



Knowledge of safety precautions and sound risk management practices in the operation of recreational and leisure time programs and activities.

Ability to supervise staff in work tasks and functional duties.

Ability to communicate effectively, both verbally and in writing, and to make effective public presentations.

Ability to establish and maintain effective working relationships with others.

**WORKING CONDITIONS/PHYSICAL DEMANDS:**

Periods of outside work, subject to all weather conditions and extremes.

May require lifting boxes of program equipment, uniforms, and supplies.

Periodic nights and weekends required, as needed.

May spend periods in the office, on telephone, or operating other office machines, requiring eye-hand coordination and finger dexterity.

**COMPENSATION:**

Part-Time, Year Round (20 hours/wk. for 40 weeks during the school year and 40 hours/wk. for 12 weeks during the summer). \$13-\$15/hour, depending on experience.

To apply, send completed employment application, resume and cover letter to Parks and Recreation Director, Rachel Gasowski, located at 2 Dover Rd. Durham, NH 03824 or via email at [rgasowski@ci.durham.nh.us](mailto:rgasowski@ci.durham.nh.us) by February 1, 2018. Employment applications can be found by visiting [HERE](#).

*The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.*

**\*External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.**

Approved December 2017