	860.29	1,994.17	1,000.00	2,096.54	1,000.00	1,000.00	0.00	
01-4194-802-52-000	Equip Maint (Other Than Office) - Town Hall	1,344.24	1,886.83	1,555.75	1,910.03	1,800.00	0.00	1,800.00	1,800.00	0.00	
<i>Narrative for Column # 7</i>											
Routine maintenance of the mechanical equipment such as A/C, heat detectors, fire extinguishers, smoke detectors, furnaces and the fire panel.											
01-4194-802-69-000	Alarm System Monitoring - Town Hall	0.00	0.00	0.00	0.00	0.00	0.00	550.00	550.00	550.00	100%
<i>Narrative for Column # 7</i>											
Alarm System monitoring contract with Norris.											
01-4194-802-89-000	Miscellaneous - Town Hall	1,503.86	819.80	875.00	2,006.10	1,000.00	113.00	1,000.00	1,000.00	0.00	
Town Hall Bldg Total		51,205.87	55,832.76	67,800.01	60,680.18	62,700.00	40,073.55	63,250.00	63,250.00	550.00	1%

2021 Town Administrator Proposed Budget Town of Durham

		1 2016 EXPENDED As of Year End	2 2017 EXPENDED As of Year End	3 2018 EXPENDED As of Year End	4 2019 EXPENDED As of Year End	5 2020 APPROVED As of December	6 2020 EXPENDED 09/30/2020 As of September	7 2021 DEPARTMENT PROPOSED	8 2021 ADMINISTRATOR PROPOSED	9 \$ DIFFERENCE 2020 vx TA 2021	10 % DIFFERENCE 2020 vs TA 2021
District Court Bldg											
01-4194-803-01-010	F-T Wages - Court House	2,242.09	1,773.76	2,065.36	1,650.50	2,700.00	1,172.40	2,700.00	2,700.00	0.00	
01-4194-803-01-020	P-T Wages - Court House	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4194-803-01-030	O-T Wages - Court House	0.00	0.00	98.37	0.00	100.00	0.00	100.00	100.00	0.00	
01-4194-803-02-310	Soc Sec - Court House	130.44	109.98	134.14	102.32	200.00	72.69	200.00	200.00	0.00	
01-4194-803-02-320	Medicare - Court House	30.50	25.71	31.37	23.92	100.00	16.98	100.00	100.00	0.00	
01-4194-803-02-330	Retirement - Court House	250.45	200.02	246.26	184.79	300.00	130.96	400.00	400.00	100.00	33%
01-4194-803-15-000	Electricity - Court House	2,439.55	2,295.58	2,527.02	3,321.39	2,300.00	1,420.00	2,300.00	2,300.00	0.00	
01-4194-803-16-000	Heating Fuel - Court House	3,073.07	3,402.32	4,047.60	5,804.80	4,000.00	2,631.22	4,000.00	4,000.00	0.00	
01-4194-803-19-000	Water / Sewer - Court House	683.10	249.09	437.75	268.43	300.00	32.64	300.00	300.00	0.00	
01-4194-803-36-000	Contracted Services - Court House	866.02	0.00	6,506.86	389.00	1,000.00	342.53	1,000.00	1,000.00	0.00	
<i>Narrative for Column # 7</i> Stair lift inspection and maintenance, boiler service, plumbing.											
01-4194-803-40-000	Cleaning Service - Court House	3,422.78	1,709.00	2,560.00	1,560.00	2,500.00	330.00	2,000.00	2,000.00	-500.00	-20%
<i>Narrative for Column # 7</i> Cleaning once per week.											
01-4194-803-45-000	General Supplies - Court House	279.09	460.83	315.88	906.69	500.00	368.34	500.00	500.00	0.00	
<i>Narrative for Column # 7</i> Miscellaneous expenses for supplies including paper products, hand soap and hardware.											
01-4194-803-51-000	Building Maintenance - Court House	3,554.91	5,522.73	1,339.46	1,896.39	13,000.00	2,196.97	13,000.00	13,000.00	0.00	
<i>Narrative for Column # 7</i> HVAC system upgrade, mini split.											
01-4194-803-52-000	Equip Maint (Other Than Office) - Court House	831.73	754.00	363.79	826.30	700.00	0.00	700.00	700.00	0.00	
<i>Narrative for Column # 7</i> Smoke/Heat detectors, fire extinguishers, furnace tune up.											
01-4194-803-69-000	Alarm System Monitoring - Court House	384.00	384.00	384.00	559.00	400.00	558.00	950.00	950.00	550.00	138%
<i>Narrative for Column # 7</i> Fire and security system line rental. Additional \$550 added for 2021 due to necessary monitoring contract for each building with Norris.											
District Court Bldg Total		18,187.73	16,887.02	21,057.86	17,493.53	28,100.00	9,272.73	28,250.00	28,250.00	150.00	1%

2021 Town Administrator Proposed Budget Town of Durham

		1 2016	2 2017	3 2018	4 2019	5 2020	6 2020	7 2021	8 2021	9 \$ DIFFERENCE	10 % DIFFERENCE
		EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
							09/30/2020	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September				
Police Station											
01-4194-809-01-010	F-T Wages - Police Station	2,971.22	2,576.62	2,050.03	1,985.34	3,700.00	1,537.45	3,800.00	3,800.00	100.00	3%
01-4194-809-01-020	P-T Wages - Police Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4194-809-01-030	O-T Wages - Police Station	200.79	0.00	227.52	297.58	100.00	0.00	100.00	100.00	0.00	
01-4194-809-02-310	Soc Sec - Police Station	179.51	159.76	141.21	141.52	200.00	95.32	200.00	200.00	0.00	
01-4194-809-02-320	Medicare - Police Station	41.98	37.34	33.04	33.09	100.00	22.29	100.00	100.00	0.00	
01-4194-809-02-330	Retirement - Police Station	354.31	291.62	259.18	257.02	400.00	171.75	500.00	500.00	100.00	25%
01-4194-809-15-000	Electricity - Police Station	9,645.63	10,634.28	16,194.95	14,700.89	14,700.00	9,706.52	14,000.00	14,000.00	-700.00	-5%
01-4194-809-16-000	Heating Fuel - Police Station	4,336.92	4,667.78	5,862.25	5,180.23	6,800.00	3,085.73	5,800.00	5,800.00	-1,000.00	-15%
01-4194-809-36-000	Contracted Services - Police Station	3,890.80	1,734.90	4,558.21	3,132.23	3,500.00	14,221.61	4,000.00	4,000.00	500.00	14%
<i>Narrative for Column # 7</i>											
Commercial pest control, generator maintenance, septic pump out.											
01-4194-809-40-000	Cleaning Service - Police Station	11,288.30	13,427.38	24,235.45	26,126.88	26,000.00	18,927.32	26,000.00	25,500.00	-500.00	-2%
01-4194-809-45-000	General Supplies - Police Station	3,387.80	2,137.58	1,898.88	2,123.91	2,300.00	1,858.39	2,300.00	2,300.00	0.00	
<i>Narrative for Column # 7</i>											
Paper products, hand soap, trash bags.											
01-4194-809-51-000	Building Maintenance - Police Station	453.32	1,207.41	0.00	299.69	3,500.00	610.44	1,500.00	1,500.00	-2,000.00	-57%
<i>Narrative for Column # 7</i>											
Miscellaneous unexpected maintenance.											
01-4194-809-52-000	Equip Maint (Other Than Office) - Police Station	800.41	598.00	275.00	4,684.92	700.00	0.00	700.00	700.00	0.00	
<i>Narrative for Column # 7</i>											
Routine maintenance of equipment including A/C, heat detectors, fire extinguishers, smoke detectors, furnace and fire panel.											
01-4194-809-69-000	Alarm System Monitoring - Police Station	384.00	559.00	559.00	416.00	400.00	526.00	950.00	950.00	550.00	138%
<i>Narrative for Column # 7</i>											
Additional \$550 added in 2021 for alarm monitoring contract with Norris.											
Police Station Total		37,934.99	38,031.67	56,294.72	59,379.30	62,400.00	50,762.82	59,950.00	59,450.00	-2,950.00	-5%

2021 Town Administrator Proposed Budget
Town of Durham

	1	2	3	4	5	6	7	8	9	10
	2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	09/30/2020	PROPOSED	PROPOSED		
Library Building										
01-4194-812-01-010	F-T Wages - Library Building	0.00	1,764.58	1,409.69	859.80	2,700.00	811.60	2,700.00	2,700.00	0.00
01-4194-812-01-020	P-T Wages - Library building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-01-030	O-T Wages - Library Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-02-310	Soc Sec - Library Building	0.00	109.38	94.46	53.30	600.00	50.32	200.00	200.00	-400.00 -67%
01-4194-812-02-320	Medicare - Library Building	0.00	25.58	22.08	12.46	200.00	11.75	100.00	100.00	-100.00 -50%
01-4194-812-02-330	Retirement - Library Building	0.00	0.00	128.75	96.47	300.00	90.66	300.00	300.00	0.00
01-4194-812-15-000	Electricity - Library Building	0.00	18,519.19	16,820.76	15,033.60	16,000.00	8,918.98	16,000.00	16,000.00	0.00
01-4194-812-16-000	Heating Fuel - Library Building	0.00	2,906.40	3,673.41	3,999.22	6,000.00	2,155.76	5,000.00	5,000.00	-1,000.00 -17%
01-4194-812-19-000	Water & Sewer - Library Building	0.00	996.36	1,020.68	807.02	800.00	212.81	800.00	800.00	0.00
01-4194-812-36-000	Contracted Services - Library Building	0.00	0.00	4,418.97	12,793.45	4,000.00	5,748.08	4,000.00	4,000.00	0.00
<i>Narrative for Column # 7</i>										
Includes elevator inspection, pest control services, fire alarm testing, plumbing and heating repairs, fire door inspection and solar panel inspection.										
01-4194-812-40-000	Cleaning Services - Library Building	0.00	20,730.00	24,960.00	24,800.00	26,800.00	12,600.00	26,800.00	26,800.00	0.00
01-4194-812-45-000	General Supplies - Library Building	0.00	2,276.33	1,739.74	1,978.21	2,400.00	1,493.60	2,400.00	2,400.00	0.00
01-4194-812-51-000	Building maint - Library Building	0.00	7,036.41	4,646.38	5,339.78	6,000.00	58.17	6,000.00	6,000.00	0.00
01-4194-812-69-000	Alarm System Monitoring - Library Building	0.00	0.00	0.00	0.00	0.00	0.00	550.00	550.00	550.00 100%
<i>Narrative for Column # 7</i>										
Alarm system monitoring contract with Norris.										
Library Building Total		0.00	54,364.23	58,934.92	65,773.31	65,800.00	32,151.73	64,850.00	64,850.00	-950.00 -1%

