



TOWN OF DURHAM

8 Newmarket Road

Durham, NH 03824

Tel: 603-868-5571

Fax: 603-868-1858

www.ci.durham.nh.us

NOTICE: Although members of the Town Council will be meeting in the Council chambers, the Council meetings are still available for members of the public to participate via Zoom or in-person.

AGENDA

DURHAM TOWN COUNCIL

MONDAY, JUNE 24, 2024

DURHAM TOWN HALL - COUNCIL CHAMBERS

7:00 PM

NOTE: *The Town of Durham requires 48 hours notice if special communication aids are needed.*

- I. Call to Order
- II. Town Council grants permission for fewer than a majority of Councilors to participate remotely
- III. Roll Call of Members. Those members participating remotely state why it is not reasonably practical for them to attend the meeting in-person
- IV. Approval of Agenda
- V. Special Announcements
- VI. Public Comments (*) - **Please state your name and address before speaking**
- VII. Report from the UNH Student Senate External Affairs Chair or Designee
- VIII. **Unanimous Consent Agenda** (*Requires unanimous approval. Individual items may be removed by any councilor for separate discussion and vote*)
 - A. Shall the Town Council Accept the Recommendations of the Assessor, Jim Rice, the Town Clerk-Tax Collector, Rachel Deane, and the Administrator relative to FY 2024 Property Tax abatements in the total amount of \$5,748 due to either a Clerical or Billing Error?
 - B. Shall the Town Council, Upon Recommendation of the Administrator, 1.) Authorize the Purchase of a New 2025 HV 507 SFA 6-Wheel International Dump Truck with Cummins L9 Diesel Engine from Allegiance Trucks of Manchester, NH in the Amount of \$88,350 from Account 07-2403-801-36-000 and 2.) Authorize the Purchase of a New 2024 Model SL2418 Swap Loader with Stainless Steel Dump Body, Skidded Sander, Front and Wing Plows and Cirrus Dual Spread Sander Control from HP Fairfield of Hopkinton, NH in the Amount of \$148,022 from Account 07-2403-801-36-000?

- C. Shall the Town Council, Upon Recommendation of the Administrator, Award the 2024 Road and Sidewalk Program to Continental Paving Inc. of Londonderry, NH in the Amount of \$775,066.49 and Authorize the Administrator to Sign the Associated Contract?
- D. Shall the Town Council Schedule a Public Hearing for Monday, July 15, 2024, on **Resolution #2024-16** to 1.) Authorize the Administrator to Submit a Clean Water State Revolving Fund Loan Application to the NHDES and Execute all Necessary Documents in Accordance with New Hampshire Code of Administrative Rules Chapter Env-Wq for the Completion of a Wastewater Treatment Plant Biosolids Dryer Feasibility Study and 2.) Authorize the Borrowing, Issuance, and Incurrence of Debt of Not More Than \$100,000 (With Funds to Come From a Clean Water State Revolving Fund loan, with 100% Principal Forgiveness) in Long-term Bonds or Notes in Accordance With the Provision of the Municipal Finance Act (RSA Chapter 33) for Completion of a Wastewater Treatment Plant Biosolids Dryer Feasibility Study?

IX. Committee Appointments

- A. Shall the Town Council, upon recommendation of the Energy Committee Chair, Appoint Charles Forcey, 12 Thompson Lane, to fill a Regular Membership on the Energy Committee with no term expiration?
- B. Shall the Town Council, upon recommendation of the Planning Board Chair, Appoint Alternate Robert Sullivan, 193 Packers Falls Road, to fill an unexpired Regular Membership on the Planning Board with a term expiration of April 2027?

X. Presentation Items

Presentation by Russ Archambault and Summer Pan, RKG Associates Inc., Boston, MA, on the Final Draft of the Durham Housing Needs Analysis.

XI. Unfinished Business

Continued Discussion of Ordinance #2024-04 Amending Chapter 175 “Zoning,” Article II, “Definitions,” Article XII.1, “Use and Dimensional Standards,” Article XV, “Flood Hazard Overlay District,” Article XVI, “Aquifer Protection Overlay District,” Article XVII, “Durham Historic Overlay District,” Article XVIII, “Personal Wireless Service Facilities Overlay District,” Article XX.1, “Standards for Agricultural Uses,” and Article XXIII, “Signs and Communications Devices.”

XII. Approval of Minutes – May 20, 2024 & June 3, 2024

XIII. Councilor and Administrator Roundtable

XIV. New Business

XV. Nonpublic Session (if required)

XVI. Extended Councilor and Administrator Roundtable (if required)

XVII. Adjourn (NLT 10:30 PM)

() The public comment portion of the Council meeting is to allow members of the public to address matters of public concern regarding town government for up to 5 minutes. Obscene, violent, disruptive, disorderly comments, or those likely to induce violence, disruption or disorder are not permitted and will not be tolerated. Complaints regarding Town staff should be directed to the Administrator.*



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AGENDA ITEM: **#8A TS**

DATE: **June 24, 2024**

COUNCIL COMMUNICATION

INITIATED BY: Jim Rice, Assessor
Rachel Deane, Town Clerk-Tax Collector

AGENDA ITEM: SHALL THE TOWN COUNCIL ACCEPT THE RECOMMENDATIONS OF THE ASSESSOR, JIM RICE, THE TOWN CLERK-TAX COLLECTOR, RACHEL DEANE, AND THE ADMINISTRATOR RELATIVE TO FY 2024 PROPERTY TAX ABATEMENTS IN THE TOTAL AMOUNT OF \$5,748 DUE TO EITHER A CLERICAL OR BILLING ERROR?

CC PREPARED BY: Jim Rice, Assessor

CC PRESENTED BY: Todd Selig, Administrator
Jim Rice, Assessor
Rachel Deane, Town Clerk-Tax Collector

AGENDA DESCRIPTION:
Attached for the Council's review and information are abatement recommendations for the following properties:

Bean Family Revocable Trust - 5 Valentine Hill Road

Recommendation: GRANT (for Tax Year 2024). The Assessor recommends granting the abatement in the amount of \$255.00 without interest. See attached abatement recommendation from the tax collector outlining the reasons for granting this request.

Celikkol Revocable Trust - 18 Sunnyside Drive

Recommendation: GRANT (for Tax Year 2024). The Assessor recommends granting the abatement in the amount of \$1,539.00 without interest. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

Donald & Susan Stevens Family Trust - 1 Bucks Hill Road

Recommendation: GRANT (for Tax Year 2024). The Assessor recommends granting the abatement in the amount of \$3,545.00 without interest. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

Kenneth & Jessica Stuff - 33 Oyster River Road

Recommendation: GRANT (for Tax Year 2024). The Assessor recommends granting the abatement in the amount of \$221.00 without interest. See attached abatement recommendation from the tax collector outlining the reasons for granting this request.

Town of Durham - Packers Falls Road

Recommendation: GRANT (for Tax Year 2024). The Assessor recommends granting the abatement in the amount of \$39.00 without interest. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

Wood Rev Trust, Deanna D. & Craig H.

Recommendation: GRANT (for Tax Year 2024). The Assessor recommends granting the abatement in the amount of \$149.00 without interest. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

LEGAL AUTHORITY:

RSA 76:16 describes the process for the apportionment, assessment, and abatement of property taxes.

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

As part of the FY 2024 budget, the Town of Durham has appropriated \$125,000 to be used for tax abatement/appeal purposes. An additional \$360,000 has been budgeted to address TBD utility abatement appeals in Superior Court. To date, the Town has abated \$126,045.64 to taxpayers who have appealed their assessments with the municipality, to the Board of Tax and Land Appeals or Superior Court.

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION:

The Durham Town Council does hereby accept the Recommendations of the Assessor, Jim Rice, the Town Clerk-Tax Collector, Rachel Deane, and the Administrator relative to FY 2024 Property Tax abatements in the total amount of \$5,748 Due to Either a Clerical or Billing Error.



TOWN OF DURHAM
8 Newmarket Road
Durham, NH 03824-2898
603.868.5577
www.ci.durham.nh.us

**ABATEMENT OF REAL ESTATE TAX
Due to Billing Error**

DATE: June 4, 2024

FROM: Rachel Deane, Town Clerk-Tax Collector

OWNER: Bean Family Rev Trust
5 Valentine Hill Road
Durham, NH 03824

PROPERTY LOCATION: 5 Valentine Hill Road
Durham, NH 03824

PID: 109-26-0-0-0

REASON FOR ABATEMENT REQUEST:

Due to a clerical error with the tax billing file, the preliminary tax bill for 2024 did not include the solar panel exemptions totaling \$24,800.

RECOMMENDATION:

I recommend adjusting for this discrepancy and granting an abatement of \$255.00 (see attached spreadsheet).

Abatement Request: GRANTED/DENIED

Date: _____

(Durham Town Council/Administrator)

Town of Durham, NH
Property Tax Bill Calculation

Owner BEAN FAMILY REV TRUST
PID 109-26-0-0-0
Address 5 VALENTINE HIL RD

THIS IS WHAT DID HAPPEN

| | |
|-----------------------|-------------------|
| Total Assessed Value | 595,300 |
| Exemption (solar,) | - |
| Value Tax Applied To: | <u>595,300.00</u> |

Credit (veterans,) -

Tax Bill#: 113318
PropTax Issue 1st or 2nd 1
Due Date: 7/3/2024
Paid Date: NOT PAID

| | |
|----------------------------|---------------|
| Tax Rate Applied: | |
| Town | 2.875 |
| County | 5.790 |
| Local School | 0.695 |
| State School | 0.880 |
| Total Rate | <u>10.240</u> |
| <i>tax will be roughly</i> | 6.09587 |

| | |
|------------------------|-----------------|
| Resulting in Taxes of: | |
| Town | 1,711.00 |
| County | 3,447.00 |
| Local School | 414.00 |
| State School | 524.00 |
| Tax Calculated | <u>6,096.00</u> |
| Less Credit & 1st Bill | |
| is the Amount Billed: | 6,096.00 |

THIS IS WHAT SHOULD HAVE HAPPENED

| | |
|-----------------------|-------------------|
| Total Assessed Value | 595,300 |
| Exemption (solar,) | 24,800.00 |
| Value Tax Applied To: | <u>570,500.00</u> |

Credit (veterans,) -

Tax Bill#: 113318
PropTax Issue 1st or 2nd 1
Due Date: 7/3/2024
Paid Date: 7/3/2024

| | |
|----------------------------|---------------|
| Tax Rate Applied: | |
| Town | 2.875 |
| County | 5.790 |
| Local School | 0.695 |
| State School | 0.880 |
| Total Rate | <u>10.240</u> |
| <i>tax will be roughly</i> | 5.84192 |

| | |
|------------------------|-----------------|
| Resulting in Taxes of: | |
| Town | 1,640.00 |
| County | 3,303.00 |
| Local School | 396.00 |
| State School | 502.00 |
| Tax Calculated | <u>5,841.00</u> |
| Less Credit & 1st Bill | |
| is the Amount Billed: | 5,841.00 |

Difference in Billed-SHB = Abate 255.00
RSA 76:17-a Rate of Interest Pybl 4.00%
Enter Date Town will Payback 12/18/2023
Number of Days of Interest = 0
Interest Payable -
Less Previously Abated Amount of -
Total To Be Paid Back -

255.00 = To Be Abated

= Interest Owed

NEW STATEMENT MAILED

TOWN OF DURHAM, NH

8 NEWMARKET ROAD
DURHAM, NH 03824

REAL ESTATE TAX BILL

HOURS
MONDAY - FRIDAY
8:00 AM TO 4:30 PM
(603) 868-5577

WE ACCEPT ONLINE PAYMENTS AT
www.ci.durham.nh.us

FIRST BILL

| TAX YEAR | BILL NUMBER | BILLING DATE | INTEREST RATE | DUE DATE |
|--|-----------------------|--------------|---------------------------|-----------------|
| 2024 | 113318 | 6/3/2024 | 8 % | 7/3/2024 |
| MAP/PARCEL | LOCATION OF PROPERTY | | | AREA |
| 109-26-0-0-0 | 5 VALENTINE HILL ROAD | | | 0.34 |
| OWNER OF RECORD | | | TAX CALCULATION | |
| BEAN FAMILY REV TRUST 5 VALENTINE HILL RD DURHAM NH 03824-3018 | | | Municipal Tax Amount | 1,711.00 |
| | | | Local School Tax Amount | 3,447.00 |
| | | | State School Tax Amount | 414.00 |
| | | | County Tax Amount | 524.00 |
| | | | Total tax | 6,096.00 |
| TAX RATE | ASSESSED VALUATION | | | |
| Municipal 2.875 | Building Value | 336,900 | | |
| Local School 5.790 | Land Value | 258,400 | | |
| State School 0.695 | Exemptions | 0 | | |
| County 0.880 | Current Use | 0 | | |
| TOTAL 10.240 | NET VALUE | 595,300 | | |
| | | | Tax Credits | 0.00 |
| | | | First Bill | 6,096.00 |
| | | | Payments | 0.00 |
| | | | PAY THIS AMOUNT \$ | 6,096.00 |

INFORMATION TO TAXPAYERS

IF YOU ARE ELDERLY, DISABLED, BLIND, A VETERAN OR VETERAN'S SURVIVING SPOUSE, OR ARE UNABLE TO PAY TAXES DUE TO POVERTY OR OTHER GOOD CAUSE, YOU MAY BE ELIGIBLE FOR A TAX EXEMPTION, CREDIT, ABATEMENT OR DEFERRAL. FOR DETAILS AND APPLICATION, CONTACT THE ASSESSOR'S OFFICE (603) 868-8064 BEFORE APRIL 15TH OF EACH YEAR.

THE TAXPAYER MAY, BY MARCH 1ST FOLLOWING THE DATE OF NOTICE OF THE TAX AND NOT AFTERWARDS, APPLY IN WRITING TO THE BOARD OF ASSESSORS FOR AN ABATEMENT.

REAL ESTATE TAX PAYMENTS WILL BE APPLIED FIRST TO THE OLDEST DELINQUENT REAL ESTATE TAXES (IF ANY) FOR THE INDICATED PROPERTY UNLESS DIRECTED OTHERWISE.

TAXPAYERS DESIRING ANY INFORMATION IN REGARD TO TAXATION, OR CORRECTION OF ERRORS MUST REFER ALL INQUIRIES TO THE ASSESSOR'S OFFICE (603)-868-8064, NOT THE TAX COLLECTOR. THE TAX YEAR IS APRIL 1 - MARCH 31.

TAX BILLS ARE MAILED TO THE LAST KNOWN ADDRESS AS OF APRIL 1ST.

PAYMENT POLICIES

- POST-DATED CHECKS CANNOT BE ACCEPTED, AND WILL BE RETURNED TO TAXPAYER.
- A \$25.00 FEE PLUS ALL ADDITIONAL DELINQUENCY PENALTIES AND COLLECTION COSTS WILL BE CHARGED FOR ANY CHECK RETURNED BY THE BANK FOR ANY REASON.
- PAYMENT OF THIS BILL DOES NOT PREVENT THE COLLECTION OF PREVIOUS UNPAID TAXES, NOR DOES AN ERROR IN THE NAME OF THE PERSON(S) TAXED PREVENT COLLECTION.
- IF YOU ARE NOT THE PRESENT OWNER OF THIS PROPERTY, PLEASE FORWARD TO THE PROPER OWNER. THE TAX COLLECTOR IS NOT RESPONSIBLE FOR PAYMENT ON THE WRONG TAX BILL.
- IF THIS BILL IS PAID BY CHECK OR MONEY ORDER, IT IS NOT CONSIDERED PAID UNTIL THE CHECK OR MONEY ORDER IS CLEARED BY THE BANK.
- PLEASE MAKE CHECK PAYABLE TO "TOWN OF DURHAM"
- WHEN PAYING IN PERSON, PLEASE BRING ENTIRE BILL.

↑DETACH HERE↑ TO ENSURE PROPER CREDIT, PLEASE RETURN ENTIRE BOTTOM PORTION OF BILL ↑DETACH HERE↑

WE ACCEPT ONLINE PAYMENTS AT www.ci.durham.nh.us TOWN OF DURHAM, NH REAL ESTATE TAX BILL FIRST BILL 

| MAP/PARCEL | LOCATION OF PROPERTY | TAX YEAR | BILL NUMBER | DUE DATE |
|--------------|-----------------------|----------|-------------|----------|
| 109-26-0-0-0 | 5 VALENTINE HILL ROAD | 2024 | 113318 | 7/3/2024 |

8% APR Interest Charged After 7/3/2024 on First Bill.



BEAN FAMILY REV TRUST
5 VALENTINE HILL RD
DURHAM NH 03824-3018

PAY THIS AMOUNT \$ **6,096.00**

20 0000113318 0000609600 4

5 VALENTINE HILL ROAD

Location 5 VALENTINE HILL ROAD

Mblu 109 / 26/0 0/0

Owner BEAN FAMILY REV TRUST

Assessment \$595,300

Appraisal \$595,300

PID 681

Building Count 1

Location

Current Value

| Appraisal | | | |
|----------------|--------------|-----------|-----------|
| Valuation Year | Improvements | Land | Total |
| 2023 | \$336,900 | \$258,400 | \$595,300 |

| Assessment | | | |
|----------------|--------------|-----------|-----------|
| Valuation Year | Improvements | Land | Total |
| 2023 | \$336,900 | \$258,400 | \$595,300 |

Parcel Addresses

| Additional Addresses |
|---|
| No Additional Addresses available for this parcel |

Owner of Record

Owner BEAN FAMILY REV TRUST

Sale Price \$0

Co-Owner

Certificate

Address 5 VALENTINE HILL ROAD
DURHAM, NH 03824

Book & Page 4482/0798

Sale Date 06/09/2017

Instrument

Ownership History

| Ownership History | | | | | |
|-----------------------|------------|-------------|-------------|------------|------------|
| Owner | Sale Price | Certificate | Book & Page | Instrument | Sale Date |
| BEAN FAMILY REV TRUST | \$0 | | 4482/0798 | | 06/09/2017 |
| BEAN, DANIEL R | \$150,000 | | 4156/0915 | 81 | 08/14/2013 |
| FORREST, ESTHER MAE | \$0 | | /0 | | |

Building Information

Building 1 : Section 1

Year Built: 1947
Living Area: 1,923
Replacement Cost: \$377,677
Building Percent Good: 80
Replacement Cost Less Depreciation: \$302,100

Building Attributes

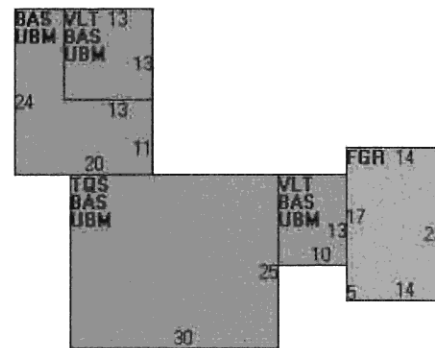
| Field | Description |
|--------------------|----------------|
| Style: | Cape Cod |
| Model | Residential |
| Grade: | Average +10 |
| Stories: | 1.75 |
| Occupancy | 1 |
| Exterior Wall 1 | Vinyl Siding |
| Exterior Wall 2 | |
| Roof Structure: | Gable/Hip |
| Roof Cover | Asph/F Gls/Cmp |
| Interior Wall 1 | Drywall/Sheet |
| Interior Wall 2 | |
| Interior Flr 1 | Pine/Soft Wood |
| Interior Flr 2 | Carpet |
| Heat Fuel | Gas |
| Heat Type: | Hot Water |
| AC Type: | Ductless Unit |
| Total Bedrooms: | 3 Bedrooms |
| Total Bthrms: | 2 |
| Total Half Baths: | 1 |
| Total Xtra Fixtrs: | |
| Total Rooms: | 5 |
| Bath Style: | Modern |
| Kitchen Style: | Modern |
| Num Kitchens | 01 |
| Cndtn | |
| Num Park | |
| Fireplaces | |
| Fndtn Cndtn | |
| Basement | |

Building Photo



([https://images.vgsi.com/photos/DurhamNHPhotos/A0005/IMG_4868\[1\]_56](https://images.vgsi.com/photos/DurhamNHPhotos/A0005/IMG_4868[1]_56))

Building Layout



(https://images.vgsi.com/photos/DurhamNHPhotos/Sketches/681_681.jpg)

| Building Sub-Areas (sq ft) | | | Legend |
|----------------------------|----------------------|------------|-------------|
| Code | Description | Gross Area | Living Area |
| BAS | First Floor | 1,360 | 1,360 |
| TQS | Three Quarter Story | 750 | 563 |
| FGR | Garage, Framed | 308 | 0 |
| UBM | Basement, Unfinished | 1,360 | 0 |
| VLT | Vaulted Ceiling | 299 | 0 |
| | | 4,077 | 1,923 |

Extra Features

| Extra Features | | | | <u>Legend</u> |
|----------------|--------------|------------|----------------|---------------|
| Code | Description | Size | Assessed Value | |
| FPL3 | 2 STORY CHIM | 1.00 UNITS | \$3,000 | |
| ACD | Ductless A/C | 2.00 UNITS | \$2,400 | |

Parcel Information

Use Code 1010
Description Single Fam MDL-01
Deeded Acres 0.34

Land**Land Use**

Use Code 1010
Description Single Fam MDL-01
Zone RA
Neighborhood 85
Alt Land Appr No
Category

Land Line Valuation

Size (Acres) 0.34
Frontage 0
Depth 0
Assessed Value \$258,400
Appraised Value \$258,400

Outbuildings

| Outbuildings | | | | | | <u>Legend</u> |
|--------------|-------------------|----------|-----------------|-------------|----------------|---------------|
| Code | Description | Sub Code | Sub Description | Size | Assessed Value | |
| RD1 | RES DRIVEWAY SM | | | 1.00 UNITS | \$800 | |
| SLR1 | SOLAR ELEC PANELS | | | 14.00 UNITS | \$11,200 | |
| SLR1 | SOLAR ELEC PANELS | | | 17.00 UNITS | \$13,600 | |
| PAT1 | PATIO-AVG | | | 384.00 S.F. | \$3,800 | |

Valuation History

| Appraisal | | | |
|----------------|--------------|-----------|-----------|
| Valuation Year | Improvements | Land | Total |
| 2023 | \$336,900 | \$258,400 | \$595,300 |
| 2022 | \$227,100 | \$148,300 | \$375,400 |
| 2021 | \$194,000 | \$148,300 | \$342,300 |

| Assessment | | | |
|----------------|--------------|-----------|-----------|
| Valuation Year | Improvements | Land | Total |
| 2023 | \$336,900 | \$258,400 | \$595,300 |
| 2022 | \$227,100 | \$148,300 | \$375,400 |
| 2021 | \$194,000 | \$148,300 | \$342,300 |



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June 4, 2024

Bean Family Rev Trust
5 Valentine Hill Road
Durham, NH 03824

Parcel Location: 5 Valentine Hill Road
RE: Tax Bill Correction

Dear Bean Family

The Town of Durham has corrected your account and applied the solar panel exemption to your total assessed property value. This error occurred due to a billing issue in the tax collector's office and has now been resolved. Please find enclosed a corrected property tax statement showing the correct amount due for your 2024 preliminary property tax bill.

Please contact the Durham Town Clerk-Tax Collector's Office at 603-868-5577 if you have any questions.

Sincerely,

Rachel Deane
Town Clerk-Tax Collector
Town of Durham, New Hampshire

ABATEMENT OF REAL ESTATE TAX

Due to Clerical Error

DATE: June 5, 2024

TOWN OF: Durham

FROM: Jim Rice, CNHA

OWNER: Celikkol Revocable Trust
18 Sunnyside Drive
Durham, NH 03824

PROPERTY LOCATION: 18 Sunnyside Drive
Durham, NH 03824

PID: Map 117, Lot 6

REASON FOR ABATEMENT REQUEST: Due to a clerical error, the preliminary tax bill for 2024 did not correctly value the land under Current Use.

RECOMMENDATION: I recommend adjusting for this discrepancy and granting an abatement of \$1,539.00 (See attached spreadsheet).

Abatement Request: GRANTED/DENIED

Date: _____

—

(Durham Town Council/Administrator)

| | | | |
|--|---------------------|-----------------|-----------------|
| Town of Durham, NH | | | |
| Property Tax Bill Calculation | | | |
| Owner | Celikkol Rev. Trust | | |
| PID | 117-6 | | |
| Address | 18 Sunnyside Drive | | |
| WHAT WAS TAXED | | | |
| Total Assessed Value | 970,011 | | |
| Exemption (solar,) | - | | |
| Value Tax Applied To: | 970,011.00 | | |
| Credit (veterans,) | - | | |
| Tax Bill#: | 114028 | | |
| PropTax Issue 1 st or 2 nd | 1 | | |
| Due Date: | 7/3/2024 | | |
| Paid Date: | NOT PAID | | |
| Tax Rate Applied: | | | |
| Town | 2.875 | | |
| County | 5.790 | | |
| Local School | 0.695 | | |
| State School | 0.880 | | |
| Total Rate | 10.240 | | |
| tax will be roughly | 9,932.91 | | |
| Resulting in Taxes of: | | | |
| Town | 2,789.00 | | |
| County | 5,616.00 | | |
| Local School | 674.00 | | |
| State School | 854.00 | | |
| Tax Calculated | 9,933.00 | | |
| Less Credit & 1st Bill | | | |
| is the Amount Billed: | 9,933.00 | | |
| WHAT SHOULD HAVE BEEN TAXED | | | |
| Total Assessed Value | 819,746 | | |
| Exemption (solar,) | - | | |
| Value Tax Applied To: | 819,746.00 | | |
| Credit (veterans,) | - | | |
| Tax Bill#: | 114028 | | |
| PropTax Issue 1 st or 2 nd | 1 | | |
| Due Date: | 7/3/2023 | | |
| Paid Date: | NOT PAID | | |
| Tax Rate Applied: | | | |
| Town | 2.875 | | |
| County | 5.790 | | |
| Local School | 0.695 | | |
| State School | 0.880 | | |
| Total Rate | 10.240 | | |
| tax will be roughly | 8,394.20 | | |
| Resulting in Taxes of: | | | |
| Town | 2,357.00 | | |
| County | 4,746.00 | | |
| Local School | 570.00 | | |
| State School | 721.00 | | |
| Tax Calculated | 8,394.00 | | |
| Less Credit & 1st Bill | | | |
| is the Amount Billed: | 8,394.00 | | |
| WHAT SHOULD BE ABATED | | | |
| Difference in Billed-SHB = Abate | 1,539.00 | 1,539.00 | = To Be Abated |
| RSA 76:17-a Rate of Interest Pybl | 4.00% | | |
| Enter Date Town will Payback | 1/0/1900 | | |
| Number of Days of Interest = | 0 | | |
| Interest Payable | - | - | = Interest Owed |
| Less Previously Abated Amount of | | | |
| Total To Be Abated | 1,539.00 | 1,539.00 | |

TOWN OF DURHAM, NH

8 NEWMARKET ROAD

DURHAM, NH 03824

REAL ESTATE TAX BILL

HOURS
MONDAY - FRIDAY
8:00 AM TO 4:30 PM
(603) 868-5577

WE ACCEPT ONLINE PAYMENTS AT
www.ci.durham.nh.us

FIRST BILL

| TAX YEAR | BILL NUMBER | BILLING DATE | INTEREST RATE | DUE DATE |
|---|---|--------------------|--|---|
| 2024 | 114028 | 6/3/2024 | 8 % | 7/3/2024 |
| MAP/PARCEL | LOCATION OF PROPERTY | | | AREA |
| 117-6-0-0-0 | 18 SUNNYSIDE DRIVE | | | 15.00 |
| OWNER OF RECORD | | | TAX CALCULATION | |
| CELIKKOL REV TRUST 18 SUNNYSIDE DR DURHAM NH 03824-3120 279 | | | Municipal Tax Amount 2,789.00 Local School Tax Amount 5,616.00 State School Tax Amount 674.00 County Tax Amount 854.00 Total tax 9,933.00 | |
| TAX RATE | | ASSESSED VALUATION | | |
| Municipal 2.875 Local School 5.790 State School 0.695 County 0.880 | Building Value 588,900 Land Value 230,300 Exemptions 0 Current Use 150,811 | | | Tax Credits 0.00 First Bill 9,933.00 Payments 0.00 |
| TOTAL 10.240 | NET VALUE 970,011 | | PAY THIS AMOUNT \$ 9,933.00 | |

INFORMATION TO TAXPAYERS

IF YOU ARE ELDERLY, DISABLED, BLIND, A VETERAN OR VETERAN'S SURVIVING SPOUSE, OR ARE UNABLE TO PAY TAXES DUE TO POVERTY OR OTHER GOOD CAUSE, YOU MAY BE ELIGIBLE FOR A TAX EXEMPTION, CREDIT, ABATEMENT OR DEFERRAL. FOR DETAILS AND APPLICATION, CONTACT THE ASSESSOR'S OFFICE (603) 868-8064 BEFORE APRIL 15TH OF EACH YEAR.

THE TAXPAYER MAY, BY MARCH 1ST FOLLOWING THE DATE OF NOTICE OF THE TAX AND NOT AFTERWARDS, APPLY IN WRITING TO THE BOARD OF ASSESSORS FOR AN ABATEMENT.

REAL ESTATE TAX PAYMENTS WILL BE APPLIED FIRST TO THE OLDEST DELINQUENT REAL ESTATE TAXES (IF ANY) FOR THE INDICATED PROPERTY UNLESS DIRECTED OTHERWISE.

TAXPAYERS DESIRING ANY INFORMATION IN REGARD TO TAXATION, OR CORRECTION OF ERRORS MUST REFER ALL INQUIRIES TO THE ASSESSOR'S OFFICE (603)-868-8064, NOT THE TAX COLLECTOR. THE TAX YEAR IS APRIL 1 - MARCH 31.

TAX BILLS ARE MAILED TO THE LAST KNOWN ADDRESS AS OF APRIL 1ST.

PAYMENT POLICIES

- POST-DATED CHECKS CANNOT BE ACCEPTED, AND WILL BE RETURNED TO TAXPAYER.
- A \$25.00 FEE PLUS ALL ADDITIONAL DELINQUENCY PENALTIES AND COLLECTION COSTS WILL BE CHARGED FOR ANY CHECK RETURNED BY THE BANK FOR ANY REASON.
- PAYMENT OF THIS BILL DOES NOT PREVENT THE COLLECTION OF PREVIOUS UNPAID TAXES, NOR DOES AN ERROR IN THE NAME OF THE PERSON(S) TAXED PREVENT COLLECTION.
- IF YOU ARE NOT THE PRESENT OWNER OF THIS PROPERTY, PLEASE FORWARD TO THE PROPER OWNER. THE TAX COLLECTOR IS NOT RESPONSIBLE FOR PAYMENT ON THE WRONG TAX BILL.
- IF THIS BILL IS PAID BY CHECK OR MONEY ORDER, IT IS NOT CONSIDERED PAID UNTIL THE CHECK OR MONEY ORDER IS CLEARED BY THE BANK.
- PLEASE MAKE CHECK PAYABLE TO "TOWN OF DURHAM"
- WHEN PAYING IN PERSON, PLEASE BRING ENTIRE BILL.

↑ DETACH HERE ↑

TO ENSURE PROPER CREDIT, PLEASE RETURN ENTIRE BOTTOM PORTION OF BILL

↑ DETACH HERE ↑

WE ACCEPT ONLINE PAYMENTS AT
www.ci.durham.nh.us

TOWN OF DURHAM, NH
REAL ESTATE TAX BILL

FIRST BILL



| MAP/PARCEL | LOCATION OF PROPERTY | TAX YEAR | BILL NUMBER | DUE DATE |
|-------------|----------------------|----------|-------------|----------|
| 117-6-0-0-0 | 18 SUNNYSIDE DRIVE | 2024 | 114028 | 7/3/2024 |

8% APR Interest Charged After 7/3/2024 on First Bill.



279

PAY THIS AMOUNT

\$

9,933.00

CELIKKOL REV TRUST
18 SUNNYSIDE DR
DURHAM NH 03824-3120

20 0000114028 0000993300 2

| CURRENT OWNER | | TOPO | UTILITIES | STRT / ROAD | LOCATION | CURRENT ASSESSMENT | | | | 2303 DURHAM, NH |
|--------------------|--|----------------------------|-----------|-------------|------------|--------------------|------|-----------|----------|------------------------|
| CELIKKOL REV TRUST | | 4 Rolling | 5 Well | 1 Paved | 2 Suburban | Description | Code | Appraised | Assessed | |
| 18 SUNNYSIDE DRIVE | | | 6 Septic | | | RESIDNTL | 1011 | 549,200 | 549,200 | |
| DURHAM NH 03824 | | SUPPLEMENTAL DATA | | | | RES LAND | 1011 | 230,300 | 230,300 | |
| | | Alt Prcl ID 08-1-1- L/B | #COMM U | | | RESIDNTL | 1011 | 39,700 | 39,700 | |
| | | SH #BEDS | | | | CU LAND | 6301 | 150,800 | 535 | |
| | | MAX#BED | | | | CU LAND | 6402 | 700 | 11 | |
| | | SH #UNIT | | | | Total | | | | |
| | | #PARKING | | | | 970,700 | | | | 819,746 |
| | | GIS ID M_1184767_227264 | | | | | | | | |

VISION

| RECORD OF OWNERSHIP | | BK-VOL/PAGE | SALE DATE | Q/U | V/I | SALE PRICE | VC | PREVIOUS ASSESSMENTS (HISTORY) | | | | | |
|---------------------|------|-------------|--------------|------|------------|--------------|------|--------------------------------|--|--|--|--|--|
| Year | Code | Assessed | Year | Code | Assessed V | Year | Code | Assessed | | | | | |
| 2023 | 1011 | 549,200 | 2022 | 1011 | 357,600 | 2021 | 1011 | 357,600 | | | | | |
| | 1011 | 230,300 | | 1011 | 161,700 | | 1011 | 137,000 | | | | | |
| | 1011 | 39,700 | | 1011 | 17,300 | | 1011 | 17,300 | | | | | |
| | 6301 | 150,800 | | 6301 | 150,800 | | | | | | | | |
| Total | | 970,012 | Total | | 687,409 | Total | | 511,900 | | | | | |

| EXEMPTIONS | | | | OTHER ASSESSMENTS | | | |
|------------|------|-------------|--------|-------------------|-------------|--------|--------|
| Year | Code | Description | Amount | Code | Description | Number | Amount |
| | | | Total | 0.00 | | | |

This signature acknowledges a visit by a Data Collector or Assessor

| APPRAISED VALUE SUMMARY | |
|-------------------------------|---------|
| Appraised Bldg. Value (Card) | 539,400 |
| Appraised Xf (B) Value (Bldg) | 9,800 |
| Appraised Ob (B) Value (Bldg) | 39,700 |
| Appraised Land Value (Bldg) | 381,800 |
| Special Land Value | 546 |
| Total Appraised Parcel Value | 970,700 |
| Valuation Method | C |
| Total Appraised Parcel Value | 970,700 |

| ASSESSING NEIGHBORHOOD | | | |
|------------------------|-----------|---|---------|
| Nbhd | Nbhd Name | B | Tracing |
| 0 | | | |

NOTES
 340.55' ROAD FTG PER LOT LINE MERGER
 W/LOT 1-1-A (1976).

