

2021 Town Administrator Proposed Budget

Town of Durham

		1	2	3	4	5	6	7	8	9	10
		2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE
		EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
		As of Year End	As of Year End	As of Year End	As of Year End	As of December	09/30/2020	PROPOSED	PROPOSED		
Water Special Revenue Fund											
Water Administration											
Water Admin											
02-4331-221-01-010	F-T Wages - Water Admin	63,136.92	67,299.61	79,946.89	85,261.07	77,300.00	62,638.79	102,500.00	85,000.00	7,700.00	10%
02-4331-221-01-020	P-T Wages - Water Admin	3,060.00	3,773.00	168.00	0.00	0.00	0.00	4,700.00	5,700.00	5,700.00	100%
02-4331-221-01-030	O-T Wages - Water Admin	5,460.00	12,340.00	11,690.00	11,970.00	13,100.00	9,270.00	13,100.00	13,100.00	0.00	
02-4331-221-01-090	Ins Buy-Out (Wages) - Water Admin	0.00	0.00	0.00	0.00	3,100.00	0.00	4,400.00	4,300.00	1,200.00	39%
02-4331-221-01-099	Wage Contingency - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4331-221-01-910	Wage Accrual - Water Admin	1,227.48	173.62	615.03	779.66	0.00	-3,604.99	0.00	0.00	0.00	
02-4331-221-02-310	Soc Sec - Water Admin	4,517.96	5,288.63	5,742.53	6,087.96	5,900.00	4,240.00	7,800.00	6,700.00	800.00	14%
02-4331-221-02-320	Medicare - Water Admin	1,056.53	1,236.66	1,343.01	1,423.59	1,400.00	991.44	1,800.00	1,600.00	200.00	14%
02-4331-221-02-330	Retirement - Water Admin	7,176.99	7,768.21	9,193.99	9,660.00	10,100.00	6,629.23	14,600.00	12,400.00	2,300.00	23%
02-4331-221-03-610	Health & Dental - Water Admin	37,046.61	37,679.67	37,908.19	38,826.12	43,200.00	33,090.77	46,900.00	37,700.00	-5,500.00	-13%
02-4331-221-03-630	Life - Water Admin	150.00	150.00	141.00	132.00	300.00	104.00	100.00	100.00	-200.00	-67%
02-4331-221-03-640	STD - Water Admin	1,054.40	1,076.94	940.32	871.75	1,100.00	745.84	400.00	400.00	-700.00	-64%
02-4331-221-04-010	S.U.T.A. - Water Admin	89.00	32.00	51.00	44.00	100.00	50.00	100.00	100.00	0.00	
02-4331-221-04-020	Workers Comp - Water Admin	1,454.00	1,607.00	2,000.00	2,298.00	2,500.00	2,500.00	2,300.00	2,300.00	-200.00	-8%
02-4331-221-05-000	Medical Testing - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4331-221-06-000	Uniforms & Cleaning - Water Admin	527.45	624.48	395.26	519.95	600.00	108.99	700.00	700.00	100.00	17%
	<i>Narrative for Column # 7</i>										
	Uniforms required by union contract. Uniforms include shirts, pants, caps and steel toed boots.										
02-4331-221-08-000	Travel & Mileage Reimb - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4331-221-09-000	Educ, Train, & Seminars - Water Admin	0.00	65.00	250.00	270.00	300.00	0.00	300.00	300.00	0.00	
02-4331-221-10-000	Accreditation / Licenses / Certifications - Water Admin	0.00	0.00	0.00	0.00	100.00	0.00	300.00	300.00	200.00	200%
	<i>Narrative for Column # 7</i>										
	Costs added to support Sam Hewitt and Rich Reine water licensing.										
02-4331-221-12-000	Property / Liab Ins - Water Admin	7,300.00	8,050.00	8,500.00	8,209.58	9,000.00	8,923.30	9,000.00	9,000.00	0.00	
02-4331-221-17-000	Telephone / Fax - Water Admin	89.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4331-221-18-000	Cell Phones - Water Admin	715.84	725.85	727.38	1,081.52	800.00	432.75	800.00	800.00	0.00	
02-4331-221-25-000	Office & Computer Supplies - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4331-221-26-000	Postage - Water Admin	1,036.49	487.61	1,189.80	1,047.56	1,300.00	749.95	1,300.00	1,300.00	0.00	
	<i>Narrative for Column # 7</i>										
	Postage to mail out the water quality report (CCR), lead and coppers, and quarterly water bills.										