2021 Town Administrator Proposed Budget
Town of Durham

	1	2	3	4	5	6	7	8	9	10
	2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
						09/30/2020	PROPOSED	PROPOSED		
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September				
Public Works Bldg										
01-4194-821-01-010	F-T Wages - P.W. Bldg	1,535.90	2,137.87	1,795.78	1,244.60	3,100.00	989.95	3,100.00	3,100.00	0.00
01-4194-821-01-020	P-T Wages - P.W. Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-821-01-030	O-T Wages - P.W. Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-821-02-310	Soc Sec - P.W. Bldg	95.21	132.54	111.33	77.17	200.00	61.38	200.00	200.00	0.00
01-4194-821-02-320	Medicare - P.W. Bldg	22.26	30.99	26.03	18.04	100.00	14.34	100.00	100.00	0.00
01-4194-821-02-330	Retirement - P.W. Bldg	171.55	241.78	204.37	139.45	300.00	110.58	400.00	400.00	100.00
01-4194-821-15-000	Electricity - P.W. Bldg	10,901.42	11,104.19	10,594.92	9,888.37	11,000.00	6,813.42	11,000.00	11,000.00	0.00
01-4194-821-16-000	Heating Fuel - P.W. Bldg	8,434.49	9,128.91	10,298.97	10,163.42	12,000.00	7,073.68	12,000.00	12,000.00	0.00
01-4194-821-36-000	Contracted Services - P.W. Bldg	2,884.50	5,385.47	5,904.07	2,675.25	5,000.00	2,577.64	5,000.00	5,000.00	0.00
<i>Narrative for Column # 7</i>										
General maintenance and pest control services.										
01-4194-821-40-000	Cleaning Service - P.W. Bldg	6,904.45	7,445.10	7,075.08	10,005.41	9,700.00	8,118.21	12,400.00	12,400.00	2,700.00
<i>Narrative for Column # 7</i>										
Adding 4th day @\$60 to DPW cleaning schedule. Due to Covid we increased for safety of staff.										
01-4194-821-45-000	General Supplies - P.W. Bldg	3,700.37	1,818.72	1,841.36	3,602.72	2,500.00	2,546.44	2,500.00	2,500.00	0.00
01-4194-821-51-000	Building Maintenance - P.W. Bldg	3,495.12	4,878.93	14,762.76	5,502.05	12,500.00	9,075.67	12,500.00	12,500.00	0.00
<i>Narrative for Column # 7</i>										
The DPW Building is now 24 years old and requires increased maintenance such as heating system upgrade and compliance with Federal/State regulations.										
01-4194-821-52-000	Equip Maint (Other Than Office) - P.W. Bldg	1,519.98	2,308.23	4,051.92	6,534.15	4,000.00	6,869.00	4,000.00	4,000.00	0.00
<i>Narrative for Column # 7</i>										
Gas heater tune ups, air compressor inspection and maintenance, carbon monoxide system inspection, lubrication system maintenance and fire alarm/extinguisher/smoke/heat detector inspections.										
01-4194-821-69-000	Alarm System Monitoring - P.W. Bldg	0.00	0.00	0.00	0.00	0.00	0.00	550.00	550.00	550.00
<i>Narrative for Column # 7</i>										
Alarm system monitoring contract with Norris.										
01-4194-821-89-000	Miscellaneous - P.W. Bldg	1,092.20	1,387.01	1,130.94	12.90	4,000.00	112.88	3,000.00	3,000.00	-1,000.00
<i>Narrative for Column # 7</i>										
Includes the alarm system and the replacement of bathroom and lunch room fixtures.										
01-4194-821-96-000	Capital - P.W. Bldg	0.00	1,794.65	0.00	0.00	600.00	0.00	600.00	600.00	0.00
Public Works Bldg Total		40,757.45	47,794.39	57,797.53	49,863.53	65,000.00	44,363.19	67,350.00	67,350.00	2,350.00
										4%

2021 Town Administrator Proposed Budget
Town of Durham

	1	2	3	4	5	6	7	8	9	10	
	2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE	
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021	
						09/30/2020	PROPOSED	PROPOSED			
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September					
Cemeteries											
Trusted Graveyards											
01-4195-805-01-010	F-T Wages - Trusted Graveyard	698.76	1,217.86	891.68	880.90	1,800.00	1,084.91	1,900.00	1,900.00	100.00	6%
01-4195-805-01-020	P-T Wages - Trusted Graveyard	390.00	1,049.50	606.00	324.00	1,400.00	942.00	1,400.00	1,400.00	0.00	
01-4195-805-02-310	Soc Sec - Trusted Graveyard	67.50	140.58	92.85	74.71	200.00	125.67	200.00	200.00	0.00	
01-4195-805-02-320	Medicare - Trusted Graveyard	15.76	32.86	21.73	17.48	100.00	29.38	100.00	100.00	0.00	
01-4195-805-02-330	Retirement - Trusted Graveyard	78.05	138.59	101.47	98.40	200.00	121.18	200.00	200.00	0.00	
01-4195-805-45-000	General Supplies - Trusted Graveyard	750.00	0.00	0.00	1,352.99	500.00	439.84	500.00	500.00	0.00	
<i>Narrative for Column # 7</i>											
Supplies needed to maintain the 89 graveyards throughout the Town, including mower and trimmer parts for maintenance and repair of lawn equipment, as well as items like mortar and epoxy.											
01-4195-805-89-000	Miscellaneous - Trusted Graveyard	255.00	0.00	137.00	0.00	300.00	0.00	300.00	300.00	0.00	
<i>Narrative for Column # 7</i>											
Trimmer replacement.											
Trusted Graveyards Total		2,255.07	2,579.39	1,850.73	2,748.48	4,500.00	2,742.98	4,600.00	4,600.00	100.00	2%

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	1 2016 EXPENDED As of Year End	2 2017 EXPENDED As of Year End	3 2018 EXPENDED As of Year End	4 2019 EXPENDED As of Year End	5 2020 APPROVED As of December	6 2020 EXPENDED 09/30/2020 As of September	7 2021 DEPARTMENT PROPOSED	8 2021 ADMINISTRATOR PROPOSED	9 \$ DIFFERENCE 2020 vx TA 2021	10 % DIFFERENCE 2020 vs TA 2021
Town Cemeteries										
01-4195-806-01-010 F-T Wages - Town Cemeteries	3,751.76	4,246.02	3,695.06	3,536.85	5,300.00	1,416.80	5,400.00	5,400.00	100.00	2%
01-4195-806-01-020 P-T Wages - Town Cemeteries	598.00	1,828.00	1,555.00	1,620.00	2,500.00	1,887.00	2,500.00	2,500.00	0.00	
01-4195-806-02-310 Soc Sec - Town Cemeteries	261.11	376.58	325.51	319.73	500.00	204.84	500.00	500.00	0.00	
01-4195-806-02-320 Medicare - Town Cemeteries	61.08	88.05	76.12	74.79	100.00	47.89	100.00	100.00	0.00	
01-4195-806-02-330 Retirement - Town Cemeteries	419.08	483.19	420.49	397.30	600.00	158.27	700.00	700.00	100.00	17%
01-4195-806-19-000 Water / Sewer - Town Cemeteries	14.12	0.00	17.97	21.03	50.00	14.70	50.00	50.00	0.00	
<i>Narrative for Column # 7</i>										
Water supply for tending to plants and flowers.										
01-4195-806-36-000 Contracted Services - Town Cemeteries	2,364.50	1,675.00	3,800.00	0.00	2,000.00	0.00	2,000.00	2,000.00	0.00	
<i>Narrative for Column # 7</i>										
Tree trimming, Smith Chapel cleaning and quarterly pest control at chapel.										
01-4195-806-45-000 General Supplies - Town Cemeteries	38.97	1,157.70	313.61	0.00	300.00	263.99	300.00	300.00	0.00	
<i>Narrative for Column # 7</i>										
General supplies including flags, flowers, lot marking materials, trees/shrubs and tools.										
Town Cemeteries Total	7,508.62	9,854.54	10,203.76	5,969.70	11,350.00	3,993.49	11,550.00	11,550.00	200.00	2%