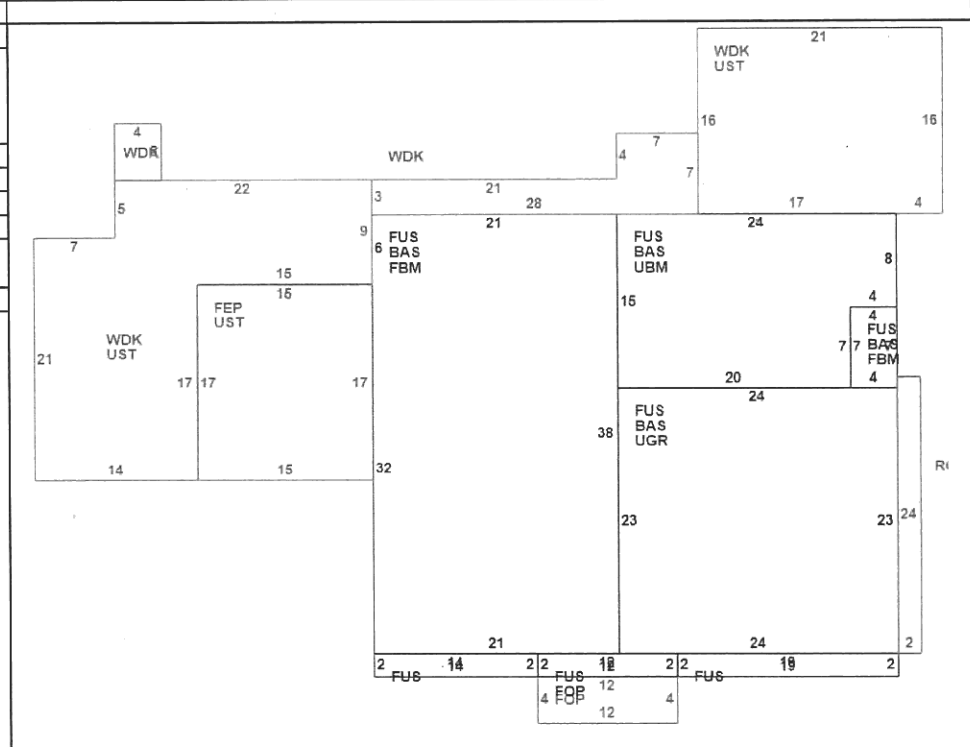
| BUILDING PERMIT RECORD | | | | | | | | VISIT / CHANGE HISTORY | | | | | | |
|------------------------|------------|------|-------------|--------|-----------|--------|------------|------------------------|------------|----|------|----|----|-----------------------------|
| Permit Id | Issue Date | Type | Description | Amount | Insp Date | % Comp | Date Comp | Comments | Date | Id | Type | Is | Cd | Purpost/Result |
| 16-301 | 08-18-2016 | RE | Remodel | 30,000 | | 100 | 12-08-2016 | Repair existing porch | 11-02-2022 | CA | | | 07 | Measur/Inf/Dr Info taken at |
| 15-419 | 10-20-2015 | RE | Remodel | 6,000 | | 100 | 12-02-2015 | Re-roof | 06-21-2013 | RT | | | 15 | Field Review |
| | | | | | | | | | 06-26-2002 | DP | | | 01 | Measur+1Visit |

| LAND LINE VALUATION SECTION | | | | | | | | | | | | | | | | | |
|------------------------------|----------|--------------|------|----|-----------|------------|--------------|-------------------------------|------------|-------|-------|-----------|-------|--------------------|-------------------------|------------|---------|
| B | Use Code | Description | Zone | LA | Land Type | Land Units | Unit Price | Site Adj | Site Index | Cond. | Nbhd. | Nbhd. Adj | Notes | Location Adjustmen | Adj Unit P | Land Value | |
| 1 | 1011 | SFR AC APT | RB | | | 43,560 | SF 3.63 | 1.00000 | 1 | 1.00 | 70 | 1.300 | | | 1.0000 | 205,600 | |
| 1 | 1011 | SFR AC APT | RB | | | 1.900 | AC 10,000.00 | 1.00000 | 0 | 1.00 | 70 | 1.300 | | | 1.0000 | 24,700 | |
| 1 | 6301 | OTHER - UNMG | RB | | | 11.600 | AC 10,000.00 | 1.00000 | 0 | 1.00 | 70 | 1.300 | | | 1.0000 | 150,800 | |
| 1 | 6402 | UNPROD WET | RB | | | 0.500 | AC 10,000.00 | 1.00000 | 0 | 0.10 | 70 | 1.300 | WET | | 1.1667 | 700 | |
| Total Card Land Units | | | | | | 15.00 | AC | Parcel Total Land Area | | | | | | 15.00 | Total Land Value | | 381,800 |

| CONSTRUCTION DETAIL | | | CONSTRUCTION DETAIL (CONTINUED) | | |
|--------------------------|------|----------------|---------------------------------|-----|-------------|
| Element | Cd | Description | Element | Cd | Description |
| Style: | 03 | Colonial | | | |
| Model: | 01 | Residential | | | |
| Grade: | 04 | Average +10 | | | |
| Stories: | 2 | 2 Stories | | | |
| Occupancy | 2 | | | | |
| Exterior Wall 1 | 14 | Wood Shingle | | | |
| Exterior Wall 2 | 25 | Vinyl Siding | | | |
| Roof Structure: | 03 | Gable/Hip | | | |
| Roof Cover | 03 | Asph/F Gls/Cmp | | | |
| Interior Wall 1 | 05 | Drywall/Sheet | | | |
| Interior Wall 2 | | | | | |
| Interior Flr 1 | 14 | Carpet | | | |
| Interior Flr 2 | 12 | Hardwood | | | |
| Heat Fuel | 02 | Oil | | | |
| Heat Type: | 05 | Hot Water | | | |
| AC Type: | 03 | Central | | | |
| Total Bedrooms | 04 | 4 Bedrooms | | | |
| Total Bthrms: | 3 | | | | |
| Total Half Baths | 1 | | | | |
| Total Xtra Fixtrs | | | | | |
| Total Rooms: | 12 | 12 Rooms | | | |
| Bath Style: | | | | | |
| Kitchen Style: | | | | | |
| Num Kitchens | 01 | | | | |
| Color | | | | | |
| | | | CONDO DATA | | |
| Parcel Id | | C | Ownr | 0.0 | |
| Adjust Type | Code | Description | Factor% | | |
| Condo Flr | | | | | |
| Condo Unit | | | | | |
| | | | COST / MARKET VALUATION | | |
| Building Value New | | 657,803 | | | |
| Base Rate | | 135.00 | | | |
| NetOtherAdj. | | 19,250 | | | |
| Eff.Base Rate | | 137.27 | | | |
| Year Built | | 1966 | | | |
| Effective Year Built | | 2004 | | | |
| Depreciation Code | | VG | | | |
| Remodel Rating | | | | | |
| Year Remodeled | | | | | |
| Depreciation % | | 18 | | | |
| Functional Obsol | | 0 | | | |
| External Obsol | | 0 | | | |
| Trend Factor | | 1 | | | |
| Condition | | | | | |
| Condition % | | | | | |
| Percent Good | | 82 | | | |
| RCNLD | | 539,400 | | | |
| Dep % Ovr | | | | | |
| Dep Ovr Comment | | | | | |
| Misc Imp Ovr | | | | | |
| Misc Imp Ovr Comment | | | | | |
| Cost to Cure Ovr | | | | | |
| Cost to Cure Ovr Comment | | | | | |

| OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B) | | | | | | | | | | |
|--|---------------|-----|-------|------------|--------|----------|------|-------|------------|-------------|
| Code | Description | L/B | Units | Unit Price | Yr Blt | Cond. Cd | % Gd | Grade | Grade Adj. | Appr. Value |
| FPL3 | 2 STORY CHI | B | 1 | 3800.00 | 2005 | | 82 | | 0.00 | 3,100 |
| FPO | EXTRA FPL O | B | 1 | 1200.00 | 2005 | | 82 | | 0.00 | 1,000 |
| SPL3 | GUNITE | L | 600 | 60.00 | 1996 | | 50 | | 0.00 | 18,000 |
| RD2 | RES DRIVEW | L | 1 | 2500.00 | 1980 | | 50 | | 0.00 | 1,300 |
| PAT1 | PATIO-AVG | L | 120 | 10.00 | 1993 | | 50 | | 0.00 | 600 |
| SHD1 | SHED FRAME | L | 140 | 20.00 | 1993 | | 50 | | 0.00 | 1,400 |
| KTH | Extra Kitchen | B | 1 | 5500.00 | | | 82 | | 0.00 | 4,500 |
| ACD | Ductless A/C | B | 1 | 1500.00 | | | 82 | | 0.00 | 1,200 |
| GEN | GEN-WHOLE | L | 10 | 400.00 | | | 100 | | 0.00 | 4,000 |
| TEN | TENNIS COU | L | 7,200 | 4.00 | | | 50 | | 0.00 | 14,400 |

| BUILDING SUB-AREA SUMMARY SECTION | | | | | | |
|-----------------------------------|------------------------------|-------------|------------|----------|-----------|----------------|
| Code | Description | Living Area | Floor Area | Eff Area | Unit Cost | Undeprec Value |
| BAS | First Floor | 1,710 | 1,710 | 1,710 | 133.25 | 227,864 |
| FBM | Basement, Finished | 0 | 826 | 289 | 46.62 | 38,510 |
| FEP | Porch, Enclosed, Finished | 0 | 255 | 179 | 93.54 | 23,852 |
| FOP | Porch, Open Framed | 0 | 72 | 14 | 25.91 | 1,866 |
| FUS | Upper Story, Finished | 1,800 | 1,800 | 1,800 | 133.25 | 239,857 |
| ROF | Roof Overhang | 0 | 48 | 0 | 0.00 | 0 |
| UBM | Basement, Unfinished | 0 | 332 | 66 | 26.49 | 8,795 |
| UGR | Garage, Undergrade | 0 | 552 | 166 | 40.07 | 22,120 |
| UST | Utility, Storage, Unfinished | 0 | 1,055 | 475 | 60.00 | 63,296 |
| WDK | Deck Wood | 0 | 932 | 93 | 13.30 | 12,393 |
| Ttl Gross Liv / Lease Area | | 3,510 | 7,582 | 4,792 | | 638,553 |



| CURRENT OWNER | | TOPO | UTILITIES | STRT / ROAD | LOCATION | CURRENT ASSESSMENT | | | | 2303 DURHAM, NH VISION |
|---|---|---------|-----------|-------------|------------|--------------------|------|-----------|----------|---|
| CELIKKOL REV TRUST 18 SUNNYSIDE DRIVE DURHAM NH 03824 | 4 | Rolling | 5 Well | 1 Paved | 2 Suburban | Description | Code | Appraised | Assessed | |
| | | | 6 Septic | | | RESIDNTL | 1011 | 549,200 | 549,200 | |
| | | | | | | RES LAND | 1011 | 230,300 | 230,300 | |
| | | | | | | RESIDNTL | 1011 | 39,700 | 39,700 | |
| SUPPLEMENTAL DATA | | | | | | CU LAND | 6301 | 150,800 | 150,800 | |
| Alt Prcl ID 08-1-1- L/B | | #COMM U | | | | CU LAND | 6402 | 700 | 11 | |
| | | | | | | Total | | 970,700 | 970,011 | |

| RECORD OF OWNERSHIP | | BK-VOL/PAGE | SALE DATE | Q/U | V/I | SALE PRICE | VC | PREVIOUS ASSESSMENTS (HISTORY) | | | | | | | | | |
|--|------|-------------|------------|-----|-----|------------|----|--------------------------------|---------|----------|------|--------------|------------|---------|------|--------------|---------|
| CELIKKOL REV TRUST CELIKKOL, BARBAROS CLARK, JONATHAN C CLARK, JONATHAN C | 4802 | 0133 | 09-02-2020 | U | I | | | Year | Code | Assessed | Year | Code | Assessed V | Year | Code | Assessed | |
| | 3323 | 0801 | 01-26-2006 | Q | I | 610,000 | U | 2023 | 1011 | 549,200 | 2022 | 1011 | 357,600 | 2021 | 1011 | 357,600 | |
| | 2617 | 0596 | 11-04-2002 | U | I | 0 | | | 1011 | 230,300 | | 1011 | 161,700 | | 1011 | 137,000 | |
| | 1908 | 0124 | 01-24-1997 | | | 0 | | | 1011 | 39,700 | | 1011 | 17,300 | | 1011 | 17,300 | |
| | | | | | | | | 6301 | 150,800 | | 6301 | 150,800 | | | | | |
| | | | | | | | | Total | | 970,012 | | Total | | 687,409 | | Total | 511,900 |

| EXEMPTIONS | | | | OTHER ASSESSMENTS | | | |
|------------|------|-------------|--------|-------------------|-------------|--------|--------|
| Year | Code | Description | Amount | Code | Description | Number | Amount |
| | | | Total | | | | 0.00 |

This signature acknowledges a visit by a Data Collector or Assessor

| ASSESSING NEIGHBORHOOD | | | |
|------------------------|-----------|---|---------|
| Nbhd | Nbhd Name | B | Tracing |
| 0 | | | |

| APPRAISED VALUE SUMMARY | |
|-------------------------------------|----------------|
| Appraised Bldg. Value (Card) | 539,400 |
| Appraised Xf (B) Value (Bldg) | 9,800 |
| Appraised Ob (B) Value (Bldg) | 39,700 |
| Appraised Land Value (Bldg) | 381,800 |
| Special Land Value | 150,811 |
| Total Appraised Parcel Value | 970,700 |
| Valuation Method | C |
| Total Appraised Parcel Value | 970,700 |

NOTES
 340.55' ROAD FTG PER LOT LINE MERGER
 W/LOT 1-1-A (1976).

| BUILDING PERMIT RECORD | | | | | | | |
|------------------------|------------|------|-------------|--------|-----------|--------|------------|
| Permit Id | Issue Date | Type | Description | Amount | Insp Date | % Comp | Date Comp |
| 16-301 | 08-18-2016 | RE | Remodel | 30,000 | | 100 | 12-08-2016 |
| 15-419 | 10-20-2015 | RE | Remodel | 6,000 | | 100 | 12-02-2015 |

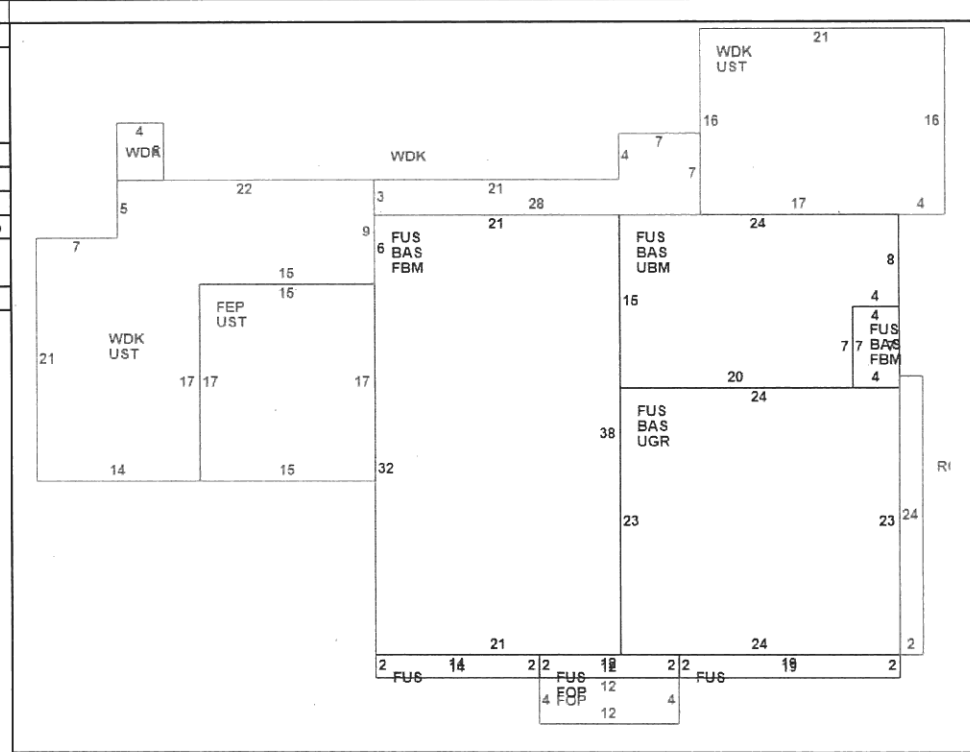
| VISIT / CHANGE HISTORY | | | | | |
|------------------------|----|------|----|----|-----------------------------|
| Date | Id | Type | Is | Cd | Purpost/Result |
| 11-02-2022 | CA | | | 07 | Measur/Inf/Dr Info taken at |
| 06-21-2013 | RT | | | 15 | Field Review |
| 06-26-2002 | DP | | | 01 | Measur+1Visit |

| LAND LINE VALUATION SECTION | | | | | | | | | | | | | | | | |
|-----------------------------|----------|--------------|------|----|-----------|------------|------------|-----------|------------|-------|-------|-----------|-------|--------------------|------------|------------|
| B | Use Code | Description | Zone | LA | Land Type | Land Units | Unit Price | Site Adj | Site Index | Cond. | Nbhd. | Nbhd. Adj | Notes | Location Adjustmen | Adj Unit P | Land Value |
| 1 | 1011 | SFR AC APT | RB | | | 43,560 | SF | 3.63 | 1.00000 | 1 | 1.00 | 70 | 1.300 | | 1.0000 | 205,600 |
| 1 | 1011 | SFR AC APT | RB | | | 1.900 | AC | 10,000.00 | 1.00000 | 0 | 1.00 | 70 | 1.300 | | 1.0000 | 24,700 |
| 1 | 6301 | OTHER - UNMG | RB | | | 11.600 | AC | 10,000.00 | 1.00000 | 0 | 1.00 | 70 | 1.300 | | 1.0000 | 150,800 |
| 1 | 6402 | UNPROD WET | RB | | | 0.500 | AC | 10,000.00 | 1.00000 | 0 | 0.10 | 70 | 1.300 | WET | 1.1667 | 700 |

| CONSTRUCTION DETAIL | | | CONSTRUCTION DETAIL (CONTINUED) | | |
|---------------------|----|----------------|---------------------------------|---------|-------------|
| Element | Cd | Description | Element | Cd | Description |
| Style: | 03 | Colonial | | | |
| Model | 01 | Residential | | | |
| Grade: | 04 | Average +10 | | | |
| Stories: | 2 | 2 Stories | | | |
| Occupancy | 2 | | | | |
| Exterior Wall 1 | 14 | Wood Shingle | | | |
| Exterior Wall 2 | 25 | Vinyl Siding | | | |
| Roof Structure: | 03 | Gable/Hip | | | |
| Roof Cover | 03 | Asph/F Gls/Cmp | | | |
| Interior Wall 1 | 05 | Drywall/Sheet | | | |
| Interior Wall 2 | | | | | |
| Interior Flr 1 | 14 | Carpet | | | |
| Interior Flr 2 | 12 | Hardwood | | | |
| Heat Fuel | 02 | Oil | | | |
| Heat Type: | 05 | Hot Water | | | |
| AC Type: | 03 | Central | | | |
| Total Bedrooms | 04 | 4 Bedrooms | | | |
| Total Bthrms: | 3 | | | | |
| Total Half Baths | 1 | | | | |
| Total Xtra Fixtrs | | | | | |
| Total Rooms: | 12 | 12 Rooms | | | |
| Bath Style: | | | | | |
| Kitchen Style: | | | | | |
| Num Kitchens | 01 | | | | |
| Color | | | | | |
| | | | CONDO DATA | | |
| | | | Parcel Id | C | Ownr 0.0 |
| | | | | B | S |
| | | | Adjust Type | Code | Description |
| | | | Condo Flr | | |
| | | | Condo Unit | | |
| | | | COST / MARKET VALUATION | | |
| | | | Building Value New | 657,803 | |
| | | | Base Rate | 135.00 | |
| | | | NetOtherAdj. | 19,250 | |
| | | | Eff.Base Rate | 137.27 | |
| | | | Year Built | 1966 | |
| | | | Effective Year Built | 2004 | |
| | | | Depreciation Code | VG | |
| | | | Remodel Rating | | |
| | | | Year Remodeled | | |
| | | | Depreciation % | 18 | |
| | | | Functional Obsol | 0 | |
| | | | External Obsol | 0 | |
| | | | Trend Factor | 1 | |
| | | | Condition | | |
| | | | Condition % | | |
| | | | Percent Good | 82 | |
| | | | RCNLD | 539,400 | |
| | | | Dep % Ovr | | |
| | | | Dep Ovr Comment | | |
| | | | Misc Imp Ovr | | |
| | | | Misc Imp Ovr Comment | | |
| | | | Cost to Cure Ovr | | |
| | | | Cost to Cure Ovr Comment | | |

| OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B) | | | | | | | | | | |
|--|---------------|-----|-------|------------|---------|----------|------|-------|------------|-------------|
| Code | Description | L/B | Units | Unit Price | Yr Bilt | Cond. Cd | % Gd | Grade | Grade Adj. | Appr. Value |
| FPL3 | 2 STORY CHI | B | 1 | 3800.00 | 2005 | | 82 | | 0.00 | 3,100 |
| FPO | EXTRA FPL O | B | 1 | 1200.00 | 2005 | | 82 | | 0.00 | 1,000 |
| SPL3 | GUNITE | L | 600 | 60.00 | 1996 | | 50 | | 0.00 | 18,000 |
| RD2 | RES DRIVEW | L | 1 | 2500.00 | 1980 | | 50 | | 0.00 | 1,300 |
| PAT1 | PATIO-AVG | L | 120 | 10.00 | 1993 | | 50 | | 0.00 | 600 |
| SHD1 | SHED FRAME | L | 140 | 20.00 | 1993 | | 50 | | 0.00 | 1,400 |
| KTH | Extra Kitchen | B | 1 | 5500.00 | | | 82 | | 0.00 | 4,500 |
| ACD | Ductless A/C | B | 1 | 1500.00 | | | 82 | | 0.00 | 1,200 |
| GEN | GEN-WHOLE | L | 10 | 400.00 | | | 100 | | 0.00 | 4,000 |
| TEN | TENNIS COU | L | 7,200 | 4.00 | | | 50 | | 0.00 | 14,400 |

| BUILDING SUB-AREA SUMMARY SECTION | | | | | | |
|-----------------------------------|------------------------------|-------------|------------|----------|-----------|----------------|
| Code | Description | Living Area | Floor Area | Eff Area | Unit Cost | Undeprec Value |
| BAS | First Floor | 1,710 | 1,710 | 1,710 | 133.25 | 227,864 |
| FBM | Basement, Finished | 0 | 826 | 289 | 46.62 | 38,510 |
| FEP | Porch, Enclosed, Finished | 0 | 255 | 179 | 93.54 | 23,852 |
| FOP | Porch, Open Framed | 0 | 72 | 14 | 25.91 | 1,866 |
| FUS | Upper Story, Finished | 1,800 | 1,800 | 1,800 | 133.25 | 239,857 |
| ROF | Roof Overhang | 0 | 48 | 0 | 0.00 | 0 |
| UBM | Basement, Unfinished | 0 | 332 | 66 | 26.49 | 8,795 |
| UGR | Garage, Undergrade | 0 | 552 | 166 | 40.07 | 22,120 |
| UST | Utility, Storage, Unfinished | 0 | 1,055 | 475 | 60.00 | 63,296 |
| WDK | Deck, Wood | 0 | 932 | 93 | 13.30 | 12,393 |
| Ttl Gross Liv / Lease Area | | 3,510 | 7,582 | 4,792 | | 638,553 |



ABATEMENT OF REAL ESTATE TAX

Due to Clerical Error

DATE: June 5, 2024

TOWN OF: Durham

FROM: Jim Rice, CNHA

OWNER: Donald G. & Susan J. Stevens Family Trust
1 Bucks Hill Road
Durham, NH 03824

PROPERTY LOCATION: 1 Bucks Hill Road
Durham, NH 03824

PID: Map 104, Lot 45

REASON FOR ABATEMENT REQUEST: The property owners notified the Assessor's Office that their assessment increased from \$651,400 to \$980,700 and couldn't understand why. They recently installed twenty-one (21) solar photovoltaic panels and applied for the solar exemption which would have "zeroed out" the contributory assessed value of the solar panels.

Further investigation of the situation revealed that when assessor Jay Ferreira data-entered the new solar panels into the assessing software, the panels increased the assessment \$352,800 instead of \$16,800. In addition, the solar exemption was not applied to their June 2024 preliminary property tax bill. Due to these two clerical errors, a property tax abatement is warranted.

RECOMMENDATION: I recommend adjusting for this discrepancy and granting an abatement of \$3,545.00 (See attached spreadsheet).

Abatement Request: GRANTED/DENIED

Date: _____

(Durham Town Council/Administrator)

| | | | |
|--|----------------------|-----------------|-----------------|
| Town of Durham, NH | | | |
| Property Tax Bill Calculation | | | |
| Owner | Stevens Family Trust | | |
| PID | 104-45 | | |
| Address | 1 Bucks Hill Road | | |
| WHAT WAS TAXED | | | |
| Total Assessed Value | 980,700 | | |
| Exemption (solar,) | - | | |
| Value Tax Applied To: | 980,700.00 | | |
| Credit (veterans,) | - | | |
| Tax Bill#: | 113839 | | |
| PropTax Issue 1 st or 2 nd | 1 | | |
| Due Date: | 7/3/2024 | | |
| Paid Date: | NOT PAID | | |
| Tax Rate Applied: | | | |
| Town | 2.875 | | |
| County | 5.790 | | |
| Local School | 0.695 | | |
| State School | 0.880 | | |
| Total Rate | 10.240 | | |
| tax will be roughly | 10,042.37 | | |
| Resulting in Taxes of: | | | |
| Town | 2,820.00 | | |
| County | 5,678.00 | | |
| Local School | 682.00 | | |
| State School | 863.00 | | |
| Tax Calculated | 10,043.00 | | |
| Less Credit & 1st Bill | | | |
| is the Amount Billed: | 10,043.00 | | |
| WHAT SHOULD HAVE BEEN TAXED | | | |
| Total Assessed Value | 651,400 | | |
| Exemption (solar,) | 16,800.00 | | |
| Value Tax Applied To: | 634,600.00 | | |
| Credit (veterans,) | - | | |
| Tax Bill#: | 113839 | | |
| PropTax Issue 1 st or 2 nd | 1 | | |
| Due Date: | 7/3/2023 | | |
| Paid Date: | NOT PAID | | |
| Tax Rate Applied: | | | |
| Town | 2.875 | | |
| County | 5.790 | | |
| Local School | 0.695 | | |
| State School | 0.880 | | |
| Total Rate | 10.240 | | |
| tax will be roughly | 6,498.30 | | |
| Resulting in Taxes of: | | | |
| Town | 1,824.00 | | |
| County | 3,674.00 | | |
| Local School | 441.00 | | |
| State School | 558.00 | | |
| Tax Calculated | 6,497.00 | | |
| Less Credit & 1st Bill | | | |
| is the Amount Billed: | 6,497.00 | | |
| WHAT SHOULD BE ABATED | | | |
| Difference in Billed-SHB = Abate | 3,546.00 | 3,546.00 | = To Be Abated |
| RSA 76:17-a Rate of Interest Pybl | 4.00% | | |
| Enter Date Town will Payback | 1/0/1900 | | |
| Number of Days of Interest = | 0 | | |
| Interest Payable | - | - | = Interest Owed |
| Less Previously Abated Amount of | | | |
| Total To Be Abated | 3,546.00 | 3,546.00 | |

TOWN OF DURHAM, NH

8 NEWMARKET ROAD
DURHAM, NH 03824

REAL ESTATE TAX BILL

HOURS
MONDAY - FRIDAY
8:00 AM TO 4:30 PM
(603) 868-5577

WE ACCEPT ONLINE PAYMENTS AT
www.ci.durham.nh.us

FIRST BILL

| TAX YEAR | BILL NUMBER | BILLING DATE | INTEREST RATE | DUE DATE |
|---|---|---|---|----------|
| 2024 | 113839 | 6/3/2024 | 8 % | 7/3/2024 |
| MAP/PARCEL | LOCATION OF PROPERTY | | | AREA |
| 104-45-0-0-0 | 1 BUCKS HILL ROAD | | | 1.77 |
| OWNER OF RECORD | | TAX CALCULATION | | |
| STEVENS FAMILY TRUST, DONALD G & SUSAN J 1 BUCKS HILL RD DURHAM NH 03824-3202 1647 | | Municipal Tax Amount 2,820.00 Local School Tax Amount 5,678.00 State School Tax Amount 682.00 County Tax Amount 863.00 Total tax 10,043.00 | | |
| TAX RATE | ASSESSED VALUATION | | Tax Credits 0.00 <i>Solar Exemption \$10,800</i> First Bill 10,043.00 Payments 0.00 | |
| Municipal 2.875 Local School 5.790 State School 0.695 County 0.880 | Building Value 715,400 Land Value 265,300 Exemptions 0 Current Use 0 | <div style="border: 1px solid black; padding: 5px; display: inline-block;"> PAY THIS AMOUNT \$ 10,043.00 </div> | | |
| TOTAL 10.240 | NET VALUE 980,700 | | | |

INFORMATION TO TAXPAYERS

IF YOU ARE ELDERLY, DISABLED, BLIND, A VETERAN OR VETERAN'S SURVIVING SPOUSE, OR ARE UNABLE TO PAY TAXES DUE TO POVERTY OR OTHER GOOD CAUSE, YOU MAY BE ELIGIBLE FOR A TAX EXEMPTION, CREDIT, ABATEMENT OR DEFERRAL. FOR DETAILS AND APPLICATION, CONTACT THE ASSESSOR'S OFFICE (603) 868-8064 BEFORE APRIL 15TH OF EACH YEAR.

THE TAXPAYER MAY, BY MARCH 1ST FOLLOWING THE DATE OF NOTICE OF THE TAX AND NOT AFTERWARDS, APPLY IN WRITING TO THE BOARD OF ASSESSORS FOR AN ABATEMENT.

REAL ESTATE TAX PAYMENTS WILL BE APPLIED FIRST TO THE OLDEST DELINQUENT REAL ESTATE TAXES (IF ANY) FOR THE INDICATED PROPERTY UNLESS DIRECTED OTHERWISE.

TAXPAYERS DESIRING ANY INFORMATION IN REGARD TO TAXATION, OR CORRECTION OF ERRORS MUST REFER ALL INQUIRIES TO THE ASSESSOR'S OFFICE (603)-868-8064, NOT THE TAX COLLECTOR. THE TAX YEAR IS APRIL 1 - MARCH 31.

TAX BILLS ARE MAILED TO THE LAST KNOWN ADDRESS AS OF APRIL 1ST.

PAYMENT POLICIES

- POST-DATED CHECKS CANNOT BE ACCEPTED, AND WILL BE RETURNED TO TAXPAYER.
- A \$25.00 FEE PLUS ALL ADDITIONAL DELINQUENCY PENALTIES AND COLLECTION COSTS WILL BE CHARGED FOR ANY CHECK RETURNED BY THE BANK FOR ANY REASON.
- PAYMENT OF THIS BILL DOES NOT PREVENT THE COLLECTION OF PREVIOUS UNPAID TAXES, NOR DOES AN ERROR IN THE NAME OF THE PERSON(S) TAXED PREVENT COLLECTION.
- IF YOU ARE NOT THE PRESENT OWNER OF THIS PROPERTY, PLEASE FORWARD TO THE PROPER OWNER. THE TAX COLLECTOR IS NOT RESPONSIBLE FOR PAYMENT ON THE WRONG TAX BILL.
- IF THIS BILL IS PAID BY CHECK OR MONEY ORDER, IT IS NOT CONSIDERED PAID UNTIL THE CHECK OR MONEY ORDER IS CLEARED BY THE BANK.
- PLEASE MAKE CHECK PAYABLE TO "TOWN OF DURHAM"
- WHEN PAYING IN PERSON, PLEASE BRING ENTIRE BILL.

↑DETACH HERE↑ TO ENSURE PROPER CREDIT, PLEASE RETURN ENTIRE BOTTOM PORTION OF BILL ↑DETACH HERE↑

WE ACCEPT ONLINE PAYMENTS AT
www.ci.durham.nh.us

TOWN OF DURHAM, NH
REAL ESTATE TAX BILL

FIRST BILL



| MAP/PARCEL | LOCATION OF PROPERTY | TAX YEAR | BILL NUMBER | DUE DATE |
|--------------|----------------------|----------|-------------|----------|
| 104-45-0-0-0 | 1 BUCKS HILL ROAD | 2024 | 113839 | 7/3/2024 |

8% APR Interest Charged After 7/3/2024 on First Bill.



STEVENS FAMILY TRUST, DONALD G & SUSAN J
1 BUCKS HILL RD
DURHAM NH 03824-3202

PAY THIS AMOUNT \$ **10,043.00**

20 0000113839 0001004300 9

| CURRENT OWNER | | TOPO | UTILITIES | STRT/ROAD | LOCATION | CURRENT ASSESSMENT | | | |
|------------------------------|--|--|--------------|-----------|------------|--------------------|------|-----------|----------|
| STEVENS FAMILY TRUST, DONALD | | 1 Level | 1 All Public | 1 Paved | 2 Suburban | Description | Code | Appraised | Assessed |
| | | 4 Rolling | | | | RESIDNTL | 1010 | 351,400 | 351,400 |
| 1 BUCKS HILL ROAD | | SUPPLEMENTAL DATA | | | | RES LAND | 1010 | 265,300 | 265,300 |
| | | | | | | RESIDNTL | 1010 | 34,700 | 34,700 |
| DURHAM NH 03824 | | Alt Prcl ID 21-58-- L/B #COMM U | | | | Total | | 651,400 | 651,400 |
| | | SH #BEDS MAX#BED SH #UNIT #PARKING GIS ID M_1184481_235549 | | | | | | | |

VISION

| RECORD OF OWNERSHIP | | BK-VOL/PAGE | SALE DATE | Q/U | V/I | SALE PRICE | VC | PREVIOUS ASSESSMENTS (HISTORY) | | | | | | | | |
|-------------------------------------|--|-------------|------------|-----|-----|------------|----|--------------------------------|------|----------|-------|------|------------|-------|------|----------|
| STEVENS FAMILY TRUST, DONALD G & SU | | 3533 0209 | 05-31-2007 | U | I | 0 | U | Year | Code | Assessed | Year | Code | Assessed V | Year | Code | Assessed |
| STEVENS, DONALD G | | 3289 0959 | 11-08-2005 | Q | I | 325,000 | U | 2023 | 1010 | 351,400 | 2022 | 1010 | 230,200 | 2021 | 1010 | 230,200 |
| CASAS REV TRUST, R ALBERTO | | 2156 0420 | 11-15-1999 | U | I | 0 | 1A | | 1010 | 265,300 | | 1010 | 137,900 | | 1010 | 137,900 |
| CASAS, AILEEN ROIG | | 2120 0681 | 07-02-1999 | Q | I | 185,000 | U | | 1010 | 34,700 | | 1010 | 10,500 | | 1010 | 10,500 |
| GRIFFITH PHILLIP E & MARY A | | 1282 0620 | 12-01-1986 | | | 80,500 | | Total | | 651,400 | Total | | 378,600 | Total | | 378,600 |

| EXEMPTIONS | | | | OTHER ASSESSMENTS | | | |
|------------|------|-----------------|-----------|-------------------|-------------|--------|--------|
| Year | Code | Description | Amount | Code | Description | Number | Amount |
| 2023 | SOLR | Solar Exemption | 16800.00 | | | | |
| Total | | | 16,800.00 | | | | |

This signature acknowledges a visit by a Data Collector or Assessor

| ASSESSING NEIGHBORHOOD | | | |
|------------------------|-----------|---|---------|
| Nbhd | Nbhd Name | B | Tracing |
| 0 | | | |

| APPRAISED VALUE SUMMARY | |
|-------------------------------|---------|
| Appraised Bldg. Value (Card) | 351,400 |
| Appraised Xf (B) Value (Bldg) | 0 |
| Appraised Ob (B) Value (Bldg) | 34,700 |
| Appraised Land Value (Bldg) | 265,300 |
| Special Land Value | 0 |
| Total Appraised Parcel Value | 651,400 |
| Valuation Method | C |
| Total Appraised Parcel Value | 651,400 |

NOTES

2/24 REAR GATED=EST.

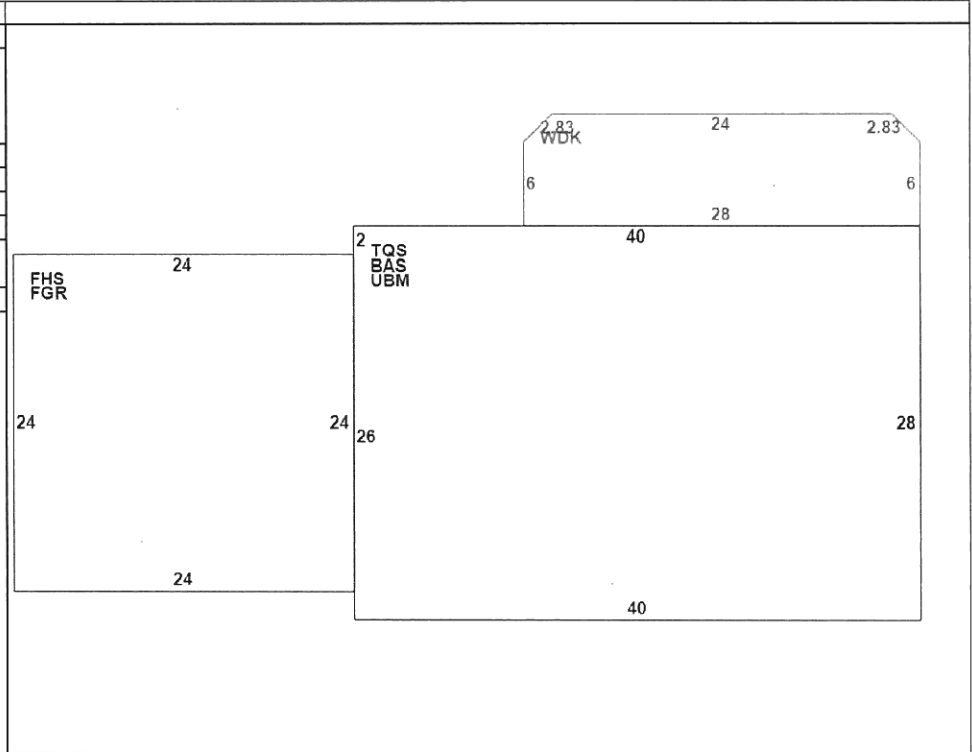
24: EXT=GOOD (NEWER RF/SID/WNDS)

| BUILDING PERMIT RECORD | | | | | | | | | VISIT / CHANGE HISTORY | | | | | |
|------------------------|------------|------|-------------|--------|------------|--------|------------|------------------|------------------------|----|------|----|----|--------------------------|
| Permit Id | Issue Date | Type | Description | Amount | Insp Date | % Comp | Date Comp | Comments | Date | Id | Type | Is | Cd | Purpost/Result |
| 23-022 | 01-30-2023 | AD | Addition | 29,424 | 02-28-2023 | 100 | 02-06-2024 | ROOF SOLAR ARRAY | 02-06-2024 | JF | | | 56 | BP Measure Exterior Only |
| 13-11 | 01-08-2013 | OB | Outbuilding | 3,500 | 04-05-2013 | 100 | 04-05-2013 | Shed | 05-08-2023 | PM | | | 15 | Field Review |
| 10-513 | 12-21-2010 | RE | Remodel | 7,000 | 03-30-2012 | 0 | | Remodel | 04-21-2023 | JR | | | 53 | New Const. Insp. |
| | | | | | | | | | 08-16-2022 | CG | | | 01 | Measur+1Visit |
| | | | | | | | | | 09-30-2013 | RT | | | 44 | Change No Hearing |
| | | | | | | | | | 08-07-2013 | DG | | | 15 | Field Review |
| | | | | | | | | | 04-05-2013 | JR | | | 03 | Measur Permit insp |

| LAND LINE VALUATION SECTION | | | | | | | | | | | | | | | | | |
|-----------------------------|----------|----------------|------|----|-----------|------------|--------------|------------------------|------------|-------|-------|-----------|-------|--------------------|------------------|------------|---------|
| B | Use Code | Description | Zone | LA | Land Type | Land Units | Unit Price | Site Adj | Site Index | Cond. | Nbhd. | Nbhd. Adj | Notes | Location Adjustmen | Adj Unit P | Land Value | |
| 1 | 1010 | Single Fam MDL | RA | | | 43,560 | SF 3.63 | 1.00000 | 1 | 1.00 | 80 | 1.600 | RTE 4 | | 1.0000 | 5.81 | 253,000 |
| 1 | 1010 | Single Fam MDL | RA | | | 0.770 | AC 10,000.00 | 1.00000 | 0 | 1.00 | 80 | 1.600 | | | 1.0000 | 16,000 | 12,300 |
| Total Card Land Units | | | | | | 1.77 | AC | Parcel Total Land Area | | | | | | 1.77 | Total Land Value | | 265,300 |

| CONSTRUCTION DETAIL | | | CONSTRUCTION DETAIL (CONTINUED) | | |
|---------------------|------|----------------|---------------------------------|----|-------------|
| Element | Cd | Description | Element | Cd | Description |
| Style: | 04 | Cape Cod | | | |
| Model | 01 | Residential | | | |
| Grade: | 04 | Average +10 | | | |
| Stories: | 1.75 | | | | |
| Occupancy | 1 | | | | |
| Exterior Wall 1 | 25 | Vinyl Siding | | | |
| Exterior Wall 2 | | | | | |
| Roof Structure: | 03 | Gable/Hip | | | |
| Roof Cover | 03 | Asph/F Gls/Cmp | | | |
| Interior Wall 1 | 05 | Drywall/Sheet | | | |
| Interior Wall 2 | | | | | |
| Interior Flr 1 | 12 | Hardwood | | | |
| Interior Flr 2 | 14 | Carpet | | | |
| Heat Fuel | 02 | Oil | | | |
| Heat Type: | 05 | Hot Water | | | |
| AC Type: | 01 | None | | | |
| Total Bedrooms | 03 | 3 Bedrooms | | | |
| Total Bthrms: | 2 | | | | |
| Total Half Baths | 0 | | | | |
| Total Xtra Fixtrs | | | | | |
| Total Rooms: | 7 | 7 Rooms | | | |
| Bath Style: | | | | | |
| Kitchen Style: | | | | | |
| Num Kitchens | 01 | | | | |
| Color | | | | | |

| CONDO DATA | | | |
|--------------------------|---------|-------------|---------|
| Parcel Id | C | Owne | 0.0 |
| Adjust Type | Code | Description | Factor% |
| Condo Flr | | | |
| Condo Unit | | | |
| COST / MARKET VALUATION | | | |
| Building Value New | 418,361 | | |
| Base Rate | 135.00 | | |
| NetOtherAdj. | 11,000 | | |
| Eff.Base Rate | 153.58 | | |
| Year Built | 1992 | | |
| Effective Year Built | 2006 | | |
| Depreciation Code | GD | | |
| Remodel Rating | | | |
| Year Remodeled | | | |
| Depreciation % | 16 | | |
| Functional Obsol | 0 | | |
| External Obsol | 0 | | |
| Trend Factor | 1 | | |
| Condition | | | |
| Condition % | | | |
| Percent Good | 84 | | |
| RCNLD | 351,400 | | |
| Dep % Ovr | | | |
| Dep Ovr Comment | | | |
| Misc Imp Ovr | | | |
| Misc Imp Ovr Comment | | | |
| Cost to Cure Ovr | | | |
| Cost to Cure Ovr Comment | | | |



| OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B) | | | | | | | | | | |
|--|-------------|-----|-------|------------|--------|----------|------|-------|------------|-------------|
| Code | Description | L/B | Units | Unit Price | Yr Blt | Cond. Cd | % Gd | Grade | Grade Adj. | Appr. Value |
| SPL2 | VINYL | L | 510 | 40.00 | 1994 | | 50 | | 0.00 | 10,200 |
| RD1 | RES DRIVEW | L | 1 | 1500.00 | 2001 | | 50 | | 0.00 | 800 |
| SHD1 | SHED FRAME | L | 192 | 20.00 | 2012 | | 75 | | 0.00 | 2,900 |
| GEN | GEN-WHOLE | L | 10 | 400.00 | | | 100 | | 0.00 | 4,000 |
| SLR1 | SOLAR ELEC | L | 21 | 800.00 | 2023 | | 100 | | 0.00 | 16,800 |

| BUILDING SUB-AREA SUMMARY SECTION | | | | | | | |
|-----------------------------------|----------------------|-------------|------------|----------|-----------|----------------|--|
| Code | Description | Living Area | Floor Area | Eff Area | Unit Cost | Undeprec Value | |
| BAS | First Floor | 1,120 | 1,120 | 1,120 | 149.55 | 167,490 | |
| FGR | Garage, Framed | 0 | 576 | 230 | 59.71 | 34,395 | |
| FHS | Half Story, Finished | 288 | 576 | 288 | 74.77 | 43,069 | |
| TQS | Three Quarter Story | 840 | 1,120 | 840 | 112.16 | 125,618 | |
| UBM | Basement, Unfinished | 0 | 1,120 | 224 | 29.91 | 33,498 | |
| WDK | Deck, Wood | 0 | 220 | 22 | 14.95 | 3,290 | |
| Ttl Gross Liv / Lease Area | | 2,248 | 4,732 | 2,724 | | 407,360 | |



Revised

| CURRENT OWNER | | TOPO | UTILITIES | STRT / ROAD | LOCATION | CURRENT ASSESSMENT | | | |
|--|--|-----------|--------------|-------------|------------|--------------------|------|-----------|----------|
| STEVENS FAMILY TRUST, DONALD 1 BUCKS HILL ROAD DURHAM NH 03824 | | 1 Level | 1 All Public | 1 Paved | 2 Suburban | Description | Code | Appraised | Assessed |
| | | 4 Rolling | | | | RESIDNTL | 1010 | 351,400 | 351,400 |
| | | | | | | RES LAND | 1010 | 265,300 | 265,300 |
| | | | | | | RESIDNTL | 1010 | 370,700 | 370,700 |
| SUPPLEMENTAL DATA | | | | | | Total | | 987,400 | 987,400 |
| Alt Prcl ID 21-58-- L/B | | #COMM U | | | | | | | |
| SH #BEDS MAX#BED SH #UNIT #PARKING | | | | | | | | | |
| GIS ID M_1184481_235549 | | | | | | | | | |

2303

DURHAM, NH

VISION

| RECORD OF OWNERSHIP | | | | | | | PREVIOUS ASSESSMENTS (HISTORY) | | | | | | | | | |
|---------------------|------------|-----|-----|------------|----|---------|--------------------------------|----------|------|---------|----------|-------|------|----------|--|--|
| BK-VOL/PAGE | SALE DATE | Q/U | V/I | SALE PRICE | VC | Year | Code | Assessed | Year | Code | Assessed | Year | Code | Assessed | | |
| 3533 0209 | 05-31-2007 | U | I | 0 | | 2023 | 1010 | 351,400 | 2022 | 1010 | 230,200 | 2021 | 1010 | 230,200 | | |
| 3289 0959 | 11-08-2005 | Q | I | 325,000 | U | | 1010 | 265,300 | | 1010 | 137,900 | | 1010 | 137,900 | | |
| 2156 0420 | 11-15-1999 | U | I | 0 | 1A | | 1010 | 34,700 | | 1010 | 10,500 | | 1010 | 10,500 | | |
| 2120 0681 | 07-02-1999 | Q | I | 185,000 | U | | | | | | | | | | | |
| 1282 0620 | 12-01-1986 | | | 80,500 | | | | | | | | | | | | |
| Total | | | | | | 651,400 | | Total | | 378,600 | | Total | | 378,600 | | |

| EXEMPTIONS | | | | OTHER ASSESSMENTS | | | |
|------------|------|-----------------|-----------|-------------------|-------------|--------|--------|
| Year | Code | Description | Amount | Code | Description | Number | Amount |
| 2023 | SOLR | Solar Exemption | 16800.00 | | | | |
| Total | | | 16,800.00 | | | | |

This signature acknowledges a visit by a Data Collector or Assessor

| ASSESSING NEIGHBORHOOD | | | |
|------------------------|-----------|---|---------|
| Nbhd | Nbhd Name | B | Tracing |
| 0 | | | |

| APPRAISED VALUE SUMMARY | |
|-------------------------------|---------|
| Appraised Bldg. Value (Card) | 351,400 |
| Appraised Xf (B) Value (Bldg) | 0 |
| Appraised Ob (B) Value (Bldg) | 370,700 |
| Appraised Land Value (Bldg) | 265,300 |
| Special Land Value | 0 |
| Total Appraised Parcel Value | 987,400 |
| Valuation Method | C |
| Total Appraised Parcel Value | 987,400 |

NOTES

2/24 REAR GATED=EST.