02-4331-221-27-000	Printing - Water Admin	0.00	613.25	0.00	1,054.87	0.00	54.50	1,000.00	1,000.00	1,000.00	100%
	<i>Narrative for Column # 7</i>										
	Water Quality Reports (CCR)- Town and UNH alternate years. Town is responsible for 2021 printing.										

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Town of Durham

		1 2016 EXPENDED As of Year End	2 2017 EXPENDED As of Year End	3 2018 EXPENDED As of Year End	4 2019 EXPENDED As of Year End	5 2020 APPROVED As of December	6 2020 EXPENDED 09/30/2020 As of September	7 2021 DEPARTMENT PROPOSED	8 2021 ADMINISTRATOR PROPOSED	9 \$ DIFFERENCE 2020 vx TA 2021	10 % DIFFERENCE 2020 vs TA 2021
02-4331-221-28-000	Professional / Staff Dev - Water Admin	450.00	469.00	510.00	464.46	500.00	250.00	500.00	500.00	0.00	
<i>Narrative for Column # 7</i>											
Mandatory education and certification meetings and seminars.											
02-4331-221-29-000	Membership Dues - Water Admin	0.00	0.00	0.00	0.00	200.00	0.00	200.00	200.00	0.00	
<i>Narrative for Column # 7</i>											
American Waterworks Association, NHHWA and American Backflow membership and dues fees.											
02-4331-221-30-000	Books & Pubs - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4331-221-36-000	Contracted Services - Water Admin	2,944.86	3,756.19	5,079.41	6,792.35	5,000.00	8,112.96	7,000.00	7,000.00	2,000.00	40%
<i>Narrative for Column # 7</i>											
Pest control at Lee Well, lockbox and quarterly bill managment fees for Town Clerk, Includes \$500 for membership to Dig Safe which will be added in 2021.											
02-4331-221-37-000	Legal Fees / Services - Water Admin	0.00	0.00	250,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4331-221-41-000	Auditing - Water Admin	3,000.00	3,100.00	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00	0.00	
02-4331-221-52-000	Equip Maint (Other Than Office) - Water Admi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4331-221-54-000	Vehicle Maint - Water Admin	701.10	739.96	806.34	74.00	800.00	2,068.81	1,000.00	1,000.00	200.00	25%
<i>Narrative for Column # 7</i>											
Maintenance of the 2012 1-Ton utility truck.											
02-4331-221-56-000	Fuel / Oil For Vehicles - Water Admin	3,003.91	2,662.02	2,621.23	2,605.02	3,000.00	1,705.47	2,500.00	2,500.00	-500.00	-17%
<i>Narrative for Column # 7</i>											
Fuel and oil for the 2012 1-Ton untility truck.											
02-4331-221-73-000	Radios - Water Admin	120.47	140.34	137.84	138.04	200.00	92.21	200.00	200.00	0.00	
<i>Narrative for Column # 7</i>											
Communication equipment, radios and pagers for the Water Department.											
02-4331-221-88-000	Contingency - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4331-221-89-000	Miscellaneous - Water Admin	0.00	0.00	409.51	0.00	0.00	0.00	0.00	0.00	0.00	
02-4331-221-90-010	Lee taxes (or In Lieu of) - Water Admin	2,305.00	2,359.00	0.00	0.00	2,400.00	0.00	2,400.00	2,400.00	0.00	
<i>Narrative for Column # 7</i>											
These monies are paid to the Town of Lee in lieu of property taxes for the Lee Well.											
02-4331-221-90-020	UNH Water System	0.00	0.00	0.00	207,148.00	214,500.00	215,841.00	247,500.00	247,500.00	33,000.00	15%
<i>Narrative for Column # 7</i>											
Durham's cost share due to UNH for operation, maintenance and minor repair of the shared water system per Water and Wastewater System Agreement dated April 19, 2016.											