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		1	2	3	4	5	6	7	8	9	10
		2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE
		EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
							09/30/2020	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September				
Highways & Streets Admin											
Engineer											
01-4311-800-01-010	F-T Wages - Engineer	46,152.31	44,392.84	53,852.11	55,579.98	57,400.00	37,677.89	98,100.00	98,100.00	40,700.00	71%
Narrative for Column # 7		Includes 50% of the Town Engineer's salary, 50% of a new Public Works Engineer and 25% of the Office Assistant wages. Remaining percentages are distributed between other departments, including Water and Wastewater Funds.									
01-4311-800-01-020	P-T Wages - Engineer	1,860.50	2,523.50	168.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4311-800-01-090	Ins Buy-Out (Wages) - Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4311-800-01-910	Wage Accrual - Engineer	-4,804.65	-12.31	238.77	188.53	0.00	-1,309.54	0.00	0.00	0.00	
01-4311-800-02-310	Soc Sec - Engineer	2,976.87	2,926.05	3,381.27	3,472.86	3,600.00	2,265.73	6,100.00	6,100.00	2,500.00	69%
01-4311-800-02-320	Medicare - Engineer	696.32	684.39	790.81	812.15	800.00	529.89	1,400.00	1,400.00	600.00	75%
01-4311-800-02-330	Retirement - Engineer	4,832.84	4,727.95	5,855.47	5,992.73	6,100.00	4,062.39	12,000.00	12,000.00	5,900.00	97%
01-4311-800-03-610	Health & Dental - Engineer	12,162.78	12,729.54	12,909.77	13,220.04	16,700.00	13,243.49	32,200.00	32,200.00	15,500.00	93%
01-4311-800-03-630	Life - Engineer	150.00	150.00	141.00	132.00	100.00	104.00	300.00	300.00	200.00	200%
01-4311-800-03-640	STD - Engineer	570.49	597.90	529.34	488.04	600.00	400.84	1,900.00	1,900.00	1,300.00	217%
01-4311-800-04-010	S.U.T.A. - Engineer	70.00	32.00	20.00	0.00	100.00	0.00	100.00	100.00	0.00	
01-4311-800-04-020	Workers Comp - Engineer	1,552.00	1,468.00	1,500.00	1,471.00	1,700.00	1,700.00	2,700.00	2,700.00	1,000.00	59%
01-4311-800-08-000	Travel & Mileage Reimb - Engineer	0.00	0.00	0.00	0.00	300.00	0.00	300.00	300.00	0.00	
01-4311-800-09-000	Educ, Train, & Seminars - Engineer	57.00	554.00	0.00	1,104.50	800.00	0.00	800.00	800.00	0.00	
01-4311-800-18-000	Cell Phones - Engineer	605.85	605.85	957.37	611.53	700.00	352.75	700.00	700.00	0.00	
01-4311-800-28-000	Professional / Staff Dev - Engineer	41.20	150.00	0.00	1,650.00	200.00	0.00	200.00	200.00	0.00	
01-4311-800-29-000	Membership Dues - Engineer	0.00	0.00	0.00	50.00	100.00	0.00	100.00	100.00	0.00	
01-4311-800-30-000	Books & Pubs - Engineer	0.00	0.00	0.00	388.00	200.00	0.00	200.00	200.00	0.00	
01-4311-800-36-000	Contracted Services - Engineer	0.00	3,028.04	1,000.00	3,245.00	1,600.00	135.00	1,600.00	1,600.00	0.00	
Narrative for Column # 7		Special consultants and minor surveying. Includes funds for third-party inspection services at large construction projects which are offset with incoming revenue.									
01-4311-800-36-001	Contracted Services - Eversource	0.00	0.00	0.00	2,970.00	0.00	472.50	0.00	0.00	0.00	
01-4311-800-45-000	General Supplies - Engineer	1,026.76	438.88	648.35	676.27	500.00	0.00	500.00	500.00	0.00	
Narrative for Column # 7		Ink cartridges and plotter paper required due to formulating more bid packages in house.									
01-4311-800-56-000	Fuel / Oil For Vehicles - Engineering	319.54	260.49	213.90	187.74	200.00	49.74	200.00	200.00	0.00	
Engineer Total		68,269.81	75,257.12	82,206.16	92,240.37	91,700.00	59,684.68	159,400.00	159,400.00	67,700.00	74%

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	2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE	
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021	
						09/30/2020	PROPOSED	PROPOSED			
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September					
Public Works Admin											
01-4311-801-01-010	F-T Wages - P.W. Admin	81,876.75	85,026.20	96,063.09	97,040.42	101,200.00	80,541.41	106,400.00	106,400.00	5,200.00	5%
<i>Narrative for Column # 7</i>											
Includes 50% of the Public Works Director salary, 50% of the Assistant to Director's wages, and 25% of the Office Assistant's wages. Remaining percentages are distributed between other departments, including Water and Wastewater Funds.											
01-4311-801-01-020	P-T Wages - P.W. Admin	4,663.25	5,397.00	280.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4311-801-01-030	O-T Wages - P.W. Admin	809.45	718.19	419.36	862.00	1,300.00	62.78	1,300.00	1,300.00	0.00	
01-4311-801-01-090	Ins Buy-Out (Wages) - P.W. Admin	36,049.25	36,788.74	39,217.61	40,079.38	31,700.00	19,245.48	37,700.00	36,300.00	4,600.00	15%
<i>Narrative for Column # 7</i>											
Includes insurance buy-outs for Public Works employees, less sanitation, water and wastewater employees, who have elected this option.											
01-4311-801-01-099	Wage Contingency - P.W. Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4311-801-01-910	Wage Accrual - P.W. Admin	-866.68	-110.21	554.20	221.28	0.00	-2,899.39	0.00	0.00	0.00	
01-4311-801-01-990	Ins Buy-Out (Wages) Accrual - P.W. Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4311-801-02-310	Soc Sec - P.W. Admin	8,025.91	7,938.85	8,478.65	8,580.44	8,400.00	6,053.53	9,000.00	9,000.00	600.00	7%
01-4311-801-02-320	Medicare - P.W. Admin	1,876.76	1,856.64	1,982.95	2,006.80	2,000.00	1,415.90	2,100.00	2,100.00	100.00	5%
01-4311-801-02-330	Retirement - P.W. Admin	9,079.76	9,366.45	10,771.94	10,869.04	11,300.00	8,712.10	13,600.00	13,600.00	2,300.00	20%
01-4311-801-03-610	Health & Dental - P.W. Admin	106,788.95	116,498.51	122,423.33	132,329.54	170,400.00	136,738.29	183,900.00	176,900.00	6,500.00	4%
<i>Narrative for Column # 7</i>											
Includes health and dental costs for Public Works employees, less sanitation, water and wastewater and those who have chosen the insurance buy-out option.											
01-4311-801-03-630	Life - P.W. Admin	1,500.00	1,500.00	1,554.50	1,474.00	1,500.00	1,229.00	1,400.00	1,400.00	-100.00	-7%
01-4311-801-03-640	STD - P.W. Admin	3,425.36	3,912.48	3,565.29	3,348.28	3,800.00	3,029.07	4,700.00	4,700.00	900.00	24%
01-4311-801-04-010	S.U.T.A. - P.W. Admin	688.00	379.00	384.00	308.00	700.00	300.00	800.00	800.00	100.00	14%
01-4311-801-04-020	Workers Comp - P.W. Admin	11,196.00	14,072.00	16,000.00	16,637.00	18,400.00	18,400.00	19,000.00	19,000.00	600.00	3%
01-4311-801-05-000	Medical Testing - P.W. Admin	516.00	843.00	843.00	1,901.50	1,000.00	703.50	1,000.00	1,000.00	0.00	
<i>Narrative for Column # 7</i>											
Fees for mandated random drug and alcohol testing, as well as fitness tests and HEP A&B for all employees.											
01-4311-801-08-000	Travel & Mileage Reimb - P.W. Admin	366.61	357.22	311.42	0.00	300.00	20.24	300.00	300.00	0.00	
01-4311-801-09-000	Educ, Train, & Seminars - P.W. Admin	1,093.20	1,118.00	891.79	0.00	1,200.00	0.00	2,000.00	2,000.00	800.00	67%
<i>Narrative for Column # 7</i>											
ISA Tree Warden, Water License, CEU's											
01-4311-801-17-000	Telephone / Fax - P.W. Admin	2,185.93	1,248.00	1,280.00	1,248.00	1,300.00	1,252.00	1,750.00	1,750.00	450.00	35%
<i>Narrative for Column # 7</i>											
Monthly charges for the fire alarm system, security system, network link to the Town Hall, three telephone lines and one fax line.											
01-4311-801-18-000	Cell Phones - P.W. Admin	2,178.07	2,521.25	2,476.56	2,320.13	2,500.00	1,640.75	2,500.00	2,500.00	0.00	
01-4311-801-25-000	Office & Computer Supplies - P.W. Admin	1,040.40	561.98	824.56	798.77	1,000.00	627.11	1,000.00	1,000.00	0.00	
01-4311-801-26-000	Postage - P.W. Admin	684.46	863.36	713.16	85.09	700.00	88.45	700.00	700.00	0.00	
<i>Narrative for Column # 7</i>											

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	2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE	
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021	
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September	PROPOSED	PROPOSED			
						09/30/2020					
Mailing of annual newsletters/recycling schedule and miscellaneous other mailings from DPW.											
01-4311-801-27-000	Printing - P.W. Admin	1,102.73	2,143.20	2,441.11	2,879.75	2,400.00	1,844.75	2,600.00	2,600.00	200.00	8%
<i>Narrative for Column # 7</i>											
Printing costs include DPW letterhead, envelopes, purchase requests, timecards, business cards, informational flyers, concern forms, DPW newsletters.											
01-4311-801-28-000	Professional / Staff Dev - P.W. Admin	885.50	1,178.39	1,186.22	312.00	1,200.00	70.00	1,200.00	1,200.00	0.00	
<i>Narrative for Column # 7</i>											
Training for the Director, Assistant to the Director and the Assistant Director of Operations.											
01-4311-801-29-000	Membership Dues - P.W. Admin	298.75	50.00	312.50	275.00	300.00	0.00	300.00	300.00	0.00	
<i>Narrative for Column # 7</i>											
Membership dues for American Public Works Association (APWA), NH Road Agent Association, NH Public Works Association.											
01-4311-801-32-000	Adv / Legal Notices - P.W. Admin	0.00	776.40	928.00	1,375.94	700.00	0.00	700.00	700.00	0.00	
<i>Narrative for Column # 7</i>											
Legal notices are mandatory expenditures for the bid process, as well as public notices for the sale of surplus equipment.											
01-4311-801-36-000	Contracted Services - P.W. Admin	509.50	2,115.00	174.15	140.00	500.00	320.00	1,000.00	1,000.00	500.00	100%
<i>Narrative for Column # 7</i>											
Mapping services and presentation services such as enlarged prints and surveying.											
01-4311-801-53-000	Office Equip Maint - P.W. Admin	2,614.40	3,010.71	3,031.58	3,094.81	3,000.00	1,607.37	3,000.00	3,000.00	0.00	
<i>Narrative for Column # 7</i>											
Copy machine lease and service on office equipment.											
01-4311-801-73-000	Radios - P.W. Admin	34.50	1,631.10	414.00	414.00	600.00	310.50	1,000.00	1,000.00	400.00	67%
<i>Narrative for Column # 7</i>											
Radio replacements and repairs.											
Public Works Admin Total		278,622.81	301,761.46	317,522.97	328,601.17	367,400.00	281,312.84	398,950.00	390,550.00	23,150.00	6%

