



TOWN OF DURHAM
15 NEWMARKET RD
DURHAM, NH 03824-2898
603/868-8064 603/868-8065
FAX 603/868-8033
www.ci.durham.nh.us

RECEIVED
Town of Durham

MAY 22 2013

**Planning, Assessing,
Zoning & Code Enforcement**

APPLICATION FOR SITE PLAN REVIEW

Note: This form and all required information must be filed at least 21 days before the date of the meeting at which it is to be submitted to the Board. Filing is to be done at the Planning Office, Durham Town Office Building or by mail to 15 Newmarket Road, Durham NH 03824.

1. Name and mailing address of applicant

Lee Cooperative Nursery School
17 Mast Rd
Lee, NH 03861
Phone Number: (603) 659-3591
Email Address: info.@leecoopnurseryschool.org

2. Name and mailing address of owner of record if other than applicant

St George's Episcopal Church
1 Park Ct.
Durham, NH 03824
Phone Number: 868-2785
Email Address: _____

3. Location of Proposed Project Back classroom of St. George's Episcopal Church

Tax Map 4 Lot Number 54-2 Zoning District Churchhill

4. Name of Proposed Project Lee Cooperative Nursery School

5. Number of units for which approval is sought 0

6. Name, mailing address and telephone number of surveyor and/or agent

Phone Number: _____
Email Address: _____

7. Abutters: Attach a separate sheet listing the Durham Tax Map number, Lot number, name, and mailing address of all abutters, including those across a street, brook or stream. The list of abutters must also include any holders of conservation, preservation, or agricultural preservation restrictions in accordance with RSA 676:4(I)(d). Names should be those of current owners as recorded in the tax records five (5) days prior to the submission of this application. *Note: Names submitted on the Request for Preapplication Review may not be current. No application shall be heard unless all abutters as described herein have been notified.*

8. Items on the attached Site Plan Review Application Submission Checklist

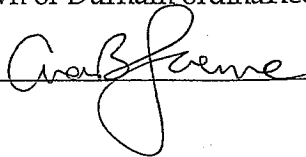
9. Payment of all applicable fees:

submittal fees	\$ _____
advertising/posting costs	_____
abutter notification (each)	_____
proposed road (per foot)	_____
administrative and technical review costs	_____
TOTAL	\$ _____

9. The applicant and/or owner or agent*, certifies that this application is correctly completed with all attachments and requirements, and that any additional costs for engineering or professional services incurred by the Planning Board or the Town of Durham, in the site plan review process of this property, shall be borne by the applicant and/or owner.
10. Within five (5) business days of submitting a formal application, the applicant shall meet with the Director of Planning and Community Development to discuss issues related to completeness and acceptance of the application. If this review discloses that all requirements specified on the Site Plan Application Checklist have not been met, the applicant will be notified in writing what specific items are still needed.
11. Prior to the next regularly scheduled meeting of the Planning Board, the applicant, at the discretion of the Director of Planning and Community Development, shall meet with the appropriate Department Heads of the Town of Durham to discuss the implications the application will have on the various Departments of the town.
12. If this application is determined by the Planning Staff to be complete, it will be placed on the Planning Board agenda on _____ for acceptance.

***If the applicant is an agent of the owner, a separate signed letter from the owner of record is required which clearly states the authority of the agent or representative for this application. If the agent does not have the power of attorney of the owner, all documents shall be signed by the owner.**

"I hereby authorize the Durham Planning Board and its agents to access my land for the purpose of reviewing the proposed site plan, performing road inspections and any other inspections deemed necessary by the Board or its agents, to ensure conformance of the on-site improvements with the approved plan and all Town of Durham ordinances and regulations."

Date 5/22/13 Applicant, Owner, or Agent 



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APPLICATION FOR CONDITIONAL USE PERMIT

This form and all required information per Durham's Zoning Ordinance (Article VII, Section 175-23(C) attached) must be filed at least 20 days before the meeting of the Planning Board with the Planning Staff in person or by mail.

#811.0 pd. 5/23
 Check # 1217

Property Location:

Street Address 1 Park Ct, Durham, NH 03824
 Tax Map # 4 Lot # 54-2 Zone Church hill

Owner(s):

Name St George Episcopal Church
 Mailing Address 1 Park Ct.
Durham, NH 03824
 Daytime Phone 868-2785 Fax _____

If another person or firm will represent this application to the Town, please complete the following (letter of authorization should be included):

Name Andrea Lawrence
 Mailing Address 61 Boody Farm Rd.
Epping, NH 03042
 Daytime Phone (603) 292-5982 Fax _____

Abutters:

Attach a separate sheet listing by Map & Lot number, each owner's name, and mailing address of all abutters within 300 feet of the property. The list of abutters must include any holders of conservation, preservation, or agricultural preservation restrictions in accordance with RSA 676:4(I)(d).