02-4331-221-96-000	Capital - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Water Admin Total		147,624.76	162,218.04	423,566.73	389,959.50	400,000.00	358,195.02	476,600.00	447,300.00	47,300.00	12%
Water Services											
Low Pressure System											
02-4332-222-01-010	F-T Wages - Low Pres Sys	38,367.83	36,779.40	31,271.13	37,384.20	40,800.00	29,380.71	49,900.00	49,900.00	9,100.00	22%

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		2016	2017	2018	2019	2020	2020	2021	2021	\$ DIFFERENCE	% DIFFERENCE
		EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
		As of Year End	As of Year End	As of Year End	As of Year End	As of December	09/30/2020	PROPOSED	PROPOSED		
02-4332-222-01-020	P-T Wages - Low Pres Sys	154.00	245.00	910.00	490.00	0.00	0.00	0.00	0.00	0.00	
02-4332-222-01-030	O-T Wages - Low Pres Sys	4,752.16	3,304.26	2,691.68	3,389.64	4,800.00	1,476.46	4,900.00	4,900.00	100.00	2%
02-4332-222-01-910	Wage Accrual - Low Pres Sys	-231.40	111.60	77.20	-188.80	0.00	0.00	0.00	0.00	0.00	
02-4332-222-02-310	Soc Sec - Low Pres Sys	2,634.75	2,507.30	2,166.86	2,546.69	2,800.00	1,913.11	3,400.00	3,400.00	600.00	21%
02-4332-222-02-320	Medicare - Low Pres Sys	616.14	586.35	506.82	595.71	700.00	447.47	800.00	800.00	100.00	14%
02-4332-222-02-330	Retirement - Low Pres Sys	4,790.62	4,530.55	3,873.77	4,571.67	5,100.00	3,446.74	6,900.00	6,900.00	1,800.00	35%
02-4332-222-15-000	Electricity - Low Pres Sys	3,837.07	4,046.85	4,321.17	3,914.58	4,000.00	2,353.58	4,000.00	4,000.00	0.00	
<i>Narrative for Column # 7</i>											
Electricity for the Foss Farm water tank and booster pump station on Madbury Road.											
02-4332-222-45-000	General Supplies - Low Pres Sys	23,571.38	24,314.02	23,302.79	28,073.32	25,000.00	10,323.51	25,000.00	25,000.00	0.00	
<i>Narrative for Column # 7</i>											
Supplies to operate, repair and maintain the water distribution system encompassing approximately 18 miles of pipe, 1325 service connections, 147 Town owned fire hydrants, and 250 gate valves.											
02-4332-222-51-000	Building Maintenance - Low Pres Sys	0.00	696.60	0.00	0.00	500.00	69.00	500.00	500.00	0.00	
<i>Narrative for Column # 7</i>											
Supplies to maintain the Foss Farm Water tank pit and Madbury Road Booster Station.											
02-4332-222-52-000	Equip Maint (Other Than Office) - Low Pres Sys	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4332-222-89-000	Miscellaneous - Low Pres Sys	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4332-222-96-000	Capital - Low Pres Sys	0.00	4,340.00	0.00	1,384.53	0.00	0.00	0.00	0.00	0.00	
Low Pressure System Total		78,492.55	81,461.93	69,121.42	82,161.54	83,700.00	49,410.58	95,400.00	95,400.00	11,700.00	14%
Water Treatment											
Water Treatment											
02-4335-223-01-010	F-T Wages - Water Treatment	4,120.64	4,219.52	5,363.00	3,996.58	5,900.00	2,795.86	6,600.00	6,600.00	700.00	12%
02-4335-223-01-030	O-T Wages - Water Treatment	0.00	334.80	37.92	0.00	1,400.00	0.00	1,400.00	1,400.00	0.00	
02-4335-223-01-910	Wage Accrual - Water Treatment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4335-223-02-310	Soc Sec - Water Treatment	255.48	282.37	334.86	247.79	500.00	173.34	500.00	500.00	0.00	
02-4335-223-02-320	Medicare - Water Treatment	59.76	66.04	78.29	57.93	100.00	40.55	100.00	100.00	0.00	
02-4335-223-02-330	Retirement - Water Treatment	460.29	515.74	614.64	450.89	800.00	312.29	1,000.00	1,000.00	200.00	25%
02-4335-223-15-000	Electricity - Water Treatment	25,183.89	24,069.17	22,533.86	24,251.03	25,000.00	14,535.37	25,000.00	25,000.00	0.00	
<i>Narrative for Column # 7</i>											
Includes electrical costs at the Beech Hill Water Tank, Lee Well and Technology Drive booster station.											
02-4335-223-16-000	Heating Fuel (Propane Gas) - Water Treatment	0.00	0.00	0.00	0.00	100.00	0.00	100.00	100.00	0.00	
<i>Narrative for Column # 7</i>											
Lee Well emergency generator.											
02-4335-223-17-000	Telephone / Fax - Water Treatment	1,641.75	1,963.20	1,955.75	1,955.00	2,000.00	1,936.50	2,000.00	2,000.00	0.00	
<i>Narrative for Column # 7</i>											
Scada alarms, dialer, Lee Well phone.											

