

From: [Todd Selig](#)
Subject: FW: Administrative Order 5 - suspension of \$25 permit fee for outdoor sidewalk cafe; table placement during pandemic
Date: Wednesday, May 20, 2020 2:33:16 PM

Dear Members of the Council,

For your general information.

Todd

[Todd I. Selig](#), Administrator
Town of Durham, NH
a: 8 Newmarket Rd., Durham, NH 03824 USA
t: 603.868.5571 | **m:** 603.817.0720 | **w:** www.ci.durham.nh.us
He/him/his pronouns

To view suggestions from the CDC on how to protect yourself and your family from **COVID-19**, click [HERE](#).

From: Todd Selig <tselig@ci.durham.nh.us>
Date: Wednesday, May 20, 2020 at 2:30 PM
To: "Christine J. Soutter" <csoutter@ci.durham.nh.us>, Audrey Cline <acline@ci.durham.nh.us>, Karen Edwards <kedwards@ci.durham.nh.us>, Katie Muth <durhambusinessassociation@gmail.com>, Michael Behrendt <mbehrendt@ci.durham.nh.us>, James Rice <jrice@ci.durham.nh.us>
Subject: Administrative Order 5 - suspension of \$25 permit fee for outdoor sidewalk cafe; table placement during pandemic

The Town of Durham has an established outdoor sidewalk café permitting process to enable downtown restaurants to take advantage of utilizing municipal sidewalks for the purpose of outdoor dining. The permit application for this program may be viewed on line at:

https://www.ci.durham.nh.us/sites/default/files/fileattachments/building/page/16261/sidewalk_cafe_app.pdf

Due to the Covid-19 pandemic and in support of our local food establishments, ***the \$25 permit application fee is hereby suspended*** until such time as the Administrator determines that the public health emergency has been addressed.

In addition, while Section 110-2 C. of the ordinance states that, *“Placement of a sidewalk café or outdoor seating shall be limited to the area of sidewalk directly in front of the restaurant establishment,”* given the pandemic and the governor’s recent Executive Orders, to support our local businesses ***the Town will be flexible in working with local food establishments in developing a seating plan that meets the spirit of the ordinance, includes prevailing public health guidelines, and enables continuity of operation during the public health emergency.***

The complete sidewalk café ordinance may be viewed on line at:

https://www.ci.durham.nh.us/sites/default/files/fileattachments/building/page/16261/sidewalk_cafe_ordinance.pdf.

Applications should be submitted to Administrative Assistant Karen Edwards in the Planning, Zoning, and Assessing Office at kedwards@ci.durham.nh.us. For information, call (603) 868-8064.

Todd

Todd I. Selig, Administrator

Town of Durham, NH

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