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		2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE
		EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
							09/30/2020	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September				
Highways & Streets											
PW Equip Maint											
01-4312-822-01-010	F-T Wages - PW Eq Maint	40,995.09	46,650.56	35,553.40	44,871.74	52,300.00	38,685.51	57,300.00	57,300.00	5,000.00	10%
01-4312-822-01-020	P-T Wages - PW Eq Maint	16,548.50	15,962.00	16,468.00	6,838.50	18,500.00	17,952.00	27,400.00	27,400.00	8,900.00	48%
	<i>Narrative for Column # 7</i>										
	Part Time Mechanic increased from 15 to 24 hours per week.										
01-4312-822-01-030	O-T Wages - PW Eq Maint	361.08	407.22	189.94	480.35	1,200.00	109.41	1,200.00	1,200.00	0.00	
01-4312-822-01-910	Wage Accrual - PW Eq Maint	-2,036.46	125.04	347.96	198.60	0.00	-1,676.40	0.00	0.00	0.00	
01-4312-822-02-310	Soc Sec - PW Eq Maint	3,592.00	3,914.97	3,258.72	3,248.14	4,500.00	3,414.37	5,300.00	5,300.00	800.00	18%
01-4312-822-02-320	Medicare - PW Eq Maint	840.17	915.73	762.25	759.66	1,000.00	798.51	1,200.00	1,200.00	200.00	20%
01-4312-822-02-330	Retirement - PW Eq Maint	4,623.28	5,326.76	4,094.13	5,087.94	6,000.00	3,949.56	7,400.00	7,400.00	1,400.00	23%
01-4312-822-28-000	Professional / Staff Dev - PW Eq Maint	488.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4312-822-36-000	Contracted Services - PW Eq Maint	3,525.12	9,402.18	6,677.74	13,168.42	7,800.00	8,058.28	10,800.00	10,800.00	3,000.00	38%
	<i>Narrative for Column # 7</i>										
	Contracted vehicle repairs, sand blasting and painting of 5 snow plows and 3 sanders. DPW will prime and paint frames and rails of all dump trucks at the 5 year interval. We are no longer able to do large in house painting projects due to EPA regulations.										
01-4312-822-45-000	General Supplies - PW Eq Maint	95,908.09	91,158.71	94,662.11	94,187.42	97,000.00	59,671.05	97,000.00	97,000.00	0.00	
	<i>Narrative for Column # 7</i>										
	Parts and supplies necessary for the maintenance of all DPW equipment and motorized units.										
01-4312-822-52-000	Equip Maint (Other Than Office) - PW Eq Maint	0.00	699.00	437.14	0.00	400.00	59.96	400.00	400.00	0.00	
	<i>Narrative for Column # 7</i>										
	Towing, out of house repairs, annual bucket truck inspection, repairs and service to the lubrication system and emissions testing.										
01-4312-822-56-000	Fuel / Oil For Vehicles - PW Eq Maint	29,940.79	35,955.90	24,745.80	29,123.11	30,000.00	20,252.48	30,000.00	30,000.00	0.00	
01-4312-822-89-000	Miscellaneous - PW Eq Maint	0.00	120.00	40.00	46.18	100.00	40.00	100.00	100.00	0.00	
	<i>Narrative for Column # 7</i>										
	Software for Mercedes Benz Engines and Navistar engines update.										
PW Equip Maint Total		194,785.66	210,638.07	187,237.19	198,010.06	218,800.00	151,314.73	238,100.00	238,100.00	19,300.00	9%

2021 Town Administrator Proposed Budget
Town of Durham

	1	2	3	4	5	6	7	8	9	10	
	2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE	
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021	
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September	PROPOSED	PROPOSED			
						09/30/2020					
Roadway Maint											
01-4312-823-01-010	F-T Wages - Roadway Maint	55,077.97	56,038.49	58,399.59	46,146.62	63,200.00	55,379.02	64,900.00	64,900.00	1,700.00	3%
01-4312-823-01-020	P-T Wages - Roadway Maint	361.00	440.00	1,420.00	863.75	1,200.00	237.00	1,200.00	1,200.00	0.00	
01-4312-823-01-030	O-T Wages - Roadway Maint	1,152.62	704.09	1,626.16	645.15	2,600.00	166.34	2,600.00	2,600.00	0.00	
01-4312-823-01-910	Wage Accrual - Roadway Maint	122.52	-4,308.21	-3,592.17	597.07	0.00	-1,532.11	0.00	0.00	0.00	
01-4312-823-02-310	Soc Sec - Roadway Maint	3,510.11	3,623.72	3,781.72	3,002.55	4,200.00	3,367.47	4,300.00	4,300.00	100.00	2%
01-4312-823-02-320	Medicare - Roadway Maint	820.89	847.41	884.44	702.27	1,000.00	787.59	1,000.00	1,000.00	0.00	
01-4312-823-02-330	Retirement - Roadway Maint	6,294.66	6,548.40	6,779.72	5,359.64	7,400.00	6,033.25	8,500.00	8,500.00	1,100.00	15%
01-4312-823-36-000	Contracted Services - Roadway Maint	15,231.53	22,245.00	23,751.25	14,955.00	23,500.00	16,237.63	23,500.00	23,500.00	0.00	
	<i>Narrative for Column # 7</i>										
	Smaller paving projects throughout the Town to be completed by a paving contractor to free up staff to focus on other items.										
01-4312-823-36-600	Contracted Services - Main Street	0.00	0.00	0.00	27,136.56	50,000.00	9,500.00	50,000.00	25,000.00	-25,000.00	-50%
	<i>Narrative for Column # 7</i>										
	Expenses related to repair and upkeep of Main Street to be reimbursed by UNH per Agreement.										
	<i>Narrative for Column # 8</i>										
	Reduced to \$25,000 based on prior year expenditures.										
01-4312-823-45-000	General Supplies - Roadway Maint	18,093.59	16,873.86	15,892.06	16,881.78	19,000.00	10,405.45	19,000.00	19,000.00	0.00	
	<i>Narrative for Column # 7</i>										
	Hot asphalt mix or cold patch for pavement repairs/patching. Crushed gravel, stone and loam for roadway shoulder backup. General hand tools and supplies.										
01-4312-823-55-000	Equip / Vehicle Rental - Roadway Maint	4,951.70	6,287.50	3,722.50	5,330.99	4,500.00	360.00	4,500.00	4,500.00	0.00	
	<i>Narrative for Column # 7</i>										
	Grading of dirt roads.										
01-4312-823-90-044	Sidewalk Resurfacing - Roadway Maint	10,482.50	2,345.00	5,250.00	4,847.12	6,000.00	0.00	6,000.00	6,000.00	0.00	
	<i>Narrative for Column # 7</i>										
	This line item includes monies for the continued ADA compliance upgrades to Town owned ramps and approaches to all buildings and properties, as well as repairs to the Main Street brick sidewalks. This also includes cleaning of the downtown concrete sidewalks.										
Roadway Maint Total		116,099.09	111,645.26	117,915.27	126,468.50	182,600.00	100,941.64	185,500.00	160,500.00	-22,100.00	-12%

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	2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE	
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021	
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	09/30/2020	PROPOSED	PROPOSED			
Drainage & Vegetation											
01-4312-824-01-010	F-T Wages - Drainage & Vegetation	24,527.59	22,933.88	25,511.38	31,555.32	69,400.00	51,516.73	70,600.00	70,600.00	1,200.00	2%
<i>Narrative for Column # 7</i>											
Additional vegetation control measures we anticipate this position being able to do will assist the fulfill town stewardship needs and obligations such as:											
- Seasonal mowing of trails and trail entrances											
- Weed trimming of burial grounds and old foundations on conservation areas											
- Removing large fallen trees across trails that require a chainsaw (volunteers are unable to do this work)											
- Assistance with trailhead and trail improvements and maintenance (delivering loads of wood chips, gravel, construction materials)											
- Winter plowing of trailheads											
- Attention to controlling invasives along roadsides per NH DOT guidance											
01-4312-824-01-020	P-T Wages - Drainage & Vegetation	253.00	588.50	832.00	54.00	1,000.00	360.00	1,000.00	1,000.00	0.00	
01-4312-824-01-030	O-T Wages - Drainage & Vegetation	1,033.34	719.28	1,618.26	2,043.95	2,300.00	1,001.28	2,300.00	2,300.00	0.00	
01-4312-824-01-910	Wage Accrual - Drainage & Vegetation	0.00	0.00	0.00	1,182.00	0.00	-1,916.77	0.00	0.00	0.00	
01-4312-824-02-310	Soc Sec - Drainage & Vegetation	1,564.15	1,502.99	1,733.62	2,159.76	4,500.00	3,210.84	4,600.00	4,600.00	100.00	2%
01-4312-824-02-320	Medicare - Drainage & Vegetation	365.89	351.54	405.44	505.16	1,100.00	750.91	1,100.00	1,100.00	0.00	
01-4312-824-02-330	Retirement - Drainage & Vegetation	2,855.18	2,675.70	3,065.43	3,903.70	8,000.00	5,734.29	9,200.00	9,200.00	1,200.00	15%
01-4312-824-36-000	Contracted Services - Drainage & Vegetation	18,880.45	22,740.00	23,442.75	51,996.12	21,700.00	32,895.00	29,000.00	29,000.00	7,300.00	34%
<i>Narrative for Column # 7</i>											
This line item includes tree removal and catch basin cleaning. 10 days per year budgeted for tree removal @ \$2,000 per day. Catch basin cleaning 175 basins @ \$51/basin.											
01-4312-824-45-000	General Supplies - Drainage & Vegetation	9,357.73	7,480.66	8,164.42	16,423.02	10,000.00	7,010.04	10,000.00	10,000.00	0.00	
<i>Narrative for Column # 7</i>											
Materials for Town-wide drainage repairs, replacement of drainage structures, driveway crossing structures and replacement of blades for the pavement cut saw.											
01-4312-824-89-000	Miscellaneous - Drainage & Vegetation	0.00	0.00	0.00	0.00	0.00	35.95	0.00	0.00	0.00	
01-4312-824-96-000	Capital - Drainage & Vegetation	0.00	110.00	0.00	534.00	300.00	0.00	300.00	300.00	0.00	
<i>Narrative for Column # 7</i>											
Purchase of new chainsaw.											
Drainage & Vegetation Total		58,837.33	59,102.55	64,773.30	110,357.03	118,300.00	100,598.27	128,100.00	128,100.00	9,800.00	8%