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		EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPARTMENT	ADMINISTRATOR	2020 vx TA 2021	2020 vs TA 2021
		As of Year End	As of Year End	As of Year End	As of Year End	As of December	09/30/2020	PROPOSED	PROPOSED		
02-4335-223-36-000	Contracted Services - Water Treatment	11,103.28	14,430.40	19,145.62	12,813.93	13,000.00	12,243.78	5,600.00	5,600.00	-7,400.00	-57%
	<i>Narrative for Column # 7</i>										
	Instrumental calibration, etc.										
02-4335-223-45-000	General Supplies - Water Treatment	69.97	106.83	594.31	0.00	300.00	0.00	300.00	300.00	0.00	
02-4335-223-52-000	Equip Maint (Other Than Office) - Water Trea	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4335-223-80-000	Chemicals - Water Treatment	30,371.02	25,585.42	27,559.16	27,027.74	29,500.00	14,552.53	29,500.00	29,500.00	0.00	
02-4335-223-89-000	Miscellaneous - Water Treatment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4335-223-90-093	Water Testing - Water Treatment	1,690.00	1,435.00	840.00	1,131.00	1,600.00	0.00	9,000.00	9,000.00	7,400.00	463%
	<i>Narrative for Column # 7</i>										
	Lead & Copper Testing- Bacterias, expected additional testing in 2020 required by EPA for PFOA's.										
02-4335-223-96-000	Capital - Water Treatment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Water Treatment Total		74,956.08	73,008.49	79,057.41	71,931.89	80,200.00	46,590.22	81,100.00	81,100.00	900.00	1%
Spruce Hole Well											
02-4335-224-01-010	F-T Wages - Spruce Hole Well	0.00	1,969.92	868.00	1,609.15	6,600.00	1,451.05	6,600.00	6,600.00	0.00	
02-4335-224-01-020	P-T Wages - Spruce Hole Well	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4335-224-01-030	O-T Wages - Spruce Hole Well	0.00	0.00	0.00	0.00	500.00	0.00	500.00	500.00	0.00	
02-4335-224-02-310	Soc Sec - Spruce Hole Well	0.00	28.67	53.86	99.79	400.00	89.97	400.00	400.00	0.00	
02-4335-224-02-320	Medicare - Spruce Hole Well	0.00	6.73	12.60	23.30	100.00	21.01	100.00	100.00	0.00	
02-4335-224-02-330	Retirement - Spruce Hole Well	0.00	52.62	98.74	181.31	800.00	162.10	900.00	900.00	100.00	13%
02-4335-224-15-000	Electricity - Spruce Hole Well	1,567.41	3,235.41	4,009.14	4,966.83	4,000.00	2,646.08	4,000.00	4,000.00	0.00	
02-4335-224-36-000	Contracted Services - Spruce Hole Well	0.00	0.00	13,500.00	8,921.00	33,000.00	1,000.00	33,000.00	33,000.00	0.00	
	<i>Narrative for Column # 7</i>										
	\$24,500 for Spruce Hole Monitoring, other services such as GZA sampling and permit requirements.										
02-4335-224-90-010	Lee taxes (or In Lieu of) - Spruce Hole Well	3,241.00	3,317.00	0.00	0.00	3,400.00	0.00	3,400.00	3,400.00	0.00	
Spruce Hole Well Total		4,808.41	8,610.35	18,542.34	15,801.38	48,800.00	5,370.21	48,900.00	48,900.00	100.00	0%
Other Water											
Debt Service - Water											
02-4339-225-92-040	Princ - 2001 S.R.F. Loan - Water	69,389.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4339-225-92-060	Princ - 1996/1999/2002 Bond - Water	32,737.00	23,509.00	23,500.00	23,505.93	0.00	0.00	0.00	0.00	0.00	
	<i>Narrative for Column # 7</i>										
	Bond closed in 2019										
02-4339-225-92-100	Princ - 2006 Series A Bond - Water	27,291.00	25,000.00	24,840.71	24,840.71	25,000.00	0.00	25,000.00	25,000.00	0.00	
02-4339-225-92-120	Princ - 2008 General Obligation Bond	36,300.00	36,300.00	36,300.00	36,400.00	36,400.00	0.00	36,400.00	36,400.00	0.00	
02-4339-225-92-162	Princ - 2013 S.R.F. Loan Spruce Hole - Water	22,315.00	22,694.00	23,080.00	23,473.00	23,900.00	23,872.00	24,300.00	24,300.00	400.00	2%

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02-4339-225-92-164	Princ - 2014 S.R.F. Loan - Water Meters - Wi	29,910.81	30,732.57	31,566.95	32,414.18	33,300.00	33,274.51	34,200.00	34,200.00	900.00	3%
02-4339-225-92-170	Princ - 2014 General Obligation Bond	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	0.00	
02-4339-225-92-185	Princ - 2015 General Obligation Bond	33,183.00	33,200.00	33,100.00	33,183.48	33,200.00	33,183.00	43,200.00	43,200.00	10,000.00	30%
02-4339-225-92-190	Princ - 2017 General Obligation Bond	0.00	0.00	8,200.00	8,200.00	8,200.00	8,200.00	8,200.00	8,200.00	0.00	
02-4339-225-92-220	Princ - 2020 General Obligation Bond	0.00	0.00	0.00	0.00	0.00	0.00	42,700.00	42,700.00	42,700.00	100%
02-4339-225-93-040	Int - 2001 S.R.F. Loan - Water	2,409.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
02-4339-225-93-060	Int - 1996/1999/2002 Bond - Water	4,535.77	3,144.20	2,157.76	1,057.76	0.00	0.00	0.00	0.00	0.00	
<i>Narrative for Column # 7</i>											
Bond closed in 2019.											