24: EXT=GOOD (NEWER RF/SID/WNDS)

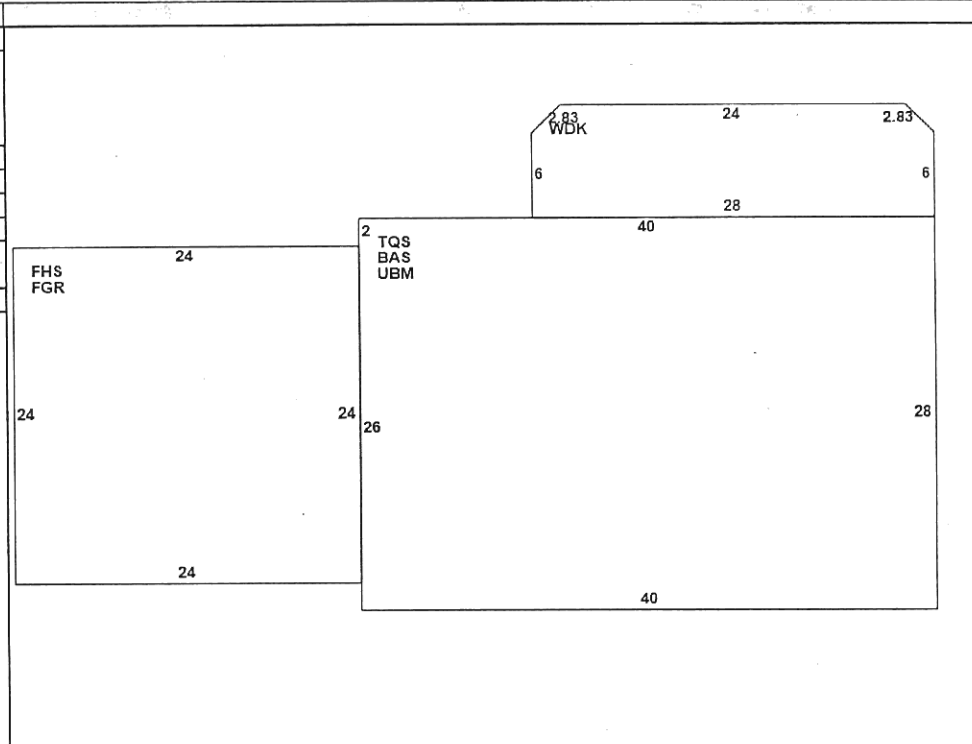
| BUILDING PERMIT RECORD | | | | | | | |
|------------------------|------------|------|-------------|--------|------------|--------|------------|
| Permit Id | Issue Date | Type | Description | Amount | Insp Date | % Comp | Date Comp |
| 23-022 | 01-30-2023 | AD | Addition | 29,424 | 02-28-2023 | 100 | 02-06-2024 |
| 13-11 | 01-08-2013 | OB | Outbuilding | 3,500 | 04-05-2013 | 100 | 04-05-2013 |
| 10-513 | 12-21-2010 | RE | Remodel | 7,000 | 03-30-2012 | 0 | |

| VISIT / CHANGE HISTORY | | | | | |
|------------------------|----|------|----|----|--------------------------|
| Date | Id | Type | Is | Cd | Purpost/Result |
| 02-06-2024 | JF | | | 56 | BP Measure Exterior Only |
| 05-08-2023 | PM | | | 15 | Field Review |
| 04-21-2023 | JR | | | 53 | New Const. Insp. |
| 08-16-2022 | CG | | | 01 | Measur+1Visit |
| 09-30-2013 | RT | | | 44 | Change No Hearing |
| 08-07-2013 | DG | | | 15 | Field Review |
| 04-05-2013 | JR | | | 03 | Measur Permit insp |

| LAND LINE VALUATION SECTION | | | | | | | | | | | | | | | | |
|-----------------------------|----------|----------------|------|----|-----------|------------|------------|----------|------------|-------|-------|-----------|-------|--------------------|------------|------------|
| B | Use Code | Description | Zone | LA | Land Type | Land Units | Unit Price | Site Adj | Site Index | Cond. | Nbhd. | Nbhd. Adj | Notes | Location Adjustmen | Adj Unit P | Land Value |
| 1 | 1010 | Single Fam MDL | RA | | | 43,560 SF | 3.63 | 1.00000 | 1 | 1.00 | 80 | 1.600 | RTE 4 | | 1.0000 | 253,000 |
| 1 | 1010 | Single Fam MDL | RA | | | 0.770 AC | 10,000.00 | 1.00000 | 0 | 1.00 | 80 | 1.600 | | | 1.0000 | 16,000 |

| CONSTRUCTION DETAIL | | | CONSTRUCTION DETAIL (CONTINUED) | | |
|---------------------|------|----------------|---------------------------------|----|-------------|
| Element | Cd | Description | Element | Cd | Description |
| Style: | 04 | Cape Cod | | | |
| Model | 01 | Residential | | | |
| Grade: | 04 | Average +10 | | | |
| Stories: | 1.75 | | | | |
| Occupancy | 1 | | | | |
| Exterior Wall 1 | 25 | Vinyl Siding | | | |
| Exterior Wall 2 | | | | | |
| Roof Structure: | 03 | Gable/Hip | | | |
| Roof Cover | 03 | Asph/F Gls/Cmp | | | |
| Interior Wall 1 | 05 | Drywall/Sheet | | | |
| Interior Wall 2 | | | | | |
| Interior Flr 1 | 12 | Hardwood | | | |
| Interior Flr 2 | 14 | Carpet | | | |
| Heat Fuel | 02 | Oil | | | |
| Heat Type: | 05 | Hot Water | | | |
| AC Type: | 01 | None | | | |
| Total Bedrooms | 03 | 3 Bedrooms | | | |
| Total Bthrms: | 2 | | | | |
| Total Half Baths | 0 | | | | |
| Total Xtra Fixtrs | | | | | |
| Total Rooms: | 7 | 7 Rooms | | | |
| Bath Style: | | | | | |
| Kitchen Style: | | | | | |
| Num Kitchens | 01 | | | | |
| Color | | | | | |

| CONDO DATA | | | |
|--------------------------|------|-------------|---------|
| Parcel Id | C | Owne | 0.0 |
| Adjust Type | Code | Description | Factor% |
| Condo Flr | | | |
| Condo Unit | | | |
| COST / MARKET VALUATION | | | |
| Building Value New | | 418,361 | |
| Base Rate | | 135.00 | |
| NetOtherAdj. | | 11,000 | |
| Eff.Base Rate | | 153.58 | |
| Year Built | | 1992 | |
| Effective Year Built | | 2006 | |
| Depreciation Code | | GD | |
| Remodel Rating | | | |
| Year Remodeled | | | |
| Depreciation % | | 16 | |
| Functional Obsol | | 0 | |
| External Obsol | | 0 | |
| Trend Factor | | 1 | |
| Condition | | UC | |
| Condition % | | 84 | |
| Percent Good | | 84 | |
| RCNLD | | 351,400 | |
| Dep % Ovr | | | |
| Dep Ovr Comment | | | |
| Misc Imp Ovr | | | |
| Misc Imp Ovr Comment | | | |
| Cost to Cure Ovr | | | |
| Cost to Cure Ovr Comment | | | |



| OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B) | | | | | | | | | | |
|--|-------------|-----|-------|------------|--------|----------|------|-------|------------|-------------|
| Code | Description | L/B | Units | Unit Price | Yr Blt | Cond. Cd | % Gd | Grade | Grade Adj. | Appr. Value |
| SPL2 | VINYL | L | 510 | 40.00 | 1994 | | 50 | | 0.00 | 10,200 |
| RD1 | RES DRIVEW | L | 1 | 1500.00 | 2001 | | 50 | | 0.00 | 800 |
| SHD1 | SHED FRAME | L | 192 | 20.00 | 2012 | | 75 | | 0.00 | 2,900 |
| GEN | GEN-WHOLE | L | 10 | 400.00 | | | 100 | | 0.00 | 4,000 |
| SLR1 | SOLAR ELEC | L | 21 | 800.00 | 2023 | | 100 | | 0 | 352,800 |

| BUILDING SUB-AREA SUMMARY SECTION | | | | | | |
|-----------------------------------|----------------------|-------------|------------|----------|-----------|----------------|
| Code | Description | Living Area | Floor Area | Eff Area | Unit Cost | Undeprec Value |
| BAS | First Floor | 1,120 | 1,120 | 1,120 | 149.55 | 167,490 |
| FGR | Garage, Framed | 0 | 576 | 230 | 59.71 | 34,395 |
| FHS | Half Story, Finished | 288 | 576 | 288 | 74.77 | 43,069 |
| TQS | Three Quarter Story | 840 | 1,120 | 840 | 112.16 | 125,618 |
| UBM | Basement, Unfinished | 0 | 1,120 | 224 | 29.91 | 33,498 |
| WDK | Deck, Wood | 0 | 220 | 22 | 14.95 | 3,290 |
| Ttl Gross Liv / Lease Area | | 2,248 | 4,732 | 2,724 | | 407,360 |





TOWN OF DURHAM
8 Newmarket Road
Durham, NH 03824-2898
603.868.5577
www.ci.durham.nh.us

**ABATEMENT OF REAL ESTATE TAX
Due to Billing Error**

DATE: June 4, 2024

FROM: Rachel Deane, Town Clerk-Tax Collector

OWNER: Kenneth Stuff
Jessica M. Stuff
33 Oyster River Road
Durham, NH 03824

PROPERTY LOCATION: 33 Oyster River Road
Durham, NH 03824

PID: 113-34-0-0-0

REASON FOR ABATEMENT REQUEST:

Due to a clerical error with the tax billing file, the preliminary tax bill for 2024 did not include the solar panel exemptions totaling \$21,600.

RECOMMENDATION:

I recommend adjusting for this discrepancy and granting an abatement of \$221.00 (see attached spreadsheet).

Abatement Request: GRANTED/DENIED

Date: _____

(Durham Town Council/Administrator)

TOWN OF DURHAM, NH

8 NEWMARKET ROAD
DURHAM, NH 03824

REAL ESTATE TAX BILL

HOURS
MONDAY - FRIDAY
8:00 AM TO 4:30 PM
(603) 868-5577

WE ACCEPT ONLINE PAYMENTS AT
www.ci.durham.nh.us

FIRST BILL

| TAX YEAR | BILL NUMBER | BILLING DATE | INTEREST RATE | DUE DATE |
|---|---|---|--|----------|
| 2024 | 113050 | 6/3/2024 | 8 % | 7/3/2024 |
| MAP/PARCEL | LOCATION OF PROPERTY | | | AREA |
| 113-34-0-0-0 | 33 OYSTER RIVER ROAD | | | 0.55 |
| OWNER OF RECORD | | | TAX CALCULATION | |
| STUFF, KENNETH STUFF, JESSICA M 33 OYSTER RIVER RD DURHAM NH 03824-3008 1661 | | | Municipal Tax Amount 1,666.00 Local School Tax Amount 3,355.00 State School Tax Amount 403.00 County Tax Amount 510.00 Total tax 5,934.00 | |
| TAX RATE | ASSESSED VALUATION | | | |
| Municipal 2.875 Local School 5.790 State School 0.695 County 0.880 | Building Value 306,000 Land Value 273,400 Exemptions 0 Current Use 0 | Tax Credits 250.00 First Bill 5,684.00 Payments 0.00 | | |
| TOTAL 10.240 | NET VALUE 579,400 | PAY THIS AMOUNT \$ 5,684.00 | | |

INFORMATION TO TAXPAYERS

IF YOU ARE ELDERLY, DISABLED, BLIND, A VETERAN OR VETERAN'S SURVIVING SPOUSE, OR ARE UNABLE TO PAY TAXES DUE TO POVERTY OR OTHER GOOD CAUSE, YOU MAY BE ELIGIBLE FOR A TAX EXEMPTION, CREDIT, ABATEMENT OR DEFERRAL. FOR DETAILS AND APPLICATION, CONTACT THE ASSESSOR'S OFFICE (603) 868-8064 BEFORE APRIL 15TH OF EACH YEAR.

THE TAXPAYER MAY, BY MARCH 1ST FOLLOWING THE DATE OF NOTICE OF THE TAX AND NOT AFTERWARDS, APPLY IN WRITING TO THE BOARD OF ASSESSORS FOR AN ABATEMENT.

REAL ESTATE TAX PAYMENTS WILL BE APPLIED FIRST TO THE OLDEST DELINQUENT REAL ESTATE TAXES (IF ANY) FOR THE INDICATED PROPERTY UNLESS DIRECTED OTHERWISE.

TAXPAYERS DESIRING ANY INFORMATION IN REGARD TO TAXATION, OR CORRECTION OF ERRORS MUST REFER ALL INQUIRIES TO THE ASSESSOR'S OFFICE (603)-868-8064, NOT THE TAX COLLECTOR. THE TAX YEAR IS APRIL 1 - MARCH 31.

TAX BILLS ARE MAILED TO THE LAST KNOWN ADDRESS AS OF APRIL 1ST.

PAYMENT POLICIES

- POST-DATED CHECKS CANNOT BE ACCEPTED, AND WILL BE RETURNED TO TAXPAYER.
- A \$25.00 FEE PLUS ALL ADDITIONAL DELINQUENCY PENALTIES AND COLLECTION COSTS WILL BE CHARGED FOR ANY CHECK RETURNED BY THE BANK FOR ANY REASON.
- PAYMENT OF THIS BILL DOES NOT PREVENT THE COLLECTION OF PREVIOUS UNPAID TAXES, NOR DOES AN ERROR IN THE NAME OF THE PERSON(S) TAXED PREVENT COLLECTION.
- IF YOU ARE NOT THE PRESENT OWNER OF THIS PROPERTY, PLEASE FORWARD TO THE PROPER OWNER. THE TAX COLLECTOR IS NOT RESPONSIBLE FOR PAYMENT ON THE WRONG TAX BILL.
- IF THIS BILL IS PAID BY CHECK OR MONEY ORDER, IT IS NOT CONSIDERED PAID UNTIL THE CHECK OR MONEY ORDER IS CLEARED BY THE BANK.
- PLEASE MAKE CHECK PAYABLE TO "TOWN OF DURHAM"
- WHEN PAYING IN PERSON, PLEASE BRING ENTIRE BILL.

↑DETACH HERE↑

TO ENSURE PROPER CREDIT, PLEASE RETURN ENTIRE BOTTOM PORTION OF BILL

↑DETACH HERE↑

WE ACCEPT ONLINE PAYMENTS AT
www.ci.durham.nh.us

TOWN OF DURHAM, NH
REAL ESTATE TAX BILL

FIRST BILL



| MAP/PARCEL | LOCATION OF PROPERTY | TAX YEAR | BILL NUMBER | DUE DATE |
|--------------|----------------------|----------|-------------|----------|
| 113-34-0-0-0 | 33 OYSTER RIVER ROAD | 2024 | 113050 | 7/3/2024 |

8% APR Interest Charged After 7/3/2024 on First Bill.



1661

PAY THIS AMOUNT

\$

5,684.00

STUFF, KENNETH
STUFF, JESSICA M
33 OYSTER RIVER RD
DURHAM NH 03824-3008

20 000Q113050 0000568400 1

33 OYSTER RIVER ROAD

Location 33 OYSTER RIVER ROAD

Mblu 113 / 34/0 0/0

Owner STUFF, KENNETH

Assessment \$579,400

Appraisal \$579,400

PID 630

Building Count 1

Location

Current Value

| Appraisal | | | |
|----------------|--------------|-----------|-----------|
| Valuation Year | Improvements | Land | Total |
| 2023 | \$306,000 | \$273,400 | \$579,400 |

| Assessment | | | |
|----------------|--------------|-----------|-----------|
| Valuation Year | Improvements | Land | Total |
| 2023 | \$306,000 | \$273,400 | \$579,400 |

Parcel Addresses

| Additional Addresses |
|---|
| No Additional Addresses available for this parcel |

Owner of Record

Owner STUFF, KENNETH
Co-Owner STUFF, JESSICA M
Address 33 OYSTER RIVER ROAD
DURHAM, NH 03824

Sale Price \$355,933
Certificate
Book & Page 4679/0862
Sale Date 08/15/2019
Instrument UNKQ

Ownership History

| Ownership History | | | | | |
|----------------------------|------------|-------------|-------------|------------|------------|
| Owner | Sale Price | Certificate | Book & Page | Instrument | Sale Date |
| STUFF, KENNETH | \$355,933 | | 4679/0862 | UNKQ | 08/15/2019 |
| ROBINSON, PAUL H | \$295,000 | | 3658/0871 | UNKQ | 06/30/2008 |
| SMALLIDGE FAMILY REV TRUST | \$0 | | 2301/0479 | | 04/26/2001 |
| SMALLIDGE, RALPH G | \$0 | | /0 | | |

Building Information

Building 1 : Section 1

Year Built: 1966
Living Area: 1,884
Replacement Cost: \$338,406
Building Percent Good: 82
Replacement Cost Less Depreciation: \$277,500

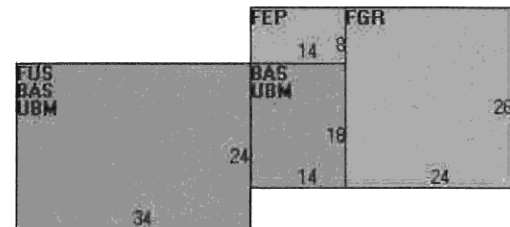
| Building Attributes | |
|---------------------|----------------|
| Field | Description |
| Style: | Colonial |
| Model | Residential |
| Grade: | Average |
| Stories: | 2 Stories |
| Occupancy | 1 |
| Exterior Wall 1 | Wood Shingle |
| Exterior Wall 2 | |
| Roof Structure: | Gambrel |
| Roof Cover | Asph/F Gls/Cmp |
| Interior Wall 1 | Plastered |
| Interior Wall 2 | |
| Interior Flr 1 | Hardwood |
| Interior Flr 2 | |
| Heat Fuel | Oil |
| Heat Type: | Hot Water |
| AC Type: | Ductless Unit |
| Total Bedrooms: | 3 Bedrooms |
| Total Bthrms: | 1 |
| Total Half Baths: | 1 |
| Total Xtra Fixtrs: | |
| Total Rooms: | 7 Rooms |
| Bath Style: | Modern |
| Kitchen Style: | Old Style |
| Num Kitchens | 01 |
| Cndtn | |
| Num Park | |
| Fireplaces | |
| Fndtn Cndtn | |
| Basement | |

Building Photo



(<https://images.vgsi.com/photos/DurhamNHPhotos//00\00\51\00.jpg>)

Building Layout



(https://images.vgsi.com/photos/DurhamNHPhotos//Sketches/630_630.jpg)

| Building Sub-Areas (sq ft) | | Legend | |
|----------------------------|---------------------------|------------|-------------|
| Code | Description | Gross Area | Living Area |
| BAS | First Floor | 1,068 | 1,068 |
| FUS | Upper Story, Finished | 816 | 816 |
| FEP | Porch, Enclosed, Finished | 112 | 0 |
| FGR | Garage, Framed | 624 | 0 |
| STP | Stoop | 16 | 0 |
| UBM | Basement, Unfinished | 1,068 | 0 |
| | | 3,704 | 1,884 |

Extra Features

| Extra Features | | | | <u>Legend</u> |
|----------------|--------------|------------|----------------|---------------|
| Code | Description | Size | Assessed Value | |
| FPL3 | 2 STORY CHIM | 1.00 UNITS | \$3,100 | |
| ACD | Ductless A/C | 1.00 UNITS | \$1,200 | |

Parcel Information

Use Code 1010
Description Single Fam MDL-01
Deeded Acres 0.55

Land**Land Use**

Use Code 1010
Description Single Fam MDL-01
Zone RA
Neighborhood 85
Alt Land Appr No
Category

Land Line Valuation

Size (Acres) 0.55
Frontage 0
Depth 0
Assessed Value \$273,400
Appraised Value \$273,400

Outbuildings

| Outbuildings | | | | | <u>Legend</u> |
|--------------|-------------------|----------|-----------------|-------------|----------------|
| Code | Description | Sub Code | Sub Description | Size | Assessed Value |
| RD1 | RES DRIVEWAY SM | | | 1.00 UNITS | \$800 |
| SLR1 | SOLAR ELEC PANELS | | | 27.00 UNITS | \$21,600 |
| PAT1 | PATIO-AVG | | | 352.00 S.F. | \$1,800 |

Valuation History

| Appraisal | | | |
|----------------|--------------|-----------|-----------|
| Valuation Year | Improvements | Land | Total |
| 2023 | \$306,000 | \$273,400 | \$579,400 |
| 2022 | \$198,200 | \$157,000 | \$355,200 |
| 2021 | \$198,200 | \$157,200 | \$355,400 |

| Assessment | | | |
|----------------|--------------|-----------|-----------|
| Valuation Year | Improvements | Land | Total |
| 2023 | \$306,000 | \$273,400 | \$579,400 |
| 2022 | \$198,200 | \$157,000 | \$355,200 |
| 2021 | \$198,200 | \$157,200 | \$355,400 |



TOWN OF DURHAM
8 Newmarket Road
Durham, NH 03824-2898
603.868.5577
www.ci.durham.nh.us

June 3, 2024

Kenneth Stuff
Jessica M. Stuff
33 Oyster River Road
Durham, NH 03824

Parcel Location: 33 Oyster River Road
RE: Tax Bill Correction

Dear Kenneth and Jessica,

Please find enclosed the approved abatement for your 2024 preliminary property tax bill. The Town of Durham has corrected your account and applied the solar panel exemption to your total assessed property value. You will receive a check refund from the Town of Durham as soon as your escrow payment has been received by the tax collector.

Please contact the Durham Town Clerk-Tax Collector's Office at 603-868-5577 if you have any questions.

Sincerely,

Rachel Deane
Town Clerk-Tax Collector
Town of Durham, New Hampshire

ABATEMENT OF REAL ESTATE TAX

Due to Clerical Error

DATE: June 5, 2024

TOWN OF: Durham

FROM: Jim Rice, CNHA

OWNER: Town of Durham
8 Newmarket Road
Durham, NH 03824

PROPERTY LOCATION: Packers Falls Road
Durham, NH 03824

PID: Map 223, Lot 40-1

REASON FOR ABATEMENT REQUEST: The Town of Durham owns 36.16 acres of land on Packers Falls Road and received a property tax bill for \$39.00 based on a Current Use assessment of \$3,794. The property is exempt from property taxes and should not have received a bill.

RECOMMENDATION: I recommend adjusting for this discrepancy and granting an abatement of \$39.00 (See attached spreadsheet).

Abatement Request: GRANTED/DENIED

Date: _____

—

(Durham Town Council/Administrator)

| | | | |
|--|--------------------|-------|-----------------|
| Town of Durham, NH | | | |
| Property Tax Bill Calculation | | | |
| Owner | Town of Durham | | |
| PID | 223-40-1 | | |
| Address | Packers Falls Road | | |
| WHAT WAS TAXED | | | |
| Total Assessed Value | 3,794 | | |
| Exemption (solar,) | - | | |
| Value Tax Applied To: | 3,794.00 | | |
| Credit (veterans,) | - | | |
| Tax Bill#: | 114711 | | |
| PropTax Issue 1 st or 2 nd | 1 | | |
| Due Date: | 7/3/2024 | | |
| Paid Date: | NOT PAID | | |
| Tax Rate Applied: | | | |
| Town | 2.875 | | |
| County | 5.790 | | |
| Local School | 0.695 | | |
| State School | 0.880 | | |
| Total Rate | 10.240 | | |
| tax will be roughly | 38.85 | | |
| Resulting in Taxes of: | | | |
| Town | 11.00 | | |
| County | 22.00 | | |
| Local School | 3.00 | | |
| State School | 3.00 | | |
| Tax Calculated | 39.00 | | |
| Less Credit & 1st Bill | | | |
| is the Amount Billed: | 39.00 | | |
| WHAT SHOULD HAVE BEEN TAXED | | | |
| Total Assessed Value | 34 | | |
| Exemption (solar,) | | | |
| Value Tax Applied To: | 34.00 | | |
| Credit (veterans,) | - | | |
| Tax Bill#: | 114711 | | |
| PropTax Issue 1 st or 2 nd | 1 | | |
| Due Date: | 7/3/2023 | | |
| Paid Date: | NOT PAID | | |
| Tax Rate Applied: | | | |
| Town | 2.875 | | |
| County | 5.790 | | |
| Local School | 0.695 | | |
| State School | 0.880 | | |
| Total Rate | 10.240 | | |
| tax will be roughly | 0.35 | | |
| Resulting in Taxes of: | | | |
| Town | - | | |
| County | - | | |
| Local School | - | | |
| State School | - | | |
| Tax Calculated | - | | |
| Less Credit & 1st Bill | | | |
| is the Amount Billed: | - | | |
| WHAT SHOULD BE ABATED | | | |
| Difference in Billed-SHB = Abate | 39.00 | 39.00 | = To Be Abated |
| RSA 76:17-a Rate of Interest Pybl | 4.00% | | |
| Enter Date Town will Payback | 1/0/1900 | | |
| Number of Days of Interest = | 0 | | |
| Interest Payable | - | - | = Interest Owed |
| Less Previously Abated Amount of | | | |
| Total To Be Abated | 39.00 | 39.00 | |

TOWN OF DURHAM, NH

8 NEWMARKET ROAD
DURHAM, NH 03824

REAL ESTATE TAX BILL

HOURS
MONDAY - FRIDAY
8:00 AM TO 4:30 PM
(603) 868-5577

WE ACCEPT ONLINE PAYMENTS AT
www.ci.durham.nh.us

FIRST BILL

| TAX YEAR | BILL NUMBER | BILLING DATE | INTEREST RATE | DUE DATE |
|---|---|---|---------------|--------------|
| 2024 | 114711 | 6/3/2024 | 8 % | 7/3/2024 |
| MAP/PARCEL | LOCATION OF PROPERTY | | | AREA |
| 223-40-1-0-0 | PACKERS FALLS ROAD | | | 36.16 |
| OWNER OF RECORD | | TAX CALCULATION | | |
| TOWN OF DURHAM 8 NEWMARKET RD DURHAM NH 03824-2809 1714 | | Municipal Tax Amount 11.00 Local School Tax Amount 22.00 State School Tax Amount 3.00 County Tax Amount 3.00 Total tax 39.00 Tax Credits 0.00 First Bill 39.00 Payments 0.00 | | |
| TAX RATE | ASSESSED VALUATION | | | |
| Municipal 2.875 Local School 5.790 State School 0.695 County 0.880 | Building Value 0 Land Value 0 Exemptions 0 Current Use 3,794 | | | |
| TOTAL 10.240 | NET VALUE 3,794 | PAY THIS AMOUNT \$ | | 39.00 |

INFORMATION TO TAXPAYERS

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PAYMENT POLICIES

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- IF YOU ARE NOT THE PRESENT OWNER OF THIS PROPERTY, PLEASE FORWARD TO THE PROPER OWNER. THE TAX COLLECTOR IS NOT RESPONSIBLE FOR PAYMENT ON THE WRONG TAX BILL.
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↑DETACH HERE↑

TO ENSURE PROPER CREDIT, PLEASE RETURN ENTIRE BOTTOM PORTION OF BILL

↑DETACH HERE↑

WE ACCEPT ONLINE PAYMENTS AT
www.ci.durham.nh.us

TOWN OF DURHAM, NH
REAL ESTATE TAX BILL

FIRST BILL



| MAP/PARCEL | LOCATION OF PROPERTY | TAX YEAR | BILL NUMBER | DUE DATE |
|--------------|----------------------|----------|-------------|----------|
| 223-40-1-0-0 | PACKERS FALLS ROAD | 2024 | 114711 | 7/3/2024 |

8% APR Interest Charged After 7/3/2024 on First Bill.



1714

PAY THIS AMOUNT

\$

39.00

TOWN OF DURHAM
8 NEWMARKET RD
DURHAM NH 03824-2809

20 0000114711 0000003900 7



TOWN OF DURHAM
8 Newmarket Road
Durham, NH 03824-2898
603.868.5577
www.ci.durham.nh.us

**ABATEMENT OF REAL ESTATE TAX
Due to Billing Error**

DATE: June 13, 2024

FROM: Rachel Deane, Town Clerk-Tax Collector

OWNER: Wood Rev Trust, Deanna D. & Craig H.
284 Newmarket Road
Durham, NH 03824

PROPERTY LOCATION: 284 Newmarket Road
Durham, NH 03824

PID: 232-99-0-0-0

REASON FOR ABATEMENT REQUEST:

Due to a clerical error with the tax billing file, the preliminary tax bill for 2024 did not include the solar panel exemptions totaling \$14,400.

RECOMMENDATION:

I recommend adjusting for this discrepancy and granting an abatement of \$149.00 (see attached spreadsheet).

Abatement Request: GRANTED/DENIED

Date: _____

(Durham Town Council/Administrator)

Town of Durham, NH
Property Tax Bill Calculation

Owner WOOD REV TRUST, DEANNA & CRAIG H
PID 232-99-0-0-0
Address 284 NEWMARKET ROAD

THIS IS WHAT DID HAPPEN

| | | |
|-----------------------|-------------------|--|
| Total Assessed Value | 572,800 | |
| Exemption (solar,) | | |
| Value Tax Applied To: | <u>572,800.00</u> | |

Credit (veterans,)

| | |
|--|----------|
| Tax Bill#: | 2024 |
| PropTax Issue 1 st or 2 nd | 1 |
| Due Date: | 7/3/2024 |
| Paid Date: | NOT PAID |

| | |
|----------------------------|---------------|
| Tax Rate Applied: | |
| Town | 2.875 |
| County | 5.790 |
| Local School | 0.695 |
| State School | 0.880 |
| Total Rate | <u>10.240</u> |
| <i>tax will be roughly</i> | 5,865.47 |

| | |
|------------------------|-----------------|
| Resulting in Taxes of: | |
| Town | 1,647.00 |
| County | 3,317.00 |
| Local School | 398.00 |
| State School | 504.00 |
| Tax Calculated | <u>5,866.00</u> |
| Less Credit & 1st Bill | |
| is the Amount Billed: | 5,866.00 |

5,866.00

THIS IS WHAT SHOULD HAVE HAPPENED

| | | |
|-----------------------|-------------------|--|
| Total Assessed Value | 572,800 | |
| Exemption (solar,) | 14,400.00 | |
| Value Tax Applied To: | <u>558,400.00</u> | |

Credit (veterans,)

| | |
|--|----------|
| Tax Bill#: | |
| PropTax Issue 1 st or 2 nd | 1 |
| Due Date: | 7/3/2024 |
| Paid Date: | NOT PAID |

| | |
|----------------------------|---------------|
| Tax Rate Applied: | |
| Town | 2.875 |
| County | 5.790 |
| Local School | 0.695 |
| State School | 0.880 |
| Total Rate | <u>10.240</u> |
| <i>tax will be roughly</i> | 5,718.02 |

| | |
|------------------------|-----------------|
| Resulting in Taxes of: | |
| Town | 1,605.00 |
| County | 3,233.00 |
| Local School | 388.00 |
| State School | 491.00 |
| Tax Calculated | <u>5,717.00</u> |
| Less Credit & 1st Bill | |
| is the Amount Billed: | 5,717.00 |

5,717.00

| | | |
|-----------------------------------|--------|-----------------------|
| Difference in Billed-SHB = Abate | 149.00 | 149.00 = To Be Abated |
| RSA 76:17-a Rate of Interest Pybl | 4.00% | |
| Enter Date Town will Payback | - | |
| Number of Days of Interest = | - | |
| Interest Payable | - | = Interest Owed |
| Less Previously Abated Amount of | - | |
| Total To Be Paid Back | - | |

Taxpayer Will Receive New Statement

TOWN OF DURHAM, NH

8 NEWMARKET ROAD

DURHAM, NH 03824

REAL ESTATE TAX BILL

HOURS
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8:00 AM TO 4:30 PM
(603) 868-5577

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FIRST BILL

| TAX YEAR | BILL NUMBER | BILLING DATE | INTEREST RATE | DUE DATE |
|--|---|--|---------------|----------|
| 2024 | 114962 | 6/3/2024 | 8 % | 7/3/2024 |
| MAP/PARCEL | LOCATION OF PROPERTY | | | AREA |
| 232-99-0-0-0 | 284 NEWMARKET ROAD | | | 3.81 |
| OWNER OF RECORD | | TAX CALCULATION | | |
| WOOD REV TRUST, DEANNA D & CRAIG H 284 NEWMARKET RD DURHAM NH 03824-4203 1834 | | Municipal Tax Amount 1,647.00 Local School Tax Amount 3,317.00 State School Tax Amount 398.00 County Tax Amount 504.00 Total tax 5,866.00 | | |
| TAX RATE | ASSESSED VALUATION | | | |
| Municipal 2.875 Local School 5.790 State School 0.695 County 0.880 | Building Value 364,900 Land Value 207,900 Exemptions 0 Current Use 0 | Tax Credits 0.00 First Bill 5,866.00 Payments 0.00 | | |
| TOTAL 10.240 | NET VALUE 572,800 | PAY THIS AMOUNT \$ 5,866.00 | | |

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↑DETACH HERE↑

TO ENSURE PROPER CREDIT, PLEASE RETURN ENTIRE BOTTOM PORTION OF BILL

↑DETACH HERE↑

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www.ci.durham.nh.us

TOWN OF DURHAM, NH
REAL ESTATE TAX BILL

FIRST BILL



| MAP/PARCEL | LOCATION OF PROPERTY | TAX YEAR | BILL NUMBER | DUE DATE |
|--------------|----------------------|----------|-------------|----------|
| 232-99-0-0-0 | 284 NEWMARKET ROAD | 2024 | 114962 | 7/3/2024 |

8% APR Interest Charged After 7/3/2024 on First Bill.