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Snow & Ice removal											
01-4312-825-01-010	F-T Wages - Snow & Ice Removal	32,666.15	26,264.39	24,543.49	29,335.17	42,800.00	16,942.56	43,200.00	43,200.00	400.00	1%
01-4312-825-01-020	P-T Wages - Snow & Ice Removal	0.00	832.00	78.00	1,056.00	2,000.00	0.00	2,000.00	2,000.00	0.00	
01-4312-825-01-030	O-T Wages - Snow & Ice Removal	54,720.35	119,174.79	77,746.19	95,129.54	87,000.00	47,602.31	90,000.00	90,000.00	3,000.00	3%
01-4312-825-01-910	Wage Accrual - Snow & Ice Removal	-4,765.24	-1,697.81	292.67	562.53	0.00	-1,430.51	0.00	0.00	0.00	
01-4312-825-01-930	O-T Wages - Snow & Ice Removal - Accrual	7,303.13	-3,185.97	-2,485.89	10,441.84	0.00	-12,073.11	0.00	0.00	0.00	
01-4312-825-02-310	Soc Sec - Snow & Ice Removal	5,574.54	8,766.11	6,210.86	8,453.69	8,200.00	3,164.53	8,400.00	8,400.00	200.00	2%
01-4312-825-02-320	Medicare - Snow & Ice Removal	1,303.77	2,050.14	1,452.47	1,977.27	1,900.00	740.09	2,000.00	2,000.00	100.00	5%
01-4312-825-02-330	Retirement - Snow & Ice Removal	9,476.64	14,334.34	9,972.97	13,681.48	14,500.00	4,759.12	16,800.00	16,800.00	2,300.00	16%
01-4312-825-36-000	Contracted Services - Snow & Ice Removal	0.00	2,974.95	247.54	5,136.00	3,000.00	0.00	3,000.00	3,000.00	0.00	
01-4312-825-45-000	General Supplies - Snow & Ice Removal	97,154.52	114,974.32	93,158.91	116,485.79	100,500.00	49,409.72	102,000.00	102,000.00	1,500.00	1%
	<i>Narrative for Column # 7</i>										
	General supplies including snow plow blades and road salt (price has increased from \$40/ton in 2007 to \$53.30/ton in 2018.)										
01-4312-825-52-000	Equip Maint (Other Than Office) - Snow & Ice	11,043.78	6,015.92	6,589.87	4,266.58	8,000.00	5,451.00	8,000.00	8,000.00	0.00	
	<i>Narrative for Column # 7</i>										
	Maintenance of snow plow equipment, tire chains, sanders, sander bed chain, ground control computer chip calibration and sander shields.										
01-4312-825-55-000	Equip / Vehicle Rental - Snow & Ice Removal	3,895.00	14,493.00	13,135.00	20,785.00	22,000.00	3,680.00	22,000.00	22,000.00	0.00	
	<i>Narrative for Column # 7</i>										
	Equipment rental costs cover the hiring of a bulldozer to push snow collected, trucks to haul snow away in extreme conditions and equipment for the screening of winter sand.										
Snow & Ice removal Total		218,372.64	304,996.18	230,942.08	307,310.89	289,900.00	118,245.71	297,400.00	297,400.00	7,500.00	3%

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Traffic Control											
01-4312-826-01-010	F-T Wages - Traffic Control	23,934.70	26,905.41	28,307.07	25,584.23	27,500.00	24,982.83	27,900.00	27,900.00	400.00	1%
01-4312-826-01-020	P-T Wages - Traffic Control	1,296.00	2,079.00	2,459.00	2,292.00	3,200.00	2,088.00	3,200.00	3,200.00	0.00	
01-4312-826-01-030	O-T Wages - Traffic Control	2,646.49	3,016.56	2,087.91	3,834.30	3,500.00	911.40	3,500.00	3,500.00	0.00	
01-4312-826-01-910	Wage Accrual - Traffic Control	0.00	473.76	-473.76	0.00	0.00	0.00	0.00	0.00	0.00	
01-4312-826-02-310	Soc Sec - Traffic Control	1,725.04	2,013.38	2,007.55	1,966.07	2,100.00	1,722.42	2,100.00	2,100.00	0.00	
01-4312-826-02-320	Medicare - Traffic Control	403.43	470.93	469.54	459.81	500.00	402.86	500.00	500.00	0.00	
01-4312-826-02-330	Retirement - Traffic Control	2,969.11	3,431.60	3,404.98	3,319.33	3,500.00	2,892.36	4,000.00	4,000.00	500.00	14%
01-4312-826-15-000	Electricity - Traffic Control	74,879.13	76,238.89	33,253.26	44,909.15	35,000.00	29,853.70	40,000.00	40,000.00	5,000.00	14%
	<i>Narrative for Column # 7</i>										
	Approximately 351 street lights/parking lot lights and College Road traffic light. The lights are under our Eversource municipal LED street lighting contract.										
01-4312-826-36-000	Contracted Services - Traffic Control	47,966.64	39,374.03	35,714.59	31,325.83	36,000.00	20,581.86	36,000.00	36,000.00	0.00	
	<i>Narrative for Column # 7</i>										
	Contract pavement markings such as thermoplastic for downtown crosswalks, re-painting symbols, double yellow center lines and white fog lines. Licensed electrician as needed for repair to downtown streetlighting system.										
01-4312-826-45-000	General Supplies - Traffic Control	17,657.08	12,005.47	19,183.55	9,945.36	16,000.00	11,131.37	16,000.00	16,000.00	0.00	
	<i>Narrative for Column # 7</i>										
	Funds for the purchase of general street lighting supplies, guardrail supplies, pay and display signage, traffic paint for parking lots and Main Street spaces, residential street name signs and general signs and post supplies.										
01-4312-826-96-000	Capital - Traffic Control	310.00	6,229.44	2,115.30	0.00	5,000.00	0.00	2,000.00	2,000.00	-3,000.00	-60%
	<i>Narrative for Column # 7</i>										
	Replacement of stencils for road markings.										
Traffic Control Total		173,787.62	172,238.47	128,528.99	123,636.08	132,300.00	94,566.80	135,200.00	135,200.00	2,900.00	2%

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Town of Durham

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		2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE
		EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
							09/30/2020	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September				
Supt/Br/Dam/Pit											
01-4312-827-01-010	F-T Wages - Supt/Br/Dam/Pit	118,930.69	126,003.23	129,915.48	120,127.21	135,700.00	83,757.66	138,300.00	138,300.00	2,600.00	2%
01-4312-827-01-020	P-T Wages - Supt/Br/Dam/Pit	0.00	315.00	486.00	108.00	1,500.00	600.00	1,500.00	1,500.00	0.00	
01-4312-827-01-030	O-T Wages - Supt/Br/Dam/Pit	14,311.62	22,768.41	23,411.02	22,517.60	27,800.00	16,254.51	29,000.00	29,000.00	1,200.00	4%
01-4312-827-01-090	Ins Buy-Out (Wages) - Supt/Br/Dam/Pit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4312-827-01-910	Wage Accrual - Supt/Br/Dam/Pit	824.34	414.45	526.22	-1,383.40	0.00	-3,983.58	0.00	0.00	0.00	
01-4312-827-01-990	Ins Buy-Out (Wages) Accrual - Supt/Br/Dam/F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4312-827-02-310	Soc Sec - Supt/Br/Dam/Pit	8,259.21	9,269.15	9,568.89	8,866.44	10,200.00	5,995.39	10,500.00	10,500.00	300.00	3%
01-4312-827-02-320	Medicare - Supt/Br/Dam/Pit	1,931.61	2,167.67	2,237.86	2,073.58	2,400.00	1,402.15	2,400.00	2,400.00	0.00	
01-4312-827-02-330	Retirement - Supt/Br/Dam/Pit	14,390.49	15,397.40	14,820.89	14,519.25	18,300.00	9,679.84	21,100.00	21,100.00	2,800.00	15%
01-4312-827-06-000	Uniforms & Cleaning - Supt/Br/Dam/Pit	2,207.44	3,455.02	4,000.43	5,511.86	4,000.00	4,421.17	4,200.00	4,200.00	200.00	5%
	<i>Narrative for Column # 7</i>										
	Union contract requires supplying of uniforms for operations personnel which at this time covers nine employees. Uniforms consist of work shirts, pants, caps, and steel toed work boots.										
01-4312-827-28-000	Professional / Staff Dev - Supt/Br/Dam/Pit	0.00	0.00	0.00	0.00	0.00	0.00	750.00	750.00	750.00	100%
01-4312-827-36-000	Contracted Services - Supt/Br/Dam/Pit	9,212.50	5,614.00	5,133.00	495.00	4,000.00	3,025.00	3,000.00	3,000.00	-1,000.00	-25%
	<i>Narrative for Column # 7</i>										
	Funds for animal disposal, animal trapping (beavers & skunks), dozer rental @ gravel pit and bridge cleaning. 5 year average.										
01-4312-827-45-000	General Supplies - Supt/Br/Dam/Pit	1,788.44	368.78	1,088.80	1,004.74	600.00	6.74	600.00	600.00	0.00	
	<i>Narrative for Column # 7</i>										
	Emergency supplies such as barricades, plywood, sandbags, flashlights, etc. This line is reserved in case of natural disaster/emergency.										
01-4312-827-89-000	Miscellaneous - Supt/Br/Dam/Pit	556.53	1,550.00	10.00	26.54	1,000.00	1,150.00	1,000.00	1,000.00	0.00	
	<i>Narrative for Column # 7</i>										
	State of NH Dam Registrations and the Packers Falls Gravel pit renewal permit.										
Supt/Br/Dam/Pit Total		172,412.87	187,323.11	191,198.59	173,866.82	205,500.00	122,308.88	212,350.00	212,350.00	6,850.00	3%