Name & Address of Licensed Professionals (as applicable):

Engineer _____
 Land Surveyor _____
 Architect _____
 Soil Scientist _____

Proposed Use: Pre-School in back room of St. George's

**Please prepare and attach a written description of the proposal.
 Length should not exceed three pages.**

I certify that all information provided is, to the best of my knowledge true:

Owner's Signature [Signature] Date 23 May 2013



Lee Cooperative

Nursery School

Lee Cooperative Nursery School
17 Mast Rd
Lee, NH 03861

May 22, 2013

Town of Durham
Planning Board
15 Newmarket Rd
Durham, NH 03824

To Whom It May Concern:

The Lee Cooperative Nursery School, referred to as LCNS, would like to relocate the preschool to a room inside St. George's Episcopal Church at 1 Park Ct, Durham, NH. The intent of this letter is to address how the move to Durham would benefit all parties involved.

LCNS was originally formed in 1965 by a group of parents who wanted a school for their three (3) to five (5) year-olds. The school has met at various locations throughout the years, but for around the last 40 years has been at the Lee Church, Congregational. Our mission is to establish a relaxed atmosphere so that each child will feel comfortable enough to learn social skills, discover independence, and gain self-confidence. We are dedicated to the direct parental involvement in the preschool experience. The Teacher-Director, Brenda Nye-Power, has been with the school for the past 18 years and carries a degree in elementary education.

LCNS was incorporated in 1968 and is governed by by-laws which are reviewed regularly. The school is run by a board of directors, which is comprised of the parents of the children who attend the school. As per the by-laws the president must have attended the school for a year before holding that position to ensure all procedures and policies are followed. The board is voted in by the families of the current school year and hold office from June to May. The school follows the Oyster River Cooperative School District calendar and meets Monday through Friday from 9am to 12 noon from September until May. The first 3 weeks of June is our "Hug-A-Tree" camp open to current students, and meets 3 times a week.

Due to unforeseen circumstances we found ourselves in search of a new location for the school in February 2013. After months of looking at possible locations, we learned of St. George's Episcopal Church from one of our families who are parishioners there. After meeting with Father Bradley, we got very excited about the idea of moving to Durham and becoming part of this community. To our understanding, St. George's is also very excited to have the school. They have space that is not being used regularly and would love for us to be able to use it. We believe that this is a very suitable site for our school and benefits both parties involved.

The LCNS will not have any greater external impacts to the abutting properties and the community that is currently there. The school meets only in the morning hours and not in the summer months. There will only be 2 cars parked during school hours and most family tend to car pool to reduce environmental impact.

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Lee Cooperative

Nursery School

The LCNS families have always involved themselves in the community; volunteering with the local food parties, participating in festivals, such as Newmarket Olde Home Days and Lee Little River Fest and would love to expand in the Durham community. We will bring a strong sense of character development to the area.

The character of the buildings and structures will remain the same as St. George's Episcopal Church has been a long standing building within Durham. There will be a small play area behind the Church for the children to use for exercise and learning.

LCNS will have no effect on the natural, cultural, historic and scenic resources of the property. Our small class is located inside a beautiful building that stands for itself. We would not want to change anything about it.

LCNS will have a positive impact on the property and surrounding community. We have a nature based curriculum and spend a lot of time learning about how to take care of the Earth. The Teacher-Director has the children plant flowers throughout the year out side of the classroom. We take the time at the end of each class to thoroughly clean up after ourselves and pride ourselves on how we leave no trace after walks in the woods and community areas.

LCNS will not cause excessive demands on municipal services. As we only operate a few hours in the morning, the water and sewer use will be at a minimum. Trash is taken home with the Parent-Teacher and is usually only a small shopping bags worth.

Our program is very unique compared to many daycare and preschools in the area and the families who seek us out want to have the level of parental involvement that is required of a cooperative school. This allows us to operate without financially impacting any of the surrounding childcare centers or preschools. Our parents love to gather while the children are in school which would affect local business positively.

In summary, the move of the LCNS to St. George's Episcopal Church will be a positive venture for not only the school and Church, but the Town of Durham as well.

Sincerely,

Lee Cooperative Nursery School Board of Directors

Andrea Warren
President 2012-2013