1834

WOOD REV TRUST, DEANNA D & CRAIG H
284 NEWMARKET RD
DURHAM NH 03824-4203

PAY THIS AMOUNT

\$

5,866.00

20 0000114962 0000586600 0

284 NEWMARKET ROAD

Location 284 NEWMARKET ROAD

Mblu 232/ / 99/0 0/0

Owner WOOD REV TRUST, DEANNA D
& CRAIG H

Assessment \$572,800

Appraisal \$572,800

PID 1642

Building Count 1

Location

Current Value

| Appraisal | | | |
|----------------|--------------|-----------|-----------|
| Valuation Year | Improvements | Land | Total |
| 2023 | \$364,900 | \$207,900 | \$572,800 |

| Assessment | | | |
|----------------|--------------|-----------|-----------|
| Valuation Year | Improvements | Land | Total |
| 2023 | \$364,900 | \$207,900 | \$572,800 |

Parcel Addresses

| Additional Addresses |
|----------------------|
|----------------------|

No Additional Addresses available for this parcel

Owner of Record

| | | | |
|-----------------|------------------------------------|------------------------|------------|
| Owner | WOOD REV TRUST, DEANNA D & CRAIG H | Sale Price | \$0 |
| Co-Owner | | Certificate | |
| Address | 284 NEWMARKET ROAD | Book & Page | 4520/0301 |
| | DURHAM, NH 03824 | Sale Date | 10/18/2017 |
| | | Instrument | |

Ownership History

| Ownership History | | | | | |
|------------------------------------|------------|-------------|-------------|------------|------------|
| Owner | Sale Price | Certificate | Book & Page | Instrument | Sale Date |
| WOOD REV TRUST, DEANNA D & CRAIG H | \$0 | | 4520/0301 | | 10/18/2017 |
| WOOD, CRAIG H & DEANNA D | \$116,500 | | 1231/0504 | | 06/01/1986 |

Building Information

Building 1 : Section 1

| | |
|--|-----------|
| Year Built: | 1973 |
| Living Area: | 2,279 |
| Replacement Cost: | \$426,229 |
| Building Percent Good: | 80 |
| Replacement Cost Less Depreciation: | \$341,000 |

Building Attributes

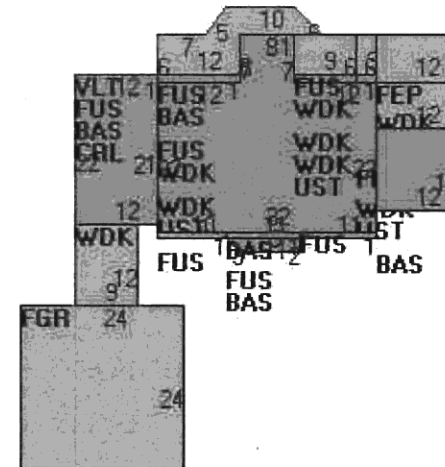
| Field | Description |
|--------------------|----------------|
| Style: | Conventional |
| Model | Residential |
| Grade: | Average |
| Stories: | 2 Stories |
| Occupancy | 1 |
| Exterior Wall 1 | Board & Batten |
| Exterior Wall 2 | |
| Roof Structure: | Gable/Hip |
| Roof Cover | Standing Seem |
| Interior Wall 1 | Drywall/Sheet |
| Interior Wall 2 | |
| Interior Flr 1 | Hardwood |
| Interior Flr 2 | Carpet |
| Heat Fuel | Geothermal |
| Heat Type: | Forced Air-Duc |
| AC Type: | Heat Pump |
| Total Bedrooms: | 3 Bedrooms |
| Total Bthrms: | 2 |
| Total Half Baths: | 1 |
| Total Xtra Fixtrs: | |
| Total Rooms: | 7 Rooms |
| Bath Style: | Modern |
| Kitchen Style: | Modern |
| Num Kitchens | 01 |

Building Photo



(https://images.vgsi.com/photos/DurhamNHPhotos/A0007\DSC00715_705!)

Building Layout



(https://images.vgsi.com/photos/DurhamNHPhotos/Sketches/1642_1642.jj)

| | |
|-----------------------------------|----------------------|
| Building Sub-Areas (sq ft) | <u>Legend</u> |
|-----------------------------------|----------------------|

| | |
|-------------|--|
| Cndtn | |
| Num Park | |
| Fireplaces | |
| Fndtn Cndtn | |
| Basement | |

| Code | Description | Gross Area | Living Area |
|------|------------------------------|------------|-------------|
| BAS | First Floor | 1,199 | 1,199 |
| FUS | Upper Story, Finished | 1,080 | 1,080 |
| CRL | Crawl | 264 | 0 |
| FEP | Porch, Enclosed, Finished | 84 | 0 |
| FGR | Garage, Framed | 576 | 0 |
| UST | Utility, Storage, Unfinished | 282 | 0 |
| VLT | Vaulted Ceiling | 264 | 0 |
| WDK | Deck, Wood | 465 | 0 |
| | | 4,214 | 2,279 |

Extra Features

| Extra Features | | | Legend |
|----------------|----------------|------------|----------------|
| Code | Description | Size | Assessed Value |
| FPL3 | 2 STORY CHIM | 1.00 UNITS | \$3,000 |
| FPL1 | FIREPLACE 1 ST | 1.00 UNITS | \$2,500 |

Parcel Information

Use Code 1013
Description SFR WATER MDL-01
Deeded Acres 3.81

Land

Land Use

Use Code 1013
Description SFR WATER MDL-01
Zone R
Neighborhood 40
Alt Land Appr Category No

Land Line Valuation

Size (Acres) 3.81
Frontage 0
Depth 0
Assessed Value \$207,900
Appraised Value \$207,900

Outbuildings

| Outbuildings | | | | | <u>Legend</u> |
|--------------|---------------|----------|-----------------|-------------|----------------|
| Code | Description | Sub Code | Sub Description | Size | Assessed Value |
| SPAN | SOLAR PANEL | | | 18.00 UNITS | \$14,400 |
| GENW | GEN-WHOLE HSE | | | 10.00 KW | \$4,000 |

Valuation History

| Appraisal | | | |
|----------------|--------------|-----------|-----------|
| Valuation Year | Improvements | Land | Total |
| 2023 | \$364,900 | \$207,900 | \$572,800 |
| 2022 | \$228,100 | \$133,100 | \$361,200 |
| 2021 | \$228,100 | \$133,200 | \$361,300 |

| Assessment | | | |
|----------------|--------------|-----------|-----------|
| Valuation Year | Improvements | Land | Total |
| 2023 | \$364,900 | \$207,900 | \$572,800 |
| 2022 | \$228,100 | \$133,100 | \$361,200 |
| 2021 | \$228,100 | \$133,200 | \$361,300 |

Run: 6/13/24
10:24AM

Property Bills Listing

Page: 1
fdesk

Town of Durham

8 Newmarket Rd
Durham, NH 03824

603-868-5577

Summary of Account by Property

Interest Calculated as of: 6/13/2024

WOOD REV TRUST, DEANNA D & CRAIG H
284 NEWMARKET ROAD
DURHAM, NH 03824

Map Lot: 232-99-0-0-0
PID: 232-99-0-0-0
Alt ID: 18-4-7
Location: 284 NEWMARKET ROAD

| Bill # | Bil Dt | Due Dt | Type | Year | Orig Amt | Rem Amt | Costs | Penalty | Int to Dt | Rate | PerDiem | Amt Due |
|----------------------------------|---------|---------|------|------|----------|----------|-------|---------|-----------|------|---------|----------|
| 114962 | 6/03/24 | 7/03/24 | TAX1 | 2024 | 5,866.00 | 5,866.00 | 0.00 | 0.00 | 0.00 | 8.00 | 1.2857 | 5,866.00 |
| Property Tax Totals | | | | | | 5,866.00 | 0.00 | 0.00 | 0.00 | | 1.2857 | 5,866.00 |



TOWN OF DURHAM

8 Newmarket Road
Durham, NH 03824
Tel: 603-868-5571
Fax: 603-868-1858
www.ci.durham.nh.us

AGENDA ITEM: **#8B TS**

DATE: June 24, 2024

COUNCIL COMMUNICATION

INITIATED BY: Richard Reine, Public Works Director

AGENDA ITEM: SHALL THE TOWN COUNCIL, UPON RECOMMENDATION OF THE ADMINISTRATOR, 1.) AUTHORIZE THE PURCHASE OF A NEW 2025 HV 507 SFA 6-WHEEL INTERNATIONAL DUMP TRUCK WITH CUMMINS L9 DIESEL ENGINE FROM ALLEGIANCE TRUCKS OF MANCHESTER, NH IN THE AMOUNT OF \$88,350 FROM ACCOUNT 07-2403-801-36-000 AND 2.) AUTHORIZE THE PURCHASE OF A NEW 2024 MODEL SL2418 SWAP LOADER WITH STAINLESS STEEL DUMP BODY, SKIDDED SANDER, FRONT AND WING PLOWS AND CIRUS DUAL SPREAD SANDER CONTROL FROM HP FAIRFIELD OF HOPKINTON, NH IN THE AMOUNT OF \$148,022 FROM ACCOUNT 07-2403-801-36-000?

CC PREPARED BY: Richard Reine, Public Works Director
Samuel Hewitt, Assistant Public Works Director

PRESENTED BY: Richard Reine, Public Works Director

AGENDA DESCRIPTION:

The 2024 Fiscal Year Capital Improvements Budget includes the purchase of a new 6-Wheel Dump Truck and Swap Loader System in the amount of \$259,000.00 for use as a front-line piece of equipment in the Durham Public Works Highway Division. This new 2025 International Truck will replace the existing 2013 Peterbilt 6-Wheel Dump Truck, which will remain in the Durham Public Works fleet and serve as a back-up vehicle for a total cost of \$236,372.00. The purchase price is inclusive of \$30,000.00 in trade-in value for the current back-up vehicle, a 2012 Peterbilt 6-Wheel Dump Truck which has close to 4,500 hours and is at the end of its useful life. This vehicle is operated daily during the Spring and Fall seasons and is an integral emergency response vehicle during all winter weather events. The Department has utilized a reserve vehicle to supplement its 6-Wheel Dump Truck fleet for the last two years following the acquisition of the 2022 International 6-Wheel Dump Truck in 2022. This strategy has effectively mitigated operational challenges and ensured continuity of services when a

front-line vehicle experiences a mechanical failure and is out of service, most notably during emergency winter storm and water main break responses.



2012 Peterbilt to be traded in.



2013 Peterbilt to be retained as Reserve Vehicle.

In 2022, Durham Public Works procured a 6-Wheel Dump Truck that included a Swap Loader system. This vehicle has provided the Department with flexibility and capabilities over the last two years previously unseen. This includes the ability to optimize the use of the single cab and chassis with multiple bodies, including a dump body, deicing and abrasive material spreader, and a tanker for winter brine treatment operations. In addition, the versatility to quickly convert in minutes between a sander and dump body provides maximum flexibility of the vehicle during emergency excavation or other material hauling activities during the winter months. The acquisition of a second swap loader system will provide redundancy to the current set-up while also providing the Department with the functions of a conventional truck build.



Swap Loader System

SPECIFICATIONS AND EV ANALYSIS:

The specifications for this new vehicle were developed based on discussions with fleet management and operations staff. Minor hydraulic system modifications when compared to the existing truck were suggested to increase its functionality and reduce maintenance. Equipment procurement options were evaluated based on the vehicle's power plant, the dealer's repair and service availability, cost, convenience, after the sale reputation, and responsiveness. The Department continued to explore the incorporation of a battery-electric (BE) equivalent of a traditionally powered vehicle into its fleet of trucks. BE technology is continuing to progress, with several manufacturers now offering battery electric versions of their class 8 vehicles for commerce activities. However, trucks built for emergency response and public service functions such as

snow/ice control and material hauling required further progress before front line status can be achieved. The Department found that many of the available class 8 chassis provide close to 400 kWh of available power and can operate between 100-150 miles, off a single 3-hour DCFC fast charge. This is highly dependent, however, on the work effort involved and operating conditions. A challenge for these manufacturers continues to lie in the development of a battery technology which will allow class 8 snow/ice control vehicles to operate during long-duration, severe weather events with minimal periods or absent of any down time between charges while under a heavy payload and high frictional resistance.

This equipment was competitively procured from Allegiance Trucks and HP Fairfield and will be available for shipping from the factory in the Spring of 2025. This procurement will utilize both the Sourcewell contract, formerly National Joint Powers Alliance (NJPA), and State of NH Contract 8003395 which assures the Town of the most competitive price. NJPA, is a governmental agency operating under the legislative authority of Minnesota Statute 123A.21. This statute was created in 1977 and revised in 1995 to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power. Sourcewell offers competitively solicited purchasing contracts for products and equipment to member organizations. The use of State/Government contracts is consistent with the requirements of the Durham Purchasing Policy as noted below.

The competitiveness of this purchase has been confirmed with the solicitation of similarly specified hook-lift body systems and plow packages quoted by Donovan Equipment Company of Londonderry, NH at \$179,385 and from Viking Cives of Lewiston, ME quoted at \$173,980.

Durham Public Works respectfully requests the Town Council's approval of this recommendation

LEGAL AUTHORITY:

Section 5 and 6 of the Town's Purchasing Policy states "Every Town purchase or contract of greater than thirty thousand (\$30,000.00) dollars in amount, with the exception of the valid exceptions noted in Section 7 of these Policies, shall be made only after the receipt of publicly invited sealed competitive bids on uniform specifications." The Policy also states "Purchases made through existing State of New Hampshire or other State/Government Contracts, Strafford County or Oyster River School District contracts shall be deemed to meet the competitive pricing requirements of the preceding purchasing procedures. Nothing herein shall be construed to prevent joint bidding and contracting by the Town and other public jurisdictions, and in fact, such joint procurement programs are encouraged."

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

First Motion authorizing purchase of International Dump Truck:

| PROJECT | ACCOUNT | BUDGETED | EXPENDED/ ENCUMBERED TO DATE | REQUESTED | BALANCE |
|--|--------------------|-----------------------------|------------------------------------|-----------|-----------|
| HV507 SFA 6-Wheel International Dump Truck | | | | | |
| Dump Truck Replacement | 07-2403-801-36-000 | \$259,000 (to be bonded) | \$0 | \$88,350 | \$170,650 |

Second Motion authorizing purchase of Swap Loader Body:

| PROJECT | ACCOUNT | BUDGETED | EXPENDED/ ENCUMBERED TO DATE | REQUESTED | BALANCE |
|---|--------------------|-----------------------------|------------------------------------|-----------|----------|
| Swap Loader System with Front/Wing Plow | | | | | |
| Dump Truck Replacement | 07-2403-801-36-000 | \$259,000 (to be bonded) | \$88,350 | \$148,022 | \$22,628 |

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION #1

The Durham Town Council does hereby, upon recommendation of the Administrator, authorize the purchase of a new 2024 HV 507 SFA 6-Wheel International Dump Truck with Cummins L9 Diesel Engine from Allegiance Trucks of Manchester, NH in the amount of \$88,350 from account 07-2403-801-36-000.

MOTION #2

The Durham Town Council does hereby, upon recommendation of the Administrator, authorize the purchase of a new 2024 Model SL2418 Swap Loader with Stainless Steel Dump Body, Skidded Sander, Front and Wing Plow and Cirus Dual Spread Sander Controls from HP Fairfield of Hopkinton, NH in the amount of \$148,022 from account 07-2403-801-36-000.



TOWN OF DURHAM

8 Newmarket Road

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Tel: 603-868-5571

Fax: 603-868-1858

www.ci.durham.nh.us

AGENDA ITEM: **#8C TS**

DATE: **June 24, 2024**

COUNCIL COMMUNICATION

INITIATED BY: Richard Reine, M.S.C.E, CA, Public Works Director

AGENDA ITEM: SHALL THE TOWN COUNCIL, UPON RECOMMENDATION OF THE ADMINISTRATOR, AWARD THE 2024 ROAD AND SIDEWALK PROGRAM TO CONTINENTAL PAVING INC. OF LONDONDERRY, NH IN THE AMOUNT OF \$775,066.49 AND AUTHORIZE THE ADMINISTRATOR TO SIGN THE ASSOCIATED CONTRACT?

PREPARED BY: Richard Reine M.S.C.E., CA, Public Works Director
Sam Hewitt, Assistant Public Works Director

PRESENTED BY: Richard Reine, M.S.C.E., CA, Public Works Director

AGENDA DESCRIPTION:

Durham Public Works has developed the proposed 2024 Road and Sidewalk Program and corresponding contract amendment with Continental Paving, as depicted in the attached Exhibit A. The program consists of a full reclamation of approximately 1,500 lineal feet of Dennison Road, extending between Woodman and Bagdad Roads. Dennison Road is currently in very poor condition as shown in the photo below, having a very low Pavement Condition Index (PCI) of 37 out of a possible 100. The Dennison Road scope of work also includes substantial repair and replacement of the deficient stormwater collection system, pedestrian sidewalk improvements, including the widening of the Dennison Road sidewalk on the easterly side of the roadway, and pedestrian and traffic calming improvements to the crosswalk located at Dennison and Garrison Roads.

The Dennison Road project will advantageously lock into current 2024 pricing, however the construction start is being strategically delayed until the 2025 construction season following the completion of the Madbury Road Phase 1 Complete Streets Roadway Improvement Project, as Dennison Road will serve as a material staging area and detour route for the Madbury Road Project.



Dennison Road with severe alligator cracking indicating roadway base failure



Dennison Road – example of deteriorated barrel block constructed drainage structure to be replaced with precast structures

The 2024 Road Program also includes the roadway overlay paving of approximately 1,836 feet of roadway on Worthen Road, a partial mill and overlay of an approximately 400-foot section of Ross Road, a $\frac{3}{4}$ " drag shim in the most distressed sections of Durham Point Road, between Colony Cove and Longmarsh Road, and replacement of 2,272 feet of existing sidewalk on the northerly and southerly sides of Bagdad Road

between Strout Lane and Old Bagdad Road, exclusive of the concrete bridge crossing of Route 4.

In addition, the 2024 Road Program includes crack sealing on both Britton and Spruce Wood Lanes. This pavement preservation approach allows for roadways exhibiting distresses such as full depth cracks to be filled to prevent further water infiltration into the roadway base materials. This treatment will extend the longevity of the roadway’s service life prior to full paving occurring in the future.

The 2024 sidewalk portion of this year’s program also contains the reconstruction of 610 lineal feet of bituminous sidewalk on Dover Road between Young Drive and Bayview Road along with targeted concrete panel repairs in the downtown area, primarily on Main Street and Pettee Brook Lane, where concrete has deteriorated to the point of ADA non-compliance and causing trip and fall hazards.



Main Street and Pettee Brook Sidewalk Panels requiring repair



Consistent with prior years, the Town of Durham has included planned pavement improvements for roadways owned and maintained within the University of New Hampshire (UNH) campus as a part of this proposed contract award. The total is

included within this requested authorization. These roadways include Academic and Mitchell Ways, each is proposed to receive a mill and overlay treatment. The value of this work is contained within the Town's capital improvement plan and funded by the University and estimated at a cost of \$123,200. This scope is also subject to change to ensure overall UNH budget is not exceeded.

Except for Dennison Road as noted above, work is scheduled to commence in a mid-summer timeframe, as weather and conditions allow. Durham Public Works will schedule a neighborhood project meeting on Dennison and Worthen Roads where construction activities are expected to be more impactful to be attended by the Director, Assistant Director, Town Engineer, and Project Contractor. Notice of construction activities for the balance of the 2024 Road Program scope will be noticed using Friday updates and social media.

As noted in my May 20th, 2024 Council Communication related to the Madbury Road Complete Streets paving award to Continental Paving, Continental has provided roadway and sidewalk paving services to the Town of Durham for the past 13 years and has consistently performed in an outstanding manner while providing extremely competitive pricing and the highest level of workmanship, project coordination and materials. Unlike many paving contractors in the region, Continental owns and operates their own asphalt plants, equipment, and personnel to perform the majority of the project scope. This eliminates the reliance on subcontractors, which would have the potential to cause delays and introduce lesser quality paving materials. Continental has agreed to offer an extraordinarily competitive 2024 base price of \$86.43 per ton for hot mix asphalt in place for this contract with a liquid asphalt base price currently at \$665 per ton. This price per ton is comparable to Continental's 2023 pricing the Town received. Notwithstanding this very competitive price, Durham Public Works verified the current pricing being awarded on recent projects and contracts in the region and once again found this offer to be extremely favorable for the Town.

The latest contract awards indicate pricing has escalated dramatically, as compared to the price being offered to Durham Public Works. The Town of Dover received a low bid at their March 21, 2024, bid opening of \$105 per ton for binder coarse pavement and \$115 per ton for wearing coarse pavement. In fact, it's been reported that the Towns of Durham, Atkinson, and Merrimack are the only Town's with pavement costs under \$90 per ton so far during this bidding cycle.

Public Works Staff, the Business Office and the Administrator recommend awarding the 2024 Road Resurfacing contract to Continental Paving Inc. of Londonderry, NH in a total amount of \$775,066.49, inclusive of both Town and UNH Roadways and Town sidewalks.

LEGAL AUTHORITY:

N/A

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

| ACCOUNT | TITLE | BUDGETED | EXPENSED/ ENCUMBERED TO DATE | BALANCE | REQUESTED |
|--------------------|-----------------------|-------------|------------------------------------|--------------|---------------------|
| 07-2381-801-36-000 | 2023 Road Program | \$490,000 | \$451,219 | \$38,781.00 | \$30,000.00 |
| 07-2481-801-36-000 | 2024 Road Program | \$500,000 | \$1,065.42 | \$498,934.58 | \$454,685.58 |
| 07-XXXX-801-36-000 | 2024 Block Grant | \$76,180.91 | \$0 | \$76,180.91 | \$76,180.91 |
| 07-2482-801-36-000 | 2024 Sidewalk Program | \$91,000 | \$0 | \$91,000 | \$91,000.00 |
| 07-2483-801-36-000 | 2023 UNH Road Program | \$123,200 | \$0 | \$123,200 | \$123,200.00 |
| TOTAL | | | | | \$775,066.49 |

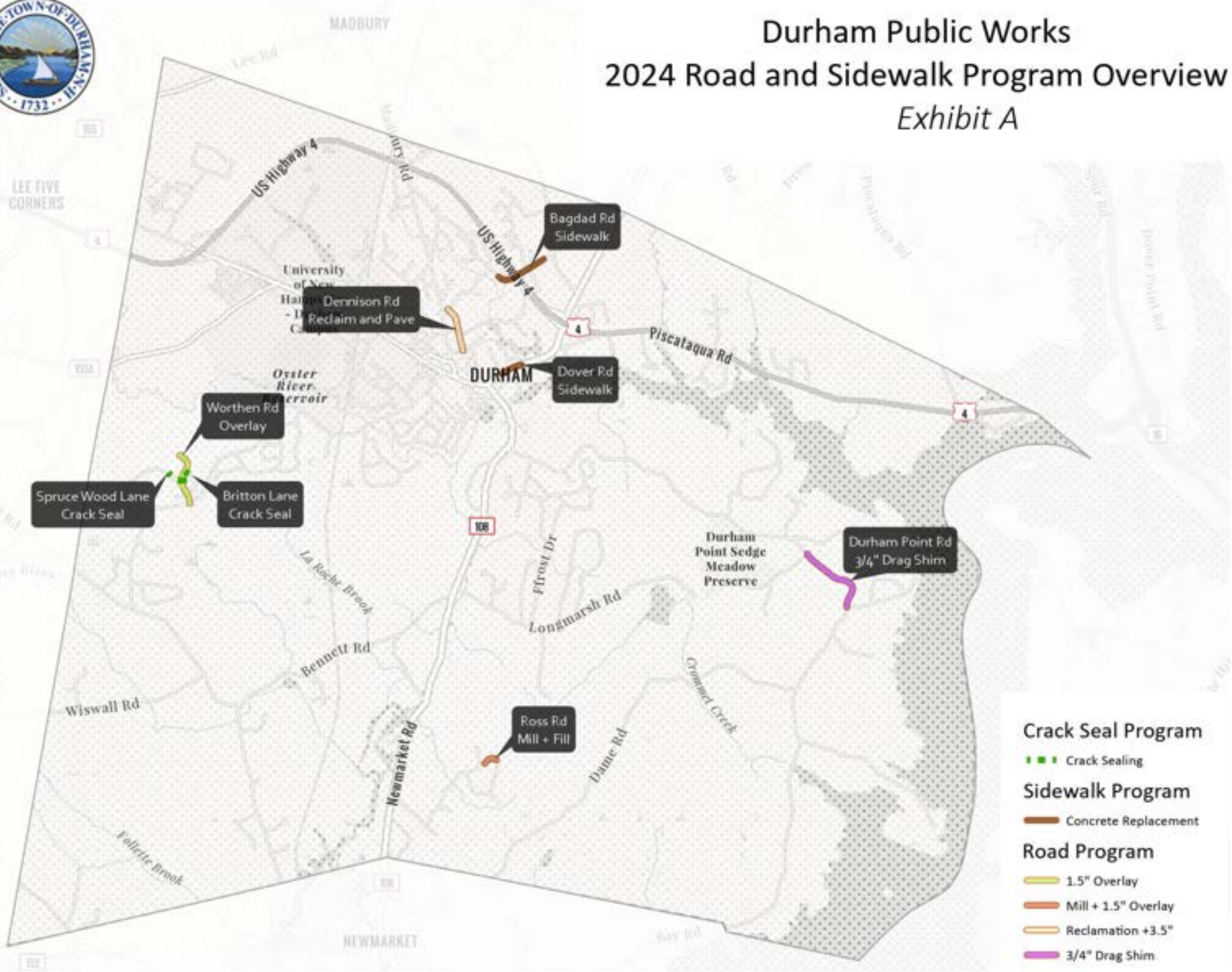
SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION:

The Durham Town Council does hereby, upon Recommendation of the Administrator, Award the 2024 Road and Sidewalk Program to Continental Paving Inc. of Londonderry, NH in the Amount of \$775,066.49 and Authorize the Administrator to Sign the Associated Contract.



Durham Public Works 2024 Road and Sidewalk Program Overview Exhibit A



- Crack Seal Program**
 - Crack Sealing
- Sidewalk Program**
 - Concrete Replacement
- Road Program**
 - 1.5" Overlay
 - Mill + 1.5" Overlay
 - Reclamation +3.5"
 - 3/4" Drag Shim



TOWN OF DURHAM

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AGENDA ITEM: **#8D TS**

DATE: June 24, 2024

COUNCIL COMMUNICATION

INITIATED BY: Richard Reine M.S.C.E., CA Director of Public Works

AGENDA ITEM: SHALL THE TOWN COUNCIL SCHEDULE A PUBLIC HEARING FOR MONDAY, JULY 15, 2024, ON RESOLUTION #2024-16 TO 1.) AUTHORIZE THE ADMINISTRATOR TO SUBMIT A CLEAN WATER STATE REVOLVING FUND LOAN APPLICATION TO THE NHDES AND EXECUTE ALL NECESSARY DOCUMENTS IN ACCORDANCE WITH NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES CHAPTER ENV-WQ FOR THE COMPLETION OF A WASTEWATER TREATMENT PLANT BIOSOLIDS DRYER FEASIBILITY STUDY; AND 2.) AUTHORIZE THE BORROWING, ISSUANCE, AND INCURRENCE OF DEBT OF NOT MORE THAN \$100,000 (WITH FUNDS TO COME FROM A CLEAN WATER STATE REVOLVING FUND LOAN, WITH 100% PRINCIPAL FORGIVENESS) IN LONG-TERM BONDS OR NOTES IN ACCORDANCE WITH THE PROVISION OF THE MUNICIPAL FINANCE ACT (RSA CHAPTER 33) FOR COMPLETION OF A WASTEWATER TREATMENT PLANT BIOSOLIDS DRYER FEASIBILITY STUDY?

CC PREPARED BY: April Talon, P.E., Town Engineer
Richard Reine, M.S.C.E., CA Director of Public Works

PRESENTED BY: Richard Reine, M.S.C.E., CA Director of Public Works

AGENDA DESCRIPTION:

The purpose of this Council Communication is to request approval to submit a Clean Water SRF loan application to NHDES in the amount of \$100,000 (with 100% principal forgiveness) for the completion of a Biosolids Dryer Feasibility Study. This project loan includes 100% principal forgiveness repayment from NHDES therefore does not obligate the Town to spend any additional rate payer funds.

The Town of Durham owns, operates, and maintains its Wastewater Treatment Facility (WWTF), which is located on Piscataqua Road (Rte. 4) in Durham, NH. Capital expenditures are planned within the Wastewater Facilities plan and are funded at a 2/3 (UNH) and 1/3 (Town of Durham) cost sharing allocation. The WWTF serves a large portion of the Town, including the University of New Hampshire (UNH). The WWTF

was expanded to a secondary treatment facility in 1977 and has since undergone several capital upgrades, including replacement of its dewatering equipment in 2015.

The Town, like many New Hampshire municipalities, is faced with increasing disposal costs for its dewatered biosolids. The facility has experienced substantial escalation in disposals cost increasing in the last 2 years from \$72/ton to currently \$225.30/ton. The Facility on average disposes approximately 1,000-1,100 wet tons annually. This dramatic increase in cost is primarily due to the decreased availability of disposal locations accepting wastewater biosolids and the potential for PFAS contamination within biosolids and subsequent processing costs. In an effort to minimize disposal costs, Durham Public Works plans to complete a feasibility analysis and potentially preliminary design (for a later phase of work) for a biosolids (sludge) drying system at the WWTF.

The full scope of the feasibility study includes an analysis of current and future biosolids quantities, a planning level screening of two major belt dryer manufacturers (including cost/benefit/risk analysis of options), preliminary dryer cost estimates including comparing current disposal operations with a third-party hauler at 20-25% total solids versus mechanically dewatering and drying of biosolids to dispose of through a third-party hauler at 90% total solids. A dryer would decrease the volume and weight of dewatered sludge requiring disposal, and it could potentially add disposal options with the production of a Class A product.

Although such loans typically fund construction projects, NHDES also accepts applications for projects with a planning component to address conveyance and treatment needs, considers solutions that promote energy efficiency, water quality, and/or flood resiliency. This project is one of the thirteen Wastewater Planning projects on the 2023 Project Priority List that has been allocated loan forgiveness for planning. NHDES has indicated the availability of 100 percent principal forgiveness of the total final project cost. Funds for this study were approved in the Town's FY 2024 Capital Improvements Program.

LEGAL AUTHORITY:

N/A

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

The 2024 Capital Fund Budget includes an appropriation for funding a biosolids dryer system feasibility study.

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION #1:

The Durham Town Council does hereby schedule a Public Hearing for Monday, July 15, 2024, on Resolution #2024-16 to Authorize the Administrator to Submit a Clean Water State Revolving Fund Loan Application to the NHDES and Execute all Necessary Documents in Accordance With New Hampshire Code of Administrative Rules Chapter Env-Wq for the Completion of a Wastewater Treatment Plant Biosolids Dryer Feasibility Study.

MOTION #2:

The Durham Town Council does hereby schedule a Public Hearing for Monday, July 15, 2024, on Resolution #2024-16 to Authorize the Borrowing, Issuance, and Incurrence of Debt of Not More Than \$100,000 (With Funds to Come From a Clean Water State Revolving Fund loan, with 100% Principal Forgiveness) in Long-term Bonds or Notes in Accordance With the Provision of the Municipal Finance Act (RSA Chapter 33) for Completion of a Wastewater Treatment Plant Biosolids Dryer Feasibility Study.

RESOLUTION #2024-16 OF DURHAM, NEW HAMPSHIRE

AUTHORIZING THE ADMINISTRATOR TO SUBMIT A CLEAN WATER STATE REVOLVING FUND LOAN APPLICATION TO THE NHDES AND EXECUTE ALL NECESSARY DOCUMENTS IN ACCORDANCE WITH NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES CHAPTER ENV-WQ FOR THE COMPLETION OF A WASTEWATER TREATMENT PLANT BIOSOLIDS DRYER FEASIBILITY STUDY; AND AUTHORIZING THE BORROWING, ISSUANCE, AND INCURRENCE OF DEBT OF NOT MORE THAN \$100,000.00 (WITH FUNDS TO COME FROM A CLEAN WATER STATE REVOLVING FUND LOAN, WITH 100% PRINCIPAL FORGIVENESS) IN LONG-TERM BONDS OR NOTES IN ACCORDANCE WITH THE PROVISION OF THE MUNICIPAL FINANCE ACT (RSA CHAPTER 33) FOR COMPLETION OF A WASTEWATER TREATMENT PLANT BIOSOLIDS DRYER FEASIBILITY STUDY.

WHEREAS, the Town of Durham, after thorough consideration, decided that a planning study to evaluate the feasibility of a WWTP biosolids dryer is desirable and in the public interest, and to that end it is necessary to apply for assistance from the State Revolving Fund (SRF); and

WHEREAS, the Town of Durham expects to receive principal forgiveness on the SRF loan for 100 percent (100%) of the total completed Planning Project; and,

WHEREAS, the Town of Durham has examined and duly considered the provisions of RSA 486:14 and the New Hampshire Code of Administrative Rules Chapter Env-Wq 500, which relate to loans from the Clean Water State Revolving Fund and deems it to be in the public interest to file a loan application and to authorize other actions in connection therewith;

WHEREAS, the Town of Durham will need to borrow and incur the debt of not more than \$100,000 in accordance with the provision of the Municipal Finance Act (RSA Chapter 33) and outlined in Section 5.12 of the Durham Town Charter which states that no bonds shall be issued by the Town Council in excess of \$500,000.00 per issue except by a two-thirds (2/3) vote of the Council.

WHEREAS, NH RSA 33:9 authorizes the issuance of bonds by a city, by resolution of the Council, passed by at least two-thirds (2/3) vote of all Council members; and

WHEREAS, a duly posted Public Hearing on the borrowing, issuance of a bond, and incurrence of debt totaling \$100,000.00 was held on Monday, July 15, 2024,

NOW, THEREFORE BE IT RESOLVED by the Durham Town Council, the governing body of the Town of Durham, New Hampshire, does hereby approve **Resolution #2024-16** to 1.) Authorize the Administrator to Submit a Clean Water State Revolving Fund Loan Application to the NHDES and Execute all Necessary Documents in Accordance With New Hampshire Code of Administrative Rules Chapter Env-Wq for the Completion of a Wastewater Treatment Plant Biosolids Dryer Feasibility Study; and 2.) Authorize the Borrowing, Issuance, and Incurrence of Debt of Not More Than \$100,000 (With Funds to Come From a Clean Water State Revolving Fund loan, with 100% Principal Forgiveness) in Long-term Bonds or Notes in Accordance With the Provision of the Municipal Finance Act (RSA Chapter 33) for Completion of a Wastewater Treatment Plant Biosolids Dryer Feasibility Study.

PASSED AND ADOPTED this 15th day of July 2024 by a **two-thirds majority vote** of the Durham Town Council with _____ voting in favor, ____ voting against, and _____ abstaining.

Sally Needell, Chair
Durham Town Council

ATTEST:

Rachel Deane, Town Clerk-Tax Collector



TOWN OF DURHAM

8 Newmarket Road
Durham, NH 03824
Tel: 603-868-5571
Fax: 603-868-1858
www.ci.durham.nh.us

AGENDA ITEM: **#9A**

DATE: June 24, 2024

COUNCIL COMMUNICATION

INITIATED BY: Charles Forcey

AGENDA ITEM: SHALL THE TOWN COUNCIL, UPON RECOMMENDATION OF THE ENERGY COMMITTEE CHAIR, APPOINT CHARLES FORCEY, 12 THOMPSON LANE, TO FILL A REGULAR MEMBERSHIP ON THE ENERGY COMMITTEE WITH NO TERM EXPIRATION?

CC PREPARED BY: Karen Edwards, Administrative Assistant

PRESENTED BY: Todd I. Selig, Administrator

AGENDA DESCRIPTION:

Attached for the Council's information and consideration is an application for board appointment submitted by Charles Forcey, requesting appointment as member to the Energy Committee. There will be one vacancy left on the Energy Committee after Mr. Forcey's appointment.

Mr. Forcey has attended one meeting of the Committee and has spoken with Chair, Matthias Dean Carpentier. Attached for the Council's information is Chair Dean Carpentier's endorsement of Mr. Forcey's appointment.

Mr. Forcey will attend Monday night's Council meeting relative to his request for appointment.

LEGAL AUTHORITY:

N/A

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

N/A

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION:

The Durham Town Council does hereby, upon recommendation of the Energy Committee Chair, appoint Charles Forcey, 12 Thompson Lane, to fill a Regular Membership on the Energy Committee with no term expiration.



Town of Durham

8 Newmarket Road
Durham, NH 03824-2898
Tel: 603/868-5571
Fax 603/868-1858
kedwards@ci.durham.nh.us

Application for Board Appointment

Type of Appointment and Position Desired (Please select only one):

New appointment/regular member New appointment/alternate member
Reappointment/regular member Reappointment/alternate member

NOTE: New applicants are asked to attend AT LEAST ONE meeting, as well as to meet separately with the Chair(s) of the committee(s) to which they are applying, prior to submitting an application for appointment.

Applicant has:

ATTENDED A MEETING
 SPOKEN WITH CHAIR/V CHAIR
 BEEN RECOMMENDED FOR MEMBERSHIP

Name: CHARLES FORLEY

Date: 2 JUNE 2024

Address: 12 THOMPSON LN, DURHAM NH 03824

E-Mail Address: CFORLEY@ME.COM

Telephone: 603-781-1189

Board/Commission/Committee to which you are interested in being appointed. (Please list in order of preference, if interested in more than one appointment).

1. ENERGY COMMITTEE
- 2.
- 3.

Are you willing to attend ongoing educational sessions offered by the New Hampshire Municipal Association, Strafford Regional Planning Commission, et al, and otherwise develop skills and knowledge relevant to your work on the board/committee? YES NO

(Over)

CHARLES FORCEY

Greater Boston Area | Remote

cforcey@me.com | linkedin.com/in/historicus

Dynamic and results-driven Chief Technology Officer with a proven track record in building and contributing to software engineering teams, driving innovation, and delivering high-impact solutions. Expertise in AI product development, data pipelines, data engineering, team leadership, and strategic development across diverse industries, including fintech, legal tech, and sustainability.

Chief Technology Officer, Sustainability Roundtable, Inc., Boston, MA Feb 2024-present

- Digitalizing SR Inc.'s virtual power purchase agreement brokerage and strategic consulting membership platforms.
- Fractional CTO since February 2024, becoming full-time July 2024.

Principal Software Engineer, FinQuery, Atlanta, GA Nov 2023 - July 2024

- Recruited team, established continuous delivery, and rebuilt Ruby on Rails application for enterprise-ready re-launch after acquisition.

Staff Software Engineer, Data Engineering, Logikcull, San Francisco, CA Dec 2022 – Nov 2023

- Rejoined Logikcull to integrate machine learning and AI tools into their discovery platform.
- Migrated the data engineering infrastructure from Prefect 1.0 to Prefect 2.0, leveraging a data-centric strategy, which resulted in a 5X acceleration in new source development and a 50X reduction in boilerplate code.
- Led R&D for integrating foundational language models into our eDiscovery product.

Staff Software Engineer & Team Lead, Kajabi, Irvine, CA Oct 2020 - Dec 2022

- Led a cross-functional team to design and implement a scalable data pipeline, improving processing speed by 50%.
- Developed and deployed machine learning models for customer segmentation, automating the generation of video shorts optimized for social media engagement.

Senior Software Engineer & Team Lead, Logikcull, San Francisco, CA Jan 2018 - Oct 2020

- Co-led a team scaling a hybrid Ruby/Java backend pipeline, which undertook tasks like conversion, OCR, transcription, and search indexing for millions of documents daily.
- Pioneered a scalable pipeline to handle gargantuan PDF documents approaching 900,000 pages in length, segmenting, parallelizing, and performing OCR across thousands of AWS Batch jobs.
- Led the integration of advanced functionalities into our backend processing chain, including PDF unitization, transcription, and entity extraction.

Senior Developer, Advanced Energy Economy, Boston, MA Nov 2013 - Jan 2018

- Combined three separate application prototypes into a single production Rails application with a unified REST API that grew to a 1 million ARR subscription business in less than three years.
- Co-developed a machine learning model on Microsoft Azure to predict legislative outcomes in the state legislatures.
- Created an event-driven content syndication system for data partners to synchronize and syndicate our collection of hundreds of millions of state energy dockets and legislative bills.