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	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021	
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	09/30/2020	PROPOSED	PROPOSED			
Stormwater II Permitting											
01-4312-828-36-000	Contracted Services - Stormwater II Permitting	-938.00	0.00	0.00	260.00	2,000.00	360.00	2,000.00	2,000.00	0.00	
<i>Narrative for Column # 7</i>											
Federal stormwater permit began August 2018. Monies are budgeted to facilitate any unexpected needs regarding our MS4 Stormwater Permit and testing.											
01-4312-828-45-000	General Supplies - Stormwater II Permitting	0.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00	1,500.00	0.00	
Stormwater II Permitting Total		-938.00	0.00	0.00	260.00	3,500.00	360.00	3,500.00	3,500.00	0.00	0%

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		EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
							09/30/2020	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September				
Sanitation Admin											
01-4321-841-01-010	F-T Wages - Sanitation Admin	51,654.14	55,845.75	42,747.72	41,541.22	50,700.00	27,706.69	50,600.00	50,600.00	-100.00	
01-4321-841-01-020	P-T Wages - Sanitation Admin	0.00	0.00	1,072.75	531.17	0.00	0.00	0.00	0.00	0.00	
01-4321-841-01-030	O-T Wages - Sanitation Admin	0.00	0.00	276.42	0.00	0.00	0.00	0.00	0.00	0.00	
01-4321-841-01-090	Ins Buy-Out (Wages) - Sanitation Admin	11,293.30	7,609.21	1,974.56	373.45	0.00	0.00	1,600.00	0.00	0.00	
01-4321-841-01-099	Wage Contingency - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4321-841-01-910	Wage Accrual - Sanitation Admin	1,197.92	4,560.40	-4,178.54	-316.77	0.00	-1,482.67	0.00	0.00	0.00	
01-4321-841-02-310	Soc Sec - Sanitation Admin	3,975.45	4,216.90	2,597.27	2,589.74	3,100.00	1,625.39	3,200.00	3,200.00	100.00	3%
01-4321-841-02-320	Medicare - Sanitation Admin	929.81	986.31	607.27	605.50	700.00	380.09	800.00	800.00	100.00	14%
01-4321-841-02-330	Retirement - Sanitation Admin	7,164.05	6,812.36	4,400.86	4,545.07	5,700.00	2,929.22	6,400.00	6,400.00	700.00	12%
01-4321-841-03-610	Health & Dental - Sanitation Admin	39,099.01	42,718.81	45,414.46	74,982.14	86,600.00	70,705.90	60,900.00	68,800.00	-17,800.00	-21%
01-4321-841-03-630	Life - Sanitation Admin	600.00	600.00	460.50	539.00	600.00	520.00	500.00	500.00	-100.00	-17%
01-4321-841-03-640	STD - Sanitation Admin	1,247.21	1,366.03	939.63	1,108.52	1,200.00	1,186.68	1,200.00	1,200.00	0.00	
01-4321-841-04-010	S.U.T.A. - Sanitation Admin	225.00	160.00	87.00	88.00	200.00	0.00	200.00	200.00	0.00	
01-4321-841-04-020	Workers Comp - Sanitation Admin	6,999.00	6,926.00	6,069.00	6,802.00	7,200.00	7,200.00	6,600.00	6,600.00	-600.00	-8%
01-4321-841-06-000	Uniforms & Cleaning - Sanitation Admin	1,290.98	3,520.87	3,363.04	3,905.60	3,200.00	2,055.15	3,000.00	3,000.00	-200.00	-6%
01-4321-841-15-000	Electricity - Sanitation Admin	4,338.82	4,533.21	6,424.78	5,154.16	5,000.00	3,080.57	5,000.00	5,000.00	0.00	
01-4321-841-16-000	Heating Fuel - Sanitation Admin	2,414.12	2,876.62	3,031.92	1,668.48	2,000.00	966.39	2,000.00	2,000.00	0.00	
01-4321-841-17-000	Telephone / Fax - Sanitation Admin	860.62	768.00	768.00	832.00	800.00	612.00	800.00	800.00	0.00	
	<i>Narrative for Column # 7</i>										
	Telephone line rental, radio loop and long distance services at the Transfer Station and Recycling Center.										
01-4321-841-26-000	Postage - Sanitation Admin	0.00	0.00	0.00	0.00	500.00	0.00	500.00	500.00	0.00	
01-4321-841-27-000	Printing - Sanitation Admin	1,030.75	1,257.15	1,122.36	1,605.50	1,600.00	286.50	1,600.00	1,600.00	0.00	
	<i>Narrative for Column # 7</i>										
	Printing services include informational brochures such as recycling flyers and the Spring and Fall newsletter. We also purchase an annual stock of bulky waste disposal coupons and collection stickers.										
01-4321-841-28-000	Professional / Staff Dev - Sanitation Admin	400.00	130.00	200.00	225.00	300.00	0.00	300.00	300.00	0.00	
	<i>Narrative for Column # 7</i>										
	Solid Waste Transfer Station Certifications for six employees as required by the State of NH.										
01-4321-841-29-000	Membership Dues - Sanitation Admin	1,074.66	1,174.66	1,124.66	1,178.12	1,200.00	1,278.12	1,200.00	1,200.00	0.00	
	<i>Narrative for Column # 7</i>										
	Membership dues with the Northeast Resource Recovery Association (NRRRA) to assist in the operation of our recycling program and marketing.										
01-4321-841-45-000	General Supplies - Sanitation Admin	513.16	656.90	622.75	1,010.93	700.00	706.43	700.00	700.00	0.00	
	<i>Narrative for Column # 7</i>										
	Miscellaneous including paper products, medical and safety supplies.										
01-4321-841-51-000	Building Maintenance - Sanitation Admin	338.11	476.18	372.42	289.41	200.00	272.65	200.00	200.00	0.00	
	<i>Narrative for Column # 7</i>										

2021 Town Administrator Proposed Budget
Town of Durham

	1 2016	2 2017	3 2018	4 2019	5 2020	6 2020	7 2021	8 2021	9 \$ DIFFERENCE	10 % DIFFERENCE
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED 09/30/2020	DEPARTMENT PROPOSED	ADMINISTRATOR PROPOSED	2020 vx TA 2021	2020 vs TA 2021
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September				
Building maintenance for the Transfer Station and Recycling Center.										
01-4321-841-52-000	433.21	405.26	0.00	620.00	100.00	0.00	500.00	500.00	400.00	400%
Narrative for Column # 7										
Maintenance of furnace, HVAC equipment, fire extinguishers and baler.										
Sanitation Admin Total	137,079.32	147,600.62	119,498.83	149,878.24	171,600.00	120,029.11	147,800.00	154,100.00	-17,500.00	-10%

2021 Town Administrator Proposed Budget
Town of Durham

	1 2016 EXPENDED As of Year End	2 2017 EXPENDED As of Year End	3 2018 EXPENDED As of Year End	4 2019 EXPENDED As of Year End	5 2020 APPROVED As of December	6 2020 EXPENDED 09/30/2020 As of September	7 2021 DEPARTMENT PROPOSED	8 2021 ADMINISTRATOR PROPOSED	9 \$ DIFFERENCE 2020 vx TA 2021	10 % DIFFERENCE 2020 vs TA 2021
Roll Off Vehicle										
01-4321-847-01-010 F-T Wages - Roll Off Vehicle	27,278.61	33,748.13	33,736.86	35,733.19	37,700.00	28,043.81	38,800.00	38,800.00	1,100.00	3%
01-4321-847-01-020 P-T Wages - Roll Off Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4321-847-01-030 O-T Wages - Roll Off Vehicle	294.08	637.40	1,645.12	4,129.45	1,800.00	1,972.97	1,900.00	1,900.00	100.00	6%
01-4321-847-01-910 Wage Accrual - Roll Off Vehicle	40.82	-60.79	553.78	-218.17	0.00	-783.35	0.00	0.00	0.00	
01-4321-847-02-310 Soc Sec - Roll Off Vehicle	1,711.61	2,128.12	2,228.01	2,457.94	2,500.00	1,812.46	2,500.00	2,500.00	0.00	
01-4321-847-02-320 Medicare - Roll Off Vehicle	400.35	497.71	521.08	574.90	600.00	423.85	600.00	600.00	0.00	
01-4321-847-02-330 Retirement - Roll Off Vehicle	3,084.38	3,870.55	4,089.50	4,470.92	4,400.00	3,265.37	5,100.00	5,100.00	700.00	16%
01-4321-847-54-000 Vehicle Maint - Roll Off Vehicle	1,487.05	6,697.87	4,171.37	7,939.81	4,000.00	2,512.80	3,000.00	3,000.00	-1,000.00	-25%
<i>Narrative for Column # 7</i>										
These funds cover repair and maintenance for the roll off truck.										
01-4321-847-56-000 Fuel / Oil For Vehicles - Roll Off Vehicle	6,485.07	5,679.81	6,104.18	6,704.11	6,500.00	4,606.27	6,500.00	6,500.00	0.00	
Roll Off Vehicle Total	40,781.97	53,198.80	53,049.90	61,792.15	57,500.00	41,854.18	58,400.00	58,400.00	900.00	2%

