



**PLANNING DEPARTMENT**

**Town of Durham**

8 Newmarket Road

Durham, NH 03824-2898

Phone (603) 868-8064

[www.ci.durham.nh.us](http://www.ci.durham.nh.us)

**CONDITIONAL USE APPLICATION**

Date: March 25, 2020

**Property information**

Property address/location: 18 Garrison Avenue

Tax map #: 2; lot #'s): 12-12; Zoning District: Central Business

**Property owner**

Name (include name of individual): Richmond Property Group, Ltd.

Mailing address: 333 North Alabama Street, Indianapolis, IN 46204

Telephone #: (317) 275-8936 Email: mhiggins@rpg-mail.com

**Engineer, Surveyor, or Other Professional**

Name (include name of individual): Emanuel Engineering

Mailing address: 118 Portsmouth Avenue, Stratham, NH 03885

Telephone #: (603)-772-4400 Email address: [bscamman@emanuelengineering.com](mailto:bscamman@emanuelengineering.com)

**Proposed project**

What is the proposed project? construction of additions to existing building, driveway and parking area and associated improvements for ATO fraternity house

Which provision in the zoning ordinance calls for this conditional use? 175-53; 175-5;  
175-61.A.1; 175-61.A.3; 175.61.A.4

Justification for granting the conditional use: refer to cover letter

Have you completed the conditional use checklist? yes

Have you addressed the eight conditional use criteria? yes

(over)

## Other Information

Please note the following:

- Coordinate with Michael Behrendt, the Durham Town Planner, at 868-8064 or [mbehrendt@ci.durham.nh.us](mailto:mbehrendt@ci.durham.nh.us) about the process and any additional information that may be needed.
- Coordinate with Karen Edwards, the Planning Department Administrative Assistant, at 868-8064 or [kedwards@ci.durham.nh.us](mailto:kedwards@ci.durham.nh.us) about fees and preparing the list of abutters. All property owners within 300 feet of the site will be notified about the application and public hearing.
- Please be sure to attend all meetings of the Planning Board and the Conservation Commission, if the latter will be making a recommendation.
- The Planning Board may schedule a site walk after the first meeting.
- A public hearing will be held on the application. A sign must be placed on the property at least 10 days prior to the hearing.
- The applicant will need to address the eight general conditional use criteria. For conditional uses within the Wetland or Shoreland Overlay Districts additional criteria must be addressed by the applicant.
- For conditional uses within the Wetland or Shoreland Overlay Districts, the application will be presented to the Conservation Commission for a recommendation.
- See Article VII in the Zoning Ordinance for additional information about conditional uses.

## Submission of application

This application must be signed by the property owner(s) *and/or* the agent.

*I(we) attest to the best of my(our) knowledge that all of the information on this application form and in the accompanying application materials and documentation is true and accurate. As agent, I attest that I am duly authorized to act in this capacity.*

Signature of property owner: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of agent: \_\_\_\_\_

Date: \_\_\_\_\_