



TOWN OF DURHAM

8 Newmarket Rd

Durham, NH 03824-2898

603/868-8064

Michael Behrendt, Durham Town Planner

mbehrendt@ci.durham.nh.us

*****Please see sections on [Zoom Access](#) and
[Other Information](#) at the end of this agenda.**

DURHAM PLANNING BOARD

Wednesday, March 26, 2025

Town Council Chambers, Durham Town Hall

7:00 p.m.

AGENDA

- I. Call to Order
- II. Roll Call and Seating of Alternates
- III. Approval of Agenda
- IV. Town Planner's Report
- V. Reports from Board Members who serve on Other Committees
- VI. Public Comments
- VII. Review of Minutes (old):
- VIII. **Public Hearing – Proposed amendment to the Aquifer Protection Overlay District.** Section 175-86 C. and F. of the Zoning Ordinance: a) Remove requirement to connect with Town sewer (It is not available in most of the district); b) Make single-family residences exempt from the requirement to connect to an underground stormwater system. *Recommended action:* Vote to initiate the amendment if acceptable.
- IX. **Public Hearing – Invasive Plant Species in Site Plan Regulations.** Amendment proposed by the Conservation Commission to Article V – Landscaping and Screening Standards and Appendix of the Site Plan Regulations pertaining to invasive plant species. *Recommended action:* Vote to adopt amendment if acceptable.
- X. **Public Hearing - 3 Dover Road – New Dunkin Donuts.** Site plan application for new 1,500 +/- square-foot Dunkin Donuts restaurant on ¼ acre lot located next to Holiday Inn Express. JESP Enterprises, property owner. Jim Mitchell and Scott Mitchell, Tropic Star Development, LLC, applicant. Matt Perry, Civil Engineer, The Engineering Corp. Scott Thornton, Traffic Engineer, Vanasse & Assoc. Courthouse District. Map 108, Lot 38. *Recommended action:* Public hearing and discussion.
- XI. **Public Hearing - Mill Plaza – Façade Improvements and Site Enhancements.** Site plan application for façade and site improvements to the rear building, drainage improvements, relocation of northerly crosswalk on Mill Road, and conditional use for drive-through window for bank. Torrington Properties, c/o Pete Doucet and Matt Morgan, property owner. Steve Mayer c/o Allen & Major, engineer. Jeff Gannon c/o PCA, Inc., architect. Gregg Mikolaïtes, agent. Central Business District. Map 109, Lot 3. *Recommended action:* Final action.
- XII. **Four-lot Resubdivision – 53 Bagdad Road and 51 Emerson Road.** Resubdivision of three current lots into four lots. 53 Bagdad Road – Map 104, Lots 41 and 42 owned by Frank Lavalliere, Quin Lin, and Quan Li. 51 Emerson Road – Map 104, Lot 40 owned by John and Nickoll Lauze. Bob Baskerville, engineer, Bedford Design Consultants. Residence A. *Recommended action:* Discussion, acceptance, and setting the public hearing for April 9.

Planning Board members

(7 voting)

Paul Rasmussen, *Chair*

Sally Tobias, *Vice Chair*

Heather Grant, *Council*

Representative

Richard Kelley

Peyton McManus

Rob Sullivan

Gary Whittington

Eric Lund, *Council Alternate*

Erika Naumann Gaillat,

Alternate

Michael Behrendt, *Town
Planner*

Patricia Denmark, *Minutes
Taker*

XIII. Other Business

XIV. Review of Minutes (new): February 12, 2025 & February 26, 2025

XV. Adjournment

***ZOOM ACCESS**

*The Town of Durham offers access to meetings with Zoom and Durham Cable Access Television (DCAT) as a convenience to the public. Zoom is generally reliable for watching meetings and offering comments when allowed. However, due to factors outside our control, occasionally access on Zoom does not work properly. **We cannot guarantee that Zoom will always be available seamlessly and suggest that people who want to ensure being able to watch and participate attend the meeting in person.***

To access any LIVE Zoom Public Meeting, you must be **Registered**. This link will take you to the registration page: https://www.ci.durham.nh.us/boc_dcatgovernance/zoom-video-meeting-schedule. If you have difficulty logging in, contact DCAT: **603-590-1383**.

***OTHER INFORMATION**

- 1) Public hearings and public comments. *The public is welcome to speak at all public hearings and during the Public Comments time.* Comments on all matters, except those for which a public hearing is on the agenda, should be made during the Public Comments time (including comments on agenda items this evening). The public may speak and submit written/email comments on any germane subject except active matters where the public hearing has been closed. When a public hearing will be held soon for a specific item board may require that comments be made at the hearing.
- 2) Submission of comments in writing. Send emails and letters to Michael Behrendt, Town Planner, at mbehrendt@ci.durham.nh.us or at the address above. Substantive comments about current board matters, except where the public hearing is closed, will be a) emailed to the board; b) mailed to the board if received by the Thursday before the meeting or given to members at the meeting if received later; and c) posted on the Town's website.

Any email, letter, or document that is pertinent to a decision which the Planning Board is expected to make at the upcoming Wednesday meeting, must be received in the Planning Office by the prior Monday at 5:00 p.m. or the board will consider the material only at its discretion (This limitation does not apply to comments made at the public hearing).

- 3) Other information. Files on the agenda items above are available for review on the Town website <https://www.ci.durham.nh.us/>. Agendas marked as "Preliminary Agenda," are subject to change. The final agenda will be posted on the Town's website on the Friday prior to the meeting. To see background documents related to specific agenda items, see the agenda on the website and click on any green **highlighted** items.
- 4) Contacting us. Call (603) 868-8064 or email Michael Behrendt, above, or Tracey Cutler, Administrative Assistant, at tcutler@ci.durham.nh.us.
- 5) Recommended actions. Actions recommended by the Town Planner are shown above. The board may or may not take these actions and may take other actions not stated.
- 6) 10:00 pm. The board will take up a new item of business after 10:00 pm at its discretion.
- 7) Communication aids. Please provide the Town 48-hours notice if any aid is needed.
- 8) Next meeting. The next regular board meeting will be on **April 9, 2025**.