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Town of Durham

	1 2016 EXPENDED As of Year End	2 2017 EXPENDED As of Year End	3 2018 EXPENDED As of Year End	4 2019 EXPENDED As of Year End	5 2020 APPROVED As of December	6 2020 EXPENDED 09/30/2020 As of September	7 2021 DEPARTMENT PROPOSED	8 2021 ADMINISTRATOR PROPOSED	9 \$ DIFFERENCE 2020 vx TA 2021	10 % DIFFERENCE 2020 vs TA 2021	
Solid Waste Collection											
Curbside Collection											
01-4323-842-01-010	F-T Wages - Curbside Collection	39,441.56	38,575.29	41,564.05	39,574.14	38,300.00	31,625.89	39,400.00	39,400.00	1,100.00	3%
01-4323-842-01-020	P-T Wages - Curbside Collection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4323-842-01-030	O-T Wages - Curbside Collection	1,403.12	1,505.97	1,979.22	2,773.21	2,100.00	888.87	2,600.00	2,600.00	500.00	24%
01-4323-842-01-910	Wage Accrual - Curbside Collection	30.88	-187.16	440.44	-187.20	0.00	-773.60	0.00	0.00	0.00	
01-4323-842-02-310	Soc Sec - Curbside Collection	2,532.18	2,473.36	2,928.30	2,813.19	2,500.00	1,973.84	2,600.00	2,600.00	100.00	4%
01-4323-842-02-320	Medicare - Curbside Collection	592.16	578.46	684.89	611.14	600.00	481.65	600.00	600.00	0.00	
01-4323-842-02-330	Retirement - Curbside Collection	4,565.81	4,459.77	8,252.56	4,751.64	4,500.00	3,545.48	5,300.00	5,300.00	800.00	18%
01-4323-842-54-000	Vehicle Maint - Curbside Collection	9,921.05	11,960.80	7,162.30	12,071.65	9,000.00	9,347.01	10,000.00	10,000.00	1,000.00	11%
	<i>Narrative for Column # 7</i>										
	Purchase of vehicle maintenance supplies such as tires, batteries and other general items for the front line refuse packer and the back up packer.										
01-4323-842-56-000	Fuel / Oil For Vehicles - Curbside Collection	11,914.34	9,212.43	11,545.89	12,391.60	12,400.00	9,032.09	12,400.00	12,400.00	0.00	
01-4323-842-90-027	Tipping Fees - Curbside Collection	123,432.89	123,408.89	126,586.39	129,750.34	125,000.00	88,477.11	125,000.00	125,000.00	0.00	
	<i>Narrative for Column # 7</i>										
	Trash collection disposal fee.										
Curbside Collection Total		193,833.99	191,987.81	201,144.04	204,349.71	194,400.00	144,578.34	197,900.00	197,900.00	3,500.00	2%

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		1 2016 EXPENDED As of Year End	2 2017 EXPENDED As of Year End	3 2018 EXPENDED As of Year End	4 2019 EXPENDED As of Year End	5 2020 APPROVED As of December	6 2020 EXPENDED 09/30/2020 As of September	7 2021 DEPARTMENT PROPOSED	8 2021 ADMINISTRATOR PROPOSED	9 \$ DIFFERENCE 2020 vx TA 2021	10 % DIFFERENCE 2020 vs TA 2021
Recycling											
01-4323-844-01-010	F-T Wages - Recycling	61,934.22	63,537.86	48,582.78	56,543.71	54,700.00	45,099.45	56,500.00	56,500.00	1,800.00	3%
01-4323-844-01-020	P-T Wages - Recycling	1,435.59	1,065.50	804.00	1,764.00	1,500.00	0.00	1,500.00	1,500.00	0.00	
01-4323-844-01-030	O-T Wages - Recycling	2,098.35	1,643.13	4,222.35	2,193.91	7,000.00	980.33	7,000.00	7,000.00	0.00	
01-4323-844-01-910	Wage Accrual - Recycling	-38.28	-8,123.68	344.04	-202.90	0.00	-1,304.94	0.00	0.00	0.00	
01-4323-844-02-310	Soc Sec - Recycling	4,054.22	4,130.65	3,345.13	3,761.68	3,900.00	2,774.47	4,000.00	4,000.00	100.00	3%
01-4323-844-02-320	Medicare - Recycling	948.05	966.06	782.24	879.78	900.00	648.87	900.00	900.00	0.00	
01-4323-844-02-330	Retirement - Recycling	7,148.12	7,392.50	6,026.54	6,598.46	6,900.00	4,981.22	8,000.00	8,000.00	1,100.00	16%
01-4323-844-36-000	Contracted Services - Recycling	21,600.28	28,282.99	59,295.44	61,635.42	65,000.00	31,853.29	95,000.00	95,000.00	30,000.00	46%
<i>Narrative for Column # 7</i>											
Co-mingled containers hauling and tipping fee, as well as OCC (cardboard) dumpster, including rental. 2019 -2020 has seen significant increases in recycling costs, 2021 is expected to continue to increase.											
01-4323-844-45-000	General Supplies - Recycling	2,237.50	1,168.47	1,314.43	2,113.36	1,900.00	2,588.46	1,900.00	1,900.00	0.00	
01-4323-844-54-000	Vehicle Maint - Recycling	1,646.25	5,429.09	4,622.30	9,677.14	7,000.00	10,522.44	7,000.00	7,000.00	0.00	
01-4323-844-55-000	Equip / Vehicle Rental - Recycling	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4323-844-56-000	Fuel / Oil For Vehicles - Recycling	8,094.44	9,637.48	9,165.07	8,306.79	9,000.00	5,411.34	9,000.00	9,000.00	0.00	
Recycling Total		111,158.74	115,130.05	138,504.32	153,271.35	157,800.00	103,554.93	190,800.00	190,800.00	33,000.00	21%

2021 Town Administrator Proposed Budget
Town of Durham

	1	2	3	4	5	6	7	8	9	10	
	2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE	
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021	
						09/30/2020	PROPOSED	PROPOSED			
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September					
Solid Waste Disposal											
Transfer Station											
01-4324-845-01-010	F-T Wages - Transfer Station	17,837.85	16,632.31	22,628.52	25,642.14	22,200.00	22,783.83	23,100.00	23,100.00	900.00	4%
01-4324-845-01-020	P-T Wages - Transfer Station	9,397.50	11,144.00	9,898.26	8,269.53	10,000.00	4,249.35	8,700.00	8,700.00	-1,300.00	-13%
01-4324-845-01-030	O-T Wages - Transfer Station	6,175.36	8,301.78	5,811.60	4,827.73	4,000.00	12,986.81	4,000.00	4,000.00	0.00	
01-4324-845-01-910	Wage Accrual - Transfer Station	365.41	1,008.84	-1,161.93	917.19	0.00	-1,288.07	0.00	0.00	0.00	
01-4324-845-02-310	Soc Sec - Transfer Station	2,089.56	2,299.36	2,304.92	2,458.60	2,200.00	2,396.01	2,200.00	2,200.00	0.00	
01-4324-845-02-320	Medicare - Transfer Station	488.75	537.63	538.95	574.87	500.00	560.25	500.00	500.00	0.00	
01-4324-845-02-330	Retirement - Transfer Station	2,723.13	2,930.95	3,084.03	3,535.93	2,900.00	3,685.37	3,400.00	3,400.00	500.00	17%
01-4324-845-36-000	Contracted Services - Transfer Station	40,997.75	43,835.51	42,332.64	62,107.20	55,000.00	34,462.31	71,000.00	71,000.00	16,000.00	29%
<i>Narrative for Column # 7</i>											
Ground water testing and monitoring, Waste Management charges for bulky waste and demolition, ash testing.											
01-4324-845-45-000	General Supplies - Transfer Station	786.91	843.25	984.62	886.29	700.00	613.91	700.00	700.00	0.00	
01-4324-845-54-000	Vehicle Maint - Transfer Station	4,615.90	0.00	1,012.90	2,065.89	1,400.00	415.81	1,400.00	1,400.00	0.00	
<i>Narrative for Column # 7</i>											
Maintenance and repairs to the John Deere skid steer, pickup truck and backhoe.											
01-4324-845-56-000	Fuel / Oil For Vehicles - Transfer Station	2,148.14	1,624.64	2,215.68	236.10	1,400.00	410.61	1,400.00	1,400.00	0.00	
01-4324-845-61-120	Hazardous Waste Day Program - Transfer St	4,475.07	3,746.06	4,200.00	3,575.00	4,500.00	0.00	4,500.00	4,500.00	0.00	
01-4324-845-90-032	Lamprey - Transfer Station	2,070.42	2,070.42	2,070.42	2,070.42	2,100.00	3,011.52	2,100.00	2,100.00	0.00	
<i>Narrative for Column # 7</i>											
Ash Landfill - Somersworth- annual fee.											
Transfer Station Total		94,171.75	94,974.75	95,920.61	117,166.89	106,900.00	84,287.71	123,000.00	123,000.00	16,100.00	15%

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Town of Durham

	1 2016	2 2017	3 2018	4 2019	5 2020	6 2020	7 2021	8 2021	9 \$ DIFFERENCE	10 % DIFFERENCE	
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021	
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September	PROPOSED	PROPOSED			
						09/30/2020					
Solid Waste Clean-up											
Litter Removal											
01-4325-843-01-010	F-T Wages - Litter Removal	9,972.65	5,017.39	6,370.36	6,818.37	10,600.00	613.80	10,800.00	10,800.00	200.00	2%
01-4325-843-01-020	P-T Wages - Litter Removal	3,585.00	3,008.00	1,796.00	396.00	800.00	1,152.00	800.00	800.00	0.00	
01-4325-843-01-030	O-T Wages - Litter Removal	3,396.69	10,788.38	11,917.49	11,464.32	7,200.00	7,383.39	8,000.00	8,000.00	800.00	11%
01-4325-843-01-910	Wage Accrual - Litter Removal	263.40	-222.98	335.52	-323.76	0.00	-202.98	0.00	0.00	0.00	
01-4325-843-02-310	Soc Sec - Litter Removal	1,067.45	1,152.62	1,266.05	1,137.95	1,200.00	554.61	1,200.00	1,200.00	0.00	
01-4325-843-02-320	Medicare - Litter Removal	249.71	269.61	296.09	266.13	300.00	129.80	300.00	300.00	0.00	
01-4325-843-02-330	Retirement - Litter Removal	1,522.78	1,754.29	2,119.34	2,025.82	2,000.00	870.57	2,400.00	2,400.00	400.00	20%
01-4325-843-45-000	General Supplies - Litter Removal	651.40	1,105.40	307.94	1,158.82	1,000.00	1,439.85	1,900.00	1,900.00	900.00	90%
<i>Narrative for Column # 7</i>											
Purchase 3 additional wooden barrels in 2021.											
Litter Removal Total		20,709.08	22,872.71	24,408.79	22,943.65	23,100.00	11,941.04	25,400.00	25,400.00	2,300.00	10%