Senior Developer, Pubget, Boston, MA Aug 2013 - Nov 2013

Lead Developer, BMC, Houston, TX Sep 2011 - Aug 2013

Founder and President, Historicus, Inc., Durham, NH 2001 - Jul 2012

Education

- M. Phil. in US Intellectual and Political History, Columbia University, New York, NY
- B. A. in History, summa cum laude, Princeton University, Princeton, NJ

From: [Matthias dean-carpentier](#)
To: [Karen Edwards](#)
Subject: Re: Two requests
Date: Monday, June 3, 2024 11:14:28 AM

Hi Karen,

I recommend Charles Forcey's reappointment. He'll be a great resource for the town.

Agenda:

Review of Agenda
Review of May Meeting Minutes
Charles Forcey Joining Energy Committee
ReVision Energy Presentation
Introduction of Sophie Goodwin/Farewell to Erin Dennehy
Tideline EV Event Recap
EV Ordinance Review
Em: Planning Board questions for Energy Committee
Any Other Business (time permitting)
Adjourn

Thanks again,
Matthias

On Mon, Jun 3, 2024 at 9:02 AM Karen Edwards <kedwards@ci.durham.nh.us> wrote:

Matthias,

Please email me the Energy Committee agenda today.

I also need a recommendation from you for the reappointment of Charles Forcey to the Energy Committee. I received his application this morning.

Karen

Karen Edwards

Administrative Assistant

Administrator's Office

Town of Durham



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AGENDA ITEM: **#9B**

DATE: June 24, 2024

COUNCIL COMMUNICATION

INITIATED BY: Robert Sullivan

AGENDA ITEM: SHALL THE TOWN COUNCIL, UPON RECOMMENDATION OF THE PLANNING BOARD CHAIR, APPOINT ALTERNATE ROBERT SULLIVAN, 193 PACKERS FALLS ROAD, TO FILL AN UNEXPIRED REGULAR MEMBERSHIP ON THE PLANNING BOARD WITH A TERM EXPIRATION OF APRIL 2027?

CC PREPARED BY: Karen Edwards, Administrative Assistant

PRESENTED BY: Todd I. Selig, Administrator

AGENDA DESCRIPTION:

Attached for the Council's information and consideration is an email request submitted by Robert Sullivan, requesting appointment from alternate member of the Planning Board to regular member of the Planning Board. This appointment will fill the last regular membership opening on the Planning Board and leave four alternate membership positions vacant.

Attached for the Council's information is Chair Paul Rasmussen's endorsement of Mr. Sullivan's appointment to regular membership. Mr. Sullivan will not be attending Monday night's Council meeting.

LEGAL AUTHORITY:

N/A

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

N/A

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION:

The Durham Town Council does hereby, upon recommendation of the Planning Board Chair, appoint Alternate Robert Sullivan, 193 Packers Falls Road, to fill an unexpired Regular Membership on the Planning Board with a term expiration of April 2027.

From: paul.rasmussen
To: [Karen Edwards](mailto:Karen.Edwards)
Subject: Re: FW: Request for Appointment as a regular member of Planning Board
Date: Monday, June 17, 2024 8:46:33 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To the Durham Town Council,

I endorse Robert Sullivan's application as a regular member of the Planning Board.

Paul Rasmussen
Planning Board chair

On Mon, Jun 17, 2024, 8:25 AM Karen Edwards <kedwards@ci.durham.nh.us> wrote:

Paul,

Please send me a recommendation for Rob to be moved to a regular membership position.

Karen

Karen Edwards
Administrative Assistant
Administrator's Office
Town of Durham
8 Newmarket Road
Durham, NH 03824
(603) 868-5571
www.ci.durham.nh.us
She/her/hers

-----Original Message-----

From: Robert Sullivan <robert.sullivan@icloud.com>
Sent: Thursday, June 13, 2024 4:38 PM
To: Karen Edwards <kedwards@ci.durham.nh.us>
Cc: paul.rasmussen <pnrasmus@gmail.com>; Michael Behrendt <mbehrendt@ci.durham.nh.us>
Subject: Request for Appointment as a regular member of Planning Board

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Karen,

I would like to apply for the open position on the Durham Planning Board. I am currently an alternate on the board and have discussed becoming a permanent member.

Please let me know if you need any further information. All the info on my application this

winter is current.

Thank you,
Robert Sullivan
Sent from my iPhone



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AGENDA ITEM: **#10** TS
DATE: June 24, 2024

COUNCIL COMMUNICATION

INITIATED BY: Michael Behrendt, Town Planner

AGENDA ITEM: PRESENTATION BY RUSS ARCHAMBAULT AND SUMMER PAN, RKG ASSOCIATES INC., BOSTON, MA, ON THE FINAL DRAFT OF THE DURHAM HOUSING NEEDS ANALYSIS.

CC PREPARED BY: Michael Behrendt, Town Planner

PRESENTED BY: RKG Associates

AGENDA DESCRIPTION:

At the behest of the Durham Housing Task Force, the town applied for and received a Housing Opportunity Grant (HOP) to hire a consultant to perform a housing needs analysis for Durham. No expenditure was involved for the Town. RKG Associates from Boston, MA was hired to develop the analysis.

The firm spent many months gathering information, analyzing the housing situation in town, and preparing the report. RKG presented a draft to the Housing Task Force and to the Town Council on February 19, 2024. There were a number of comments by Task Force and Council Members and by the Town staff. RKG Associates has revised the document in response to those comments.

A draft final plan is now being presented to the Town Council. RKG Associates will explain what changes were made from the prior draft. The Housing Task Force has been invited to join the Town Council, so members of the Task Force will be welcome to offer their own questions and comments.

You can see the final draft and the prior draft on the Housing Task Force website here: <https://www.ci.durham.nh.us/bc-housingtaskforce> (Inside Town Hall – Other Boards and Commissions – Housing Task Force).

LEGAL AUTHORITY:

N/A

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

RKG completed their assignment under the grant upon submission of the final draft. The Town of Durham is paying RKG for this presentation. We will need to pay the firm if there are any additional requested changes in the document.

SUGGESTED ACTION OR RECOMMENDATIONS:

No formal action required. Receive presentation from RKG Associates, and hold question and answer session if desired.



TOWN OF DURHAM

8 Newmarket Road

Durham, NH 03824

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Fax: 603-868-1858

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AGENDA ITEM: **#11 TS**

DATE: June 24, 2024

COUNCIL COMMUNICATION

INITIATED BY:

Planning Board

AGENDA ITEM:

CONTINUED DISCUSSION OF ORDINANCE #2024-04 AMENDING CHAPTER 175 "ZONING," ARTICLE II, "DEFINITIONS," ARTICLE XII.1, "USE AND DIMENSIONAL STANDARDS," ARTICLE XV, "FLOOD HAZARD OVERLAY DISTRICT," ARTICLE XVI, "AQUIFER PROTECTION OVERLAY DISTRICT," ARTICLE XVII, "DURHAM HISTORIC OVERLAY DISTRICT," ARTICLE XVIII, "PERSONAL WIRELESS SERVICE FACILITIES OVERLAY DISTRICT," ARTICLE XX.1, "STANDARDS FOR AGRICULTURAL USES," AND ARTICLE XXIII, "SIGNS AND COMMUNICATIONS DEVICES," AND SCHEDULING A PUBLIC HEARING FOR MONDAY, JULY 15, 2024.

CC PREPARED BY:

Michael Behrendt, Town Planner

PRESENTED BY:

Michael Behrendt, Town Planner

AGENDA DESCRIPTION:

One of the key recommendations in the 2015 Master Plan and the 2018 Future Land Use Plan was to do an extensive rewrite of the Durham Zoning Ordinance. This is a pretty standard recommendation coming out of a comprehensive master plan. However, zoning ordinances are very rarely overhauled, or it takes years to commence the process (as is the case here!). It is a tremendous amount of work to rewrite the entire ordinance so typically new sections are added and older sections are revised as issues arise with the underlying ordinance remaining largely the same.

Earlier amendments. The Planning Board has embarked on an extensive zoning rewrite with the understanding that this is a multiyear project. The first Durham zoning ordinance was adopted in 1934. It has been significantly rewritten several times but not in recent years. The basic structure for the current ordinance was established in the

zoning ordinance that was adopted March 31, 1999. Significant changes were then made in the early 2000's to the zoning districts and the zoning map, especially for the core commercial and research industry districts, pursuant to the 2000 Master Plan. In my view the Durham Zoning Ordinance is quite good and operates effectively now, but it can still be improved through this rewrite process.

The Planning Board is going through the ordinance section by section. Once it completes a rewrite of a particular section (which may consist of one article or several articles), the board holds a public hearing and votes to formally initiate the amendment, and then forwards the proposal to the Town Council for consideration. The ongoing update will cover most or all of the articles in the ordinance (See the Table of Contents in the ordinance), including the Table of Uses and the Table of Dimensions. We should also take a look at the Zoning Map. No land has been rezoned since I have been employed here (2012). This is an ambitious plan by the board but worth pursuing.

Recent initiatives. There have been significant revisions to the ordinance in recent years, affecting accessory dwelling units, agriculture, downtown development, the historic district, parking, short term rentals, and solar energy. We expect several others to come forward soon – rewritten wetland and shoreland overlay districts, a new Planned Unit Development ordinance (driven by plans by UNH for The Edge development), and a new Workforce Housing ordinance.

The changes to the Definitions article is the first amendment pursued under the zoning rewrite process. The board has been working on this amendment for several years. It has taken a lot of time because the article is very long, and consideration of definitions does require a lot of wordsmithing (by definition). The specific wording for definitions is important because it impacts use of land. The board has taken up the topic only as time has allowed with numerous other pressing issues and projects arising. Review of other articles should take much less time, though some, such as Article XIX – Conservation Subdivisions are complex, and some, such as Article VII – Conditional Uses, may engender various strong opinions.

The changed definitions are listed in alphabetical order. Note that there are many other existing terms in the Definitions article that are not being changed. These terms are not included in the document. Some items are marked in red as being deleted but they are actually being relocated in the Definitions article or elsewhere in the Zoning Ordinance. The term may be relocated as it is currently written or the definition may be revised or a different term may be used. For example, “automobile car wash” is deleted and “car wash” is added. Definitions related to Agriculture, Aquifers, Flood Hazards, Personal Wireless Facilities, Signs, and Wetlands are being relocated to articles elsewhere in the zoning ordinance that deal specifically with those topics

The Planning Board voted to formally initiate the amendment at its meeting on April 24, 2024. The Town Council started its review of the document at its last meeting on

June 3. The Council reviewed a section of the proposal and discussed changes to that section. Those changes are marked in the new ordinance document.

Council members were asked to review the document and send any questions or suggested changes to Town Planner, Michael Behrendt. The new ordinance document also incorporates comments that were received by Council members. These comments are inserted in the appropriate locations, after the subject definition.

LEGAL AUTHORITY:

RSA 674:16, RSA 675:2, and Section 175-14 of the Durham Zoning Ordinance

LEGAL OPINION:

A legal opinion is not applicable as the proposed changes are largely improvements and updates to the definitions. No substantive legal questions arose in the course of the Planning Board’s extensive review that have not been addressed. There are proposed changes in the table of uses but none that would seem to curtail property rights. If desired, the staff will present the proposal to the Town Attorney prior to the public hearing.

FINANCIAL DETAILS:

N/A

SUGGESTED ACTION/MOTION:

MOTION #1:

The Durham Town Council does hereby Approve the Original Ordinance #2024-04 Amending Chapter 175 “Zoning,” Article II, “Definitions,” Article XII.1, “Use and Dimensional Standards,” Article XV, “Flood Hazard Overlay District,” Article XVI, “Aquifer Protection Overlay District,” Article XVII, “Durham Historic Overlay District,” Article XVIII, “Personal Wireless Service Facilities Overlay District,” Article XX.1, “Standards for Agricultural Uses,” and Article XXIII, “Signs and Communications Devices,” and Schedules a Public Hearing for Monday, July 15, 2024

MOTION #2:

The Durham Town Council does hereby Deny the Original Ordinance #2024-04 Amending Chapter 175 “Zoning,” Article II, “Definitions,” Article XII.1, “Use and Dimensional Standards,” Article XV, “Flood Hazard Overlay District,” Article XVI, “Aquifer Protection Overlay District,” Article XVII, “Durham Historic Overlay District,” Article XVIII, “Personal Wireless Service Facilities Overlay District,” Article XX.1, “Standards for Agricultural Uses,” and Article XXIII, “Signs and Communications Devices,” and Returns the document back to the Planning Board for review.

MOTION #3:

The Durham Town Council does hereby Approve the Council Proposed Changes to Ordinance #2024-04 Amending Chapter 175 “Zoning,” Article II, “Definitions,” Article XII.1, “Use and Dimensional Standards,” Article XV, “Flood Hazard Overlay District,” Article XVI, “Aquifer Protection Overlay District,” Article XVII, “Durham Historic Overlay District,” Article XVIII, “Personal Wireless Service Facilities Overlay District,” Article XX.1, “Standards for Agricultural Uses,” and Article XXIII, “Signs and Communications Devices,” and Returns the document back to the Planning Board for review.

ORDINANCE #2024-04 OF DURHAM, NEW HAMPSHIRE

AN ORDINANCE AMENDING CHAPTER 175 “ZONING,” ARTICLE II, “DEFINITIONS,” ARTICLE XII.1, “USE AND DIMENSIONAL STANDARDS,” ARTICLE XV, “FLOOD HAZARD OVERLAY DISTRICT,” ARTICLE XVI, “AQUIFER PROTECTION OVERLAY DISTRICT,” ARTICLE XVII, “DURHAM HISTORIC OVERLAY DISTRICT,” ARTICLE XVIII, “PERSONAL WIRELESS SERVICE FACILITIES OVERLAY DISTRICT,” ARTICLE XX.1, “STANDARDS FOR AGRICULTURAL USES,” AND ARTICLE XXIII, “SIGNS AND COMMUNICATIONS DEVICES.”

WHEREAS, RSA 674:16, RSA 675:2, and Section 175-14 of the Durham Zoning Ordinance authorize the Town Council to amend the Zoning Ordinance and specify the process for doing so;

WHEREAS, the Planning Board is undertaking an extensive rewrite of the Durham Zoning Ordinance pursuant to recommendations made in the 2015 Master Plan and the 2018 Future Land Use Chapter;

WHEREAS, the first initiative in the Town’s zoning rewrite is making significant changes to Article II - Definitions and other sections of the ordinance that follow from those changes;

WHEREAS, the Zoning Ordinance has not been thoroughly examined since the last rewrite of the Zoning Ordinance in 1999, and it is essential that the ordinance remain current and relevant given the substantial impacts of the ordinance upon property owners, residents, business owners, and other stakeholders in the community;

WHEREAS, crafting appropriate definitions is important because the language of the definitions impacts whether specific proposed uses are deemed to be allowed or not allowed in particular zones and how those proposed uses are evaluated;

WHEREAS, the Planning Board spent 1-1/2 years in detailed review of definitions in the Zoning Ordinance, carefully examining the appropriate terminology for every definition; and

WHEREAS, the Planning Board and the Town Council duly held public hearings about the proposed changes, and the Planning Board voted to formally initiate this amendment.

NOW, THEREFORE BE IT RESOLVED the governing and legislative body of the Town of Durham, New Hampshire does hereby adopt **Ordinance #2024-04** amending Chapter 175 “Zoning,” Article II, “Definitions,” Article XII.1, “Use and Dimensional Standards,” Article XV, “Flood Hazard Overlay District,” Article XVI, “Aquifer Protection Overlay District,” Article XVII, “Durham Historic Overlay District,” Article XVIII, “Personal Wireless Facilities Overlay District,” Article XX.1, “Standards for Agricultural Uses,” and Article XXIII, “Signs and Communications Devices.”

Additions to the existing ordinance proposed by the Planning Board are shown like this.

~~*Deletions from existing ordinance proposed by the Planning Board are shown like this.*~~

➤ *Directions for specific changes to be made to the current ordinance are shown like this.*

Additions discussed by the Town Council on June 3 are shown like this.

~~*Deletions are shown like this.*~~

[Comments are shown like this.]

**Comments and questions from Town Council members emailed to the Town Planner are shown like this.*

[Town Council member’s name]

Responses from the Town Planner are shown like this. I am commenting only when the response is straightforward. Otherwise, we will respond to the comments at the Town Council meeting.

Article II. Definitions

175-6. Meaning of Words.

Unless otherwise expressly stated, the following terms shall, for the purpose of this chapter, have the meanings indicated in this section. Words used in the present tense include the future. The singular number includes the plural, and the plural the singular. Where terms are not defined in this ~~section~~ *article*, they shall have their ordinary accepted meanings or such as the context may imply. The words "shall" and “must” are mandatory, the word "may" is permissive, and the word “should” indicates a preferred or encouraged, but not *necessarily* a required, course of action.

Some definitions may incorporate the term itself in the definition, in which case that term as referenced has the customary meaning (See “Nursing Home,” for example).

Note that these definitions are descriptive and not prescriptive. They may, however, operate in a prescriptive manner in some cases. For example, a proposed home occupation using an area of 1,500 square feet would not meet the definition of Home Occupation which is defined as having a maximum of 1,000 square feet, and would therefore not be permitted.

Definitions are given for some uses that are not allowed under the Table of Uses, but are included in this article for general reference.

175-7. Definitions.

As used in this chapter, the following terms shall have the meanings indicated. The inclusion of a particular use in this section does not *necessarily* indicate that the use is allowed anywhere in the town of Durham; some terms are included for general reference only.

Definitions pertinent to individual overlay districts and other specific topics (such as Agriculture and Signage) may be found in the article of this ordinance pertaining to that district and those topics.

- **Place all definitions in this section in alphabetical order once changes are made Changes below would result in some terms being placed out of alphabetical order.**

ACCESSORY DWELLING UNIT (*ADU*) – ~~*ATTACHED*~~ – A dwelling unit located in, or attached to, a single-family residence as an accessory use. A single-family residence with an accessory dwelling unit is considered a single-family residence (not a duplex residence). See Article XX.

ACCESSORY ~~*APARTMENT DWELLING UNIT (ADU)*~~ – ~~*DETACHED*~~ – A dwelling unit ~~*located in an accessory structure in conjunction with not attached to*~~ a single-family residence ~~*as an accessory use*~~. A single-family residence with an accessory ~~*apartment dwelling unit*~~ is considered a single-family residence (not a duplex residence). See Article XX.

~~*ACCESSORY SHED—A small shed for the storage of items in conjunction with a residential use. See Article XX*~~

~~*ADAPTIVE REUSE—The repurposing of an existing building for a new type of use in which the exterior appearance and the structural and architectural elements of the building remain essentially unchanged except for minor renovations needed to provide access or to comply with code requirements.*~~

ADAPTIVE REUSE – The repurposing of an existing building for a new use in which the overall form and exterior appearance remain largely unchanged except for changes needed to provide access or to comply with code requirements and other minor enhancements.

ADULT DAY CARE ~~*FACILITY*~~ – See Day Care Center. ~~*A nonresidential facility for the care of adults.*~~

AGRICULTURE – See Article XX.1. Standards for Agricultural Uses.

~~*AGRICULTURE—Including but not limited to all uses, accessory uses, structures, functions, and events as defined in RSA 21:34-a—Farm, Agriculture, Farming, as amended. (See the Table of Uses and Article XX.1 for specific standards and restrictions.)*~~

~~*Accessory Uses.—The following are considered accessory uses to an allowed agricultural use:*~~

~~*1) The storage, use of, and spreading of soil amendments, as defined in this section.*~~

~~*2) The use and application of agricultural chemicals pursuant to state requirements.*~~

~~*3) The preparation for market, delivery to storage or to market, and delivery to carriers for transportation to market of any products and materials from the farm.*~~

~~*4) The transportation of farm workers.*~~

~~*5) The marketing and selling at wholesale or retail of any products from the farm, on-site and off-site, where not otherwise prohibited or regulated.*~~

~~*6) Irrigation of growing crops from private water supplies or public water supplies.*~~

~~*7) The use of dogs or other livestock guard animals for herding, working, and guarding livestock.*~~

~~*8) The production and storage of compost and the materials necessary to produce compost, whether such materials originate, in whole or in part, from operations of the farm.*~~

~~*9) A farmstand situated on farm land owned by the operator of the farmstand provided that at least 35 percent of the product sales in dollar volume is attributable to products produced on the farm or farms owned by the operator of the farmstand. Items not produced on the farm or farms owned by the operator are limited to agriculture-related products, specialty foods, gift items, crafts, and items reflecting agriculture and rural America.*~~

~~*10) —Use of new technologies recommended by the University of New Hampshire Cooperative Extension; the New Hampshire Department of Agriculture, Markets, and Food; and appropriate agencies of the United States Department of Agriculture.*~~

~~*11) —Agritourism, as defined in this section.*~~

~~*Agricultural Sales, Commercial.—Sale of items specifically including agriculture-related products, trees, specialty foods, gift items, crafts, and items reflecting agriculture and rural America. (This use need not be located on a farm property, in contrast to Farmstand, Accessory, below.)*~~

~~Agritourism. Attracting visitors to a farm to attend events and activities that are accessory, related and subordinate to the primary farm operation, including, but not limited to, eating a meal, making overnight stays, enjoyment of the farm environment, education about farm operations, and active involvement in the activity of the farm.~~

~~Animal Feedlot. A commercial agricultural establishment consisting of confined feeding areas and related structures used for the finishing of livestock.~~

~~Aquaculture. The commercial raising, harvesting, and sale of fish and other aquaculture products.~~

~~Aquaculture – Accessory Use. The noncommercial raising and harvesting of fish and other aquaculture products for personal consumption.~~

~~Bees, Keeping of. The raising of bees and cultivation and sale of bee products.~~

~~Bees, Keeping of – Accessory Use. The raising and breeding of bees for noncommercial purposes, other than incidental sales of bee products produced on the premises, in conjunction with a residence.~~

~~Best Management Practices For Agriculture (BMPs)—Those practices and procedures described in the Manual of Best Management Practices (BMPs) for Agriculture in New Hampshire, distributed and periodically updated by the New Hampshire Department of Agriculture, Markets, and Food, as revised. BMPs also include other practices and procedures recommended by the University of New Hampshire Cooperative Extension; the New Hampshire Department of Agriculture, Markets, and Food; and the United States Department of Agriculture. Other documents providing guidance for agricultural practices and procedures endorsed by the Durham Agricultural Commission as appropriate references for best management practices are also deemed BMPs.~~

~~[Reference ——— <http://agriculture.nh.gov/publications/forms/documents/bmp-manual.pdf>]~~

~~Chickens and Turkeys, Keeping of – Accessory Use. The breeding and raising of chickens and turkeys for noncommercial purposes in conjunction with a residence. (Note that Poultry, keeping of as a principal use is not restricted to chickens and turkeys.)~~

~~Crop Cultivation. The cultivation, conservation, and tillage of the soil and the production, cultivation, growing, and harvesting of any agricultural, floricultural, viticultural, and horticultural crops and any other plant including greenhouse and high-tunnel crops and tree products and any other plant that can be legally grown and harvested extensively for profit or subsistence.~~

~~Farm or Farming. Any land, buildings, or structures on or in which agriculture and farming activities are conducted, including the residence(s) of owners, occupants, and employees located on the subject land. This includes all farm outbuildings and any other structures used in the farm operations. An operation may be deemed a~~

~~commercial farm where at least \$10,000 of agricultural products is produced and sold in a year.~~

~~Farmers' Market. An event or series of events at which two or more vendors of agricultural commodities gather for purposes of offering for sale such commodities to the public. Commodities offered for sale include, but are not limited to, products of agriculture, as defined in RSA 21:34-a. A farmers' market does not include any event held upon any premises owned, leased, or otherwise controlled by any individual vendor selling therein.~~

~~Farmstand, Accessory. A farmstand as defined under Accessory Uses, above. (Contrast to Agricultural Sales, Commercial, above.)~~

~~Forestry. The production, cultivation, growing, harvesting, and sale of any trees or nursery stock.~~

~~Fur-bearing Animals, Keeping of. The raising, breeding, and sale of domesticated strains of fur-bearing animals, such as mink, ermine, and chinchilla.~~

~~Goats and Sheep, Keeping of. The raising, breeding, and sale of goats and sheep.~~

~~Goats and Sheep, Keeping of – Accessory Use. The raising and breeding of goats and sheep for noncommercial purposes in conjunction with a residence.~~

~~Horses, Keeping of. The commercial breeding, boarding, raising, training, riding instruction, and selling of horses, mules, donkeys, and other equidae.~~

~~Horses, Keeping of – Accessory Use. The noncommercial breeding, boarding, raising, and riding of horses, mules, donkeys, and other equidae.~~

~~Livestock – Large, Keeping of. The raising, breeding, or sale of beef and dairy cattle, steer, oxen, domesticated strains of buffalo, bison, llamas, alpacas, emus, ostriches, yaks, elk (*Cervus canadensis*), fallow deer (*Dama dama*), red deer (*Cervus elephus*), and reindeer (*Rangifer tarandus*).~~

~~Livestock – Large, Keeping of – Accessory Use. The raising and breeding of large livestock, specifically including the animals listed above, for noncommercial purposes, other than incidental sales of any related products produced on the premises, in conjunction with a residence. This use includes one or two animals per lot.~~

~~Poultry, Keeping of. The raising, breeding, and sale of poultry, including chickens, turkeys, ducks, geese, and gamebirds. (Note that Chickens and Turkeys, keeping of – Accessory Use is restricted to only those two types of poultry.)~~

~~Rabbits, Keeping of. The raising, breeding and sale of rabbits.~~

~~Rabbits, Keeping of – Accessory Use. The raising and breeding of rabbits for noncommercial purposes in conjunction with a residence.~~

~~**Soil Amendments.**—Including commercial fertilizer, lime, wood ash, sawdust, compost, animal manure, septage, and, where permitted by municipal and state rules and regulations, other lawful soil amendments.~~

~~**Swine, Keeping of.**—The raising, breeding, or sale of swine and swine products.~~

~~**Swine, Keeping of—Accessory Use.**—The raising and breeding of swine for noncommercial purposes, other than incidental sales of any related products produced on the premises, in conjunction with a residence. This use includes one or two animals per lot.~~

~~**ALL TERRAIN VEHICLE**—Any motor-driven vehicle designed or adapted for travel over surfaces other than maintained roads with one or more tires designed to hold not more than 10 pounds per square inch of air pressure, having capacity for passengers or other payloads, not to exceed 1,000 pounds net vehicle weight, and not to exceed 50 inches in width.~~

~~**ALL TERRAIN VEHICLE/OFF HIGHWAY RECREATIONAL VEHICLE FACILITY**—A facility or site where people who do not own the site or reside on the site are allowed to operate all-terrain vehicles or off-highway recreational vehicles with or without compensation. A trail that crosses a parcel and that is used by all-terrain vehicle or off-highway recreational vehicle operators that do not own or reside on the parcel is an all-terrain vehicle/off-highway recreational vehicle facility.~~

~~**ALTERATION**—A change or rearrangement in the structural parts of a building or structure or in the means of egress or an enlargement, whether by an extension on a side or by an increase in height, or the moving from one location or position to another.~~

AND – When used in a series **of allowed activities**, such as “Dogs may be used for herding, working, and guarding livestock,” means “and/or,” such that any and all of the **activities are allowed items are included**, individually or in combination. *(In general, a reasonable judgment should be made based on the context for the intention of the use of “and.”)*

~~**ANIMAL FEEDLOT**—A commercial agricultural establishment consisting of confined feeding areas and related structures used for the finishing of livestock in accordance with USDA regulations. Any activity that requires the filing of a Schedule F as part of the owner’s or operator’s federal income tax return shall constitute a commercial operation.~~

~~**APARTMENT**—See "Accessory Dwelling Unit." A residential dwelling unit contained within a multi-unit residential building or a nonresidential building or situated on a lot with other uses.~~

AQUIFER – See Article XVI. Aquifer Protection Overlay District.

~~**AQUIFER**—A geologic formation, group of formations or part of a formation that is capable of yielding quantities of groundwater usable for municipal or private water supplies. Aquifer includes both bedrock aquifers and stratified drift aquifers.~~

~~*AQUIFER, BEDROCK—Bedrock comprised of a high concentration of interconnected fractures, fissures, or cracks that is able to produce a high quantity of water.*~~

~~*AQUIFER, STRATIFIED DRIFT—A geologic formation of predominantly well-sorted sediments deposited by or in bodies of glacial melt water, including gravel, sand, silt or clay, that contains sufficient saturated permeable materials to yield significant quantities of water to wells.*~~

~~*AQUIFER PROTECTION DISTRICT—The recharge area of designated aquifers. The "Aquifer Protection District" is shown on an overlay to the Official Zoning Map of the Town and is described in detail in Section 175-85 of this Ordinance.*~~

~~*AQUIFER RECHARGE AREA—The area in which water is absorbed that eventually reaches the zone of saturation in one or more aquifers.*~~

~~*ART CENTER – A facility for the display or sale of objects of art, the teaching of art, or the creation of works of art. A facility focused on arts education or small-scale arts and crafts production which may include classrooms, studios, workshops, exhibit spaces, and retail spaces related to its primary functions.*~~

~~*AUTOMOBILE CAR WASH—A facility equipped for washing cars manually or automatically.*~~

~~*AUTOMOTIVE SERVICE STATION—Any building or premises used primarily for the retail sale of gasoline and lubricants but which may also provide for the incidental servicing of motor vehicles and small engine repair, including grease racks, tire repairs, battery charging, hand washing of automobiles and the sale of merchandise and supplies related to the servicing of motor vehicles, but excluding body and fender work, engine overhauling, painting, storage of autos not in operating condition or other work involving noise, fumes, glare or smoke.*~~

~~*AUTOMOTIVE USES – See Motor Vehicle definitions.*~~

~~*AWNING—Any structure made of cloth or metal with a frame attached to a building or structure and projecting over a public way, when the same is so erected as to permit its being raised to a position flat or rolled against the building when not in use.*~~

~~*AWNING – A structure made of cloth or metal supported on a frame and attached to a building projecting over a public way. It may be used for signage, for decorative purposes, or to protect pedestrians from adverse weather.*~~

~~*BASEMENT – That portion of a building that is fully below existing finished grade or partly below and up to two feet above existing finished grade. (Also, see Story.)*~~

~~**“The definition of ‘basement’ on page 56 differs from the definition offered on page 8. Both definitions exclude walk-out basements. Is there a particular reason why the definition for flood hazard purposes needs to differ from the general definition? If*~~

not, then we should use the same definition in both places. I would be comfortable with the defining characteristic being below grade on at least three sides; that allows for the existence of walkout basements.” [Councilor Lund – This comment is also shown under Flood Hazards.]

~~**BEDROOM**—A fully enclosed room designed for sleeping.~~

~~**BOARDING HOUSE**—An owner-occupied residential building principally used, designed or adapted to provide living accommodations for not more than ten (10) occupants and having common cooking and dining facilities. See “Rooming House.”~~

BOARDING HOUSE – A residential building providing living accommodations in multiple rooms or units that are not complete dwelling units. Bathrooms may be provided in the units or in common areas. There may be limited kitchen facilities, such as a sink and microwave, provided in the units. There may or may not be common cooking and dining facilities. (Also called a “Rooming House.”)

~~**BOATYARD/BOAT CLUB** – Waterfront facilities for recreational boating, launching facilities and other water-related activities, but excluding the sale of products and accessories associated with boating needs.~~

~~[Include marine sales? There is a separate definition for that]~~

~~**BOG**—A wetland distinguished by stunted evergreen trees and shrubs, peat deposits, poor drainage, and/or highly acidic soil and/or water conditions.~~

~~**BUFFERING**—The use of landscaping (other than grass on flat terrain), or the use of landscaping along with berms, walls or fences that at least partially and periodically obstructs the view.~~

BUFFER (or BUFFERING) – The use of landscaping, earthen berms, walls, fences or some combination thereof serving to partially block or soften the view and mitigate the impacts from one site to another.

~~**BUILDABLE AREA**—That portion of a building site, exclusive of the required yard areas, on which a structure or building improvement may be erected.~~

BUILDABLE AREA – That portion of a lot, exclusive of required setback areas and buffers, in which a building or structure may be erected.

BUILDING – Any structure *with walls and a roof* designed or intended for the *continuous* support, enclosure, shelter or protection of persons, domestic animals, or property. For purposes of determining exterior measurements or footprint in order to locate the setback line, "building" ~~shall include~~ *includes* all attached structures such as open or closed porches, carports, garages, balconies, stairways and other similar structures. See “Setback.”

~~**BUILDING INSPECTOR**—All references to Building Inspector are the same as if they were to the Code Enforcement Officer.~~

~~**BUSINESS SERVICES**—Establishments primarily engaged in rendering services to business establishments on a fee or contract basis, such as advertising and mailing, building maintenance, employment service, management and consulting services, protective services, office equipment rental and leasing, commercial research, development and testing, photo finishing and personal supply services.~~

~~**CAMPGROUND**—Any area or tract of land used or designed to accommodate two (2) or more camping parties, including tents, camping trailers, recreation vehicles or other camping outfits, and includes the necessary accessory uses normally associated with such use.~~

~~**CANOPY**—Any structure, other than an awning or a wedding canopy made of cloth or metal with frames attached to a building projecting over a public way, and carried by a frame supported by the ground or sidewalk.~~

~~**CANOPY**—A structure projecting from a building, constructed of a frame and cloth or hard materials, used for signage, decorative purposes, or protecting pedestrians from the weather. A canopy is usually placed above a window or entryway. A canopy usually extends over a public way. (A canopy is often referred to also as an awning or marquee.)~~

CAR SALES AND SERVICE – See Motor Vehicle definitions.

CAR WASH – A facility equipped for washing cars and other vehicles manually or automatically.

~~**CARETAKER APARTMENT**—A dwelling unit that is incorporated into, and is accessory to, a nonresidential use and is occupied by an owner or an employee of the business occupying the principal use and having a gross floor area of less than two thousand (2,000) square feet.~~

CARETAKER APARTMENT – An on-site dwelling unit that is accessory to a principal use and occupied by the person(s) maintaining the property.

~~**CATEGORY OF USE**—Any use listed in Section 175-53, the Table of Land Uses or listed as permitted or conditional use in a zoning district.~~

CHILD CARE – See Day Care Center and Day Care Home.

CHILD DAY CARE CENTER – A **nonresidential** facility for the care of **preschool and/or school-aged** children **or adults** that is not located within ~~a home or other residence~~ **the residence of the primary care provider**. ~~A day care center includes a nursery or a nursery school is also considered a day care center.~~ See Article XX

~~**CHILD-DAY CARE HOME** – A **nonresidential** facility for the **daytime** care of **preschool and/or school-aged** children that is located within the residence **in which of** the primary care provider **resides**. See Article XX~~

~~**CHILD CARE NURSERY**—A nonresidential facility for the care of children under~~

CINEMA – ~~A motion picture theater~~ See Theater.

~~CLUB—A building or portion thereof used by a group of people organized as a non-profit organization for a common purpose to pursue common goals, interests or activities, and usually characterized by certain membership qualifications, payment of fees and dues, regular meetings, and a constitution and bylaws. A club includes the facilities occupied by a fraternal or similar organization.~~

CLUB – A building or portion of a building used by a group of people established as a not-for-profit organization to pursue common goals, interests and activities, and usually characterized by certain membership qualifications, payment of fees and dues, regular meetings, and a constitution and bylaws.

~~CO-HOUSING—An intentional community of private homes clustered around shared space. Each attached or single-family home has traditional amenities, including a private kitchen. Shared spaces typically feature a common house, which may include a large kitchen and dining area, laundry, and recreational spaces. Shared outdoor space may include parking, walkways, open space, and gardens. Neighbors also tend to share resources like tools and lawnmowers.~~

~~COMMERCIAL USE—A nonresidential use operated for profit or compensation.~~

~~COMMON OPEN SPACE—Land within or related to a subdivision that is set aside to conserve natural resource, scenic, cultural, historic, or archeological values, provide active or passive recreation, or accommodate support facilities related to the subdivision, and that is restricted from significant development or intensive use except for approved recreational or support facilities and protected in perpetuity in a substantially undeveloped state through legally binding fee ownership, or conservation easements. Common open space is not part of any house lot or developable lot within the subdivision and it not owned by the developer nor another resident in the subdivision. Rather, common open space is owned by the Town, another government entity, a nonprofit organization, or jointly/in common by the lot owners in the subdivision.~~

COMMUNITY CENTER – A building that accommodates recreational, educational, entertainment, and/or cultural activities ~~primarily for use by residents of a subdivision or by residents of the community at large.~~

~~CONDITIONAL USE—Those uses that because of particular characteristics or because of size, technological processes or equipment or because of the exact location with reference to surroundings, streets and existing improvements or because of demands upon public facilities, require a special degree of control to make such uses consistent with and compatible to other existing or permissible uses in the same area.~~

CONDITIONAL USE – See Article ~~VIII~~VII. Conditional Use Permits.

~~**CONDITIONAL USE PERMIT**—An authorization to conduct a conditional use when such authorization is required by these regulations and when established according to the procedures outlined in Article VII of these regulations.~~

~~**CONDOMINIUM**—A building or group of buildings in which units are owned individually, and the structure, common areas, and facilities are owned by all the owners on a proportional undivided basis. Condominiums shall be considered a subdivision and reviewed accordingly.~~

CONDOMINIUM – A building, group of buildings or site in which units or portions of the building(s) or site are owned individually, and the larger structure, common areas, facilities and land are owned jointly by all of the owners on a proportional undivided basis. Condominiums are considered a subdivision and are reviewed accordingly.

CONFERENCE CENTER – A facility used for conferences, seminars, and other gatherings. It does not include accommodations for sleeping. ~~A facility used for conferences and seminars which may include accommodations for sleeping, food preparation and eating, recreation, entertainment, resource facilities, and meeting rooms. If sleeping accommodations are part of the facility, transients who are not attending activities at the center may occupy not more than fifty percent (50%) of the accommodations at any time.~~

CONSERVATION ACTIVITIES – Non-structural activities involved with the maintenance of the natural resource value of land, including forest management activities that do not involve the creation of ~~motorized vehicle ways~~ trails or the disturbance of the soil. Activities to stabilize erosion or address emergency conditions are part of this use.

CONSERVATION SUBDIVISION – A subdivision meeting the requirements of Section 175-107 in which a **substantial** portion of the site is set aside as common open space.

CONTIGUOUS – Touching at a point or along a boundary; ~~Adjoining~~.

~~**CONTRIBUTING STRUCTURE**—A property or structure in the Historic Overlay District that is part of Durham’s heritage and contributes to the district’s sense of time, place and historical development by virtue of its age, historical use, location, design, setting, materials, workmanship, aesthetics, or association.~~

~~**CONVENIENCE STORE WITH GASOLINE SALES**—A retail store with less than five thousand (5,000) square feet of gross floor area that includes the retail sales of gasoline and similar petroleum products but provides no other automobile services such as repairs or washing.~~

CONVENIENCE STORE – See Motor Vehicle Gas Station and Retail Store, Small.

CONVENTIONAL RESIDENTIAL SUBDIVISION – A **residential** subdivision in which all or most of the area of the parcel is put into lots and roads, *and any other allowed uses*, with little or no common open space. *(In contrast to a Conservation Subdivision.)*

~~**CORNER CLEARANCE**—An unobstructed area at street intersections free from any object, vegetation or slope that impedes visibility within a triangle, two (2) of whose sides extend~~

~~twenty (20) feet from the intersection along the street lines and between two (2) planes three (3) feet and seven (7) feet above the level of the traveled way.~~

~~CRAFTSHOP WITH ACCESSORY PRODUCTION—A studio of a crafts person or group of crafts people. A craftshop may include the sale of crafts and the production of crafts for sale on the premises.~~

~~CURB LEVEL—The elevation of the street curb as established in accordance with an ordinance.~~

~~CURB LINE—The vertical plane of the street side of a curb.~~

~~DAY CARE—A use which provides daytime care and supervision of any number of children or handicapped, disabled or elderly adults not related by blood or marriage and licensed by the appropriate state agency.~~

DEVELOPER – An owner, the owner’s agent, or any other person, firm or organization with authorization from the owner, who intends to **improve alter** or to construct improvements upon ~~his or her~~ **their** property.