02-4339-225-93-100	Int - 2006 Series A Bond - Water	11,112.00	10,000.00	9,026.86	8,033.36	7,000.00	3,519.56	6,100.00	6,100.00	-900.00	-13%
02-4339-225-93-120	Int - 2008 General Obligation Bond	20,807.00	18,996.00	17,569.90	15,724.80	14,300.00	7,116.20	12,800.00	12,800.00	-1,500.00	-10%
02-4339-225-93-162	Int - 2013 S.R.F. Loan - Spruce Hole - Water	3,221.69	2,842.33	0.00	2,064.17	1,700.00	1,665.13	1,300.00	1,300.00	-400.00	-24%
02-4339-225-93-164	Int - 2014 S.R.F. Loan - Water Meters - Water	5,531.11	4,871.22	6,653.90	3,509.34	2,800.00	2,806.90	2,100.00	2,100.00	-700.00	-25%
02-4339-225-93-170	Int - 2014 General Obligation Bond	33,345.00	31,300.00	29,290.00	27,225.00	25,200.00	25,185.00	23,200.00	23,200.00	-2,000.00	-8%
02-4339-225-93-185	Int - 2015 General Obligation Bond	9,334.00	8,500.00	7,850.00	7,189.75	6,500.00	6,526.10	5,900.00	5,900.00	-600.00	-9%
02-4339-225-93-190	Int - 2017 General Obligation Bond	0.00	1,000.00	950.00	659.38	500.00	500.00	300.00	300.00	-200.00	-40%
02-4339-225-93-220	Int - 2020 General Obligation Bond	0.00	0.00	0.00	0.00	0.00	0.00	26,500.00	26,500.00	26,500.00	100%
02-4339-225-95-000	Other debt service charges - Water	1,000.00	0.00	0.00	0.00	2,000.00	3,450.00	2,000.00	2,000.00	0.00	
Debt Service - Water Total		382,422.06	292,089.32	294,086.08	287,480.86	260,000.00	189,298.40	334,200.00	334,200.00	74,200.00	29%
Transfers Out (Water)											
02-4339-226-98-000	Transfers to Fund Balance - Water	0.00	0.00	0.00	0.00	88,000.00	0.00	0.00	0.00	-88,000.00	-100%
02-4339-226-98-001	Transfer to General Fund (Admin Alloc)- Wate	45,000.00	58,000.00	63,000.00	65,000.00	66,300.00	66,300.00	68,300.00	68,300.00	2,000.00	3%
02-4339-226-98-007	Transfers to Cap Projects Fund - Water	0.00	82,000.12	140,000.00	70,000.00	85,000.00	85,000.00	130,000.00	95,000.00	10,000.00	12%
02-4339-226-98-081	Transfers to Cap Reserve (Trust) Funds - Wa	30,205.28	15,524.40	19,937.04	56,043.23	20,000.00	0.00	20,000.00	20,000.00	0.00	
Transfers Out (Water) Total		75,205.28	155,524.52	222,937.04	191,043.23	259,300.00	151,300.00	218,300.00	183,300.00	-76,000.00	-29%
Grand Total:		763,509.14	772,912.65	1,107,311.02	1,038,378.40	1,132,000.00	800,164.43	1,254,500.00	1,190,200.00	58,200.00	5%