



TOWN OF DURHAM

8 Newmarket Rd

Durham, NH 03824-2898

603/868-8064

Michael Behrendt, Durham Town Planner

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****Please see section on Public Input, Zoom Instructions, and Other Information at the end of this agenda***

DURHAM PLANNING BOARD

Wednesday, May 6, 2020

WORKSHOP

Council Chambers, Durham Town Hall, 8 Newmarket Road

7:00 p.m.

AGENDA

****Please see the notes at the end****

Planning Board members (7 voting)

Paul Rasmussen, *Chair*

Barbara Dill, *Vice Chair*

Richard Kelley, *Secretary*

James Bubar

William McGowan

Lorne Parnell

Sally Tobias, *Council Rep.*

Heather Grant, *Alternate*

Michael Lambert, *Alternate*

Jim Lawson, *Council Alternate*

Sarah Wrightsman, *Alternate*

Michael Behrendt, *Town Planner*

Victoria Parmele, *Minute Taker*

- I. **Call to Order**
- II. **Roll Call and Seating of Alternates**
- III. **Approval of Agenda**
- IV. **Technical problem at last meeting.** Explanation for technical difficulties during the April 29 Planning Board meeting and discussion of ways to enhance reliability with the technology.
- V. **Policy for reading emails aloud.** Discussion about policy for reading emails and letters from interested parties aloud at Planning Board meetings.
- VI. **Route 4 Exit Ramp.** Discussion about offering comments to NHDOT about plans to add a signal at the westbound off ramp of Route 4 onto Newmarket Road, clearing of 250 feet of rock along the exit ramp, and installation of a fixed dynamic message sign. Riverwoods is discussing building a sidewalk from Stone Quarry Drive to Old Piscataqua Road which would affect this project.
- VII. **Compliance with Subsequent Conditions.** Discussion about process for ensuring compliance with subsequent conditions specified on project approvals.
- VIII. **Zoning Amendments related to Agriculture.** Extensive amendments to the Zoning Ordinance relating to agriculture proposed by the Durham Agricultural Commission.
- IX. **Other Business**
- X. **Adjournment**

This meeting of the Planning Board is a hybrid meeting. Several board members will be physically present in Council Chambers and the other members will participate live via Zoom teleconference. The Planning Board does not accept any public comments at workshops.

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***PUBLIC INPUT**

The Planning Board does not accept public input at workshops. Interested parties may send comments to the board. See submission of information below.

***ZOOM – INSTRUCTIONS TO LISTEN/OBSERVE**

The public is encouraged to watch the meeting via livestream on DCAT but can also listen/observe via Zoom.

To listen via Audio

AUDIO ONLY CALL-IN INSTRUCTIONS: In order to access any live Zoom Public Meeting by telephone, you may call: **1-929-436-2866** then type in the **Meeting ID**. All Zoom Meeting ID's and Passwords are posted on the homepage of the Town website at www.ci.durham.nh.us under "Latest News" on the left side.

To observe by Video

Video only instructions: In order to access any LIVE Zoom Public Meeting. All Zoom Meeting ID's and Passwords are posted on the homepage of the Town website at www.ci.durham.nh.us under "Latest News" on the left side.

1. **Go to: Zoom.us**
2. **Click: Join A Meeting**
3. **Enter Meeting ID#**
4. **Enter Meeting Password#**

IMPORTANT!

1. Please be sure your full name is viewable, and you are identifiable when using Zoom.
2. You will be muted during the meeting.

Please remember that these are **LIVE** meetings and you will be muted when you enter the room. You will not be able to communicate directly with anyone at the meeting.

If you should have difficulty accessing this number at 7:00 PM, you can send us an email to dcat@ci.durham.nh.us or by calling **603-590-1383**.

PUBLIC INPUT INSTRUCTIONS: Due to the ongoing situation with COVID-19, the Town of Durham will be taking extra steps to allow for public input during public meetings while still ensuring participant safety and social distancing. Per Executive Order by Governor Sununu, scheduled gatherings of 10 or more people will be prohibited.

For Zoom Meeting ID's and Passwords go to the homepage of the Town website at www.ci.durham.nh.us under "Latest News" on the left side.

***OTHER INFORMATION**

- 1) Public comments and submission of information. The Planning Board does not accept public comments at workshops. Emails and letters should be sent to Michael Behrendt, Town Planner, at

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mbehrendt@ci.durham.nh.us or at the address above. Correspondence that pertains to current Planning Board matters will be: a) emailed to the Planning Board; b) mailed to the board members if received by the Thursday prior to the meeting, or placed on the table the evening of the meeting, if received later; and c) posted on the Town's website.

Any email, letter, document, or other information that is pertinent to a decision which the Planning Board is expected to make at the upcoming Wednesday meeting, must be received in the Planning Office by the prior Monday at 5:00 p.m. or the board will consider the submitted material only at its discretion (This limitation does not apply to comments made at the actual public hearing).

- 3) Other information. Files on the agenda items above are available for review on the Town website <http://www.ci.durham.nh.us/>. Agendas marked as "Preliminary Agenda," are subject to change. The final agenda will be posted on the Town's website on the Friday prior to the meeting at. To see background documents related to specific agenda items, see the agenda on the website and click on any green **highlighted** items.
- 4) Contacting us. Contact the Planning Department with questions or comments about any planning-related matters. Call (603) 868-8064 or email Michael Behrendt, above, or Karen Edwards, Administrative Assistant, at kedwards@ci.durham.nh.us
- 5) Recommended actions. Actions recommended by the staff are shown at the end of most items. The Planning Board may or may not take these actions and may take other actions not stated.
- 6) New items of business. Unless approved by a 2/3 vote of the members present, no new item of business shown on the agenda will be taken up after 10:00 p.m.
- 7) Communication aids. Please provide the Town 48-hours notice if special communication aids are needed.
- 8) Next meeting. The next regular Planning Board meeting will be on **May 13, 2020**.