~~DEVELOPMENT—Any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.~~

DEVELOPMENT – Significant construction, reconstruction, alteration, or enlargement of any building or structure; a significant change of use; the subdivision, resubdivision, or combination of lots or other units of a building or land; and mining, excavation, landfill, and significant land disturbance.

DISTURBED AREA – An area where ~~natural~~ **vegetation** is removed, exposing the underlying soil or where the ground surface is altered, ~~in any significant manner~~.

DORMITORY – A building occupied by a resident manager and used, designed and adapted to provide housing for ~~more than ten (10) occupants~~ **employees or students or people otherwise connected to an institution, such as a school, hospital, or church**. Such units are distinguished by separate ~~study and~~ sleeping quarters for each individual or pair of individuals; common social assembly rooms; common toilet facilities; and common cooking and dining facilities, where provided.

~~DRIVEWAY—A private, vehicular access connecting a house, parking area, garage or other building with the street.~~

DRIVEWAY – A private, vehicular access connecting the street to one or more structures or sites.

~~DUST-FREE SURFACE—The top of a road, driveway, parking area, walkway or other area covered in bituminous paving, concrete, compacted crushed rock or gravel, or other such stable materials.~~

~~**DWELLING GROUP OR CLUSTER**—A pattern of residential development where units are grouped together on a single lot around access courts with the remainder of the lot left in its natural condition or as common open space.~~

DWELLING UNIT – One ~~(1)~~ or more rooms arranged, designed or used for residential purposes for one ~~(1)~~ household and containing independent sanitary and cooking facilities. The presence of cooking and sanitary facilities conclusively establishes the intent to use *the space* for residential purposes.

EDUCATIONAL ~~**FACILITIES FACILITY**~~ – ~~A building or part thereof principally used, designed or adapted for educational use or instruction and operated by an educational institution approved by the New Hampshire Postsecondary Educational Commission. A facility principally used, designed or adapted for educational use or instruction, including a trade school, and operated by an educational institution accredited by the New Hampshire Department of Education.~~

EXCAVATION – A land area that is used, or has been used, for the commercial *taking removal* of earth, including all slopes. This includes removal from its natural location of soil, sand, gravel, rock, topsoil, loam, clay, peat, or other mineral deposits. This does not include the excavation of material incidental to approved construction of buildings, driveways, or parking areas; or the excavation of material incidental to and at the site of construction or repair of streets.

~~**EXTERIOR ARCHITECTURAL APPEARANCE**—The architectural character, general composition, and arrangement of the exterior of the structure, including the kind, color, and texture of the building materials and type and character of windows, doors, light fixtures, signs, and appurtenant elements.~~

~~**FAMILY**—See “Household.”~~

FINANCIAL INSTITUTION – A business or nonprofit organization providing retail financial services, including *but not limited to* banks, credit unions *and financial exchanges*. ~~, financial exchanges, free-standing Automatic Teller Machines (ATM), and check-cashing facilities.~~

FLOOD HAZARDS. See Article XV. Flood Hazard Overlay District.

~~**FLOOD HAZARD OVERLAY DISTRICT**—Specific definitions pertinent to the Flood Hazard Overlay District follow:~~

~~Area Of Special Flood Hazard—The land in the floodplain within the Town of Durham subject to a one percent or greater possibility of flooding in any given year. The area is designated as Zones A and AE on the (FIRM).~~

~~Base Flood—The flood level having a one-percent possibility of being equaled or exceeded in any given year.~~

~~Base Flood Elevation—The water surface elevation having a one percent possibility of being equaled or exceeded in any given year.~~

~~Basement—Any area of a building having its floor subgrade on all sides.~~

~~Building—Any structure designed or intended for the support, enclosure, shelter or protection of persons, domestic animals, chattels or property. For purposes of determining exterior measurements or footprint in order to locate the setback line, "building" shall include all attached structures such as open or closed porches, carports, garages, balconies, stairways and other similar structures. (Also see "Structure" for floodplain management purposes.)~~

~~Development—Any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.~~

~~FEMA—The Federal Emergency Management Agency.~~

~~Flood or Flooding—A general and temporary condition of partial or complete inundation of normally dry land areas resulting from the overflow of inland or tidal waters or the unusual and rapid accumulation or runoff of surface waters from any source.~~

~~Flood Insurance Rate Map (FIRM)—The official map incorporated with this ordinance, on which the Federal Emergency Management Agency has delineated both the special flood hazard areas and the risk premium zones applicable to the community.~~

~~Flood Insurance Study—An examination, evaluation, and determination of flood hazards and if appropriate, corresponding water surface elevations, or an examination and determination of mudslide or flood-related erosion hazards.~~

~~Floodplain or Flood-Prone Area—Any land area susceptible to being inundated by water from any source. See "flood or flooding."~~

~~Floodproofing—Any combination of structural and nonstructural additions, changes or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.~~

~~Floodway, Regulatory—The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without increasing the water surface elevation more than a designated height.~~

~~Highest Adjacent Grade—The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.~~

~~Historic Structure—Any structure that is:~~

- ~~a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;~~

~~b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;~~

~~c. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or~~

~~d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:~~

~~(i) by an approved state program as determined by the Secretary of the Interior, or~~

~~(ii) directly by the Secretary of the Interior in states without approved programs.~~

~~Lowest Floor—The lowest floor of the lowest enclosed area, including basement. An unfinished or flood-resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement area, is not considered a building's "lowest floor," provided that such an enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this Chapter.~~

~~Manufactured Home—A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufactured home" includes park trailers, travel trailers, and other similar vehicles placed on site for greater than 180 consecutive days. This includes manufactured homes located in a manufactured home park or subdivision.~~

~~Manufactured Home Park Or Subdivision—A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.~~

~~Mean Sea Level—The National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD) of 1988, or other datum to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.~~

~~New Construction—For the purposes of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.~~

~~Recreational Vehicle – A vehicle which is: (1) built on a single chassis, (2) 400 square feet or less when measured at the largest horizontal projections; (3) designed to be self-propelled or permanently towable by a light duty truck; and (4) designed primarily for use as temporary living quarters for recreational, camping, travel or seasonal use.~~

~~Special Flood Hazard Area – See “Area of Special Flood Hazard.”~~

~~Start Of Construction – Includes substantial improvements, and means the date the building permit was issued, provided that the actual start of construction, repair, reconstruction, placement or other improvement occurs within one hundred eighty (180) days of the permit date. The "actual start" means either the first placement of permanent construction of a structure on a site, such as the pouring of a slab or footings, the installation of piles, the construction of columns or any work beyond the stage of excavation, or the placement of manufactured housing or pre-site built housing on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or part of the main structure.~~

~~Structure (For Floodplain Management Purposes) – A walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.~~

~~Substantial Damage – Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damage condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.~~

~~Substantial Improvement – Any combination of repairs, reconstruction, alteration or improvements to a structure in which the cumulative cost equals or exceeds fifty percent (50%) of the market value of the structure. The market value of the structure shall be the appraised value prior to the start of the initial repair or improvement or, in the case of damage, the value of the structure prior to the damage occurring. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. The term includes structures that have incurred substantial damage, regardless of actual repair work performed. The term does not, however, include any project for improvement of a structure required to comply with existing health, sanitary or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a structure listed on the National Register of Historic Places, provided that the alteration will not preclude the structure's continued designation as a "historic structure."~~

~~***Violation*** – The failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required under this ordinance is presumed to be in violation until such time as that documentation is provided.~~

~~***Water Surface Elevation*** – The height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD) of 1988, (or other datum, where specified), of floods of various magnitudes and frequencies in the floodplains.~~

FLOOR AREA, HABITABLE – Heated areas used daily for living, eating, cooking or sleeping, including bathrooms and bedroom ~~closets; closets~~. **Habitable floor area does not include but excluding** garages, circulation areas **outside of individual units** (stairways, hallways, corridors), **and** storage ~~areas; areas~~ (including ~~but not limited to~~ attics, unfinished basements, and utility rooms). ~~For the purposes of this chapter, "habitable floor area"~~ **Habitable floor area** is deemed to be ~~seventy (70)~~ **70** percent of the gross floor area of a given building unless evidence sufficient to rebut that presumption in the form of complete floor plans drawn to a standard scale is submitted to **and approved by** the Durham Code Enforcement Officer. This presumption ~~shall does~~ not apply in any instance where the owner or occupant(s) of the building ~~allow allows~~ inspection and measurement of such interior floor areas by the Code Enforcement Officer. ~~It is recognized that under~~ **Under** this definition it is possible for the "habitable floor area" to exceed 70 percent of the gross floor area.

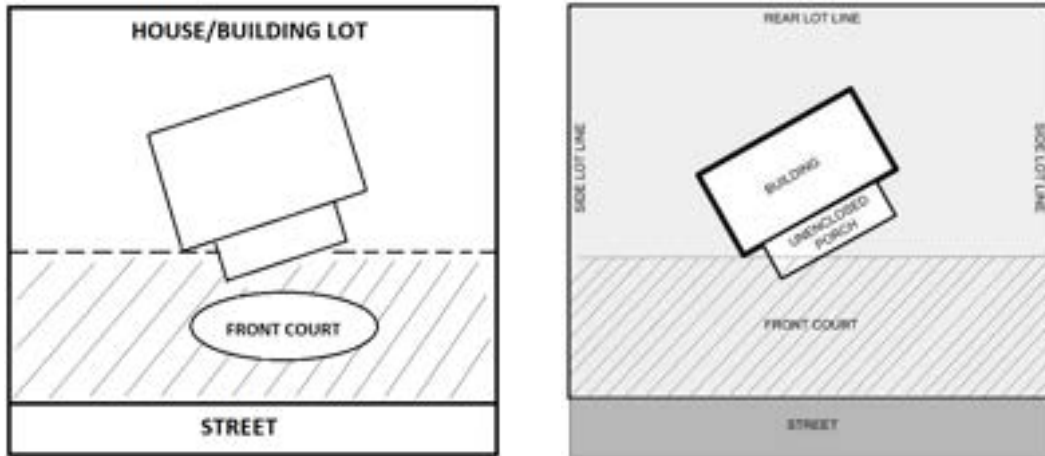
~~***FRANCHISE ARCHITECTURE*** – A stylized building design in which the shape, detailing, ornamentation, materials, or use of color is clearly identified with a specific brand or company.~~

~~***FRATERNITY/SORORITY*** – A fraternal organization officially recognized by the University of New Hampshire, and organized to benefit the Durham and University of New Hampshire communities through the efforts of its members, who are students currently enrolled at the University of New Hampshire. An organization officially recognized as such by the University of New Hampshire.~~

FRATERNITY/SORORITY HOUSE – A building used to provide lodging facilities for the exclusive use of the **bonafide** members of a fraternity or sorority.

FRONT COURT – The portion of a lot in front of a house or the principal building demarcated by the front lot line, a line parallel to the front lot line running through the fully enclosed part of the building located closest to the front lot line, and sections of the two side lot lines that connect these two lines.

- **Remove the existing image that goes with the definition for “Front Court,” shown on the left below and insert the new image in its place, shown on the right below.**



FRONTAGE – See *"lot frontage."* *Lot Frontage.*

FUNERAL HOME – An establishment where the dead are prepared for burial or cremation and where wakes and *funerals funeral services* may be held. A funeral home may include a chapel and/or facilities for the storage of vehicles used in the business.

~~*GALLERY—A business involving the display and sale of objects of art such as paintings, sculpture, assemblages, and collages. A gallery may include the studio of one or more artists.*~~

GAS STATION – See Motor Vehicle uses.

~~*GOVERNMENT FACILITY—A structure or parcel of land the use of which is governmental, as defined in RSA 674:54. As stated therein, the use, construction or development of land owned or occupied, or proposed to be owned or occupied, by the state, university system, or by a county, town, city, school district or village district, or any of their agents, for any public purpose which is statutorily or traditionally governmental in nature.*~~

GOVERNMENTAL USE – The use or development of a parcel of land or building by a governmental body, agency, or organization or by a quasi-governmental agency or organization carrying out a recognized governmental function.

GRADE (noun) – The elevation (vertical location) of the land at a particular point, along a particular line, or within a particular area. Where there are variations within the section of land being considered, the grade is the average of all points within that section of land. The grade is given in feet, usually above sea level. (See Slope which measures the percent of rise over run of a surface.)

GRADE (or GRADING) (verb) – Changing the surface of the ground, often in preparation for construction, including stripping of vegetation, cutting/removing earth, filling of earth, and leveling a site.

Extensive grading and fill

- Need to define somewhere

- **Article 8 Site Plan Regulations Section 8.2.1** “. . . Extensive grading and filling shall be avoided.” Shall mean ‘must’ and by not defining these terms you risk inconsistent interpretations over time as Planning Board members come and go.
[Councilor Bubar]

GRADE, EXISTING or NATURAL – *The grade prior to prospective development or other ground disturbance.*

GRADE, FINISHED – *The grade adjoining a building or within other areas of a site after development.*

~~**GREENWAY** – *A network of connected common open spaces and/or other conservation land that typically extends along or around a natural feature such as a stream, pond, wetland, or wildlife travel corridor, or includes an area with significant scenic, historic, archeological, or cultural value, or provides for passive or active recreation such as trails or similar linear facilities.*~~

HIGH INTENSITY SOIL SURVEY – *See “Soil Survey, High Intensity.”*

~~**HIGHEST ADJACENT GRADE** – *The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.*~~

~~**HIGH WATER LEVEL** – *On saltwater bodies, the seasonal high water level (the wrack line where tidal debris is deposited at seasonal high tides); on freshwater rivers and streams, the average springtime high water level, including contiguous wetlands; or for dammed streams, the height of the dam.*~~

HOME OCCUPATION – Any occupation, profession, activity or use which is clearly an incidental and secondary use of a residential dwelling unit and which does not alter the exterior of the property or affect the residential character of the neighborhood. *It is further defined as follows: and is further defined as follows:*

1. **HOME OCCUPATION-1** – A home occupation *meeting with* the following *requirements characteristics*:
 - a. It occupies no more than ~~five hundred (500)~~ **500** square feet of floor area.
 - b. The principal operator resides on the premises, has not more than one ~~(1)~~ other person employed on-site and does not sell on-site any *principal* manufactured products prepared by others. Services provided electronically and off-site employees who interact electronically with the home occupation are not limited.
 - c. The activity is completely enclosed in a primary or accessory structure. There is no indication of such occupation visible on the exterior of the building or on the lot, except permitted signs.
 - d. The activity does not produce noise, odor, traffic or other nuisances perceptible at the lot line at a higher level than is usual in a residential neighborhood.

2. HOME OCCUPATION-2 – A home occupation *meeting with* the following *requirements characteristics*:
- It occupies no more than ~~one-thousand (1,000)~~ 1,000 square feet of floor area, with the exception of existing farm structures, which may utilize ~~one-hundred (100)~~ 100 percent of the floor area.
 - The principal operator resides on the premises, has not more than three ~~(3)~~ other persons employed on-site and does not sell on-site any *principal* manufactured products prepared by others. Services provided electronically and off-site employees who interact electronically with the home occupation are not limited.
 - The activity, except for outdoor storage, is completely enclosed in a primary or accessory structure. Outdoor storage of materials or equipment ~~shall not be is~~ located ~~in-outside of~~ any required setback or yard area and shall be at least ~~ten (10)~~ 10 feet from any lot line and so screened as not to be visible from any public way or shoreline or public park.
 - The activity does not produce noise, odor, traffic or other nuisances perceptible at the lot line at a higher level than is usual in a residential neighborhood.

* “[Regarding Home Occupation 1 and 2] ‘...does not sell on-site manufactured products prepared by others.’ It appears that this would preclude a hairdresser, who works out of her home, from selling hair products or a music teacher, giving lessons in her home, from selling practice sheet music to her students. Is this the intent?”
[Councilor Needell]

HOTEL – ~~A building containing seven (7) or more~~ A commercial operation offering multiple sleeping rooms or suites, each with a private bathroom, for the purpose of providing overnight lodging facilities to the general public for stays of less than ~~30 thirty~~ consecutive days ~~for compensation~~ and usually providing on-site dining facilities, recreational services, function rooms, housekeeping, laundry and related services. Access to guest rooms is provided through interior corridors. *See Article XX*

HOUSEHOLD – A group of occupants of a dwelling unit defined by one of the following two categories:

- FAMILY** – An individual or two ~~(2)~~ or more persons related within the second degree of kinship by civil law or by marriage or adoption or foster care arrangement living together as a single housekeeping unit, including necessary domestic help ~~such as nurses or servants not to exceed three (3) in number~~.
- UNRELATED HOUSEHOLD** – Any household not conforming to the definition of a "family," above. (*Note.* See specific requirements for unrelated households in Section 175-56 - General Dimensional Standards.)

IMPERVIOUS SURFACE – A material with low permeability that impedes the natural infiltration of moisture into the ground so that the majority of the precipitation that falls on

the surface runs off or is not absorbed into the ground. Common impervious surfaces include, but are not limited to, roofs, concrete or bituminous paving, sidewalks, patios, driveways, roads, parking spaces or lots, and storage ~~areas, areas;~~ compacted gravel including drives and parking ~~areas, areas; and oiled or~~ compacted earthen materials, stone, concrete or composite pavers, wood, and swimming pools.

IMPERVIOUS SURFACE AREA – The total area of a site or parcel that is covered by impervious surfaces. The area covered by a deck or similar structure ~~shall be is~~ included in the impervious surface area unless the surface of the deck or structure provides for precipitation to pass through it and reach the ground in a dispersed pattern and the material under the deck or structure is not an impervious surface.

INN – *A commercial operation within an An* owner-occupied, ~~single-family residence property~~ containing, in addition to living accommodations for the owner and ~~his or her their~~ family, four ~~(4)~~ to six ~~(6)~~ *sleeping guest* rooms, without cooking facilities, for the purpose of providing *temporary lodging.* ~~to the general public, for compensation, lodging, bathroom facilities and breakfast to overnight patrons only and for less than thirty consecutive days.~~

* “ ‘...for the purpose of providing temporary lodging.’ Does temporary need to be replaced with a more finite limit?”
[Councilor Needell]

JUNKYARD – An area of land used for the exterior storage (i.e., not contained within a completely enclosed ~~structure) building~~) of used and discarded materials, including but not limited to wastepaper, rags, metal, building materials, furnishings, machinery, vehicles or parts thereof. "Junkyard" also means any business or any place of storage or deposit which has stored or deposited two ~~(2)~~ or more unregistered motor vehicles which are no longer intended or in condition for legal use on the public highways, or used parts of motor vehicles, or old iron, metal, glass, paper, cordage or other waste, or discarded or secondhand material which has been a part or is intended to be a part of any motor vehicle, the sum of which parts shall be equal in bulk to two ~~(2)~~ or more motor vehicles.

KENNEL – Any lot or premises on which four ~~(4)~~ or more dogs, cats or similar small animals, or a combination thereof, which are ~~in excess of four (4) months of age, at least four months old~~ are boarded for compensation or bred for sale. A kennel ~~shall does~~ not include licensed veterinary medical facilities.

~~LANDSCAPE BUFFER – See "solid planting" in landscaping definitions.~~

LANDSCAPING – Some combination of planted, living trees, shrubs, hedges, vines, ground cover and flowers suitable for the climate, exposure and site condition. In addition, ~~the combination or design landscaping~~ may include earth sculpture, cobbles, bark, mulch, edgers, flower tubs, rock and such structures as fountains, pools, artworks, screens, walls, fences or benches, but such objects alone ~~do not define landscaping.~~ ~~shall not meet the requirements of this provision. The selected combination of objects and plans for landscaping purposes shall be arranged in a manner compatible with the building and its surroundings. Specific~~

~~definitions pertinent to landscaping, buffers, the Wetland Conservation Overlay District, and the Shoreland Protection Overlay District follow:~~

~~Damage—Includes any intentional or negligent act which will cause vegetation to decline and die within a period of five (5) years, including but not limited to such damage inflicted upon the root system by the operation of heavy machinery, the change of the natural grade above the root system or around the trunk of a tree and damages from injury or from fire inflicted on vegetation which results in or permits infection or pest infestation.~~

~~Diameter at Breast Height (DBH)—The diameter of a tree trunk at a height of four and one-half (4.5) feet.~~

~~Ground Cover—Low-growing plants, below the shrub layer, that grow to form a continuous cover over the ground, such as grasses, vinea, English ivy or like material.~~

~~Hazard Tree—Any tree that has the potential to have parts of or the entire tree fall under moderate to mild environmental changes, conditions or man-made forces.~~

~~Historic or Special-Interest Tree—A tree which has been found by the Tree Warden to be of notable interest because of its age, type, size or historic association.~~

~~Landscaped Area—That area within the boundaries of a given lot devoted to and consisting of landscaping material, including but not limited to grass, trees, shrubs, flowers, vines and other ground covers, native plant materials, planters, brick, stone, natural forms, water forms, aggregate and other landscape features; provided, however, that the use of brick, stone, aggregate or other inorganic materials shall does not predominate over the use of organic plant material.~~

~~Landscape Development—Trees, shrubs, ground cover, vines, grass and other materials as listed in the definition of "landscaped area" above, installed in planting areas for the purpose of fulfilling the requirements of these regulations.~~

~~Landscaped Street Yard—The area of a lot which lies between the street right-of-way line and the actual front wall line of the building, parallel to the street, until such imaginary extensions of such front building wall line intersect the side property lines. In determining the actual building wall of the building for the purposes of this definition, steps and unenclosed porches shall be excluded, but such building wall line shall follow and include the irregular indentations of the building. Further, for the purposes of these regulations, canopies, gas pump islands, overhangs and similar extensions will be figured as part of the "landscaped street yard." A front building wall is a building wall fronting on a street or publicly used area.~~

~~A. On corner lots, the "landscaped street yard" shall consist of all of the area of such lot between all abutting street right-of-way lines and their corresponding actual front building wall lines, as such lines are imaginarily extended in the manner provided above.~~

~~B. When there are multiple buildings on a lot, the "landscaped street yard" shall consist of all the area of the lot between the street right-of-way line(s) and an~~

~~imaginary line beginning at one side of the property line, running parallel to the street, connecting to the front most corner of the building wall, fronting the street and nearest such side property line, then following and connecting the front most walls of all buildings fronting on the street and then extending to the other side property line, running parallel to the street. If a building has a rounded front, the front building wall corners shall be the points closest to the side boundaries.~~

~~C. Notwithstanding all of the foregoing, on land used only for parking purposes or only as a commercial or private parking lot, the "landscaped street yard" shall consist of the area between the street right-of-way line and the back property line.~~

~~Landscaped Yard Area – The front, side and rear yard areas as established below. In defining the side and rear yard area, the property line shall replace the street right-of-way line defined in the landscaped street yard.~~

~~Maintenance (or Maintain) – In reference to landscaping, includes pruning, mulching, mowing, spraying, fertilizing, propping, bracing, treating for disease or injury, snow removal and any other similar act which promotes the life, growth, health or beauty of the landscape vegetation.~~

~~Natural Woodland Buffer – A forested area consisting of various species of trees, saplings, shrubs and ground covers in any combination and at any stage of growth.~~

~~Public Area – Includes parks, playgrounds, areas around public buildings and all other areas under the supervision and maintenance of the town.~~

~~Removal (or Removed) – Cut, sawed, pruned, girdled, felled, pushed over, buried, burned, killed, or otherwise destructively altered.~~

~~Sapling – Any woody plant which normally grows to a mature height greater than 20 feet and has a diameter less than 6 inches at a point 4-1/2 feet above the ground.~~

~~Shrub – Bushy, woody plant, usually with several permanent stems and usually not over ten (10) feet high at its maturity.~~

~~Solid Planting – A planting of evergreen trees and/or shrubs which will prevent the penetration of sight and light to a minimum height of five (5) feet.~~

~~Specimen Tree – A tree which has been determined by the judgment of the Tree Warden to be of high value because of its type, age or other professional criteria.~~

~~Tree – Any self-supporting, woody perennial plant which has a trunk diameter of two (2) inches or more when measured at a point of four and one-half (4 1/2) feet above the ground level and which normally attains an overall height of at least ten (10) feet at maturity, usually with one (1) main stem or trunk and many branches. It may appear to have several stems or trunks as in several varieties of ash and others.~~

~~Tree Warden – The person whose duties shall include the inspection of landscaping installations according to the Town of Durham performance guaranty guidelines, and ensuring that the landscaping provisions of this chapter are being carried out and installed according to the plans submitted and approved.~~

~~*Vegetation – Includes a tree, plant, shrub, vine or other form of plant growth.*~~

~~*LEACHABLE WASTES – Waste materials, including but not limited to solid wastes, sewage sludge and agricultural wastes, that are capable of leaching contaminants to groundwater or surface water sources.*~~

~~*LIBRARY – A place in which literary and artistic materials, such as books, periodicals, newspapers, pamphlets, and prints are kept for reference or reading.*~~

LIGHT MANUFACTURING – *See "manufacturing, light." As described in Article XX.*

LOT – A legally recorded and defined parcel of land ~~*or two (2) or more contiguous parcels to be used as a unit under the provisions of these regulations.*~~

LOT, CORNER – A lot abutting ~~*on*~~ two ~~*(2)*~~ or more intersecting streets where the interior angle of intersection does not exceed ~~*one hundred thirty five (135)*~~ *135* degrees. A "corner lot" ~~*shall be is*~~ considered to be in that block in which the lot fronts. [See "lot line," Subsection (1)(a).]

LOT AREA – The total area within ~~*the confines of*~~ the boundary lines of a lot. The "lot area" ~~*shall does*~~ not include any part of a ~~*public road*~~ right-of-way ~~*which it fronts or abuts.*~~

~~*LOT COVERAGE – The aggregate gross ground floor area of all buildings on a lot expressed as a percentage of the total lot area, excluding parking facilities, sidewalks and driveways.*~~

LOT FRONTAGE – ~~*A lot line dividing the lot from a street right-of-way. The lot line shared with a street right-of-way. In cases where an existing or proposed lot line is squiggly the frontage is measured along one or more chords from end point to end point of the lot line.*~~

LOT LINE:

1. ~~*LOT FRONT LOT LINE*~~ – The front property line of a lot ~~*shall be is*~~ determined as follows:

Lot Line

- Same issue with Front Court, it is roadside centric and does not describe scenic vista properties where the “back” is considered the “front”. [Councilor Bubar]
 - a. CORNER LOT ~~*or LANDLOCKED LOT*~~ – The front property line on a corner lot is as determined by the Zoning Administrator based upon a reasonable consideration of the following: location of the front door, location of the driveway and garage, configuration of other buildings in the vicinity, the lot layout (generally, the shorter lot line is the front lot line as lots tend to be deep and narrow rather than wide and shallow), and other pertinent issues.
 - b. INTERIOR LOT – The front property line of an interior lot ~~*shall be is*~~ the line bounding the street frontage.

c. THROUGH LOT – *A through lot has frontage on opposite streets.* The front property line of a through lot ~~shall be is that line where the house or building faces or is proposed to face. that line which is obviously the front by reason of the prevailing custom of the other buildings in the block.~~

➤ **Switch the order of Rear Lot Line and Side Lot Line, below.**

2. ~~LOT~~ REAR **LOT LINE** – The rear property line of a lot is that lot line opposite to the front property line. Where the side property lines of a lot meet in a point, the rear property line ~~shall be is~~ assumed to be a line not less than ~~ten (10) 10~~ feet long lying within the lot and parallel to the front property line. In the event that the front property line is a curved line, then the rear property line shall be assumed to be a line not less than ~~ten (10) 10~~ feet long lying within the lot and parallel to a line tangent to the front property line at its midpoint.
3. ~~LOT~~ SIDE **LOT LINE** – The side property lines of a lot are those lot lines connecting the front and rear property lines of a lot.

~~**LOWEST FLOOR**—The lowest floor of the lowest enclosed area, including the basement. An unfinished or flood-resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement area, is not considered a building's "lowest floor," provided that such an enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this chapter.~~

MANUFACTURED HOUSING (*formerly known as a mobile home*) – Any structure, transportable in one or more sections, which, in the traveling mode, is eight (~~8~~) body feet or more in width and ~~forty (40) 40~~ body feet or more in length, or when erected on site, is ~~three hundred twenty (320) 320~~ square feet or more, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to required utilities, which include plumbing, heating and electrical heating systems contained therein. Manufactured housing ~~shall does~~ not include ~~pre-site built, modular or pre-site built prefabricated~~ housing as defined in RSA 674:31-a. *See Article XX*

~~**MANUFACTURING, LIGHT**—An establishment engaged in the production, packaging, and/or distribution of products or components of products involving processing, fabrication, and/or assembly of parts or components produced off the site that meets the performance standards for a light manufacturing use. See Article XX.~~

MARINE SALES AND SERVICE – A business establishment located on a navigable water ~~within the Town of Durham~~ providing boat sales, rental and storage, marine supplies and equipment, marine engine and hull repairs, construction and outfitting of commercial or pleasure craft, fuel and oil, electricity, freshwater, ice, and other supplies for owners and crew.

MASTER PLAN – The Town of Durham Master Plan, and any amendments which may be made thereto, adopted by the Durham Planning Board as a guide to the prudent development and protection of the resources of the community, *as laid out in RSA 674:2 Master Plan.*

~~**MEDICAL CLINIC**—A structure or group of structures occupied by one or more medical practitioners for the purpose of providing health services to people on an outpatient basis.~~

~~**MINING**—Activities performed in the extraction of minerals including the excavation of pits, removal of minerals, removal of dimension stone, removal or quarrying for the production of construction aggregate, disposal of overburden, and the construction of roads for the haulage of mining materials but not including removal activities that are part of development projects that have received site plan or subdivision approval or that are undertaken only for the purpose of improvement of or use on the owner's property in which there will be no removal of materials from the site.~~

MINING – Commercial extraction of materials from the earth.

MINOR SITE COMMITTEE. A staff committee empowered to review minor site plan applications pursuant to RSA 674:43 III. (See Section 175-17 *and the Durham Site Plan Regulations.*)

MIXED USE WITH RESIDENTIAL ~~(OFFICE/RETAIL DOWN, MULTIUNIT RESIDENTIAL UP)~~ (*Office/Retail down, Multi-unit Residential Up*) – A building in which the first floor is used for office/retail uses ~~(as defined in this article)~~ and the upper floor(s) is used, in whole or in part, for multi-unit residential use. *(See alternate allowed options for this use specified in Section 175-42 in the Central Business District.)*

~~**MIXED USE WITH PARKING (PARKING AND OFFICE/RETAIL)**—A building in which all or part of the first floor or ground floor is used for parking and the upper floor(s) is used for office/retail (as defined in this article). If only part of the first or ground floor is used for parking, the remainder is used for office/retail.~~

~~**MIXED USE WITH PARKING (PARKING AND OFFICE)**—A building in which all or part of the first floor or ground floor is used for parking and the upper floor(s) is used for office or similar non-residential uses. (If only part of the first or ground floor is used for parking, the remainder is used for office or other non-residential uses.)~~

MODULAR HOUSING – See “Pre-site Built Housing.”

MOTEL – ~~A building containing seven (7) or more sleeping rooms~~ *A commercial operation offering guest rooms* or suites, each with a private bathroom, for the purpose of providing overnight lodging facilities to the general public for compensation ~~for stays of less than thirty consecutive days,~~ with or without meals, and usually providing ~~on-site function rooms,~~ housekeeping, laundry and related services. Access to guest rooms is provided directly from ~~a parking lot the outside~~ or from exterior corridors or walkways. *See Article XX*

MOTOR VEHICLE GAS STATION – *The conventional gas station with gas sold and dispensed at pumps, but with no servicing or repairs performed. This use may include a retail store (small) with up to 5,000 square feet.*

MOTOR VEHICLE SALES FACILITY AND SERVICE – The use of any building or land area for the ~~display and sale~~ *display, sale, lease and maintenance* of new or used automobiles, trucks, vans, trailers, recreation vehicles, motorcycles, or similar motorized vehicles. This use may include repair facilities ~~for such vehicles.~~

MOTOR VEHICLE SERVICE FACILITY – A business that provides service, maintenance, and repairs for motor vehicles *and engines*, including ~~accessory sales.~~ *the accessory sale of*

~~parts and supplies. This use includes muffler, transmission, and brake shops, tune-up centers, repair garages, and similar uses but shall not include operations involving body work, painting, structural repairs or alterations.~~

~~NEIGHBORHOOD—An area of land local to the use concerned, generally lying within a radius of one thousand (1,000) feet, which has a set of unifying characteristics such as housing style or quality, similar income strata, topographic features, water features, local recreational facilities or convenience shopping. Factors such as a railroad and highway rights-of-way, major streets, rivers, water bodies and severe topographic constraints may form boundaries and serve to separate "neighborhoods."~~

NEIGHBORHOOD – A contiguous (or semi-contiguous) area of a community with: a) defining characteristics such as an integrated network of streets, walkability within the area, similar architecture or period of development, a compatible mix of uses and b) one or more distinct boundaries such as major roads, railroads, other physical barriers, or natural features like streams, woods, and steep topography.

- Semi-Contiguous is it like semi-pregnant? I would delete “A contiguous (or semi-contiguous)” and start with ‘An area of a community . . .’
- Are you trying to say a Neighborhood does not need to be contiguous to be considered a Neighborhood?
[Councilor Bubar]

~~NEON—Any tubular gas filled light or lighting device.~~

➤ Switch the order of the following two definitions:

NONCONFORMING *STRUCTURE BUILDING* – A structure or building, the size, dimensions and location of which were lawful prior to the adoption, revision or amendment of ~~a~~ *this* Zoning Ordinance but which fails, by reason of ~~such~~ *said* adoption, revision or amendment, to conform to the present requirements of the zoning *ordinance district*.

NONCONFORMING LOT – A lot, the area, dimensions and location of which were lawful prior to the adoption, revision or amendment of ~~the~~ *this* Zoning Ordinance but which fails, by reason of ~~such~~ *said* adoption, revision or amendment, to conform to the present requirements of the zoning district.

NONCONFORMING USE – *A use of a building, structure or parcel of land which was lawful prior to the adoption, revision or amendment of this Zoning Ordinance but which fails, by reason of said adoption, revision or amendment, to conform to the present requirements of the zoning ordinance. A lawful use of a building, other structure or use of land which predated the adoption of the zoning use regulations now and/or previously in effect and which would not be a use authorized in the district designation currently applied to that site.*

~~NONCONTRIBUTING STRUCTURE—A property or structure which, due to its recent vintage, incompatible design, incompatible and irreversible alterations, or secondary or~~

~~incidental use, would not be considered to contribute to that character or quality of the Historic Overlay District that the Town seeks to preserve.~~

~~NONMUNICIPAL WELL—Any well not owned and operated by the Town of Durham or its agent.~~

~~NURSERY OR PRE-SCHOOL—A school for children primarily between the ages of three and five that provides preparation for elementary school.~~

NURSING HOME – A facility licensed by the State of New Hampshire as a nursing home ~~and that provides intermediate and/or skilled nursing care to individuals, who by reason of advanced age, chronic illness, or infirmity, are unable to care for themselves.~~ (See Senior Care Facility.)

~~OCCUPANCY—The predominant use classification of a building, structure or land.~~

OFF HIGHWAY RECREATIONAL VEHICLE – See All-Terrain Vehicle. —~~Any mechanically propelled vehicle used for pleasure or recreational purposes running on rubber tires, belts, cleats, tracks, skis or cushion of air and dependent on the ground or surface for travel, or other unimproved terrain whether covered by ice or snow or not, where the operator sits in or on the vehicle. All legally registered motorized vehicles when used for off highway recreational purposes shall fall within the meaning of this definition; provided that, when said motor vehicle is being used for transportation purposes only, it shall be deemed that said motor vehicle is not being used for recreational purposes.~~

OFFICE – A place of business, including for nonprofit and governmental organizations, which includes these types of operations and practices: accounting, architecture, bookkeeping, business services, dentistry, engineering, financial services, general management, general sales, insurance, law, medicine, minor repair services (such as for bicycles, scooters, and lawnmowers but not including automotive engines or comparable components), personal services, professional services, real estate, research and development, telephone sales, and telecommunications. An “office” does not include uses that involve the sale of goods and materials or the physical production of goods and materials, other than those that are incidental to the primary office use, above.

~~OFFICE, BUSINESS—A place of business where activities such as general management, bookkeeping, accounting, telephone sales, and telecommunications take place, but where no “walk-in” consumer retail sales of physical products occur. A business office may include research and development activities, software development, and information transfer and management activities but shall not include the production of physical products for sale or distribution.~~

~~OFFICE, PROFESSIONAL—A building containing one (1) or more offices in which there is no display of unrelated stock or wares in trade commodity sold, nor any commercial use conducted other than the professional offices of a doctor, dentist, lawyer, architect, engineer and related laboratories, insurance agent, realtor or other similar professional services, but excluding barbershops, beauty salons or similar services.~~

OFFICE/RETAIL – For the land uses Mixed Use with Residential *or any other mixed use that includes office/retail uses and Mixed Use with Parking (parking and office/retail)*, “office/retail” includes retail sales, personal and business services, offices, restaurants, and other comparable commercial uses such as public, institutional, research, and industrial which are allowed in the zoning district. “Office/Retail” for this purpose does not include parking, storage uses, utility uses where there is minimal flow of people in and out of the building, nor uses that are accessory to the residential use in the building (such as laundry, bicycle storage, and exercise rooms).

OLDER SINGLE-FAMILY RESIDENCE – A single-family residence that has been at its current location since 1950 *or earlier*. See *Reuse of an Older Single-Family Residence in Article XX*.

~~OPACITY, VERTICAL VERTICAL OPACITY~~ – The percentage of the area of a fence or wall *that is* covered by boards, slats, metal links, and other materials, through which one cannot see. Vertical opacity is measured from an elevation drawing.

~~OPEN SPACE—Land such as, but not limited to, recreational areas, playgrounds, and conservation land that contains no structures other than those incidental to recreation or agriculture.~~

OPEN SPACE – Forests, fields, wetlands, and other undeveloped lands that contribute to the rural and pastoral character of Durham. Open space may include, but is not limited to, conservation areas, public lands, undeveloped land in private ownership whether protected or not, land being used for passive recreation, and agricultural lands (both cropland and grazing land). (Common Open Space is defined separately in Article XIX. Conservation Subdivisions.)

OR – When used in a series of two or more allowed activities, such as “Dogs may be used for herding, working, or guarding livestock,” means “and/or,” such that any and all of the activities are allowed, individually or in combination. (In general, a reasonable judgment should be made based on the context for the intention of the use of “or.”)

ORDINARY HIGH WATER MARK – The line on the shore, running parallel to the main stem of ~~the river~~ *a river or stream*, established by the fluctuations of water and indicated by physical characteristics such as a clear, natural line impressed on the immediate bank, shelving, changes in the character of soil, destruction of terrestrial vegetation, the presence of litter and debris, or other appropriate means that consider the characteristics of the surrounding areas. Where the ordinary high water mark is not easily discernable, the ordinary high water mark may be determined by the NH Department of Environmental Services (NH DES).

- **Should consider replacing with Conservation Commission definition of REFERENCE LINE or move this definition to the proposed WSOD as well.**
[Councilor Bubar]

OVERLAY DISTRICT - A defined area(s) of the town within which an additional set of standards is applied to all property, independent of the standards established in the underlying base zoning district. Six overlay districts are established as described in Articles XIII-XVIII.

