



November 27, 2024

Paul Rasmussen  
Planning Board Chair  
8 Newmarket Road  
Durham, NH 03824

**A&M Project #:** 2840-09  
**Re:** Mill Plaza  
5 Mill Road  
Durham, NH  
Site Plan Review Application  
Waiver Request

Dear Mr. Rasmussen,

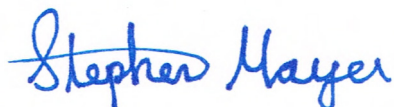
Allen & Major Associates, Inc., on behalf of the applicant, 5-7 Mill Road LLC, is pleased to provide this Waiver Request letter in support of the accompanying Site Plan Review application. Phase 1 and 2 of this project propose relatively minor changes to the building and site layout. As such, we believe it is reasonable to request the following waivers. The types of waivers requested primarily fall into two main categories within the checklist, existing conditions information and stormwater management information required by the Site Plan Checklist. An additional waiver is requested for bicycle storage spaces.

1. While a full property survey has been performed, an existing conditions plan is not available at this time. We request waivers from the following Site Plan Checklist items which are related to the existing conditions.
  - a. Deed information and references to plans
  - b. Surveyed property lines
  - c. Easements
  - d. Wetlands – Name of certified wetlands scientist
2. The project proposes to remove over 8,000 square feet of impervious ground cover from the site by installing new landscaping. This will result in a reduction in the rate and volume of stormwater runoff leaving the site. Existing drainage patterns will remain. We request waivers from the following Site Plan Checklist items which are related to stormwater.
  - a. Proposed porous pavement
  - b. Stormwater Checklist
  - c. Drainage study
3. Article 11.3.(g) of the Site Plan Regulations states that for projects located in the Central Business District, the applicant shall provide a total number of bicycle storage spaces equal to or exceeding 1/3 the number of parking spaces required for the project. For this site, where 266 parking spaces are required, a total of 89 bicycle storage spaces are required. The project proposes 24 bicycle storage spaces, with more anticipated in the later phases on the project.

We thank you in advance for your consideration and look forward to discussing this project with the Board at the next meeting.

Very Truly Yours,

**ALLEN & MAJOR ASSOCIATES, INC.**

A handwritten signature in blue ink that reads "Stephen Mayer". The signature is written in a cursive, flowing style.

Stephen Mayer, P.E.  
Project Manager