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Town of Durham

		1	2	3	4	5	6	7	8	9	10
		2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE
		EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
							09/30/2020	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September				
Wagon Hill											
01-4520-807-01-010	F-T Wages - Wagon Hill	4,669.46	12,124.27	4,533.83	4,441.41	5,900.00	1,991.60	5,800.00	5,800.00	-100.00	-2%
01-4520-807-01-020	P-T Wages - Wagon Hill	598.00	1,040.00	1,657.00	1,620.00	2,100.00	1,665.00	2,100.00	2,100.00	0.00	
01-4520-807-01-030	O-T Wages - Wagon Hill	496.02	0.00	164.10	0.00	100.00	164.27	100.00	100.00	0.00	
01-4520-807-01-910	Wage Accrual - Wagon Hill	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4520-807-02-310	Soc Sec - Wagon Hill	353.05	816.17	393.99	375.80	500.00	236.91	500.00	500.00	0.00	
01-4520-807-02-320	Medicare - Wagon Hill	82.53	190.86	92.13	87.89	100.00	55.39	100.00	100.00	0.00	
01-4520-807-02-330	Retirement - Wagon Hill	577.00	1,368.10	534.63	498.50	700.00	240.83	700.00	700.00	0.00	
01-4520-807-15-000	Electricity - Wagon Hill	338.98	448.68	378.72	389.16	400.00	273.29	400.00	400.00	0.00	
	<i>Narrative for Column # 7</i>										
	Street light at the cul-de-sac area for security and the community garden well pump.										
01-4520-807-16-000	Heating Fuel - Wagon Hill	0.00	0.00	0.00	2,368.41	3,000.00	779.57	3,000.00	3,000.00	0.00	
	<i>Narrative for Column # 7</i>										
	Heating fuel was previously purchased directly by the tenant. The house is currently vacant.										
01-4520-807-36-000	Contracted Services - Wagon Hill	2,139.84	5,800.41	2,555.00	1,050.00	10,000.00	1,735.00	10,000.00	10,000.00	0.00	
	<i>Narrative for Column # 7</i>										
	Port-O-Let rental and miscellaneous tree trimming. Funds added for expected repair items that come out of the Historic Preservation inspection.										
01-4520-807-45-000	General Supplies - Wagon Hill	1,527.99	3,723.81	2,427.56	4,099.66	4,000.00	1,423.51	4,000.00	4,000.00	0.00	
01-4520-807-51-000	Building Maintenance - Wagon Hill	5,815.00	1,865.93	3,499.29	331.08	1,000.00	0.00	1,200.00	1,200.00	200.00	20%
	<i>Narrative for Column # 7</i>										
	Miscellaneous sill, soffit and trim repairs, as well as exterior painting.										
01-4520-807-52-000	Equip Maint (Other Than Office) - Wagon Hill	0.00	0.00	0.00	0.00	200.00	0.00	200.00	1,000.00	800.00	400%
	<i>Narrative for Column # 7</i>										
	Covered expenses include oil burner service, smoke detector testing and fire extinguisher inspections.										
	<i>Narrative for Column # 8</i>										
	Included monthly monitoring charge for burglar/fire alarm and motion detectors installed in 2020.										
01-4520-807-96-000	Capital - Wagon Hill	4,354.80	4,459.00	400.00	0.00	4,400.00	0.00	2,000.00	2,000.00	-2,400.00	-55%
	<i>Narrative for Column # 7</i>										
	Purchase of a new walk behind 42" lawn mower.										
Wagon Hill Total		20,952.67	31,837.23	16,636.25	15,261.91	32,400.00	8,565.37	30,100.00	30,900.00	-1,500.00	-5%

2021 Town Administrator Proposed Budget
Town of Durham

		1	2	3	4	5	6	7	8	9	10
		2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE
		EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
							09/30/2020	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September				
Parks Grounds Maint											
01-4520-808-01-010	F-T Wages - Grounds Maint	57,312.05	51,109.10	55,325.21	64,611.39	63,100.00	50,081.93	64,900.00	64,900.00	1,800.00	3%
01-4520-808-01-020	P-T Wages - Grounds Maint	7,505.50	15,673.00	14,479.00	14,116.51	16,500.00	15,388.50	16,500.00	16,500.00	0.00	
01-4520-808-01-030	O-T Wages - Grounds Maint	3,400.65	1,222.67	1,937.19	1,204.65	2,100.00	560.80	2,100.00	2,100.00	0.00	
01-4520-808-01-910	Wage Accrual - Grounds Maint	-35.28	851.85	216.35	-1,546.74	0.00	-2,068.30	0.00	0.00	0.00	
01-4520-808-02-310	Soc Sec - Grounds Maint	4,223.02	4,269.15	4,461.39	4,984.56	5,100.00	3,965.70	5,200.00	5,200.00	100.00	2%
01-4520-808-02-320	Medicare - Grounds Maint	987.73	998.42	1,043.45	1,165.72	1,200.00	927.45	1,200.00	1,200.00	0.00	
01-4520-808-02-330	Retirement - Grounds Maint	6,777.64	5,980.32	6,522.50	7,438.06	7,300.00	5,425.74	8,500.00	8,500.00	1,200.00	16%
01-4520-808-06-000	Uniforms & Cleaning - Grounds Maint	506.47	925.53	1,585.20	565.00	900.00	344.99	1,200.00	1,200.00	300.00	33%
	<i>Narrative for Column # 7</i>										
	Uniforms are provided per AFSCME union contract for two full-time employees. This line item also outfits four seasonal employees with safety vests and high visibility shirts and hats for the summer.										
01-4520-808-15-000	Electricity - Grounds Maint	426.72	439.10	433.44	429.00	500.00	295.27	500.00	500.00	0.00	
	<i>Narrative for Column # 7</i>										
	This account covers electric service at Woodridge Park and Bicentennial Park.										
01-4520-808-19-000	Water / Sewer - Grounds Maint	1,545.23	253.47	944.35	289.43	700.00	449.08	700.00	700.00	0.00	
	<i>Narrative for Column # 7</i>										
	Purchase of Town water for watering downtown areas. Also provides for drinking water at the Jackson's landing playground and covers the cost of required bi-annual water testing at Woodridge Field.										
01-4520-808-28-000	Professional / Staff Dev - Grounds Maint	0.00	0.00	0.00	0.00	100.00	0.00	500.00	500.00	400.00	400%
	<i>Narrative for Column # 7</i>										
	Educational incentives as required by AFSCME contract. Educational expenditures may include a turf conference or pesticide licensing.										
01-4520-808-36-000	Contracted Services - Grounds Maint	1,467.46	4,200.00	3,370.50	766.99	2,200.00	1,162.98	2,200.00	2,200.00	0.00	
	<i>Narrative for Column # 7</i>										
	Tree removal and trimming, various touch-up of park turf areas with hydroseeding and maintenance costs for dock repair.										
01-4520-808-45-000	General Supplies - Grounds Maint	21,838.69	12,038.43	12,640.57	9,495.57	14,000.00	12,090.49	16,000.00	16,000.00	2,000.00	14%
	<i>Narrative for Column # 7</i>										
	General supplies to include irrigation parts, tools, flags, trees, shrubs, bark mulch, flowers, fertilizer, sod, seed, loam, stone, gravel, sand, stone dust, trash barrels, picnic tables, benches, goals, nets and swings.										
	Includes funds for an annual public shade tree planting program which allows for the planting within the public right of way and public areas of approximately 10 trees at a cost of \$350/each. The public shade tree program continues Durham's focus on sustainability and resiliency planning providing improvements in air quality, stormwater management, carbon sequestration and overall street aesthetics. The program aligns with our leadership role and designation of a Tree City USA for over 42 years.										
01-4520-808-52-000	Equip Maint (Other Than Office) - Grounds Maint	199.85	250.00	191.52	0.00	200.00	0.00	200.00	200.00	0.00	
	<i>Narrative for Column # 7</i>										
	General supplies including mower blades, belts, filters, batteries and various parts to fix and maintain all equipment (mowers, blowers, watering trailer, etc.) for the Town Parks.										
01-4520-808-54-000	Vehicle Maint - Grounds Maint	301.00	0.00	2,574.88	1,415.67	2,100.00	871.07	2,100.00	2,100.00	0.00	
	<i>Narrative for Column # 7</i>										
	Automotive maintenance repair for the three Buildings and Grounds Department vehicles.										
01-4520-808-55-000	Equip / Vehicle Rental - Grounds Maint	220.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4520-808-56-000	Fuel / Oil For Vehicles - Grounds Maint	5,483.44	10,689.26	12,502.68	10,614.87	13,000.00	3,001.15	13,000.00	13,000.00	0.00	
01-4520-808-89-000	Miscellaneous - Grounds Maint	179.00	0.00	0.00	0.00	200.00	0.00	200.00	200.00	0.00	

2021 Town Administrator Proposed Budget
Town of Durham

	1 2016 EXPENDED As of Year End	2 2017 EXPENDED As of Year End	3 2018 EXPENDED As of Year End	4 2019 EXPENDED As of Year End	5 2020 APPROVED As of December	6 2020 EXPENDED 09/30/2020 As of September	7 2021 DEPARTMENT PROPOSED	8 2021 ADMINISTRATOR PROPOSED	9 \$ DIFFERENCE 2020 vx TA 2021	10 % DIFFERENCE 2020 vs TA 2021
<i>Narrative for Column # 7</i> Miscellaneous expenses include poison ivy cream, bug spray, sunscreen, safety glasses, safety vests, hard hats and gloves.										
01-4520-808-96-000 Capital - Grounds Maint	0.00	0.00	4,499.20	0.00	0.00	0.00	0.00	0.00	0.00	
Parks Grounds Maint Total	112,339.17	108,900.30	122,727.43	115,550.68	129,200.00	92,496.85	135,000.00	135,000.00	5,800.00	4%

2021 Town Administrator Proposed Budget Town of Durham

	1 2016	2 2017	3 2018	4 2019	5 2020	6 2020	7 2021	8 2021	9	10
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	\$ DIFFERENCE	% DIFFERENCE
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	09/30/2020	PROPOSED	PROPOSED	2020 vs TA 2021	2020 vs TA 2021
Use of Donations										
Public Works Admin										
01-4850-801-00-000	Use of Donations - Public Works	0.00	0.00	0.00	0.00	0.00	0.00	9,000.00	9,000.00	100%
<i>Narrative for Column # 8</i>										
Replacement of the Pettee Brook footbridge. It is anticipated we will receive donations for the purchase of materials and funding design. Construction and permitting coordination will be completed by the Public Works Department.										
Public Works Admin Total		0.00	0.00	0.00	0.00	0.00	0.00	9,000.00	9,000.00	100%