~~**OVERSTORY**—*Vegetation ranging from fifteen (15) feet to the top of the forest canopy.*~~

~~**OWNER**—*An individual, firm, association, syndicate, partnership or corporation having sufficient proprietary interest to seek development of land*~~

PARKING GARAGE – *A building or portion of a building that includes two or more levels of parking or a mixed-use building with two or more levels where parking is situated on at least one level. A parking garage may be completely or partially enclosed. A parking garage includes fully enclosed parking that is situated below ground.*

* “Similar to language in Day Care Center. Adding ‘a’ between ‘includes’ and ‘fully’ or changing wording to make it clear that it is describing an option would help.

[Councilor Needell]

- Would a residence that includes a home occupation be considered a mixed-use facility and their garage be classified as a Parking Garage?
- Would the ". . . or a mixed-use building with two or more levels where parking is situated on at least one level." Include a Principal Use Commercial activity parking area at ground level of the building with the 2nd and more stories being student or workforce housing?
- Parking Garage (Utility & Transportation) are banned in all Zones, forces residents to file with ZBA for garage with living quarters above.
 - Does a residence with parking in the basement and living quarters on the upper floor or two constitute a garage?
 - Only banned in all Residential Zones as an Accessory Use.

[Councilor Bubar]

PARKING LOT – *An open-air parking area situated on the ground, at finished grade, on a single level and not within a parking garage. A parking lot may incorporate one or more retaining walls to provide an adequate finished grade. A car port and a parking lot covered with solar panels are considered parking lots.*

- In the Site Plan regulations “parking areas” is the frequently used term.
- How is “adequate grade” defined. By this definition a 20’ high retaining wall would be acceptable.
- This seems to conflict with Natural Resources section 8.2.1 of Site Plan Regulations.
- Parking Lot as Principal Use (Utility & Transportation) are only allowed as CU in CB, CH, and CC forces residents to file with ZBA for parking area at their home.
 - Does a residence with parking in the basement and living quarters on the upper floor or two constitute a garage?
 - Allowed in all
 - zones as Accessory Use

[Councilor Bubar]

~~**PARKING SPACE**—A space within or outside of a building, exclusive of driveways, meeting the minimal requirements of this chapter, used to temporarily park a motor vehicle and having access to a public street or driveway.~~

~~**PERENNIAL STREAM**—A stream or brook that, under normal circumstances, runs all year long.~~

PERFORMANCE GUARANTY – Any security acceptable ~~by the town~~ **to the Town** as a guaranty that improvements required as part of an application for development ~~are will be~~ satisfactorily completed.

~~**PERSONAL SERVICES**—Establishments primarily engaged in providing services involving the care of a person or his or her apparel. Personal Services includes fitness centers.~~

PERMEABLE PAVEMENT – See “Porous Pavement/Pavers.”

PERSONAL WIRELESS SERVICE FACILITY (PWSF) – See definitions in Article XVIII. Personal Wireless Service Facilities Overlay District.

~~**PERSONAL WIRELESS SERVICE FACILITY**—Facility for the provision of personal wireless services, as defined by the Telecommunications Act of 1996, as amended. Personal Wireless Service facilities include a mount, antenna, equipment shelter, and other related equipment. Specific definitions pertinent to Personal Wireless Service Facilities follow.~~

~~Alternative Tower Structure—Innovative siting structures that include artificial trees, clock towers, bell steeples, light poles, and similar alternative design mounting structures that camouflage or conceal the presence of antennas or towers.~~

~~Antenna—The surface from which wireless radio signals are sent and/or received by a personal wireless service facility.~~

~~Antenna Array—A collection of antennas attached to a mount to send and receive radio signals.~~

~~Average Tree Canopy Height—An average height found by inventorying the height at above ground level (AGL) of all trees over twenty (20) feet in height for a defined area, such as the area delineated in Section 175-103.A.4.~~

~~Camouflaged—A personal wireless service facility that is disguised, hidden, part of an existing or proposed structure, or placed within an existing or proposed structure.~~

~~Carrier—A company that provides personal wireless services, also sometimes referred to as a provider.~~

~~Co-location—The use of a single mount on the ground by more than one carrier (vertical co-location) or the same carrier with multiple licenses, and/or the use of several mounts on an existing building or structure by more than one carrier or the same carrier with multiple licenses.~~

~~**Concealment** – The enclosure of a personal wireless service facility within a natural or human-made feature resulting in the facility being not visible from the outside or being part of the feature enclosing it.~~

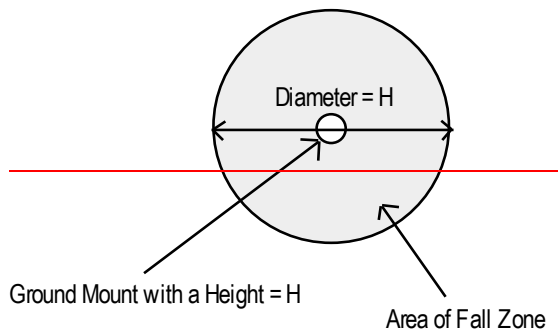
~~**Disguise** – Changing the appearance of a PWSF to appear to be something it is not.~~

~~**Environmental Assessment (EA)** – A document required by the Federal Communications Commission (FCC) and the National Environmental Policy Act (NEPA) when a personal wireless service facility is placed in certain designated areas.~~

~~**Equipment Shelter** – An enclosed structure, cabinet, shed, vault, or box near the base of the mount within which are housed equipment for personal wireless service facilities such as batteries and electrical equipment. Equipment shelters are sometimes referred to as base transceiver stations.~~

~~**Fall Zone** – The area on the ground from the base of a ground-mounted personal wireless service facility that forms a circle with a diameter equal the height of the facility, including any antennas or other appurtenances, as set forth in Figure H-1. The fall zone is the area within which there is a potential hazard from falling debris (such as ice) or collapsing material.~~

Figure H-1



~~**Guyed Tower** – A monopole or lattice tower that is secured to the ground or other surface by diagonal cables for lateral support.~~

~~**Height** – The height above ground level (AGL) from the natural grade of a site to the highest point of a structure.~~

~~**Lattice Tower** – A type of mount with multiple legs and structural cross-bracing between the legs that is self-supporting and free-standing.~~

~~**Mast** – A thin pole that resembles a street light standard or a telephone pole. A dual-polarized antenna is typically deployed on a mast.~~

~~**Monopole** – A thicker type of mount than a mast that is self-supporting with a single shaft of wood, steel, concrete, or other material, that is designed for the placement of antennas and arrays along the shaft.~~

~~***Mount*** – The structure or surface upon which antennas are mounted, including the following four types of mounts:~~

~~A. ***Roof-mounted.*** Mounted on the roof of a building.~~

~~B. ***Side-mounted.*** Mounted on the side of a building.~~

~~C. ***Ground-mounted.*** Mounted on the ground.~~

~~D. ***Structure-mounted.*** Mounted on a structure other than a building.~~

~~***Personal Wireless Services*** – The three types of services regulated by this Ordinance: Commercial mobile radio services, unlicensed wireless services, and common carrier wireless exchange access services as described in the Telecommunications Act of 1996, as amended.~~

~~***Radio Frequency (RF) Engineer*** – An engineer specializing in electrical or microwave engineering, especially the study of radio frequencies.~~

~~***Radio Frequency Radiation (RFR)*** – The emissions from personal wireless service facilities.~~

~~***Security Barrier*** - A wall, fence, or berm that restricts an area from unauthorized entry or trespass.~~

~~***Separation*** – distance between one carrier's array of antennas and another carrier's array.~~

PLANNED UNIT DEVELOPMENT (PUD) - A Planned Unit Development is an innovative planning tool that allows a landowner to propose their own development project with a fair degree of independence from zoning, site plan, and subdivision requirements otherwise applicable to that property. A PUD master plan functions as a special zoning district designation for a particular tract of land in terms of uses, dimensions, and other development standards.

* “Can you give an example of an existing PUD in Durham?”
[Councilor Needell]

There are no Planned Unit Developments in Durham. Durham had a PUD ordinance many years ago. I do not know whether any projects were built under that ordinance. A PUD has been discussed as a tool to accommodate a potential project at The Edge.

POROUS PAVEMENT/PAVERS – An alternative to conventional asphalt that uses a variety of porous media, often supported by a structural matrix, concrete grid, or modular pavement, which allows water to percolate through to a sub-base for gradual infiltration.

PREFABRICATED HOUSING – See “Presite Built Housing.”

PREMISES – A lot, parcel, tract, *site* or plot of land together with the buildings and structures thereon. ~~Premises may be further defined as the principal use dwelling unit/residence, or non-residential building, and any accessory structures to that principal use, where there are multiple principal buildings on a single lot.~~

PRESITE BUILT HOUSING – Any structure designed primarily for residential occupancy which is wholly or in substantial part made, fabricated, formed or assembled in off-site manufacturing facilities in conformance with the United States Department of Housing and Urban Development minimum property standards and local building codes, for installation, or assembly and installation, on the building site. ~~For the purposes of this subdivision, pre-site built housing shall~~ *Presite built housing does* not include manufactured housing as defined in RSA 674:31. *Presite built housing is also called “Modular Housing” or “Prefabricated Housing.” (Presite built housing is not regulated under this Zoning Ordinance.)*

~~PRIMARY BUILDING LINE – The setback from the reference line.~~

~~PRINCIPAL USE – The primary or predominant use to which the property is or may be devoted and to which all other uses on the premises are accessory.~~

PRINCIPAL USE – The primary or predominant use(s) on a property to which all other uses are accessory. There is typically, but not necessarily, one principal use on a property.

* “I also continue my crusade to eliminate the term 'principal' since we have historically allowed multiple 'principal' uses to coexist on a single property thereby making the property mixed use at best. Our historical usage has redefined principal to effectively mean one of numerous uses. I strongly prefer the terms Use(s) and Accessory Use(s).” [Councilor Bubar]

Principal Use vs. Multiple Uses

- Why not just call it USE. See definition of USE.
[Councilor Bubar]

~~PROHIBITED USE – A use which is not specifically permitted.~~

~~PUBLIC UTILITY – A public service corporation performing some public service and subject to special governmental regulations, or a governmental agency performing similar public services, the services by either of which are paid for directly by the recipients thereof. Such services shall include, but are not limited to, water supply, electric power, telephone, television cable, gas and transportation for persons and freight.~~

PUBLIC UTILITY – A public service corporation, municipal body, or authority providing a specific public service subject to special governmental regulations, for which the recipients pay the provider directly. Utilities may include water supply, sewer service, piped gas, electric supply, telephone, television cable.

PUBLIC WAY – A road, sidewalk, footpath, trail, ~~or~~ navigable waterway, *or right of way* accessible to the public.

QUALIFIED CONSERVATION ORGANIZATION ~~(See Article XIX – Conservation Subdivisions)~~ – As defined in Section 170(h)(3) of the Internal Revenue Code of 1986 or any successor section, and the regulations promulgated thereunder, an organization that is organized and operated primarily for one of the conservation purposes specified in Section 170(h)(4)(A) of that Code. *(See Article XIX – Conservation Subdivisions.)*

~~**RARE AND EXEMPLARY COMMUNITY** – A natural community that has been identified by the New Hampshire Natural Heritage Bureau as being an exemplary example of a particular type of community and/or location of rare plants or animals.~~

~~**RECREATION, ACTIVE** – Leisure time activities, usually of a formal nature and often performed with others, requiring equipment and taking place at prescribed sites, locations, or fields. Active recreation includes, but is not limited to, swimming, tennis and other court games, baseball, track and field sports, and playground activities. Active recreation generally requires altering the land for recreational use.~~

~~**RECREATION, PASSIVE** – Non-motorized recreational activities that typically occur in a natural setting, that do not have significant adverse impacts to natural, cultural, scientific, or agricultural values of the setting, and do not require structures. Such passive recreation uses include, but are not limited to, walking, hiking, picnicking, nature observation, and cross-country skiing.~~

RECREATIONAL FACILITY, INDOOR – *A building designed and equipped for leisure and recreational activities.* ~~A building or structure enclosed by walls and a roof designed and equipped for the conduct of indoor sports, leisure activities, and other customary and usual recreational activities. These include, by way of example only, skating rinks, gymnasias, bowling alleys, fitness centers, and arcades.~~

RECREATIONAL FACILITY, OUTDOOR – A ~~place or structure~~ *site* designed and equipped for ~~the conduct of~~ outdoor sports, ~~leisure activities, and other customary and usual outdoor leisure and~~ recreational activities. *An outdoor recreational facility shall not involve* ~~It does not include~~ the use of individual motorized vehicles, all-terrain vehicles, off highway recreational vehicles, motorized rides *(except for electronic bicycles)*, or fire arms. ~~Outdoor recreation facilities include, by way of example only, miniature golf courses, cross country ski centers, stadia, tennis courts, and ball fields.~~

RECREATIONAL PLAYING FIELDS, OUTDOOR – Noncommercial ~~outdoor~~ playing fields for ~~organized practices like soccer, field hockey, baseball and similar~~ outdoor sports ~~as approved by the Planning Board of the Town of Durham through Site Plan Review~~. No structures ~~allowed are included~~ except for necessities like small sheds for maintenance and portable toilets. No lighting, voice amplification equipment or paved parking lots or areas ~~shall be permitted are included~~.

~~**RECREATIONAL VEHICLE** – A vehicle which is: (1) built on a single chassis; (2) 400 square feet or less when measured at the largest horizontal projections; (3) designed to be self-propelled or permanently towable by a light duty truck; and (4) designed primarily for use as temporary living quarters for recreational, camping, travel or seasonal use.~~

RECREATIONAL VEHICLE – *A vehicle which is built on a single chassis, designed to be self-propelled or permanently towable by a light duty vehicle, and designed primarily for use as temporary living quarters for recreational, camping, travel or seasonal use. (Also called an “RV” or a “Motor Home.”)*

~~**REFERENCE LINE**—*The regulatory limit of a surface water or wetland determined as follows:*~~

- ~~1. *For natural fresh water bodies without artificial impoundments, the natural mean high water level as determined by NHDES*~~
- ~~2. *For artificially impounded water bodies with established flowage rights, the limit of the flowage rights and for water bodies without established flowage rights, the waterline at full pond as determined by the elevation of the spillway crest.*~~
- ~~3. *For coastal waters the highest observable tide line, which means a line defining the furthest landward limit of tidal flow, not including storm events, which can be recognized by indicators such as the presence of a strand line of flotsam and debris, the landward margin of salt tolerant vegetation, or a physical barrier that blocks further flow of the tide.*~~
- ~~4. *For rivers and streams, the ordinary high water mark.*~~

~~**REPAIR**—*Work conducted to restore an existing legal structure by partial replacement of worn, broken, or unsound parts or to fix a specific defect, during which all of the exterior dimensions are intact and remain so during construction.*~~

~~**REPAIR SERVICES**—*Businesses providing for the repair of personal and business property such as radios and televisions; electrical and electronic equipment; watches, clocks, and jewelry; furniture and upholstery; sporting equipment; small engines and equipment; and similar items but not including the repair of motor vehicles, boats, or heavy equipment. Retail sales of parts and supplies shall be allowed provided such sales are accessory to the repair service.*~~

~~**RESEARCH FACILITY**—*A facility for the investigation into the natural, physical, or social sciences, and other such disciplines, including commercial product development and testing.*~~

~~**RESIDENCE, DUPLEX** – *A building and accessories thereto principally used, designed or adapted with two (2) dwelling units, each of which is completely separate. A building with two dwelling units that are part of the same building.*~~

~~**RESIDENCE, MULTI-UNIT** – *A building and accessories thereto principally used, designed or adapted with three (3) or more dwelling units. A multi-unit residence includes “townhouse” style attached dwelling units even if the units are separated by a fire wall. A building with three or more dwelling units.*~~

RESIDENCE, MULTI-UNIT COMPLEX – *Two or more buildings of any residential type (single unit, duplex, multi-unit or a combination thereof) with a total of three or more dwelling units.*

RESIDENCE, SINGLE-FAMILY – A building *with a single dwelling unit and accessories thereto principally used, designed or adapted as a single dwelling unit. A single family residence is* situated on its own separate lot with no other dwelling units nor nonresidential uses other than those that are accessory to the single-family use, *such as including* such as accessory dwellings/apartments and home occupations, where allowed.

* “[T]he phrase ‘such as’ appears twice: it was added in a place where it already existed.” [Councilor Lund]

We will fix this.

RESTAURANT – A commercial establishment open to the general public where food and beverage are prepared *and served.* ~~, served and consumed primarily within the principal building. Adequate seating shall be provided.~~

~~RESTAURANT, CARRYOUT – A commercial establishment open to the general public which, by design of physical facilities or by service or packaging procedures, permits or encourages the purchase, either within or outside the premises, of prepared ready-to-eat foods intended to be consumed either on or off the premises.~~

RESTAURANT OR CAFETERIA ACCESSORY TO ~~AN OFFICE BUILDING A~~ *NONRESIDENTIAL USE* – A food service establishment that primarily serves occupants and other users of ~~an office building or complex a nonresidential use~~ rather than the general public.

RETAIL STORE, MEDIUM *SIZED* – ~~An establishment A retail store with five thousand (5,000) to twenty thousand (20,000) 5,000 to 20,000~~ square feet of gross floor area *engaged in selling goods or merchandise to the general public for personal or household consumption and rendering services incidental to the sale of such goods.*

RETAIL STORE, SMALL – A retail store with less than ~~five thousand (5,000) 5,000~~ square feet of gross floor area.

ROOMING HOUSE ~~—An owner-occupied building principally used, designed or adapted to provide living accommodations for not more than ten (10) occupants and without individual or owner-provided cooking and dining facilities. See “Boarding House.”~~

SCHOOLS – See *"educational facilities."* “Educational Facility.”

~~SCREENING – A device or materials used to conceal one (1) element of a site from other elements or from adjacent or contiguous sites. Screening may include one (1) or a combination of the following materials of sufficient mass to be opaque or which shall become opaque after twelve (12) months and which shall be maintained year-round in an opaque condition: walls, fences, berms or plantings.~~

SCREEN (or SCREENING) – A device or materials used to visually shield one site or one element of a site from a neighboring site or the street. Screening devices may include walls, fences, berms, plantings or a combination thereof. Screening incorporates a high year-round vertical opacity. (Also see “Buffer.”)

~~**SEASONAL HIGH WATER TABLE**—The highest level of the groundwater table during the wettest season of the year, usually in the spring.~~

SENIOR CARE FACILITY – Housing principally used, designed, or adapted for use by citizens fifty-five (55) years of age and older who are not capable of living independently and who require assistance in activities of daily living. Residents of a senior care facility receive a package of services to meet their needs. A senior care facility may be contained in a single building or group of buildings and may include assisted living, memory care, and/or nursing home facilities. A ~~“life-care community”~~ *life-care community, continuous care retirement community (CCRC)* or other retirement community that provides a continuum of care including both independent living units and units for residents ~~that who~~ require ~~assistance,~~ *assistance* is considered to be a senior care facility. *(See Nursing Home.)*

~~**SENIOR AGE-RESTRICTED HOUSING**~~ – ~~In accordance with~~ Pursuant to RSA 354-A:15, *age-restricted housing refers to a development in which* either: a) housing where at least 80% of the units are occupied by at least one person 55 years of age or older; or b) housing where 100% of the occupants are 62 years of age or older. *In any development or portion of a development in Durham referred to as “age-restricted housing” 100% of the units include at least one person 55 years of age or older, unless otherwise specified.*

SEPTAGE - Material removed from septic tanks, cesspools, holding tanks, or other sewage treatment storage units, but not including sewage sludge from public treatment works and industrial waste and any other sludge. (As defined in RSA 485-A:2.)

SETBACK – The required minimum (except where “maximum” is specified) horizontal distance in feet from a lot line, shoreline, or other ~~designated referenced line or point to any~~ *designated referenced line or point to any* a structure. *See The Table of Dimensions and Subsection 175-56. D. Setbacks. Where eaves, overhangs, cladding materials, and architectural details on a building project 18” or less from the building face, the setback is measured from the applicable building foundation. Where eaves, overhangs, cladding materials, and architectural details on a building project more than 18” from the building face, the setback is measured from the furthest point where those elements extend from the building. Table 175-54, Table of Dimensions, gives front, side, and rear setbacks, which are measured from front, side, and rear lot lines, respectively. See “Building” and “Structure.”*

SETBACK AREA – The section of the front, side, or rear of a lot corresponding to the area within which structures may not be placed in accordance with front, side, or rear setbacks, respectively. *(Also called “Yard.”)*

~~**SHOREFRONTAGE**~~ *SHORE FRONTAGE* – The width of a lot bordering ~~on a waterbody or wetland on the following waterbodies,~~ *on a waterbody or wetland on the following waterbodies,* measured in a straight line between the intersections of the lot lines with the reference line *(See definition): Great Bay, Little Bay, the Oyster River, the Lamprey River, Johnson Creek, Bunker Creek, Folletts Brook, and the tidal sections of their tributary streams.*

- Need to change the reference from “See Definition” to ‘See WSOD’.
[Councilor Bubar]

~~**SHORELAND PROTECTION ZONE**—Encompasses all land within two hundred fifty (250) feet of the reference line of Great and Little Bays, the Oyster River, the Lamprey River, Durham Reservoir, Moat Island Pond, Johnson and Bunker Creeks, and Follett's Brook including the tidal sections of their tributary streams; and within seventy-five (75) feet of all other perennial brooks. These water bodies are designated on the Durham Shoreland Protection Zone Overlay Map, which is based on United States Geological Survey quadrangle maps covering the Town of Durham.~~

SHORT-TERM RENTAL – An accessory use to an owner-occupied single-family residence containing, in addition to living accommodations for the owner and the owner’s family, not more than three sleeping rooms, for the purpose of providing to the general public, for compensation, lodging, with or without breakfast, for less than thirty consecutive days. A short-term rental is not considered a home occupation. *(See Article XX.)*

~~**SIDEWALK**—Any public or private way or thoroughfare, paved or unpaved, intended for the use of pedestrians or foot traffic.~~

SIGN – See definitions in Article XXIII. *Signs.*

~~**SIGN**—Any exterior or exterior-oriented structure, or part thereof, or device attached thereto, or other outdoor surface including billboards or any combination of one or more of the foregoing containing any word, letter, symbol, drawing, model, banner, flag, picture or design, or any device used for visual communication which identifies or calls attention to any premises, person, product activity, or business, directing the subject thereof to the attention of the public. Specific definitions pertinent to signage follow.~~

~~**Accessory Sign**—Any sign relating to a business on the premises on which the sign is located.~~

~~**Advertising Sign**—Any sign for the purpose of portraying a business, product or location situated on or away from the premises on which the said sign is located.~~

~~**Combination Sign**—Any sign which combines the characteristics of two or more types of signs.~~

~~**Flashing Sign**—Any sign that moves, flashes, contains traveling lights, or gives the impression of any movement or flashing.~~

~~**Freestanding Sign**—Any sign which is not a part of or attached to any building but is located elsewhere on a lot.~~

~~**Identifying Sign**—Any sign or plate giving the name and/or address only of the business or occupant of the premises on which the said sign or plate is located.~~

~~**Illuminated Sign**—Any sign that is lit by electricity either directly or indirectly.~~

~~**Monument Sign**—A type of freestanding sign that is anchored to the ground without poles or posts, often with a masonry surround.~~

~~Neon Sign – Any light sign using exposed neon tubes for illumination or display.~~

~~Non-Accessory Sign – Any sign advertising a business or businesses at other locations.~~

~~Private Directional Sign – Any sign of a permanent nature that directs the traveling public to specific buildings, areas, people or things.~~

~~Projecting Sign – Any sign which is attached to a building or other structure and extends more than twelve (12) inches beyond the line of the said building or structure or beyond the surface of that portion of the building or structure to which it is attached.~~

~~Public Clock and Thermometer – Any time piece or thermometer erected upon a structure upon the sidewalk or ground or on the exterior of a building or structure for the convenience of the public.~~

~~Pole Sign – A type of freestanding sign supported by or suspended from a freestanding column or columns of structural steel, pipe or poles.~~

~~Reader Board – A sign that is flush mounted, does not exceed three (3) square feet in size and provides a fixed location for the advertisement of daily specials.~~

~~Roof Sign – Any sign erected upon or over the roof of any building.~~

~~Sandwich Board Sign – A portable sign with an A-frame shape intended to be placed in a front yard or on a public sidewalk.~~

~~Size of Sign – The total exposed surface area in square feet. Where a sign is composed of fabricated letters attached to a wall, the size of the sign shall be determined as twice the average height of the letters times the length of the message.~~

~~Snipe Sign – Any sign of a non-permanent nature or construction attached to trees, poles, posts or sides of buildings or structures.~~

~~Temporary Sign – Any sign, banner, pennant, valance or advertising display constructed of cloth, canvas, light fabric, cardboard or wallboard or other light materials, with or without frames, intended to be displayed for a short period of time only.~~

SOIL SURVEY, HIGH INTENSITY – A soils map and related materials prepared and certified by a New Hampshire Certified Soil Scientist in accordance with ~~the most recent standards for high intensity soils surveys and/or mapping published by the~~ *The Society of Soil Scientists of Northern New England (SSSNNE) Special Publication - No.1, High Intensity Soil Maps for New Hampshire (www.sssnne.org), as amended.*

SLOPE – A measurement of the deviation of a ground surface from horizontal measured in percent (rise over run) or in degrees. (See Grade.)

SOLID WASTE – Any discarded or abandoned material, including refuse, putrescible material, septage or sludge, as defined by New Hampshire Solid Waste Rule He-P 1901.03. ~~"Solid waste"~~ *Solid Waste* includes solid, liquid, semisolid or gaseous waste material resulting from residential, industrial, commercial, mining and agricultural operations.

SPECIAL EXCEPTION – ~~A use which would not be appropriate generally or without restriction in a particular district, and accordingly, is allowable as specifically authorized in this chapter and only after a public hearing and determination by the Zoning Board of Adjustment.~~ *See Article VIII. Variances and Special Exceptions.*

~~SPECIAL FLOOD HAZARD AREA—See "Area of Special Flood Hazard."~~

~~START OF CONSTRUCTION—The date the building permit was issued, provided that the actual start of construction, repair, reconstruction, placement or other improvement occurs within one hundred eighty (180) days of the permit date. The "actual start" means either the first placement of permanent construction of a structure on a site, such as the pouring of a slab or footings, the installation of piles, the construction of columns or any work beyond the stage of excavation, or the placement of manufactured housing or pre-site built housing on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers or foundations on the property or accessory buildings, such as garages or sheds not occupied as dwelling units or part of the main structure.~~

STEEP SLOPE – A slope exceeding 15%. See Slope.

- See Site Plan Regulations pg. 59 Section 8.4.6. defined as 15% where there is a change in elevation of at least 4'.
[Councilor Bubar]

STREET, COLLECTOR – A middle-order street which is functionally classified as a “collector” and ~~that~~ collects local traffic from neighborhoods and moves it to an adjacent neighborhood or transfers the traffic to the arterial system. *Bagdad Road*, Bay Road, Bennett Road, Durham Point Road, *Emerson Road*, Madbury Road, Main Street (from Newmarket Road to Mast Road), Mill Road, and Packers Falls Road are considered collector streets.

* “In the definition of “Street, Collector” there is a reference to an “arterial system”, but I did not see a definition of “arterial street” or “arterial road”. From the list of collector streets in the definition I infer that all arterial roads in Durham are state highways. Is this correct, and is this the reason why there is no separate definition of arterial streets/roads?” [Councilor Lund]

This term is in the existing ordinance and I believe that it was removed inadvertently. It should be added back now: STREET, ARTERIAL – A high-order street designed to provide access to the regional transportation system and move traffic through or around the town or

from one general area of the town to another. "Arterial streets" include Main Street west of Mast Road, U.S. Route 4, Route 108, Route 155A and Route 155.

~~**STREET LINE**—The line dividing a lot from a street right-of-way.~~

STREET, PRIVATE – A private right-of-way for vehicles which provides a principal means of access to two (2) or more lots and is subject to an easement for ingress and egress running with the land to the benefit of all lots having frontage thereon. ~~Such easement shall define the parties responsible for maintenance, the collection of trash and recyclables, and snow removal.~~

STREET, PUBLIC – A dedicated public right-of-way for vehicles which affords a principal means of access to abutting properties.

~~**STREET LINE** – The street right of way line/lot boundary line separating the street right of way from the lot.~~

STRUCTURE ~~(See additional definitions immediately below.)~~ – That which is built or constructed with a fixed location on the ground or attached to something having a fixed location on the ground. ~~Structure includes, but is not limited to, a building, Examples of a structure include, but are not limited to, a fence, wall, swimming pool, mobile home, freestanding sign, billboard, pier, wharf, septic system, parking space/parking lot, parking space, parking lot, deck and patio. They also include minor installations such as a light pole, flag pole, and mailbox. See Section 175-56. D. for setbacks applicable to structures. and deck. Structure does not include a minor installation such as a fence six (6) feet high or less in height, a mailbox, a flagpole, or an accessory shed.~~

- Does the elimination of “. . . a fence six (6) feet high . . .” imply that a three-foot electric fence is now considered a structure and subject to building permit?
 - Currently the Town’s Building FAQ states that “Fences less than 6 feet in height” are exempt from requiring a building permit.
- What about the installation of a raised bed cluster, like Wagon Hill Community Gardens?
- Do we need a permit to put pink flamingos or other lawn sculptures in our yard?
[Councilor Bubar]

~~**STRUCTURE**—(For Historic Overlay District purposes) Anything within the Historic Overlay District that is built or constructed with a fixed location on the ground or attached to anything with a fixed location on the ground including but not limited to buildings, fences, walls, signs, light fixtures, decks, porches, and steps.~~

~~**STRUCTURED PARKING**—A structure or portion of a structure that provides parking. The parking may be above or below grade, may be covered or uncovered, and may be on multiple levels. See “Surface Parking”~~

***STUDENT** - an individual enrolled at least half time at an accredited US postsecondary institution. [Councilor Grant – proposed to be added as new definition]

***STUDENT HOUSEHOLD** - A household composed of more than two unrelated students. [Councilor Grant – proposed to be added as new definition]

STUDENT HOUSING – *A development designed for and occupied primarily by full-time undergraduate college students. Student housing developments frequently have these features:*

- a) spaces are rented by the bed;*
- b) occupants within dwelling units are not related by kinship;*
- c) limited shared living space and/or limited cooking facilities are provided;*
- d) each bedroom has its own bathroom; and*
- e) leases are guaranteed by parents or guardians.*

- Why exclude graduate students?
[Councilor Bubar]

~~SUBDIVISION – The division of a lot, tract or parcel of land into two (2) or more lots, plats, sites or other divisions of land for the purpose, whether immediate or future, of sale, rent, lease, condominium conveyance, or building development. It includes re-subdivision and, when appropriate to the context, relates to the process of subdividing or to the land or territory subdivided. The division or resubdivision of a lot into two or more lots, a lot line adjustment, the creation of a condominium, or the conversion of land or a building(s) to a condominium form of ownership.~~

~~The division of a parcel of land, held in common and subsequently divided into parts among the several owners, shall be deemed a subdivision under these regulations.~~

~~The granting of an easement in gross to a public utility for the purpose of placing and maintaining overhead and underground facilities necessary for its transmission or distribution network such as poles, wires, cable, conduit, manholes, repeaters, and supporting apparatus, including any unstaffed structure which is less than 500 square feet, shall not be construed as a subdivision under these regulations, and shall not be deemed to create any new division of land for any other purpose.~~

~~SUBSTANTIAL DAMAGE—Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damage condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.~~

~~SUBSTANTIAL IMPROVEMENT—Any combination of repairs, reconstruction, alteration or improvements to a structure in which the cumulative cost equals or exceeds fifty percent (50%) of the market value of the structure. The market value of the structure shall be the appraised value prior to the start of the initial repair or improvement or, in the~~

~~ease of damage, the value of the structure prior to the damage occurring. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. The term includes structures that have incurred substantial damage, regardless of actual repair work performed. The term does not, however, include any project for improvement of a structure required to comply with existing health, sanitary or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a structure listed on the National Register of Historic Places, provided that the alteration will not preclude the structure's continued designation as a "historic structure."~~

~~**SURFACE PARKING**—A parking lot or similar uncovered, single-level parking facility that provides at-grade parking that is not located within a structure.~~

THEATER – A building or part of a building ~~devoted to~~ whose principal use is showing motion pictures or ~~providing~~ live ~~dramatic or musical~~ performances.

~~**TREATED SOILS**—Soils decontaminated by a treatment process and certified for distribution and use as soil under NH Env Wm 3203.11, having originally been contaminated with liquids or materials not regulated by the State of New Hampshire as hazardous waste defined under NH Env Wm 2603.01.~~

TREE WARDEN - The person designated by the Town Administrator to assist the Town boards, residents, and other Town staff in any appropriate matters related to the conservation, protection, and enhancement of native and naturalized trees and other vegetation located on both public and private property in Durham, in furtherance of the goals of this Zoning Ordinance and other Town ordinances and regulations, and pursuant to RSA 231:139 (II).

~~**TRUCKING AND DISTRIBUTION FACILITY**—A facility for the short-term storage and trans-shipment of materials or goods including express delivery, common carriers, oil terminals, moving companies, and similar operations.~~

~~**UNDERSTORY**—Vegetation ranging from three (3) feet to fifteen (15) feet in height.~~

- Reverse the order of Use and Usable Area, below.

USE – The specific purpose(s) for which a building or lot *or a portion thereof* is arranged, intended, designed, occupied or maintained.

- **Modify the definition from “The specific purpose” to “The specific purposes”.**
[Councilor Bubar]

USABLE AREA – The area of any conservation subdivision, that is suitable, in its natural state, for development or intensive use and, therefore, can be used in determining the allowed density of development. The usable area of a parcel of land *shall be is* determined in accordance with the provisions of Section 175-56(E).

VARIANCE – A *variation deviation* from the terms of this chapter, ~~not otherwise permitted within the district concerned, which may be granted by the Zoning Board of Adjustment pursuant to its discretionary power allowed when the Zoning Board of Adjustment determines that the required criteria are met. See Article VIII.~~

~~**VERNAL POOL**—A body of water, typically seasonal, that provides essential breeding habitat for certain amphibians and invertebrates, does not support viable fish population, and meets the criteria established by the New Hampshire Fish and Game Department, Nongame and Endangered Wildlife Program, Identification and Documentation of Vernal Pools in New Hampshire, rev 2004, as amended.~~

VETERINARY CLINIC – See Animal Care.

~~**VETERINARY CLINIC/GROOMING ANIMAL CARE** – A facility where animals or pets are given medical or surgical treatment, provided with grooming, or provided with training or where animals and pets are groomed, and in which the boarding of animals is short-term and incidental to the medical care or grooming medical care, grooming, or training.~~

~~**WAREHOUSE, MINI STORAGE SELF STORAGE FACILITY** – Any self-service facility composed of individual units or lockers rented to the public for storage of personal or business belongings. Any self-service storage building housing individual storage units or lockers, each of which is accessible through a private entrance, and rented to the public for storage of personal or business belongings.~~

~~**WATER-DEPENDENT STRUCTURE**—A structure that services and supports activities that require direct access to, or contact with the water, or both, as an operational necessity and that requires a permit under RSA 482-A, including but not limited to a dock, wharf, pier, breakwater, beach, boathouse, retaining wall, or launching ramp.~~

~~**WETLAND** – See the Wetland and Shoreland Overlay District. An area that is inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances does support, a prevalence of vegetation typically adapted for life in saturated soils. Wetlands include, but are not limited to, swamps, marshes, bogs, vernal pools, and similar areas.~~

~~**WETLAND, NON-TIDAL**—A wetland that is not subject to periodic inundation by tidal waters.~~

~~**WETLAND, PRIME**—A wetland designated by the Town Council in accordance with RSA 482-A:15 as having one or more of the values set forth in RSA 482-A:1 and that, because of its size, unspoiled character, fragile condition or other relevant factors, makes it of substantial significance.~~

~~**WETLAND, TIDAL**—A wetland whose vegetation, hydrology, or soils are influenced by periodic inundation of tidal waters.~~

~~**WHOLESALE SALES**—Trade that involves the sale of merchandise, in bulk or large quantities, exclusively to retailers for resale or to industrial, commercial, or institutional users.~~

WORKFORCE HOUSING – (Pursuant to RSA 674:58, as amended):

1. *Housing which is intended for sale and which is affordable to a household with an income of no more than 100 percent of the median income for a 4-person household for the Portsmouth – Rochester, NH – Maine Primary Metropolitan Statistical Area as published annually by the United States Department of Housing and Urban Development.*
 2. *Rental housing which is affordable to a household with an income of no more than 60 percent of the median income for a 3-person household in the Portsmouth – Rochester, NH – Maine Primary Metropolitan Statistical Area as published annually by the United States Department of Housing and Urban Development. [Note. The definition under RSA 674:58 states that housing developments that exclude minor children from more than 20 percent of the units, or in which more than 50 percent of the dwelling units have fewer than two bedrooms, do not constitute workforce housing. This definition in the Durham zoning ordinance, herein, does not include this provision].*
- **Should include how ‘affordable’ is defined in this context. It is something less than 100% of the median income but how much less?
[Councilor Bubar]**

WORKFORCE HOUSING CONSERVATION SUBDIVISION – A conservation subdivision that provides housing for rent and/or for sale which meets the standards for Workforce Housing. See Article XIX. Conservation Subdivisions.

PROPOSED CHANGES TO OTHER ARTICLES, RELATED TO THE PROPOSED CHANGES ABOVE

Replacement of current terms with new terms. Replace the terms throughout the Zoning Ordinance, wherever they currently appear, as stated below. Capitalize letters as appropriate consistent with the current context.

- Replace *accessory dwelling unit* with *accessory dwelling unit – attached*.
- Replace *accessory apartment* with *accessory dwelling unit – detached*.
- Replace *child care center* with *day care center*.
- Replace *child care home* with *day care home*.
- Replace *senior housing* with *age-restricted housing*.
- Replace *senior residential* with *age-restricted residential*.
- Replace *shorefrontage* with *shore frontage*.
- Replace *structured parking* with *parking garage* (or a *parking garage*, as appropriate)

- Replace *surface parking* with *parking lot* (or *a parking lot*, as appropriate)
- **Throughout the ordinance change format of numbers for consistency wherever a number is shown in this form (as an example): “seventy five (75).” For numbers 1 through 9, simply spell out the number like “seven.” For numbers ten or greater, use the number.**
- **Throughout the ordinance, replace multiunit with multi-unit, wherever the former currently appears. Capitalize letters as appropriate consistent with the context.**

Article XII.1. Use and Dimensional Standards

175-53. Table of Land Uses.

Table 175-53, Table of Land Uses shows the uses that are allowed in the various zoning districts.

The following Table of Uses identifies allowed uses of land, buildings, or structures in all zoning districts. There is a definition in 175-7 for each of the uses listed in the table. Permitted Uses are indicated by a “P” in the appropriate column. Uses permitted only by Special Exception are indicated by a “SE.” Uses permitted only with the issuance of a Conditional Use permit are indicated by a “CU.” Uses not permitted in that district are marked with an “X.” Uses indicated with a CUA are Conditional Uses that are allowed only as an adaptive reuse of an existing building. Any use that is not listed as a Permitted Use or a Conditional Use is prohibited in the district. The following uses are specifically prohibited in all zoning districts:

1. All-Terrain Vehicle/Off Highway Recreational Vehicle Facility
2. Airport, private
3. Airport, commercial
4. Heliport
5. Drive-through facilities other than as an accessory to a financial institution as set forth in the table below
6. Junkyard
7. Cemetery
8. Warehouse, mini-storage

*** “The list of uses that are specifically prohibited in all zoning districts:
7. Cemetery- Does this include family burial grounds / graveyards?”
[Councilor Needell]**

All projects involving the construction or enlargement of a building or structure that will be used for a nonresidential use or a multi-unit residence or that will create two (2) or more dwelling units (not including accessory apartments and accessory dwelling units) or that involve the erection of a personal wireless service facility are subject to review and approval by the Planning Board in accordance with the provisions of the Site Plan Review Regulations of the Town of Durham, New Hampshire. A nonresidential use includes any use listed below as a Rural Use, an Institutional Use, a Recreational Use, a Utility and Transportation Use, or a Commercial and Industry Use.

In addition, a change in the *occupancy use* of an existing building is also subject to Site Plan Review by the Planning Board if the change in use is:

1. from one category of nonresidential use to another category of nonresidential use;
2. from a residential use to a nonresidential use;
3. from a nonresidential use to a multiunit residential use; or
4. from a single-family residential use to a multiunit residential or a nonresidential use.

Pertaining to the Table of Uses on the following pages:

* “[Why is] Residence, multi-unit complex so restrictive? Why isn't it allowed in the Central Business District (CBD) or Courthouse Area? Isn't that where we want some density? Senior Age Restricted housing multiunit is allowed much more liberally across all zones.”
[Councilor Friedman]

* “I think a Financial Institution should get at least a CU in the Mixed Use and Office Research (MUDOR) Zone.”
[Councilor Friedman]

* “I think that the Mixed Use with residential (...) should at least get a CU in the MUDOR Zone.”
[Councilor Friedman]

* “On Page 55 I think that a caretaker apt. should be allowed in the CBD.” [Councilor Friedman]

Table of Uses – *Proposed changes pursuant to changes in Article II – Definitions**

| CATEGORY OF USES | RESIDENTIAL ZONES | | | | COMMERCIAL CORE ZONES | | | | | RESEARCH-INDUSTRY ZONES | | | |
|---------------------------------|-------------------|------------------|------------------|------------------|-----------------------|--------------------------|------------------|----------------|--------------------|----------------------------------|---------------------------------------|--------------------------------|----------------------------|
| | Rural (R) | Residence A (RA) | Residence B (RB) | Residence C (RC) | Central Business (CB) | Professional Office (PO) | Church Hill (CH) | Courthouse (C) | Coe' s Corner (CC) | Office Research - Route 108 (OR) | Mixed Use and Office Research (MUDOR) | Office Research Light Industry | Durham Business Park (DBP) |
| I. NATURAL RESOURCE USES | | | | | | | | | | | | | |
| Principal Uses | | | | | | | | | | | | | |
| Conservation activities | P | P | P | P | P | P | P | P | P | P | P | P | P |
| Excavation and/or mining | CU | X | X | X | X | X | X | X | X | X | X | X | X |
| II. RURAL USES | | | | | | | | | | | | | |
| Principal Uses | | | | | | | | | | | | | |
| Commercial agriculture | P | X | X | P | X | X | X | X | X | P | P | P | X |
| Commercial animal husbandry | P | X | X | P | X | X | X | X | X | P | P | P | X |
| Plant nursery | P | X | X | P | X | X | X | X | X | P | P | P | X |
| Kennel | CU | X | X | CU | X | X | X | X | X | CU | X | CU | X |

| CATEGORY OF USES | RESIDENTIAL ZONES | | | | COMMERCIAL CORE ZONES | | | | | RESEARCH-INDUSTRY ZONES | | | |
|--|-------------------|------------------|------------------|------------------|-----------------------|--------------------------|------------------|----------------|--------------------|----------------------------------|---------------------------------------|--------------------------------|----------------------------|
| | Rural (R) | Residence A (RA) | Residence B (RB) | Residence C (RC) | Central Business (CB) | Professional Office (PO) | Church Hill (CH) | Courthouse (C) | Coe' s Corner (CC) | Office Research - Route 108 (OR) | Mixed Use and Office Research (MUDOR) | Office Research Light Industry | Durham Business Park (DBP) |
| Stable | P | X | X | P | X | X | X | X | X | CU | CU | CU | X |
| Forestry (See Article XX) | P | P | P | P | X | X | X | X | P | P | P | P | P |
| Temporary sawmill (See Article XX) | P | P | P | P | X | X | X | X | X | P | P | P | P |
| Reuse of existing agricultural building (See Article XX) | CUA | X | X | CUA | X | X | X | X | X | P | P | P | P |
| Uses Accessory to Commercial Agriculture and Animal Husbandry | | | | | | | | | | | | | |
| Retail sales of farm products | P | X | X | P | X | X | X | X | X | CU | CU | CU | X |
| III. RESIDENTIAL USES | | | | | | | | | | | | | |
| Principal Uses | | | | | | | | | | | | | |
| Residence, single-family | P | P | P | P | X | P | P | X | X | X | CU | CU | X |
| Residence, duplex | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Residence, multi-unit | X | X | X | X | X | CUA | X | X | X | X | X | X | X |

| CATEGORY OF USES | RESIDENTIAL ZONES | | | | COMMERCIAL CORE ZONES | | | | | RESEARCH-INDUSTRY ZONES | | | |
|--|-------------------|------------------|------------------|------------------|-----------------------|--------------------------|------------------|----------------|--------------------|----------------------------------|---------------------------------------|--------------------------------|----------------------------|
| | Rural (R) | Residence A (RA) | Residence B (RB) | Residence C (RC) | Central Business (CB) | Professional Office (PO) | Church Hill (CH) | Courthouse (C) | Coe' s Corner (CC) | Office Research - Route 108 (OR) | Mixed Use and Office Research (MUDOP) | Office Research Light Industry | Durham Business Park (DBP) |
| Home occupation-1 | P | P | P | P | X | P | P | P | P | P | P | X | X |
| Home occupation-2 | P | X | X | P | X | CU | CU | X | P | P | P | X | X |
| Accessory structure | P | P | P | P | X | P | P | P | P | P | P | P | P |
| Accessory agricultural activities (See Article XX) | P | P | P | P | X | X | X | X | X | P | P | P | X |
| Accessory animal husbandry - livestock (See Article XX) | P | P | P | P | X | X | X | X | X | CU | CU | CU | X |
| Accessory animal husbandry - goats (See Article XX) | P | P | P | P | X | X | X | X | X | P | P | P | X |
| Accessory animal husbandry - poultry (See Article XX) | P | P | P | P | X | X | X | X | X | P | P | P | X |
| Uses Accessory To a Single Family Residential Use | | | | | | | | | | | | | |
| Accessory dwelling unit – <i>attached</i> (See Article XX) | P | P | P | P | X | P | P | X | X | X | P | P | X |
| | P | X | X | P | X | P | P | X | X | X | P | P | X |

| CATEGORY OF USES | RESIDENTIAL ZONES | | | | COMMERCIAL CORE ZONES | | | | | RESEARCH-INDUSTRY ZONES | | | |
|--|-------------------|------------------|------------------|------------------|-----------------------|--------------------------|------------------|----------------|--------------------|----------------------------------|---------------------------------------|--------------------------------|----------------------------|
| | Rural (R) | Residence A (RA) | Residence B (RB) | Residence C (RC) | Central Business (CB) | Professional Office (PO) | Church Hill (CH) | Courthouse (C) | Coe' s Corner (CC) | Office Research - Route 108 (OR) | Mixed Use and Office Research (MUDOR) | Office Research Light Industry | Durham Business Park (DBP) |
| Accessory apartment dwelling unit - detached (See Article XX) | | | | | | | | | | | | | |
| Child care home for not more than six children | P | P | P | P | P | P | P | P | P | P | P | P | X |
| Child care home for more than six children Day care home (See Article XX) | P | P | P | P | P | P | P | P | P | P | P | P | X |
| Short term rental | SE | SE | SE | SE | P | P | P | P | P | SE | SE | SE | X |
| IV. INSTITUTIONAL USES | | | | | | | | | | | | | |
| Principal Uses | | | | | | | | | | | | | |
| Adult day care facility | P | P | P | P | P | P | P | P | P | P | P | P | CU |
| Art center | X | X | X | X | P | X | P | P | CU | X | X | X | X |
| Child care center or child care nursery Day care center (See Article XX) | P | X | X | P | P | P | CU | P | CU | P | CU | CU | CU |
| Nursery or pre-school | P | X | P | P | P | P | CU | P | CU | CU | CU | CU | CU |
| Club | X | X | X | X | P | X | CU | CU | CU | X | X | X | X |

| CATEGORY OF USES | RESIDENTIAL ZONES | | | | COMMERCIAL CORE ZONES | | | | | RESEARCH-INDUSTRY ZONES | | | |
|--------------------------------|-------------------|------------------|------------------|------------------|-----------------------|--------------------------|------------------|----------------|--------------------|----------------------------------|---------------------------------------|--------------------------------|----------------------------|
| | Rural (R) | Residence A (RA) | Residence B (RB) | Residence C (RC) | Central Business (CB) | Professional Office (PO) | Church Hill (CH) | Courthouse (C) | Coe' s Corner (CC) | Office Research - Route 108 (OR) | Mixed Use and Office Research (MUDOR) | Office Research Light Industry | Durham Business Park (DBP) |
| Community center | X | X | X | X | P | P | CU | P | CU | CU | CU | CU | CU |
| Educational facility | X | X | X | X | CU | P | CU | P | X | X | CU | CU | CU |
| Fraternity/sorority house | X | X | X | X | CU | CUA | X | X | X | X | X | X | X |
| <i>Government facility</i> | <i>P</i> | <i>P</i> | <i>P</i> | <i>P</i> | <i>P</i> | <i>P</i> | <i>P</i> | <i>P</i> | <i>P</i> | <i>P</i> | <i>P</i> | <i>P</i> | <i>P</i> |
| Hospital | X | X | X | X | X | X | X | X | X | X | CU | CU | X |
| Library | X | X | X | X | P | P | P | P | P | P | X | X | X |
| Museum | CU | X | X | CU | P | P | P | P | CU | X | X | CU | CU |
| Religious use/facility | CU | CU | CU | CU | CU | P | P | X | CU | CU | X | X | X |
| V. RECREATIONAL USES | | | | | | | | | | | | | |
| Principal Uses | | | | | | | | | | | | | |
| Golf course | CU | X | X | CU | X | X | X | X | X | X | X | X | X |
| Recreational facility, indoor | X | X | X | X | X | X | X | X | X | P | P | P | P |
| Recreational facility, outdoor | CU | X | X | CU | X | X | X | X | CU | CU | CU | CU | CU |

| CATEGORY OF USES | RESIDENTIAL ZONES | | | | COMMERCIAL CORE ZONES | | | | | RESEARCH-INDUSTRY ZONES | | | |
|--|-------------------|------------------|------------------|------------------|-----------------------|--------------------------|------------------|----------------|--------------------|----------------------------------|---------------------------------------|--------------------------------|----------------------------|
| | Rural (R) | Residence A (RA) | Residence B (RB) | Residence C (RC) | Central Business (CB) | Professional Office (PO) | Church Hill (CH) | Courthouse (C) | Coe' s Corner (CC) | Office Research - Route 108 (OR) | Mixed Use and Office Research (MUDOR) | Office Research Light Industry | Durham Business Park (DBP) |
| Bed & breakfast | P | P | P | P | CUA | CUA | CUA | CUA | CUA | CUA | CUA | X | X |
| Inn | P | X | X | P | CUA | CUA | CUA | CUA | CUA | CUA | CUA | X | X |
| Conference center | X | X | X | X | CU | P | CU | P | P | CU | X | X | CU |
| Hotel | X | X | X | X | P | P | CU | P | CU | CU | CU | CU | CU |
| Restaurant | X | X | X | X | P | X | P | P | X | X | X | X | X |
| Restaurant, carry-out | X | X | X | X | P | X | X | P | X | X | X | X | X |
| Convenience store with gasoline sales | X | X | X | X | X | X | X | P | X | X | X | X | X |
| Craft shop with accessory production | X | X | X | X | P | X | P | P | X | X | X | X | X |
| Gallery | P | X | X | P | P | X | P | P | CU | X | X | X | X |
| Retail store, medium <i>size</i> | X | X | X | X | P | X | CU | P | X | X | X | X | X |
| Retail store, small | X | X | X | X | P | X | P | P | X | X | X | X | X |
| Financial institution | X | X | X | X | P | P | CUA | P | X | X | X | CU | CU |
| Business services | X | X | X | X | P | P | CUA | P | CU | P | P | P | P |
| Funeral homes | X | X | X | X | X | P | X | P | CU | X | X | X | X |

| CATEGORY OF USES | RESIDENTIAL ZONES | | | | COMMERCIAL CORE ZONES | | | | | RESEARCH-INDUSTRY ZONES | | | |
|--|-------------------|------------------|------------------|------------------|-----------------------|--------------------------|------------------|----------------|--------------------|----------------------------------|---------------------------------------|--------------------------------|----------------------------|
| | Rural (R) | Residence A (RA) | Residence B (RB) | Residence C (RC) | Central Business (CB) | Professional Office (PO) | Church Hill (CH) | Courthouse (C) | Coe' s Corner (CC) | Office Research - Route 108 (OR) | Mixed Use and Office Research (MUDOP) | Office Research Light Industry | Durham Business Park (DBP) |
| <i>Research facilities and labs</i> | X | X | X | X | X | X | X | X | X | P | P | P | P |
| Manufacturing, light | X | X | X | X | P | P | P | P | P | P | P | P | P |
| Warehouse | X | X | X | X | X | X | X | X | X | CU | X | CU | CU |
| <i>Self storage facility</i> | X | X | X | X | X | X | X | X | X | X | X | X | X |
| <i>Wholesale sales</i> | X | X | X | X | X | X | X | X | X | CU | X | CU | CU |
| Mixed Use with residential (office/retail down, multiunit residential up) (See Note 1) | X | X | X | X | CU | X | X | X | X | X | X | X | X |
| <i>Mixed Use with parking (parking and office/retail)</i> | X | X | X | X | CU | CU | CU | CU | CU | X | CU | CU | CU |
| <i>Mixed Use with parking (parking and office)</i> | X | X | X | X | CU | CU | CU | CU | CU | CU | CU | CU | CU |
| VIII. USES ACCESSORY TO AN ALLOWED NON-RESIDENTIAL USE | | | | | | | | | | | | | |
| Drive through facility accessory to a financial institution | X | X | X | X | CU | CU | X | CU | X | X | X | CU | CU |

| CATEGORY OF USES | RESIDENTIAL ZONES | | | | COMMERCIAL CORE ZONES | | | | | RESEARCH-INDUSTRY ZONES | | | |
|---|-------------------|------------------|------------------|------------------|-----------------------|--------------------------|------------------|----------------|--------------------|----------------------------------|---------------------------------------|--------------------------------|----------------------------|
| | Rural (R) | Residence A (RA) | Residence B (RB) | Residence C (RC) | Central Business (CB) | Professional Office (PO) | Church Hill (CH) | Courthouse (C) | Coe' s Corner (CC) | Office Research - Route 108 (OR) | Mixed Use and Office Research (MUDOP) | Office Research Light Industry | Durham Business Park (DBP) |
| <i>Caretaker apartment within a non-residential use</i> | X | X | X | X | X | P | P | P | CU | CU | CU | CU | CU |
| Accessory buildings and structures | P | P | P | P | P | P | P | P | P | P | P | P | P |
| Restaurant or cafeteria accessory to a nonresidential use | X | X | X | X | CU | CU | CU | CU | CU | CU | CU | CU | CU |
| IX. USES ACCESSORY TO ANY ALLOWED USE | | | | | | | | | | | | | |
| Off street parking on the lot to serve the allowed use | P | P | P | P | P | P | P | P | P | P | P | P | P |
| <i>Structured parking</i> Parking garage | X | X | X | X | P | P | P | P | P | P | P | P | P |
| <i>Surface parking</i> Parking lot | P | P | P | P | P | P | P | P | P | P | P | P | P |
| <i>Caretaker apartment</i> | X | X | X | X | X | P | P | P | CU | CU | CU | CU | CU |

175-56. General Dimensional Standards.

- **Change “D. Permitted uses in setback areas.” to “D. Setbacks. Setbacks apply to all structures with the following exceptions and additional provisions:”**
- **Add the following provisions under D. Setbacks:**
 3. *Setbacks do not apply to the following structures unless another provision provides setbacks specifically to those structures: fences, retaining walls less than six feet in height, signs, light poles, utility poles, flagpoles, structures such as piers and docks where the setback would prevent installation of the structure where it must inherently be situated, driveways, and minor installations like mailboxes,*
 - **“Setbacks do not apply to the following structures . . . fences,”. Does this mean that fences more than 6’ can be installed along the property line?
[Councilor Bubar]**
 4. *Where eaves, overhangs, cladding materials, and architectural details on a building project 18” or less from the building face, the setback is measured from the applicable building foundation. Where eaves, overhangs, cladding materials, and architectural details on a building project more than 18” from the building face, the setback is measured from the furthest point where those elements extend from the building.*

Article XV. Flood Hazard Overlay District

- **Add a new Section 175-77.1. Definitions as follows:**

175-77.1 Definitions. Specific definitions pertinent to the Flood Hazard Overlay District, as defined by the Federal Emergency Management Agency, follow:

Area of Special Flood Hazard - The land in the floodplain within the Town of Durham subject to a one percent or greater possibility of flooding in any given year. The area is designated as Zones A and AE on the Flood Insurance Rate Map.

Base Flood - The flood level having a one-percent possibility of being equaled or exceeded in any given year.

Base Flood Elevation - The water surface elevation having a one percent possibility of being equaled or exceeded in any given year.

Basement - Any area of a building having its floor subgrade on all sides.

*** “The definition of ‘basement’ on page 56 differs from the definition offered on page 8. Both definitions exclude walk-out basements. Is there a particular reason why the definition for flood hazard purposes needs to differ from the general definition? If not, then we should use the same definition in both places. I would be comfortable with the defining**

characteristic being below grade on at least three sides; that allows for the existence of walkout basements.”

[Councilor Lund – This comment is also shown under Article II for ‘basement.’]

- The definitions here and in the general definitions section should be aligned to avoid confusion on what is allowed.

[Councilor Bubar]

Building - Any structure designed or intended for the support, enclosure, shelter or protection of persons, domestic animals, chattels or property. For purposes of determining exterior measurements or footprint in order to locate the setback line, "building" includes all attached structures such as open or closed porches, carports, garages, balconies, stairways and other similar structures. (Also see “Structure” for floodplain management purposes.)

Development - Any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

FEMA - The Federal Emergency Management Agency.

FIRM – Flood Insurance Rate Map.

Flood or Flooding - A general and temporary condition of partial or complete inundation of normally dry land areas resulting from the overflow of inland or tidal waters or the unusual and rapid accumulation or runoff of surface waters from any source.

Flood Insurance Rate Map (FIRM) - The official map incorporated with this ordinance, on which the Federal Emergency Management Agency has delineated both the special flood hazard areas and the risk premium zones applicable to the community.

Flood Insurance Study - An examination, evaluation, and determination of flood hazards and if appropriate, corresponding water surface elevations, or an examination and determination of mudslide or flood-related erosion hazards.

Floodplain or Flood-Prone Area - Any land area susceptible to being inundated by water from any source. See "flood or flooding."

Floodproofing - Any combination of structural and nonstructural additions, changes or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Floodway, Regulatory - The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without increasing the water surface elevation more than a designated height.

Highest Adjacent Grade - The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Historic Structure - Any structure that is:

a. Listed individually in the National Register of Historic Places (a listing maintained by the United States Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;

b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;

c. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or

d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:

(i) by an approved state program as determined by the Secretary of the Interior, or

(ii) directly by the Secretary of the Interior in states without approved programs.

Lowest Floor - The lowest floor of the lowest enclosed area, including basement. An unfinished or flood-resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement area, is not considered a building's "lowest floor," provided that such an enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this Chapter.

Manufactured Home - A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufactured home" includes park trailers, travel trailers, and other similar vehicles placed on site for greater than 180 consecutive days. This includes manufactured homes located in a manufactured home park or subdivision.

Manufactured Home Park or Subdivision - A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Mean Sea Level - The National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD) of 1988, or other datum to which base flood elevations shown on a community's FIRM are referenced.

New Construction - For the purposes of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

Recreational Vehicle (RV) - A vehicle which is: (1) built on a single chassis, (2) 400 square feet or less when measured at the largest horizontal projections; (3) designed to be

self-propelled or permanently towable by a light duty truck; and (4) designed primarily for use as temporary living quarters for recreational, camping, travel or seasonal use.

- **The definitions here and in the general definitions section should be aligned to avoid confusion on what is allowed.**

[Councilor Bubar]

Special Flood Hazard Area - See “*Area of Special Flood Hazard.*”

Start Of Construction - Includes substantial improvements, and means the date the building permit was issued, provided that the actual start of construction, repair, reconstruction, placement or other improvement occurs within one hundred eighty (180) days of the permit date. The "actual start" means either the first placement of permanent construction of a structure on a site, such as the pouring of a slab or footings, the installation of piles, the construction of columns or any work beyond the stage of excavation, or the placement of manufactured housing or ~~pre-site~~ presite built housing on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or part of the main structure.

Structure (for Floodplain Management Purposes) - A walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

Substantial Damage - Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damage condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.

Substantial Improvement - Any combination of repairs, reconstruction, alteration or improvements to a structure in which the cumulative cost equals or exceeds fifty percent (50%) of the market value of the structure. The market value of the structure shall be the appraised value prior to the start of the initial repair or improvement or, in the case of damage, the value of the structure prior to the damage occurring. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. The term includes structures that have incurred substantial damage, regardless of actual repair work performed. The term does not, however, include any project for improvement of a structure required to comply with existing health, sanitary or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a structure listed on the National Register of Historic Places, provided that the alteration will not preclude the structure's continued designation as a "historic structure."

Violation - *The failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required under this ordinance is presumed to be in violation until such time as that documentation is provided.*

Water Surface Elevation - *The height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD) of 1988, (or other datum, where specified), of floods of various magnitudes and frequencies in the floodplains.*

Article XVI. Aquifer Protection Overlay District

- **Insert a new Section 175-84.1 Definitions as follows:**

175-84.1. Definitions.

The following definitions apply in this overlay district:

Aquifer. *A geologic formation, group of formations or part of a formation that is capable of yielding quantities of groundwater usable for municipal or private water supplies. Aquifer includes both bedrock aquifers and stratified drift aquifers.*

Aquifer Recharge Area. *The area in which water is absorbed that eventually reaches the zone of saturation in one or more aquifers.*

Leachable Wastes. *Waste materials, including but not limited to solid wastes, sewage sludge and agricultural wastes, that can leach contaminants into the groundwater or surface water resources.*

Article XVII. Durham Historic Overlay District

- **Create a new Section 175-90.1 Definitions with new definitions as follows:**

175-90.1 Definitions. The following definitions apply within the Historic Overlay District:

Contributing Structure. *A property or structure in the Historic Overlay District that is part of Durham's heritage and contributes to the district's sense of time, place and historical development by virtue of its age, historical use, location, design, setting, materials, workmanship, aesthetics, or association, as determined by the Historic District Commission.*

Exterior Architectural Appearance. *The architectural character, general composition, and arrangement of the exterior of the structure, including the kind, color, and texture of the building materials and type and character of windows, doors, light fixtures, signs, and appurtenant elements.*

Noncontributing Structure. *A property or structure which, due to its recent vintage, incompatible design, or incompatible alterations would not be considered to contribute to that character or quality of the Historic Overlay District that the Town seeks to preserve.*

Structure. Anything that is built or constructed with a fixed location on the ground or attached to anything with a fixed location on the ground including but not limited to buildings, fences, walls, signs, light fixtures, decks, porches, and steps.

- Why not rely on the definition in Article II.
[Councilor Bubar]

Article XVIII. Personal Wireless Service Facilities Overlay District.

- **Add new Section 175-100.1 Definitions, as follows:**

175-100.1. Definitions.

The following terms apply to personal wireless service facilities.

Alternative Tower Structure - Innovative siting structures that include artificial trees, clock towers, bell steeples, light poles, and similar alternative-design mounting structures that camouflage or conceal the presence of antennas or towers.

Antenna - The surface from which wireless radio signals are sent and/or received by a personal wireless service facility.

Antenna Array - A collection of antennas attached to a mount to send and receive radio signals.

Average Tree Canopy Height - An average height found by inventorying the height at above ground level (AGL) of all trees over twenty (20) feet in height for a defined area, such as the area delineated in Section 175-103.A.4.

- Tree canopy isn't defined, rather this definition describes calculating average height of trees that are already at least 20' tall. Implied tree canopy seems obvious but doesn't describe what a canopy is. An anal engineer could look at the definition and include the height of all dead ash trees that are at least 20 feet tall in the average calculation.
- Tree canopy is referred to in Article XIV Shoreland Protection Overlay District 175-76 A. and Article XXII Landscaping 175-116 B.
 - It could be confusing for someone trying to comply with these regulations if the definition they are looking for is in a Personal Wireless Ordinance.
 - Average Tree Canopy and Tree Canopy are different views but should be based on a definition of Tree Canopy.

[Councilor Bubar]

Camouflaged - A personal wireless service facility that is disguised, hidden, part of an existing or proposed structure, or placed within an existing or proposed structure.

Carrier - A company that provides personal wireless services, also sometimes referred to as a provider.

Co-location - The use of a single mount on the ground by more than one carrier (vertical co-location) or the same carrier with multiple licenses, and/or the use of several mounts on an existing building or structure by more than one carrier or the same carrier with multiple licenses.

Concealment - The enclosure of a personal wireless service facility within a natural or human-made feature resulting in the facility being not visible from the outside or being part of the feature enclosing it.

Disguise - Changing the appearance of a PWSF to appear to be something it is not.

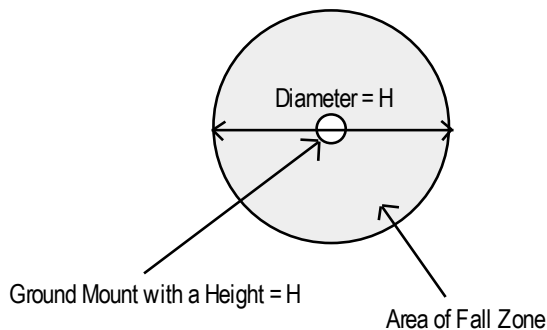
* “Personal Wireless Service Facility is fully written out in all other definitions in this section. For Disguise it is written as PWSF. To be consistent with the other definitions, it would be good to write out PWSF.” [Councilor Needell]

Environmental Assessment (EA) - A document required by the Federal Communications Commission (FCC) and the National Environmental Policy Act (NEPA) when a personal wireless service facility is placed in certain designated areas.

Equipment Shelter - An enclosed structure, cabinet, shed, vault, or box near the base of the mount within which are housed equipment for personal wireless service facilities such as batteries and electrical equipment. Equipment shelters are sometimes referred to as base transceiver stations.

Fall Zone - The area on the ground from the base of a ground mounted personal wireless service facility that forms a circle with a diameter equal the height of the facility, including any antennas or other appurtenances, as set forth in Figure II-1. The fall zone is the area within which there is a potential hazard from falling debris (such as ice) or collapsing material.

Figure XVIII-1



***[T]he fall zone is defined to have a diameter equal to the height of a tower. Did you mean radius here? The worst case scenario is that the tower breaks at its base and falls to one side, which would affect anything in that direction up to a distance equal to the height.”

[Councilor Lund]

Guyed Tower - *A monopole or lattice tower that is secured to the ground or other surface by diagonal cables for lateral support.*

Height - *The height above ground level (AGL) from the natural grade of a site to the highest point of a structure.*

Lattice Tower - *A type of mount with multiple legs and structural cross-bracing between the legs that is self-supporting and free-standing.*

Mast - *A thin pole that resembles a street light standard or a telephone pole. A dual-polarized antenna is typically deployed on a mast.*

Monopole - *A thicker type of mount than a mast that is self-supporting with a single shaft of wood, steel, concrete, or other material, that is designed for the placement of antennas and arrays along the shaft.*

****[T]he definition of ‘monopole’, while appropriate in this context, is very different from how physicists use the term.”
[Councilor Lund]***

Mount - *The structure or surface upon which antennas are mounted, including the following four types of mounts:*

- A. Roof-mounted. Mounted on the roof of a building.*
- B. Side-mounted. Mounted on the side of a building.*
- C. Ground-mounted. Mounted on the ground.*
- D. Structure-mounted. Mounted on a structure other than a building.*

Personal Wireless Service Facility – *Facility for the provision of personal wireless services, as defined by the Telecommunications Act of 1996, as amended. Personal Wireless Service facilities include a mount, antenna, equipment shelter, and other related equipment. Specific definitions pertinent to Personal Wireless Service Facilities follow.*

Personal Wireless Services - *The three types of services regulated by this Ordinance: Commercial mobile radio services, unlicensed wireless services, and common carrier wireless exchange access services as described in the Telecommunications Act of 1996, as amended.*

Radio Frequency (RF) Engineer - *An engineer specializing in electrical or microwave engineering, especially the study of radio frequencies.*

Radio Frequency Radiation (RFR) - *The emissions from personal wireless service facilities.*

Security Barrier - *A wall, fence, or berm that restricts an area from unauthorized entry or trespass.*

Separation - *distance between one carrier's array of antennas and another carrier's array.*

- **Change the label for the figure in Section 175-104 A. 7. from “Figure XVIII” To “Figure XVIII-2**

Article XX.1 Standards for Agricultural Uses.

- **Add a new Section 175-109.2 Definitions as follows (and renumber the current section 175-109.2 to 175-109.3):**

**Are these definitions the same as the ones currently being used?
[Councilor Bubar]**

Yes. The definitions are not being changed, only relocated to this article.

175-109.2 Definitions. The following definitions apply to this article:

AGRICULTURE – Including but not limited to all uses, accessory uses, structures, functions, and events as defined in RSA 21:34-a - Farm, Agriculture, Farming, as amended. (See the Table of Uses and Article XX.1 for specific standards and restrictions.)

Accessory Uses. The following are considered accessory uses to an allowed agricultural use:

- 1. The storage, use of, and spreading of soil amendments, as defined in this section.*
- 2. The use and application of agricultural chemicals pursuant to state requirements.*
- 3. The preparation for market, delivery to storage or to market, and delivery to carriers for transportation to market of any products and materials from the farm.*
- 4. The transportation of farm workers.*
- 5. The marketing and selling at wholesale or retail of any products from the farm, on-site and off-site, where not otherwise prohibited or regulated.*
- 6. Irrigation of growing crops from private water supplies or public water supplies.*
- 7. The use of dogs or other livestock guard animals for herding, working, and guarding livestock.*
- 8. The production and storage of compost and the materials necessary to produce compost, whether such materials originate, in whole or in part, from operations of the farm.*
- 9. A farmstand situated on farm land owned by the operator of the farmstand provided that at least 35 percent of the product sales in dollar volume is attributable to products produced on the farm or farms owned by the operator*

of the farmstand. Items not produced on the farm or farms owned by the operator are limited to agriculture-related products, specialty foods, gift items, crafts, and items reflecting agriculture and rural America.

10. *Use of new technologies recommended by the University of New Hampshire Cooperative Extension; the New Hampshire Department of Agriculture, Markets, and Food; and appropriate agencies of the United States Department of Agriculture.*

11. *Agritourism, as defined in this section.*

Agricultural Sales, Commercial. *Sale of items specifically including agriculture-related products, trees, specialty foods, gift items, crafts, and items reflecting agriculture and rural America. (This use need not be located on a farm property, in contrast to Farmstand, Accessory, below.)*

Agritourism. *Attracting visitors to a farm to attend events and activities that are accessory, related and subordinate to the primary farm operation, including, but not limited to, eating a meal, making overnight stays, enjoyment of the farm environment, education about farm operations, and active involvement in the activity of the farm.*

Animal Feedlot. *A commercial agricultural establishment consisting of confined feeding areas and related structures used for the finishing of livestock.*

Aquaculture. *The commercial raising, harvesting, and sale of fish and other aquaculture products.*

Aquaculture – Accessory Use. *The noncommercial raising and harvesting of fish and other aquaculture products for personal consumption.*

Bees, Keeping of. *The raising of bees and cultivation and sale of bee products.*

Bees, Keeping of - Accessory Use. *The raising and breeding of bees for noncommercial purposes, other than incidental sales of bee products produced on the premises, in conjunction with a residence.*

Best Management Practices For Agriculture (BMPs) – *Those practices and procedures described in the Manual of Best Management Practices (BMPs) for Agriculture in New Hampshire, distributed and periodically updated by the New Hampshire Department of Agriculture, Markets, and Food, as revised. BMPs also include other practices and procedures recommended by the University of New Hampshire Cooperative Extension; the New Hampshire Department of Agriculture, Markets, and Food; and the United States Department of Agriculture. Other documents providing guidance for agricultural practices and procedures endorsed by the Durham Agricultural Commission as appropriate references for best management practices are also deemed BMPs.*

[Reference: <http://agriculture.nh.gov/publications-forms/documents/bmp-manual.pdf>]

Chickens and Turkeys, Keeping of - Accessory Use. *The breeding and raising of chickens and turkeys for noncommercial purposes in conjunction with a residence. (Note that Poultry, keeping of as a principal use is not restricted to chickens and turkeys.)*

Crop Cultivation. *The cultivation, conservation, and tillage of the soil and the production, cultivation, growing, and harvesting of any agricultural, floricultural, viticultural, and horticultural crops and any other plant including greenhouse and high-tunnel crops and tree products and any other plant that can be legally grown and harvested extensively for profit or subsistence.*

Farm or Farming. *Any land, buildings, or structures on or in which agriculture and farming activities are conducted, including the residence(s) of owners, occupants, and employees located on the subject land. This includes all farm outbuildings and any other structures used in the farm operations. An operation may be deemed a commercial farm where at least \$10,000 of agricultural products is produced and sold in a year.*

Farmers' Market. *An event or series of events at which two or more vendors of agricultural commodities gather for purposes of offering for sale such commodities to the public. Commodities offered for sale include, but are not limited to, products of agriculture, as defined in RSA 21:34-a. A farmers' market does not include any event held upon any premises owned, leased, or otherwise controlled by any individual vendor selling therein.*

Farmstand, Accessory. *A farmstand as defined under Accessory Uses, above. (Contrast to Agricultural Sales, Commercial, above.)*

Forestry. *The production, cultivation, growing, harvesting, and sale of any trees or nursery stock.*

Fur-bearing Animals, Keeping of. *The raising, breeding, and sale of domesticated strains of fur-bearing animals, such as mink, ermine, and chinchilla.*

Goats and Sheep, Keeping of. *The raising, breeding, and sale of goats and sheep.*

Goats and Sheep, Keeping of – Accessory Use. *The raising and breeding of goats and sheep for noncommercial purposes in conjunction with a residence.*

Horses, Keeping of. *The commercial breeding, boarding, raising, training, riding instruction, and selling of horses, mules, donkeys, and other equidae.*

Horses, Keeping of - Accessory Use. *The noncommercial breeding, boarding, raising, and riding of horses, mules, donkeys, and other equidae.*

Livestock - Large, Keeping of. *The raising, breeding, or sale of beef and dairy cattle, steer, oxen, domesticated strains of buffalo, bison, llamas, alpacas, emus, ostriches, yaks, elk (*Cervus canadensis*), fallow deer (*Dama dama*), red deer (*Cervus elephus*), and reindeer (*Rangifer tarandus*).*

Livestock – Large, Keeping of – Accessory Use. *The raising and breeding of large livestock, specifically including the animals listed above, for noncommercial purposes, other than incidental sales of any related products produced on the premises, in conjunction with a residence. This use includes one or two animals per lot.*

Poultry, Keeping of. *The raising, breeding, and sale of poultry, including chickens, turkeys, ducks, geese, and gamebirds. (Note that Chickens and Turkeys, keeping of – Accessory Use is restricted to only those two types of poultry.)*

Rabbits, Keeping of. *The raising, breeding and sale of rabbits.*

Rabbits, Keeping of – Accessory Use. *The raising and breeding of rabbits for noncommercial purposes in conjunction with a residence.*

Soil Amendments. *Including commercial fertilizer, lime, wood ash, sawdust, compost, animal manure, septage, and, where permitted by municipal and state rules and regulations, other lawful soil amendments.*

Swine, Keeping of. *The raising, breeding, or sale of swine and swine products.*

Swine, Keeping of – Accessory Use. *The raising and breeding of swine for noncommercial purposes, other than incidental sales of any related products produced on the premises, in conjunction with a residence. This use includes one or two animals per lot.*

Article XXIII. Signs and Communications Devices

- **Change the name of this Article from “Article XXIII. Signs and Communications Devices” to “Article XXIII. Signs.” wherever the name of this article appears in the Zoning Ordinance.**
- **Insert a new Section 175-119.1 Definitions as follows:**

175-119.1 Definitions.

Accessory Sign - *Any sign relating to a business on the premises on which the sign is located.*

Flashing Sign - *Any sign that moves, flashes, contains traveling lights, or gives the impression of any movement or flashing.*

Freestanding Sign - *Any sign which is not a part of or attached to any building but is located elsewhere on a lot.*

Neon Sign - *Any light sign using exposed neon tubes for illumination or display.*

Projecting Sign - *Any sign which is attached to a building or other structure and extends more than twelve (12) inches beyond the line of the said building or structure or beyond the surface of that portion of the building or structure to which it is attached.*

Pole Sign - *A type of freestanding sign supported by or suspended from a freestanding column or columns of structural steel, pipe or poles.*

Reader Board - A sign that is flush mounted, does not exceed three (3) square feet in size and provides a fixed location for the advertisement of daily specials.

Roof Sign - Any sign erected upon or over the roof of any building.

Sandwich Board Sign - A portable sign with an A-frame shape intended to be placed in a front yard or on a public sidewalk.

Sign - Any exterior or exterior-oriented structure, or part thereof, or device attached thereto, or other outdoor surface including billboards or any combination of one or more of the foregoing containing any word, letter, symbol, drawing, model, banner, flag, picture or design, or any device used for visual communication which identifies or calls attention to any premises, person, product activity, or business, directing the subject thereof to the attention of the public.

Snipe Sign - Any sign of a non-permanent nature or construction attached to trees, poles, posts or sides of buildings or structures.

Temporary Sign - Any sign, banner, pennant, valance or advertising display constructed of cloth, canvas, light fabric, cardboard or wallboard or other light materials, with or without frames, intended to be displayed for a short period of time only.



TOWN OF DURHAM

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AGENDA ITEM: #12
DATE: June 24, 2024

COUNCIL COMMUNICATION

INITIATED BY: Durham Town Council

AGENDA ITEM: **APPROVE THE TOWN COUNCIL MEETING MINUTES FOR MAY 20, 2024 AND JUNE 3, 2024.**

CC PREPARED BY: Karen Edwards, Administrative Assistant

PRESENTED BY: Todd Selig, Administrator

AGENDA DESCRIPTION:

Attached for the Council's review and approval are the minutes for the meeting held on May 20, 2024 and June 3, 2024. Please call or email Karen Edwards with any grammatical/spelling changes prior to the meeting. Discussion at Monday evening's meeting should be limited only to substantive changes.

LEGAL AUTHORITY:

RSA 91-A:2 (II) specifies what must be contained in minutes of public meetings:

"Minutes of all such meetings, including names of members, persons appearing before the bodies or agencies, and a brief description of the subject matter discussed and final decisions, shall be promptly recorded and open to public inspection not more than 5 business days after the public meeting, except as provided in RSA 91-A:6, and shall be treated as permanent records of anybody or agency, or any subordinate body thereof, without exception."

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

N/A

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION #1:

The Durham Town Council does hereby approve the Town Council meeting minutes for May 20, 2024 (as presented/as amended).

MOTION #2:

The Durham Town Council does hereby approve the Town Council meeting minutes for June 3, 2024 (as presented/as amended).